

PORTSMOUTH POLICE COMMISSION
MINUTES OF THE APRIL 16TH, 2014 MEETING

6:00 p.m. Public Session – Eileen Dondero Foley Council Chambers

John F. Golumb, Chairman
Gerald W. Howe
Brenna Cavanaugh

I. CALL TO ORDER: The April 16th, 2014 monthly police commission public session was called to order at 5:03 p.m. in the William Mortimer Conference Room at the Portsmouth Police Department.

Action: Commissioner Howe moved to go into non-public session for the purpose of discussing personnel matters as per RSA 91-A:3, II.

Seconded by Commissioner Cavanaugh.

On a Roll Call Vote: The board voted unanimously to go into non-public session at 5:04 p.m.

Chairman Golumb called the public session back to order at 6:06 p.m. in the Eileen Dondero Foley Council Chambers.

Present during the public session: Commissioners Golumb, Howe, and Cavanaugh, Chief Stephen DuBois, Deputy Chief Corey MacDonald, Admin. Manager Karen Senecal, Exec. Assistant Kathleen Levesque, Novel Iron Works CEO Hollie Noveletsky and family, Jason Berounsky of Ben's Auto Body, members of the department and the press

II. PLEDGE OF ALLEGIANCE: Deputy Chief MacDonald led the Pledge of Allegiance.

III. ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:
March 19th, 2014

Action: Commissioner Cavanaugh moved to accept the minutes and place them on file.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted to accept the minutes and place them on file.

IV. PUBLIC COMMENT SESSION: None.

V. UNFINISHED BUSINESS: None

VI. NEW BUSINESS:

Personnel Items that require action: None.

A. CHIEF OF POLICE:

1. Recognition of Novel Iron Works for their funding of K-9 "Steel".
2. Recognition of Sergeant Keaveny, Detective Bernier, and Detective Study for their investigative work following the death of Joshua Krantz, who died after an assault at The Page bar and restaurant.
3. Recognition of Sergeant Roth, K-9 Officer Pearl, Officer Widerstrom, and Officer Blanding for their problem-oriented, strategic response to rising heroin use and overdose deaths.
4. Recognition of Officer McCarthy for his unique response to an out-of-control juvenile situation.

5. Grants & Donations –

a. Action: Commissioner Howe moved to accept a grant in the amount of \$35,000 from the Dept. of Justice in support of the Victim/Witness Advocate position at the Portsmouth Police Department.

Seconded by Commissioner Cavanaugh

On a Roll Call Vote: The board voted unanimously to accept the grant and forward to the city council for their action.

b. Action: Commissioner Howe moved to accept the following grants from the State Highway Safety Agency:

- \$6,864 for "Portsmouth DWI/DUI Patrols"
- \$6,864 for (2) Sobriety Checkpoints in Portsmouth
- \$5,148 for "Portsmouth Pedestrian Patrols"
- \$5,148 for "Portsmouth Red Light Running Patrols"
- \$5,148 for "Portsmouth Enforcement Patrols"
- \$2,808 for "Join the Clique" seat belt campaign

Seconded by Commissioner Cavanaugh

On a Roll Call Vote: The board voted unanimously to accept the grants as listed and forward to the city council for their action.

c. Action: Commissioner Howe moved to accept a donation in the amount of \$300 from Mr. Jason Page for two tuition scholarships to the Explorer Cadet Academy.

Seconded by Commissioner Cavanaugh

On a Roll Call Vote: The board voted unanimously to accept the donation and forward to the city council for their action.

d. Action: Commissioner Howe moved to accept a donation in the amount of \$300 from Mr. & Mrs. Brown for two tuition scholarships to the Explorer Cadet Academy.

Seconded by Commissioner Cavanaugh

On a Roll Call Vote: The board voted unanimously to accept the donation and forward to the city council for their action.

Commissioner Howe took a moment to formally recognize the two donations made by Mr. Jason Page and Mr. & Mrs. Brown for explorers to go to the cadet academy and thanked them for their generosity.

- 6. Financial Report –** Admin. Manager Karen Senecal reported that we are currently at 1.5% below budget. She also briefed the commission on the following items:
- a. Range – will start work on the install of the new range next week. This work is being done by Action Target; once it is finished, ICI will pick up the rebuild of the adjacent rooms and the range baffles. The work is projected to be complete in mid-May.
 - b. Scheduling software – this is presently in city finance; it will go to the city manager for final signature.
 - c. We haven't caught any additional rats this month. We're taking this as a good sign. The exterminator company has increased the ring of traps both inside and outside the building.

Chief DuBois reviewed the letters of thanks received this month. He also made a public request for people to lock their cars, emphasizing that most car thefts are crimes of opportunity.

B. PATROL SERVICES DIVISION

This report is contained in the commission's packet.

C. CITY PROSECUTOR REPORT

This report is contained in the commission's packet.

VII. MISCELLANEOUS OTHER BUSINESS:

Action: Commissioner Cavanaugh moved to accept the division reports and place one copy on file.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously to accept the division reports and place one copy on file.

There being no further business before the commission, the Chair asked for a motion to adjourn.

Action: Commissioner Cavanaugh moved the April 16th, 2014 monthly police commission be adjourned.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously in favor of the motion at 6:30 p.m.

VIII. NEXT MEETING: WEDNESDAY, May 21st, in the Eileen Dondero Foley Council Chambers, Portsmouth City Hall, at 6:00 p.m.

Kathleen

Respectfully Submitted By Kathleen Levesque, Executive Assistant

Reviewed By Commissioner Cavanaugh, Clerk of the Commission

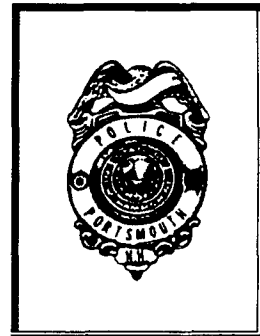
Brenna Cavanaugh

Howe

BOARD of POLICE COMMISSIONERS

of the

City of Portsmouth, N.H.



***Chairman John F. Golumb...Commissioner Gerald W. Howe...
Commissioner Brenna Cavanaugh***

“Providing Citizen Oversight of Your Police Department”

NOTICE: The Police Commission has a dedicated phone number at the police department. You can call the Commissioners at 603-610-7471 and leave a message regarding your concerns, along with your name and a telephone number. The Commissioners will be advised of your message and someone will return your call in a timely fashion.

PUBLIC NOTICE OF POLICE COMMISSION MEETING

DATE: 16 April, 2014 (Wednesday)
**LOCATION &
TIME:** Public Session – 6:00 p.m., Eileen Dondero Foley Council
Chambers, Portsmouth City Hall

The Board anticipates meeting for a non-public session as appropriate under RSA 91-A.

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**
- III. **ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:**
March 19th, 2014
- IV. **PUBLIC COMMENT**
Individual comment is limited to three minutes.
- V. **UNFINISHED BUSINESS:** None.
- VI. **NEW BUSINESS:**

A. POLICE COMMISSION:

1. Personnel items that require action.

B. CHIEF OF POLICE:

1. Recognition of Novell Iron Works for their funding of K-9 "Steel".
2. Recognition of Sergeant Keaveny, Detective Bernier, and Detective Study for their investigative work following the death of Joshua Krantz, who died after an assault at The Page bar and restaurant.
3. Recognition of Sergeant Roth, K-9 Officer Pearl, and officers Widerstrom, and Blanding for their problem-oriented, strategic response to rising heroin use and overdose deaths.
4. Recognition of Officer McCarthy for his unique response to an out-of-control juvenile situation.
5. Grants & Donations:
 - a. A grant in the amount of \$35,000 from the Dept. of Justice in support of the Victim/Witness Advocate position at the Portsmouth Police Department.
 - b. Grants as follows from the State Highway Safety Agency:
 - \$6,864 for "Portsmouth DWI/DUI Patrols"
 - \$6,864 for (2) Sobriety Checkpoints in Portsmouth
 - \$5,148 for "Portsmouth Pedestrian Patrols"
 - \$5,148 for "Portsmouth Red Light Running Patrols"
 - \$5,148 for "Portsmouth Enforcement Patrols"
 - \$2,808 for "Join the Clique" seat belt campaign
 - c. A donation in the amount of \$300 from Mr. Jason Page for two tuition scholarships to the Explorer Cadet Academy.
 - d. A donation in the amount of \$300 from Mr. & Mrs. David Brown for two tuition scholarships to the Explorer Cadet Academy.
6. Letters of Thanks & Appreciation from Outside the Department:
 - a. Letter of Thanks from Chief Michael Begonis of the Wilmington, MA police department for the work of Det. Sergeant John Peracchi, Detective Rochelle Jones, Officer Erik Widerstrom and Officer Garret Drew for going "out of their way" to assist the Wilmington Police Department in securing a Search Warrant and apprehending Robert Reinhart, who was charged with multiple counts of larceny in Massachusetts. Important evidence was also recovered which led to the identity of additional victims.
 - b. Several notes of thanks to ACO Bonnie Robinson for her joint presentation on her work with animals to the UNH ARA program.

C. PATROL DIVISION:

This report is included in the commission packet.

VII. COURT OFFICE REPORT

This report is included in the commission packet.

VIII. MISCELLANEOUS/OTHER BUSINESS

IX. NEXT REGULAR MEETING: *The next monthly police commission meeting will take place on May 21st, 2014 in the Eileen Dondero Foley Council Chambers, Portsmouth City Hall.. The public session will start at 6:00 p.m.*

NOTICE to members of the public who are hearing impaired: If you wish to attend a meeting and need assistance, please contact Human Resources Director Dianna Fogarty at 431-2000 ext. 7270 prior to the scheduled meeting. Thank You.

Katho Levesque

(Posted on 8 April, 2014)

Brenna Cavanaugh

Clerk of the Commission

PORTSMOUTH POLICE COMMISSION
MINUTES OF THE MARCH 19TH, 2014 MEETING

6:00 p.m. Public Session – Wm. Mortimer Conference Room, PPD

John F. Golumb, Chairman
Gerald W. Howe
Brenna Cavanaugh

- I. **CALL TO ORDER:** The March 19th, 2014 monthly police commission public session was called to order at 5:06p.m. in the William Mortimer Conference Room at the Portsmouth Police Department.

Action: Commissioner Cavanaugh moved to go into non-public session for the purpose of discussing personnel matters as per RSA 91-A:3, II.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously to go into non-public session at 5:06p.m.

Chairman Golumb called the public session back to order at 6:00 p.m. in the Wm. Mortimer Conference Room.

Present during the public session: Commissioners Golumb, Howe, and Cavanaugh, Chief Stephen DuBois, Deputy Chief Corey MacDonald, Admin. Manager Karen Senecal, Elizabeth Dinan, reporter for The Herald.

- II. **PLEDGE OF ALLEGIANCE:** Deputy MacDonald led the Pledge of Allegiance.

- III. **ACCEPTANCE OF THE MINUTES OF THE MEETINGS HELD ON:**

February 19th, 2014 Budget Hearing, February 19th regular monthly meeting.

Action: Commissioner Howe moved to accept the minutes and place one copy on file.

Seconded by Commissioner Cavanaugh.

On a Roll Call Vote: The Board voted unanimously to accept the minutes and place one copy on file.

IV. **PUBLIC COMMENT SESSION: None.**

V. **UNFINISHED BUSINESS: None**

VI. **NEW BUSINESS:**
Personnel Items that require action:

Action Commissioner Cavanaugh moved to appoint Det. McCain to Master Patrol Officer Status.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously to appoint Detective McCain to Master Patrol Officer status, effective on his ten-year anniversary date.

Action: Commissioner Cavanaugh moved to appoint Officer Christina Meyers to Master Patrol Officer status.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously to appoint Officer Meyer to Master Patrol Officer status, effective on her ten-year anniversary date.

A. **CHIEF OF POLICE:**

1. **Financial Report** – Admin. Manager Karen Senecal talked about the outside work rate. She explained our current rate covers our costs. Karen asked the commission if they wished to consider a forward projection, since the commission will be in contract negotiations this year. She said she would bring the calculation forward and have that information available at the next commission meeting. The current costs will continue until the contract is negotiated. Commissioner Howe felt we should leave the rate where it is, as it would be impossible to forecast what the final contract will look like. He said several years ago contractors working in the city asked the commission to give them 60 days notice if the rate was going to change so they could reflect the changes in their bids for future work. There was some discussion on certain legal aspects of rate changes.

Karen said she would give the commission the historical information and a breakdown of the costs. She also briefed the commission on the status of current expenditures and the percent expended vs. where we should be at this point in the fiscal year. While we are still tracking under budget, the gap is narrowing as we move toward the last quarter. Gasoline is about 81% expended, which is high for this point in the fiscal year.

Commissioner Cavanaugh asked about the status of the scheduling software, and Chief DuBois asked Karen about the Crime View software. Karen said both systems should be online within the next month.

Commissioner Cavanaugh asked about the status of the fleet conversion to the new SUVs. The Chief and Deputy explained how the new vehicles are being phased in.

Chief DuBois asked about the range rebuild, and Karen updated everyone. She said hopefully next week, we will have the ship date.

Commissioner Cavanaugh asked for an update on the rat problem. Karen said the rats are still quite active and may have regained some ground over the winter. The recent 'find' was the biggest rat she has seen yet.

B. PATROL SERVICES DIVISION

This report is contained in the commission's packet.

D. CITY PROSECUTOR REPORT

This report is contained in the commission's packet.

VII. MISCELLANEOUS OTHER BUSINESS:

Action: Commissioner Howe moved to accept the division reports and place one copy on file.

Seconded by Commissioner Cavanaugh.

On a Roll Call Vote: The board voted unanimously to accept the division reports and place one copy on file.

Commissioner Cavanaugh asked Deputy MacDonald to update them on what the department is doing to combat the heroin problem. The Deputy said that in addition to making arrests and continuing to pursue

aggressive enforcement, we are assembling a collaboration of regional stakeholders to develop a two-pronged approach. We are seeking to hold a one-day comprehensive education day. We are not going to arrest anyone that comes forward and attends this event. We hopefully are going to get some stuff off the street, and equip families that are dealing with addicted spouses, children, etc. with the resources available to help them. This is a good idea for the police department because the approach of Problem Oriented Policing is to kick the legs out from under the crime by addressing what drives it. Drugs drive crime here in Portsmouth - from car break-ins and burglaries, to shoplifting and assault violence.

Part two of the approach is a public service announcement that will be different from traditional law enforcement messages. This will be a resource focused, therapeutic type of approach. Friday will be the kick off to put all of this together.

There being no further business before the commission, the chair asked for a motion to adjourn.

Action: Commissioner Cavanaugh moved the March 19th, 2014 monthly police commission be adjourned.

Seconded by Commissioner Howe.

On a Roll Call Vote: The board voted unanimously in favor of the motion at 6:25 p.m.

VIII. NEXT MEETING: *WEDNESDAY, April 16th in the Eileen Dondero Foley Council Chambers, Portsmouth City Hall. The public session will begin at 6:00 p.m.*

Kalle

Respectfully Submitted By Kathleen Levesque, Executive Assistant

Reviewed By Commissioner Cavanaugh, Clerk of the Commission

Brenna Cavanaugh





City of Portsmouth, N.H.

Police Department



Stephen J. DuBois
CHIEF OF POLICE

Corey F. MacDonald
DEPUTY CHIEF OF POLICE

16 April, 2014

Sergeant David Keaveny
Detective Kristyn Rogers-Bernier
Detective Scott Study
PORTSMOUTH POLICE DEPARTMENT
3 Junkins Avenue
Portsmouth, NH 03801

RE: Letter of Commendation

Dear Dave, Kristyn, and Scott:

When we were notified by the Dover Police Department that Mr. Joshua Krantz had died in their town, and his death was possibly linked to an assault that occurred the night before at The Page sports bar in Portsmouth, you had little else to go on when you started your investigation.

On a typical Friday night, hundreds of customers passed through the doors of The Page. You began by interviewing their staff. Initially, none of the staff was able to provide any direct knowledge of an altercation or assault. Then a staff person provided the name of a customer who may have been a witness. From there more interviews developed and a suspect was identified. The suspect, who had a history of violence, was located but refused to speak with you. This did not slow down your investigation.

The results of your work would later determine that Zachary O'Neill waited up to an hour after he had a drink spilled on him before attacking Joshua Krantz on the dance floor. And although there was no video showing Zachary O'Neill being splashed with a drink, or delivering the blows that ended Joshua Krantz's

life, your tenacious and meticulous investigation proved that Zachary O'Neill caused the death of Joshua Krantz.

On January 16th, after hundreds of hours of police work, 19 witness interviews and the analysis of 18 pieces of evidence, Zachary O'Neill entered the Rockingham Superior Court and pled guilty to Manslaughter. He will spend up to 22 years in prison for causing the death of an innocent man. That sentence, and the closure it helps to bring to the family and friends of Mr. Krantz, was made possible by your diligence and dedication.

You are receiving this Letter of Commendation because you have distinguished yourselves by your exceptional service in a duty of great responsibility and importance to this community, clearly above that which would be normally expected, so as to bring credit to the Department and serve as an inspiration to fellow officers. It is my pleasure to publicly recognize your work.

Very truly yours,
PORTSMOUTH POLICE DEPARTMENT



Stephen J. DuBois, Chief of Police

SJD:kml



City of Portsmouth, N.H.

Police Department



Stephen J. DuBois
CHIEF OF POLICE

Corey F. MacDonald
DEPUTY CHIEF OF POLICE

16 April, 2014

Sergeant Christopher Roth
PORTSMOUTH POLICE DEPARTMENT
3 Junkins Avenue
Portsmouth, NH 03801

RE: Letter of Recognition

Dear Chris:


In late January of this year, the city experienced its share of the sudden epidemic of heroin-related tragedies sweeping the northeast. In Portsmouth, it came in the form of several overdoses, including one death. As a result of these incidents, you made it a point to have a direct and meaningful conversation with your shift about the importance of combating this issue at the patrol level. You gave clear guidance on proactive interdiction, and you emphasized the urgency of our response. You delivered your concerns and ideas to every member of your evening and swing shifts.

Your approach included changing the strategy of patrolling and a shift of focus to goal-oriented policing – namely, the discovery and removal of heroin and any other illegal drugs from the streets of this city. Your dialogue led officers to ‘run with the ball’, building on your direction and formulating ideas of their own. As a result, a constant stream of intelligence was passed on from street officers to detectives. The emphasis on traffic enforcement, stops, surveillance and heavy patrolling of specific areas of the city in an orchestrated manner resulted in 21 arrests, including 10 for possession of narcotics. This concerted effort led to an unprecedented amount of information being collected and shared with other departments and agencies.

Chris, your passion to fix a serious problem set a chain of events in motion that impacted this city for good. The success of your officers and the resulting investigations are a testament to your leadership, and as a department, we are proud of you.

Thank you for this excellent police work!

Very truly yours,
PORTSMOUTH POLICE DEPARTMENT



Stephen J. DuBois, Chief of Police

SJD:kml



City of Portsmouth, N.H.

Police Department



Stephen J. DuBois
CHIEF OF POLICE

Corey E. MacDonald
DEPUTY CHIEF OF POLICE

16 April, 2014

K-9 Officer Scott Pearl
PORTSMOUTH POLICE DEPARTMENT
3 Junkins Avenue
Portsmouth, NH 03801

RE: Letter of Recognition

On January 21st and 22nd of this year, this city was hard hit with evidence of the growing epidemic of the presence of heroin, in the form of several overdose incidents that included one person dying. As a result of these incidents and a conversation with the shift commander, several patrol officers on the evening shift began searching for new ways to battle this invasion; you are one of those officers.

Your efforts involved re-thinking patrol methods to come up with a new strategy. While other officers certainly maintained their vigilance during this time, you were a stand out, Scott. Your influence and positive outlook on this urgent task was refreshing and a true reflection of a professional law enforcement officer. Your spirit led to other officers taking on the same challenges, as they responded to your inspiration and demeanor. This activity led to a number of traffic stops, high intensity patrolling and intelligence gathering.

As a result of your work and that of other officers, there were 21 arrests made that were direct results of this shift initiative; 10 of those arrests also resulted in the removal of some form of illegal drugs from the street. While you were not necessarily present for each of these arrests, your influence kept officers engaged and hyper-vigilant.

Scott, you are a true professional; always seeking out and finding the small oddities on your beat and investigating them to the fullest, all the while maintaining the rigorous training and qualifications standards of your K-9 and your specialty unit. The simple fact is, you constantly do your duty and uphold your oath to this city's citizens and visitors. I am thankful for this opportunity to once again publicly acknowledge your outstanding work.

Very truly yours,
PORTSMOUTH POLICE DEPARTMENT

Stephen J. DuBois, Chief of Police

SJD:kml



City of Portsmouth, N.H.

Police Department



Stephen J. DuBois
CHIEF OF POLICE

Corey F. MacDonald
DEPUTY CHIEF OF POLICE

16 April, 2014

Officer Erik Widerstrom
PORTSMOUTH POLICE DEPARTMENT
3 Junkins Avenue
Portsmouth, NH 03801

RE: Letter of Recognition

Dear Erik:

On January 21st and 22nd of this year, this city was hard hit with evidence of the growing epidemic of the presence of heroin, in the form of several overdose incidents that included one person dying. As a result of these incidents and a conversation with the shift commander, several patrol officers on the evening shift began searching for new ways to battle this invasion; you are one of those officers.

Your efforts involved re-thinking patrol methods to come up with a new strategy. While other officers certainly maintained their vigilance during this time, you were a stand out, Erik. You constantly searched for opportunities to conduct traffic stops and searches on known suspects and potential suspects. This activity led to a number of traffic stops, high intensity patrolling and intelligence gathering.

As a result of your work and that of other officers, there were 21 arrests made that were direct results of this shift initiative; 10 of those arrests also resulted in the removal of some form of illegal drugs from the street.

Erik, your professionalism and dedication to your oath to protect this city's citizens and visitors are to be commended. I am happy to have this opportunity to publicly recognize your work.

Very truly yours,
PORTSMOUTH POLICE DEPARTMENT

Stephen J. DuBois, Chief of Police

SJD:kml



City of Portsmouth, N.H.



Police Department

Stephen J. DuBois
CHIEF OF POLICE

Corey F. MacDonald
DEPUTY CHIEF OF POLICE

16 April, 2014

Officer Steven Blanding
PORTSMOUTH POLICE DEPARTMENT
3 Junkins Avenue
Portsmouth, NH 03801

RE: Letter of Recognition

Dear Steve:

On January 21st and 22nd of this year, this city was hard hit with evidence of the growing epidemic of the presence of heroin, in the form of several overdose incidents that included one person dying. As a result of these incidents and a conversation with the shift commander, several patrol officers on the evening shift began searching for new ways to battle this invasion; you are one of those officers.

Your efforts involved re-thinking patrol methods to come up with a new strategy. While other officers certainly maintained their vigilance during this time, you were a stand out, Steve. You were always coming up with ideas and new ways to do things, and this influenced and energized other officers. This activity led to a number of traffic stops, high intensity patrolling and intelligence gathering.

As a result of your work and that of other officers, there were 21 arrests made that were direct results of this shift initiative; 10 of those arrests also resulted in the removal of some form of illegal drugs from the street.

Steven, your professionalism and dedication to your oath to protect this city's citizens and visitors are to be commended. I am happy to have this opportunity to publicly recognize your work.

Very truly yours,
PORTSMOUTH POLICE DEPARTMENT

Stephen J. DuBois, Chief of Police

SJD:kml



City of Portsmouth, N.H.



Police Department

Stephen J. DuBois
CHIEF OF POLICE

Corey E. MacDonald
DEPUTY CHIEF OF POLICE

16 April, 2014

Officer Kevin McCarthy
PORTSMOUTH POLICE DEPARTMENT
3 Junkins Avenue
Portsmouth, NH 03801

RE: Letter of Recommendation

Dear Kevin:

On February 27th of this year, you responded to a call for an out-of-control, violent juvenile. You were quick to recognize the address from previous calls for service, having already developed a plan of action should you find yourself responding to the location in the future. As a result, you were able to very quickly put additional units on notice and stage the fire department as well.

Once on scene, you immediately began actions to quell the situation, which required you to physically restrain the juvenile in a type of restraining hug. You then began speaking softly and calmly, working to bring the situation to a controllable level. Though the youth continued to profanely rage on, you steadily maintained your approach. This required you to continuously hold and carry the young person from the scene into an ambulance, through the ambulance ride, and for the duration of the time at the hospital. This required no small measure of strength and stamina.

Kevin, your actions that day were so compassionate and professional that hospital personnel had high praise for what they witnessed. Eventually, your actions calmed the youth and provided an opportunity for hospital personnel to attend to him without further restraints or force. Other options exist that would have required a rougher approach from you as the responding officer. In your compassion, you chose the more difficult response. You exhibited great control, restraint, patience and understanding.

Your methods represented the Portsmouth Police Department at its best, exposing those around you to the meaning of our motto: "Commitment – Compassion – Community".

My thanks to the Commission for this opportunity to publicly highlight your outstanding police work.

Very truly yours,
PORTSMOUTH POLICE DEPARTMENT



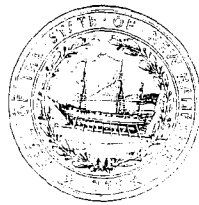
Stephen J. DuBois, Chief of Police

SJD:kml

ATTORNEY GENERAL
DEPARTMENT OF JUSTICE

33 CAPITOL STREET
CONCORD, NEW HAMPSHIRE 03301-6397

JOSEPH A. FOSTER
ATTORNEY GENERAL



ANN M. RICE
DEPUTY ATTORNEY GENERAL

February 28, 2014

REC'D MAR 7 - 2014

Stephen J. Dubois, Chief
Portsmouth Police Department
3 Junkins Drive
Portsmouth, New Hampshire 03801

Re: 2014 Violence Against Women Federal Grant Program - Award # 2014W042

Dear Chief Dubois:

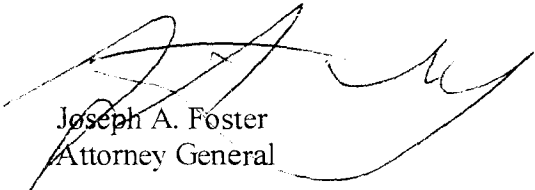
I am pleased to inform you that grant funding in the amount of \$35,000 has been approved by the Governor and Executive Council to your agency. The time period for this award is from January 1, 2014 through December 31, 2014.

Enclosed please find the original grant award that will need to be signed and dated by you and returned to this office, retaining a copy for your records. We have also enclosed a copy of your expenditure report for your review and initial financial expenditure filing. Expenditure reports must be submitted to this office on a quarterly basis, with a due date of 15 days beyond the previous quarter. For example, with an award that begins Jan. 1- the first quarterly expenditure report will be due on April 15th. Expenditure reports submitted beyond the due date are considered out of compliance. A Microsoft Excel spreadsheet version of the expenditure report designed to facilitate your reporting is available from this office upon your request.

Should you have any questions concerning your grant project, please contact Susan Dearborn of the Grants Management Unit by email at susan.dearborn@doj.nh.gov or by phone at 271-8091.

Congratulations and thank you for your efforts on behalf of victims of violent crimes in New Hampshire.



Sincerely,


Joseph A. Foster
Attorney General

JAF/shd
enclosure

Mailed signed copy
3/4/14

STATE OF NEW HAMPSHIRE
 DEPARTMENT OF JUSTICE
 GRANT AWARD

Agency Name: Portsmouth Police Department		Vendor No.: 159594-B001
Program Name: PD Victim Assistant		Amount: \$ 35,000.00
Grant Start Date: 01/01/2014	State Grant Number: 2014W087	
Grant End Date: 12/31/2014	Federal Grant Number: 2013-WF-AX-0016	
Appropriation No.: 02-20-20-201510-5017-072-500574		
Head of Agency	Project Director	Fiscal Officer
Stephen J. Dubois Portsmouth Police Chief 3 Junkins Drive Portsmouth, NH 03801 603-610-7572	Kristin Maki V/W Advocate 3 Junkins Drive Portsmouth, NH 03801 603-610-7464	Karen Senecal 3 Junkins Ave. Portsmouth, NH 03801 603-610-7416
Federal Grant Name: Violence Against Women Act - 2013		
Federal Agency: United States Department of Justice		
Bureau/Office: Office on Violence Against Women		
CFDA Number: 16.588		
Purpose of Grant: DV/SA Victim Advocate		
Program Requirements: See signed Program Guidelines and Special Conditions.		
Match Requirements: Match funds must be generated from program		
Program income Requirements: allowable activities.		
Reporting Requirements: Monthly or quarterly financial reports Annual performance report and audit Adherence to State and Federal guidelines and special conditions		
Approval	Program Agency	NH Department of Justice
Name	 Stephen J. Dubois	 Rosemary Faretra
Title	Portsmouth Police Chief	Director of Administration
Date	3/11/14	3-4-2014
All terms of this grant award are not valid unless signed by both authorized parties.		

CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received	Project Number
March 24, 2014	#308-14A-045
Date Approved	PSP and Task #
March 24, 2014	14-11, 02

Part I

<p>1. Project Title</p> <p>Portsmouth DWI/DUI Patrols</p>	<p>2. Type of Application (Check One)</p> <p><input checked="" type="checkbox"/> Initial</p> <p><input type="checkbox"/> Revision</p> <p><input type="checkbox"/> Continuation</p>
---	--

3. Applicant	
<p>A. Name of Agency DUNS Number 073976706</p> <p>Portsmouth Police Department</p>	<p>B. Address of Agency</p> <p>3 Junkins Avenue Portsmouth NH 03801-4511</p>
<p>C. Government Unit (Check One)</p> <p><input type="checkbox"/> State</p> <p><input checked="" type="checkbox"/> City/Town</p> <p><input type="checkbox"/> County</p> <p><input type="checkbox"/> Other (specify):</p>	<p>D. Name Address of Governmental Unit</p> <p>City of Portsmouth One Junkins Avenue Portsmouth, NH 03801</p>

<p>Contract Duration</p> <p>A. Contract Period</p> <p>Start Date: March 1, 2014</p> <p>Termination Date: September 15, 2014</p>	<p>Functional Area K8 - 410 Alcohol SAFETEA-LU</p> <p>CFDA# 20.601</p> <p>Program Title Alcohol Traffic Safety & Drunk Driving Preven</p> <p>Funding Source National Highway Traffic Safety Administratio</p>
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services	\$6,864.00	\$6,864.00			
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit					
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$6,864.00	\$6,864.00			

7. Local Benefit:

It is anticipated that the federal share for local benefit will be: 100% (\$6,864.00)



Part II

BUDGET AND PERSONNEL DATA

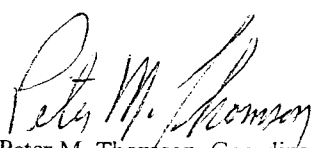
a. Personnel Services (OVERTIME DWI PATROLS)		
Salary: 24 patrols x 4 hours/patrol x \$55.00/hour	\$5,280.00	
Payroll-related deductions: \$5,280.00 x 30 percent	1,584.00	\$6,864.00
*See Proposed Solution (page 3) for explanation of pay rates		
b. Current Expenses		
c. Equipment		
d. Indirect Costs and Audit Expense		
e. Contractual Services		
f. Travel Expenses		
Total		\$6,864.00

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Stephen J. DuBois	2) Title Chief, Portsmouth Police Department	3) Address 3 Junkins Avenue Portsmouth, NH 03801
4) Signature 		5) Telephone Number 610-7572
B. Authorized Official		
1) Name John P. Bohlenke DAVID S ALLEN	2) Title Portsmouth City Manager, DEPUTY	3) Address One Junkins Avenue Portsmouth, NH 03801
4) Signature 		5) Telephone Number 431-2000

Part IV (For HSA Use Only)

1. Approval Date March 24, 2014	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$6,864.00	

**SCHEDULE A
GENERAL PROJECT INFORMATION**

Description of Project

STATEMENT OF PROBLEM/NEED: The City of Portsmouth is home to many restaurants, bars, shops, and businesses. Portsmouth is one of the oldest settlements of the United States. The area was first settled as Strawberry Banke in 1623, and is the sixth oldest town in the United States.

Portsmouth's history and numerous community events attract tens of thousands of people to an already congested downtown. Large crowds of people attend the Chowder Festival, The Annual Market Square Day, The Annual Taste of the Nation at Strawberry Banke, Fireworks, The Seacoast Jazz Festival, The Bow Street Fair (craft fair), The Folk and Acoustic Festival, The Arts Festival, and The Blues Festival.

The City of Portsmouth continues to grow as a major center of attraction for seacoast residents and tourists visiting the state. Driving while impaired continues to be a problem on roads traversing the City of Portsmouth. The night-life offered by the numerous bars and restaurants creates an atmosphere that encourages the drinking of alcoholic beverages. Despite joint efforts with the NH Bureau of Liquor Enforcement, over-serving is commonplace. The direct result is a high number of impaired drivers leaving the city in motor vehicles while under the influence of intoxicating liquor. This poses a severe safety risk to the motoring public. Presently in the City of Portsmouth there are 87 establishments that serve alcohol and 42 establishments that sell alcohol.

Many of the bars and restaurants are frequented by college students from UNH on Thursday night (promo nights) before they go home on Friday for the weekend. The majority of DWI/DUI arrests in Portsmouth occur on Thursday, Friday, Saturday and holidays between the hours of 9:00 PM-3:00 AM. Drinking and driving is also a problem on Thursday nights because many establishments have promotional nights that offer half price drinks to attract patrons.

Year	DWI Arrests
2010	65
2011	64
2012	54

Although statistics show a decrease in DWI/DUI arrests over the last three years, this can, in part, be attributed to the fact that the Portsmouth Police Department has made a concerted effort to address the problem through conducting overtime patrols funded by the NH Highway Safety Agency. Additional funds are needed in order for the police department to continue to establish enforcement efforts. Without this continued effort, additional dedicated enforcement will not be conducted and the infractions will surely increase.

PROPOSED SOLUTION: In an effort to combat the DWI problem, the Portsmouth Police Department will hire, on an off-duty basis, officers who have completed training in the identification of intoxicated drivers. These fully trained officers will conduct one-man DWI enforcement patrols (24 4-hour shifts) on those evenings (Thursday, Friday, Saturday, and holidays) and during those times (9:00 PM-3:00 AM) when the drunk driver is felt to be most prevalent. **It is understood that one (1) overtime DWI/DUI patrol will be conducted during NHTSA's "Driver Sober or Get Pulled Over" mobilization scheduled for August 13-September 1, 2014.** Primary emphasis will be placed on apprehending the drunk driver; however, adherence to all traffic laws, including the state's occupant protection law, will be monitored and enforced. **It is understood that these patrols will be conducted on an overtime basis and officers will be paid at their overtime (1.5) rate for work exceeding their normal 40 hours per week. Part-time officers will be paid at their normal hourly rate.**

ANTICIPATED RESULTS: The DWI enforcement campaign will increase law enforcement's ability to apprehend DWI/DUI offenders, as well as deterring many would-be drunk drivers from getting behind the wheel in the first place. The goal is to provide safe motoring to the public and to reduce the number of DWI/DUI-related crashes both within the city limits, as well as in bordering seacoast towns. It is anticipated that each four-hour patrol conducted will result in one (1) DWI/DUI arrest.

ADDITIONAL CONTRACT CONDITIONS: It is agreed that "Overtime Selective Traffic Enforcement Program Report" forms (HS-200) will be completed for each patrol and submitted to the NH Highway Safety Agency along with requests for reimbursement.

New Hampshire's Child Passenger Safety law is a primary law. A driver should be stopped for violating RSA 265:107-a which requires that all vehicle occupants under the age of 18 riding in a motor vehicle must be restrained and properly fastened in a safety belt and children under the age of 6 must be restrained and properly secured in an approved child passenger safety seat. It is agreed that whenever a stop is made during a patrol supported by this agreement, action will be taken to enforce the state's child passenger safety law.

The recipient of these funds is encouraged to provide programs to encourage the use of safety belts by all drivers and passengers in motor vehicles (U.S.C. 1200.11 (a)(d)) and to adopt and enforce seat belt use policies for employees operating company-owned, rented, or personally-owned vehicles when performing official business.

See attached Addenda for additional information that is hereby made a part of this contractual agreement.

CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received	Project Number
March 24, 2014	#308-14A-046
Date Approved	PSP and Task #
March 24, 2014	14-11, 03

Part I

<p>1. Project Title</p> <p>Portsmouth Sobriety Checkpoints (2)</p>	<p>2. Type of Application (Check One)</p> <p><input checked="" type="checkbox"/> Initial</p> <p><input type="checkbox"/> Revision</p> <p><input type="checkbox"/> Continuation</p>
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3. Applicant	
<p>A. Name of Agency DUNS Number 073976706</p> <p>Portsmouth Police Department</p>	<p>B. Address of Agency</p> <p>3 Junkins Avenue Portsmouth NH 03801-4511</p>
<p>C. Government Unit (Check One)</p> <p><input type="checkbox"/> State</p> <p><input checked="" type="checkbox"/> City/Town</p> <p><input type="checkbox"/> County</p> <p><input type="checkbox"/> Other (specify):</p>	<p>D. Name Address of Governmental Unit</p> <p>City of Portsmouth One Junkins Avenue Portsmouth, NH 03801</p>

<p>4. Contract Duration</p> <p>5. Contract Period</p> <p>Start Date: March 1, 2014</p> <p>Termination Date: September 15, 2014</p>	<p>Functional Area K8 - 410 Alcohol SAFETEA-LU</p> <p>CFDA# 20.601</p> <p>Program Title Alcohol Traffic Safety & Drunk Driving Preven</p> <p>Funding Source National Highway Traffic Safety Administratio</p>
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services	\$6,864.00	\$6,864.00			
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit					
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$6,864.00	\$6,864.00			

7. Local Benefit:

It is anticipated that the federal share for local benefit will be: 100% (\$6,864.00)


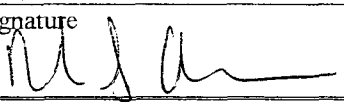
Part II

BUDGET AND PERSONNEL DATA


a. Personnel Services (OVERTIME SOBRIETY CHECKPOINTS)		
Salary: 2 checkpoints x 8 officers x 6 hours/checkpoint x \$55.00/hour*	\$5,280.00	
Payroll-related deductions: \$5,280.00 x 30 percent	1,584.00	\$6,864.00
*includes 1 OIC and 1 safety officer		
*See Proposed Solution (page 3) for explanation of pay rates		
b. Current Expenses		
c. Equipment		
d. Indirect Costs and Audit Expense		
e. Contractual Services		
f. Travel Expenses		
Total		\$6,864.00

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Stephen J. DuBois	2) Title Chief, Portsmouth Police Department	3) Address 3 Junkins Avenue Portsmouth, NH 03801
4) Signature 		5) Telephone Number 610-7572
B. Authorized Official		
1) Name John P. Bohonko David S. Allen	2) Title Portsmouth City Manager, DEPUTY	3) Address One Junkins Avenue Portsmouth, NH 03801
4) Signature 		5) Telephone Number 431-2000

Part IV (For HSA Use Only)

1. Approval Date March 24, 2014	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$6,864.00	

CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received	Project Number
March 24, 2014	#314-14A-005
Date Approved	PSP and Task #
March 24, 2014	14-07, 02

Part I

<p>1. Project Title</p> <p>Portsmouth Pedestrian Patrols</p>	<p>2. Type of Application (Check One)</p> <p><input checked="" type="checkbox"/> Initial</p> <p><input type="checkbox"/> Revision</p> <p><input type="checkbox"/> Continuation</p>
--	--

3. Applicant	
<p>A. Name of Agency DUNS Number 073976706</p> <p>Portsmouth Police Department</p>	<p>B. Address of Agency</p> <p>3 Junkins Avenue Portsmouth NH 03801-4511</p>
<p>C. Government Unit (Check One)</p> <p><input type="checkbox"/> State</p> <p><input checked="" type="checkbox"/> City/Town</p> <p><input type="checkbox"/> County</p> <p><input type="checkbox"/> Other (specify):</p>	<p>D. Name Address of Governmental Unit</p> <p>City of Portsmouth One Junkins Avenue Portsmouth, NH 03801</p>

<p>4. Contract Duration</p> <p>Contract Period</p> <p>Start Date: March 1, 2014</p> <p>Termination Date: September 15, 2014</p>	<p>Functional Area PS - Pedestrian/Bicycle Safety</p> <p>CFDA# 20.600</p> <p>Program Title State & Community Highway Safety</p> <p>Funding Source National Highway Traffic Safety Administratio</p>
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services	\$5,148.00	\$5,148.00			
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit					
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$5,148.00	\$5,148.00			

7. Local Benefit:	It is anticipated that the federal share for local benefit will be: <u>100%</u> (\$5,148.00)
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Part II

BUDGET AND PERSONNEL DATA


a. Personnel Services (OVERTIME PEDESTRIAN PATROLS)		
Salary: 18 patrols x 4 hours/patrol x \$55.00/hour	\$3,960.00	
Payroll-related deductions: \$3,960.00 x 30 percent	1,188.00	\$5,148.00
*See Proposed Solution (page 3) for explanation of pay rates		
b. Current Expenses		
c. Equipment		
d. Indirect Costs and Audit Expense		
e. Contractual Services		
f. Travel Expenses		
Total		\$5,148.00

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Stephen J. DuBois	2) Title Chief, Portsmouth Police Department	3) Address 3 Junkins Avenue Portsmouth, NH 03801
4) Signature 	5) Telephone Number 610-7572	
B. Authorized Official		
1) Name John P. Bohenko DAVID S. ALLEN	2) Title Portsmouth City Manager, DEPUTY	3) Address One Junkins Avenue Portsmouth, NH 03801
4) Signature 	5) Telephone Number 431-2000	

Part IV (For HSA Use Only)

1. Approval Date March 24, 2014	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$5,148.00	

**SCHEDULE A
GENERAL PROJECT INFORMATION**

Description of Project

STATEMENT OF PROBLEM/NEED: The City of Portsmouth is home to many restaurants, bars, shops, and businesses. Portsmouth is one of the oldest settlements of the United States. The area was first settled as Strawberry Banke in 1623, and is the sixth oldest town in the United States.

The City of Portsmouth's history and numerous community events attract tens of thousands of people to an already congested downtown. Large crowds of people attend the Chowder Festival, the Annual Market Square Day, the Annual Taste of the Nation at Strawberry Banke, fireworks, the Seacoast Jazz Festival, the Bow Street Fair (craft fair), the Folk and Acoustic Festival, the Arts Festival, and the Blues Festival.

The Portsmouth Middle School is in close proximity to the downtown area. During the school year there are six early release days when the students are dismissed at 11:00 AM. Many of these students are unsupervised as they walk to the downtown area saturated with pedestrians who are "j-walking" and ignoring signage at crosswalks, as well as motorists not stopping for pedestrians using crosswalks. The problem of pedestrian violations occurs daily (Sunday through Saturday) and is prevalent between the hours of 6:00 AM and 9:00 PM Monday through Friday and on Saturday and Sundays from 11:00 AM-7:00 PM. Many people are visiting these stores, shops, or businesses from the time these shops open until they close. Business owners typically are getting their establishments ready for business during early morning hours and can be found crossing streets in Portsmouth early. During some of the major events (Chowder Festival, the Annual Market Square Day) vendors are setting up very early (6:00 AM) and a large influx of people (pedestrians) visit vendors throughout the day into the evening hours.

Year	MV Crashes Involving Pedestrians
2010	10
2011	10
2012	19

Pedestrian Violations

Year	Pedestrian Warnings	Pedestrian Summonses
2010	11	6
2011	2	2
2012	1	1

Although statistics show a decrease in pedestrian warnings and summonses over the last three years, this can, in part, be attributed to the fact that the Portsmouth Police Department has made a concerted effort to address the problem through conducting overtime patrols funded by the NH Highway Safety Agency. Additional funds are needed in order for the police department to continue to establish enforcement efforts. Without this continued effort, additional dedicated enforcement will not be conducted and the infractions will surely increase.

PROPOSED SOLUTION: In an effort to combat the problems being experienced with pedestrian violations, the Portsmouth Police Department will hire, on an off-duty basis, officers to work one-man overtime pedestrian enforcement patrols (18 4-hour shifts) on those days and during those times (Monday-Friday 6:00 AM-9:00 PM and Saturday and Sunday 11:00 AM-7:00 PM) when the violations are felt to be most prevalent. Adherence to all traffic laws, including the state's occupant protection law, will be monitored and enforced. **It is understood that these patrols will be conducted on an overtime basis and officers will be paid at their overtime (1.5) rate for work exceeding their normal 40 hours per week. Part-time officers will be paid at their normal hourly rate.**

ANTICIPATED RESULTS: Intense enforcement and visibility will result in a continuing perception that the Portsmouth Police Department takes pedestrian safety seriously. The goal is to increase the number of motor vehicle stops and to create a high visibility deployment effort at crosswalk locations. It is anticipated that for each four-hour patrol conducted that two (2) pedestrian summonses and four (4) warnings will be issued for pedestrian violations.

(over)

ADDITIONAL CONTRACT CONDITIONS: It is agreed that "Overtime Selective Traffic Enforcement Program Report" forms (HS-200) will be completed for each patrol and submitted to the NH Highway Safety Agency along with requests for reimbursement.

New Hampshire's Child Passenger Safety law is a primary law. A driver should be stopped for violating RSA 265:107-a which requires that all vehicle occupants under the age of 18 riding in a motor vehicle must be restrained and properly fastened in a safety belt and children under the age of 6 must be restrained and properly secured in an approved child passenger safety seat. It is agreed that whenever a stop is made during a patrol supported by this agreement, action will be taken to enforce the state's child passenger safety law.

The recipient of these funds is encouraged to provide programs to encourage the use of safety belts by all drivers and passengers in motor vehicles (23 U.S.C. 1200.11 (a)(d)) and to adopt and enforce seat belt use policies for employees operating company-owned, rented, or personally-owned vehicles when performing official business.

See attached Addenda for additional information that is hereby made a part of this contractual agreement.

CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received	Project Number
March 24, 2014	#315-14A-121
Date Approved	PSP and Task #
March 24, 2014	14-03, 12

Part I

<p>1. Project Title</p> <p>Portsmouth Red Light Runing Patrols</p>	<p>2. Type of Application (Check One)</p> <p><input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation</p>
--	--

3. Applicant	
<p>A. Name of Agency DUNS Number 073976706</p> <p>Portsmouth Police Department</p>	<p>B. Address of Agency</p> <p>3 Junkins Avenue Portsmouth NH 03801-4511</p>
<p>C. Government Unit (Check One)</p> <p><input type="checkbox"/> State <input checked="" type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):</p>	<p>D. Name Address of Governmental Unit</p> <p>City of Portsmouth One Junkins Avenue Portsmouth, NH 03801</p>

<p>Contract Duration</p> <p>A. Contract Period</p> <p>Start Date: March 1, 2014 Termination Date: September 15, 2014</p>	<p>Functional Area PT - Police Traffic Services</p> <p>CFDA# 20.600</p> <p>Program Title State & Community Highway Safety</p> <p>Funding Source National Highway Traffic Safety Administratio</p>
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services	\$5,148.00	\$5,148.00			
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit					
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$5,148.00	\$5,148.00			

7. Local Benefit:

is anticipated that the federal share for local benefit will be: 100% (\$5,148.00)



Part II

BUDGET AND PERSONNEL DATA

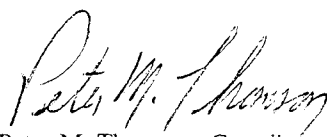
a. Personnel Services (OVERTIME RED LIGHT RUNNING ENFORCEMENT)		
Salary: 18 patrols x 4 hours/patrol x \$55.00/hour	\$3,960.00	
Payroll-related deductions: \$3,960.00 x 30 percent	1,188.00	\$5,148.00
*See Proposed Solution (page 3) for explanation of pay rates		
b. Current Expenses		
c. Equipment		
d. Indirect Costs and Audit Expense		
e. Contractual Services		
f. Travel Expenses		
Total		\$5,148.00

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Stephen J. DuBois	2) Title Chief, Portsmouth Police Department	3) Address 3 Junkins Avenue Portsmouth, NH 03801
4) Signature 		5) Telephone Number 610-7572
B. Authorized Official		
1) Name John P. Bohenko	2) Title Portsmouth City Manager	3) Address One Junkins Avenue Portsmouth, NH 03801
4) Signature 		5) Telephone Number 431-2000

Part IV (For HSA Use Only)

1. Approval Date March 24, 2014	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$5,148.00	

**SCHEDULE A
GENERAL PROJECT INFORMATION**

Description of Project

STATEMENT OF PROBLEM/NEED: The City of Portsmouth is home to many restaurants, bars, shops, and businesses. Portsmouth is one of the oldest settlements of the United States. The area was first settled as Strawberry Banke in 1623 and is the sixth oldest town in the United States.

The City of Portsmouth's history and numerous community events attract tens of thousands of people to an already congested downtown. Large crowds of people attend the Chowder Festival, the Annual Market Square Day, the Annual Taste of the Nation at Strawberry Banke, fireworks, the Seacoast Jazz Festival, the Bow Street Fair (craft fair), the Folk and Acoustic Festival, the Arts Festival, and the Blues Festival.

Arterial ways throughout the City of Portsmouth handle a heavy volume of traffic. Motorists are not only residents, but also business travelers and tourists who are unfamiliar with the roadways and numerous traffic intersections guarded by both stop signs and traffic signal lights. Red light violators pose one of the most dangerous and hazardous situations for motorists and pedestrians. Lack of enforcement at intersections causes motorists to take risks and speed up to beat the red light creating the potential for crashes.

"Red light runners" are typically those motorists who are rushing to get to work on time, are trying to get to planned events or activities in Portsmouth, or going to the mall. The problem of "Red Light Running" occurs at intersections located throughout the City of Portsmouth Monday through Friday between the hours of 6:00-10:00 AM and evenings from 3:00-7:00 PM and on Saturday and Sunday from 10:00 AM-5:00 PM.

Year	Crashes at Intersections	Red Light Warnings	Red Light Summonses
2010	306	634	226
2011	248	477	84
2012	244	18	7

Although statistics show a decrease in red light summonses and warnings over the last three years, this can, in part, be attributed to the fact that the Portsmouth Police Department has made a concerted effort to address the problem through conducting overtime patrols funded by the NH Highway Safety Agency. Additional funds are needed in order for the police department to continue to established enforcement efforts. Without this continued effort, additional dedicated enforcement will not be conducted and the infractions will surely increase.

PROPOSED SOLUTION: In an effort to combat the problems being experienced with red light running/stop sign violations, the Portsmouth Police Department will hire, on an off-duty basis, up two officers to work two-man overtime enforcement patrols (18 4-hour shifts) on those days and during those times (Monday-Friday 6:00-10:00 AM and 3:00-7:00 PM and Saturday and Sunday 10:00 AM-5:00 PM) when the violations are felt to be most prevalent. Adherence to all traffic laws, including the state's occupant protection law, will be monitored and enforced. **It is understood that these patrols will be conducted on an overtime basis and officers will be paid at their overtime (1.5) rate for work exceeding their normal 40 hours per week. Part-time officers will be paid at their normal hourly rate.**

ANTICIPATED RESULTS: Intense enforcement and visibility will result in a continuing perception that the Portsmouth Police Department is aggressively enforcing these dangerous red light running violations.

The goal is to increase the number of motor vehicle stops and to create a high visibility effort throughout the city. It is anticipated that each four-hour patrol will result in a minimum of 8-10 summonses/warnings for traffic control device violations which will have a deterrent effect on other driving violations.

ADDITIONAL CONTRACT CONDITIONS: It is agreed that "Overtime Selective Traffic Enforcement Program Report" forms (HS-200) will be completed for each patrol and submitted to the NH Highway Safety Agency along with requests for reimbursement.

New Hampshire's Child Passenger Safety law is a primary law. A driver should be stopped for violating RSA 265:107-a which requires that all vehicle occupants under the age of 18 riding in a motor vehicle must be restrained and properly fastened in a safety belt and children under the age of 6 must be restrained and properly secured in an approved child passenger safety seat. It is agreed that whenever a stop is made during a patrol supported by this agreement, action will be taken to enforce the state's child passenger safety law.

The recipient of these funds is encouraged to provide programs to encourage the use of safety belts by all drivers and passengers in motor vehicles (23 U.S.C. 1200.11 (a)(d)) and to adopt and enforce seat belt use policies for employees operating company-owned, rented, or personally-owned vehicles when performing official business.

See attached Addenda for additional information that is hereby made a part of this contractual agreement.

CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

For HSA Use Only

State Of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301-8530

Date Received March 24, 2014	Project Number #315-14A-120
Date Approved March 24, 2014	PSP and Task # 14-03, 02

Part I

1. Project Title Portsmouth Enforcement Patrols	2. Type of Application (Check One) <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Revision <input type="checkbox"/> Continuation
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3. Applicant	
A. Name of Agency DUNS Number 073976706 Portsmouth Police Department	B. Address of Agency 3 Junkins Avenue Portsmouth NH 03801-4511
C. Government Unit (Check One) <input type="checkbox"/> State <input checked="" type="checkbox"/> City/Town <input type="checkbox"/> County <input type="checkbox"/> Other (specify):	D. Name Address of Governmental Unit City of Portsmouth One Junkins Avenue Portsmouth, NH 03801

Contract Duration A. Contract Period Start Date: March 1, 2014 Termination Date: September 15, 2014	Functional Area SC - Speed Control CFDA# 20.600 Program Title State & Community Highway Safety Funding Source National Highway Traffic Safety Administratio
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6. Description of Project (Describe in detail in Schedule A) and Source of Funds

Budget (Provide itemization as called for on Schedule B) and Source of Funds					
Cost Category	Total Budget	Federal Budget	Local Budget	State Budget	Other Funds
a. Personnel Services	\$5,148.00	\$5,148.00			
b. Current Expense					
c. Equipment					
d. Indirect Costs Audit					
e. Contractual Services					
f. Other					
Total Estimated Costs Including Non-Federal Share	\$5,148.00	\$5,148.00			



7. Local Benefit: It is anticipated that the federal share for local benefit will be: <u>100%</u> (\$5,148.00)

Part II


BUDGET AND PERSONNEL DATA		
a. Personnel Services (OVERTIME ENFORCEMENT PATROLS)		
Salary: 18 patrols x 4 hours/patrol x \$55.00/hour	\$3,960.00	
Payroll-related deductions: \$3,960.00 x 30 percent	1,188.00	\$5,148.00
*See Proposed Solution (page 3) for explanation of pay rates		
b. Current Expenses		
c. Equipment		
d. Indirect Costs and Audit Expense		
e. Contractual Services		
f. Travel Expenses		
Total		\$5,148.00

Part III

Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grant which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Stephen J. DuBois	2) Title Chief, Portsmouth Police Department	3) Address 3 Junkins Avenue Portsmouth, NH 03801
4) Signature 		5) Telephone Number 610-7572
B. Authorized Official		
1) Name John P. Bohenko DAVID S. ALLEN	2) Title Portsmouth City Manager, DEPUTY	3) Address One Junkins Avenue Portsmouth, NH 03801
4) Signature 		5) Telephone Number 431-2000

Part IV (For HSA Use Only)

1. Approval Date March 24, 2014	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
3. Federal Funds Obligated by this Agreement: \$5,148.00	

**SCHEDULE A
GENERAL PROJECT INFORMATION**

Description of Project

STATEMENT OF PROBLEM/NEED: The City of Portsmouth is home to many restaurants, bars, shops, and businesses. Portsmouth is one of the oldest settlements of the United States. The area was first settled as Strawberry Banke in 1623, and is the sixth oldest town in the United States.

The City of Portsmouth's history and numerous community events attract tens of thousands of people to an already congested downtown. Large crowds of people attend the Chowder Festival, the Annual Market Square Day, the Annual Taste of the Nation at Strawberry Banke, fireworks, the Seacoast Jazz Festival, the Bow Street Fair (craft fair), the Folk and Acoustic Festival, the Arts Festival, and the Blues Festival.

Two consecutive public surveys conducted in the City of Portsmouth by a research group from the University of New Hampshire have identified speeding motorists as the major concern of Portsmouth residents as related to police services.

Excessive speed is a problem and citizen complaints are frequent. Speeding motorists are commuting to and from jobs located in Portsmouth (i.e. Portsmouth Naval Shipyard, Liberty Mutual Insurance, Columbia HCA Hospital, etc.) Monday through Friday from 6:00-10:00 AM and 3:00-7:00 PM or are speeding to events or the many shopping establishments located in Portsmouth Saturday and Sunday from 10:00 AM-5:00 PM. Statistics show that excessive speed contributes to an increase in injury resulted crashes.

Through monitoring citizen complaints, as well as conducting Stealth Stat Surveys, the following streets have been identified as having excessive speeding problems: South Street, Ocean Road, Aldrich Road, Pleasant Street, Islington Street, Lafayette Road, Woodbury Avenue, Maplewood Avenue, Market Street, Elwyn Road, Greenland Road, and Middle Road.

Year	Speed Warnings	Speed Summonses
2010	1563	239
2011	736	111
2012	685	89

Although statistics show a decrease in speed warnings and speed summonses, this can, in part, be attributed to the fact that the Portsmouth Police Department has made a concerted effort to address the problem of speeding motorists through conducting overtime patrols funded by the NH Highway Safety Agency. Additional funds are needed in order for the police department to continue to establish enforcement efforts. Without this continued effort, additional dedicated enforcement will not be conducted and the infractions will surely increase.

PROPOSED SOLUTION: In an effort to combat the problems being experienced with motor vehicle violations, the Portsmouth Police Department will hire, on an off-duty basis, officers to work one-man overtime enforcement patrols (18 4-hour shifts) on those days and during those times (Monday-Friday 6:00-10:00 AM and 3:00-7:00 PM and Saturday and Sunday from 10:00 AM-5:00 PM) when the violations are felt to be most prevalent. Adherence to all traffic laws, including the state's occupant protection law, will be monitored and enforced. **It is understood that these patrols will be conducted on an overtime basis and officers will be paid at their overtime (1.5) rate for work exceeding their normal 40 hours per week. Part-time officers will be paid at their normal hourly rate.**

ANTICIPATED RESULTS: Intense enforcement and visibility will result in a continuing perception that the Portsmouth Police Department takes the offense of speeding seriously and vigorously enforces speed limits throughout the city. The goal is to increase the number of motor vehicle stops and to create a high visibility deployment effort on the identified streets. It is anticipated that each four-hour patrol conducted will result in five (5) summonses and ten (10) warnings being issued.

ADDITIONAL CONTRACT CONDITIONS: It is agreed that "Overtime Selective Traffic Enforcement Program Report" forms (HS-200) will be completed for each patrol and submitted to the NH Highway Safety Agency along with requests for reimbursement.

New Hampshire's Child Passenger Safety law is a primary law. A driver should be stopped for violating RSA 265:107-a which requires that all vehicle occupants under the age of 18 riding in a motor vehicle must be restrained and properly fastened in a safety belt and children under the age of 6 must be restrained and properly secured in an approved child passenger safety seat. It is agreed that whenever a stop is made during a patrol supported by this agreement, action will be taken to enforce the state's child passenger safety law.

The recipient of these funds is encouraged to provide programs to encourage the use of safety belts by all drivers and passengers in motor vehicles (23 U.S.C. 1200.11 (a)(d)) and to adopt and enforce seat belt use policies for employees operating company-owned, rented, or personally-owned vehicles when performing official business.

See attached Addenda for additional information that is hereby made a part of this contractual agreement.

CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

For HSA Use Only

State of New Hampshire
Highway Safety Agency
78 Regional Drive, Building 2
Concord, NH 03301

Date Received	Project Number
March 24, 2014	#304-14A-024
Date Approved	PSP and Task #
March 24, 2014	14-01, 01

Part I

<p>1. Project Title</p> <p>Portsmouth "Join the NH Clique" Seat Belt Campaign</p>	<p>2. Type of Application (Check One)</p> <p><input checked="" type="checkbox"/> Initial</p> <p><input type="checkbox"/> Revision</p> <p><input type="checkbox"/> Continuation</p>
---	--

3. Applicant	
<p>A. Name of Agency and Address</p> <p>Portsmouth Police Department 3 Junkins Avenue Portsmouth, NH 03801</p>	<p>B. Government Unit (Check One)</p> <p><input type="checkbox"/> State</p> <p><input checked="" type="checkbox"/> City/Town</p> <p><input type="checkbox"/> County</p> <p><input type="checkbox"/> Other (specify):</p>
<p>4. Contract Period</p> <p>Start Date: May 12, 2014 Termination Date: May 26, 2014</p>	<p>5. Functional Area</p> <p>CFDA #20.600 State & Community Highway Safety Funding Source National Highway Traffic Safety Administration OP - Occupant Protection</p>

6. Description of Project (Describe in detail in Schedule A)

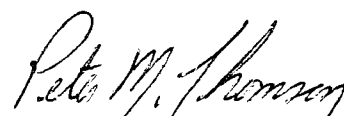
BUDGET AND PERSONNEL DATA		
Personnel Services OVERTIME SEAT BELT ENFORCEMENT CAMPAIGN		
JOIN THE NH CLIQUE" (May 12-May 26, 2014)		
Salary: 1 officer x 6 patrols x 6 hours/patrol x \$60.00/hour*	\$2,160.00	
Payroll-related Deductions: \$2,160.00 x 30 percent	648.00	\$2,808.00
*See Proposed Solution (page 2) for exact patrol dates & explanation of pay rates		
Total		\$2,808.00

Part II

7. Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grants which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name David J. Ferland, <i>Stephen J. Dubois</i>	2) Title Chief, Portsmouth Police Department	3) Address 3 Junkins Avenue Portsmouth, NH 03801
4) Signature <i>[Signature]</i>		5) Telephone Number 427-1500
B. Authorized Official		
1) Name John Bohenko <i>DAVID S. ALEN</i>	2) Title Portsmouth City Manager, <i>DEPUTY</i>	3) Address One Junkins Avenue Portsmouth, NH 03801
4) Signature <i>[Signature]</i>		5) Telephone Number 431-2000

Part III (For HSA Use Only)

1. Approval Date March 24, 2014	2. Signature & Title  Peter M. Thomson, Coordinator NH Highway Safety Agency
Federal Funds Obligated by this Agreement: \$ 2,808.00	

Part IV

SCHEDULE A
GENERAL PROJECT INFORMATION

Description of Project

STATEMENT OF PROBLEM/NEED: New Hampshire has a primary child passenger safety law (RSA 265:107-a) that requires all children up to the age of 7 or 57 inches to be restrained and properly secured in an approved child passenger safety seat and that everyone up to the age of 18 use a seat belt. The law up to age 18 has been in effect since August 18, 1997, (16-1/2 years) and has been a primary law since January 1, 2000 (14 years). This is primarily an enforcement issue, not an educational issue.

The state's initial annual seat belt use survey of 3,000 vehicles was conducted in 1984 and revealed that 16.06 percent of New Hampshire drivers were voluntarily buckling up. The current NHTSA-approved annual survey conducted in 2013 indicates that 71.5 percent of all drivers and outboard front seat passengers are buckling up. The state's first child restraint survey conducted in 1989 revealed that 69.84 percent of the 1,500 vehicles surveyed were in compliance with the law. This figure increased to 94.2 percent in 2005. There is a need to increase seat belt usage by all vehicle occupants, and one of the most effective means of accomplishing this goal is through enforcement and education. Although lack of a seat belt law for those 18 years of age and older is an impediment to increasing adult usage, enforcement of the child passenger law (coupled with an aggressive public information campaign) will have a positive effect on adult drivers. An aggressive, statewide campaign utilizing enforcement patrols needs to be conducted during the National "Click It or Ticket" mobilization, as well as during the spring when travel increases due to good weather, holidays (Memorial Day), and year-end school activities.

PROPOSED SOLUTION: In an effort to enforce the state's child passenger safety law and encourage all motor vehicle operators and passengers to use seat belts, the Portsmouth Police Department will hire, on an off-duty basis, an officer to work overtime, stationary, seat belt enforcement patrols in 6-hour shifts, or two-man 3-hour patrols (which are preferred), during daylight hours during the enforcement period. These "Buckle Up! It's the Law Up to 18. Click It or Ticket" patrols will be conducted during the following enforcement periods:

"Join the NH Clique" (May 12-May 26, 2014)
1 officer x 6 patrols

Although the focus of these patrols is to enforce the state's occupant protection law, adherence to all traffic laws will be monitored and enforced. **It is understood that these stationary patrols will be conducted on an overtime basis and officers will be paid at their overtime (1.5) rate for work exceeding their normal 40 hours per week. Part-time officers will be paid at their normal hourly rate.**

ANTICIPATED RESULTS: As a result of these "Buckle Up! It's the Law Up to 18. Click It or Ticket" and seat belt enforcement patrols, there will be an increase in the number of summonses issued. Drivers will be educated about the life-saving value of child safety seats and seat belts. Aware that the seat belt law is being strictly enforced, driving habits of the motoring public will be positively modified. These overtime patrols will be highly publicized by the NH Highway Safety Agency prior to being conducted, as will be the results of the statewide enforcement and educational campaign.

ADDITIONAL PROJECT CONDITIONS: It is agreed that the "**Overtime Selective Traffic Enforcement Program Report**" forms (HS-200) reflecting enforcement activity from May 12-May 26, 2014, will be FAXd to the NH Highway Safety Agency no later than **June 13, 2014, for the period**. It is further agreed that all signed "Overtime Selective Traffic Enforcement Program Report" forms (HS-200) for each patrol, along with a summary "Overtime Reimbursement" form, will be submitted to the NH Highway Safety Agency along with requests for reimbursement.

The recipient of these funds is encouraged to provide programs to encourage the use of safety belts by all drivers and passengers in motor vehicles (23 U.S.C. 1200.11 (a)(d)) and to adopt and enforce seat belt use policies for employees operating company-owned, rented, or personally-owned vehicles when performing official business.

See attached Addenda for additional project information that is hereby made a part of this contractual agreement.

ADDENDUM TO THE APPLICATION FOR HIGHWAY SAFETY PROJECT GRANT

PROJECT REPORTS: It is agreed that quarterly reports will be made to the NH Highway Safety Agency for one year summarizing the progress being made in implementing the project and identifying any problems being encountered. A final report will be made upon completion of the project. Monthly reports will be submitted within 20 days of the project termination date.

PROJECT TERMS: All purchases and expenditures under this project will be subject to audit procedures satisfactory to Federal regulations. It is understood that no monies provided under this project will be used for the replacement of any existing equipment which currently meets Federal Highway Safety Standards. If any existing equipment is sold or traded during the project period, in order to reduce the actual outlay of funds for equipment which is provided under this project, the proceeds will be applied in pro-rated amounts to the Federal and local shares of the costs of the project.

PROCUREMENT AND EQUIPMENT COST: State agencies receiving federal funds for the purchase of equipment are required to process orders through the Division of Plant and Property Management in accordance with state regulations. Items of equipment requiring testing and certification to verify their accuracy (i.e. breath testing devices and traffic control radar) must be selected from the State approved devices.

EQUIPMENT: Equipment acquired under this agreement for use in highway safety program areas shall be used and kept in operation for highway safety purposes by the State; or the State, by formal agreement with appropriate officials of a political subdivision or State agency, shall cause such equipment to be used and kept in operation for highway safety purposes (23 CRF 1200.21).

PROJECT INVENTORY: An inventory of each item of equipment having a useful life of more than two years and a cost of five thousand dollars (\$5,000.00) or more will be provided to the NH Highway Safety Agency during the period in which it is in use. Before such equipment is disposed of, either by trade-in or write-off, authorization will be obtained from the Highway Safety Agency, acting as agent for the National Highway Traffic Safety Administration.

PROJECT CREDIT: All publications, public information or publicity released in conjunction with this project shall state that "this project is being supported in part through a grant from the NH Highway Safety Agency with federal funds provided by the National Highway Traffic Safety Administration, US Department of Transportation", or words to that effect.

AUDIT REPORTS: The grantee agrees to provide the NH Highway Safety Agency with a copy of the audit report including this project which was conducted under provisions of Circular A-133 - Audit of State and Local Governments and Non-Profit Organizations.

Certifications and Assurances

Section 402 Requirements (as amended by Pub. L. 112-141)

(a) The Governor is responsible for the administration of the State highway safety program through the NH Highway Safety Agency (NH RSA 238) which has adequate powers and is suitably equipped and organized (as evidenced by appropriate oversight procedures governing such areas as procurement, financial administration, and the use, management, and disposition of equipment) to carry out the program (23 USC 402(b) (1) (A)); (b) The political subdivisions of this State are authorized, under NH RSA 238:6, to carry out within their jurisdictions local highway safety programs which have been approved by the Governor and are in accordance with the uniform guidelines promulgated by the Secretary of Transportation (23 USC 402(b) (1) (B)); (c) At least 40 percent of all Federal funds apportioned to this State under 23 USC 402 for this fiscal year will be expended by or for the benefit of the political subdivision of the State in carrying out local highway safety programs in accordance with 23 USC 402(b) (1) (C), 402(h)(2), unless this requirement is waived in writing; (d) This State's highway safety program provides adequate and reasonable access for the safe and convenient movement of physically handicapped persons, including those in wheelchairs, across curbs constructed or replaced on or after July 1, 1976, at all pedestrian crosswalks throughout the state in accordance with 23 USC 402(b) (1) (D); (e) The State will implement activities in support of national highway safety goals to reduce motor vehicle related fatalities that also reflect the primary data-related crash factors within the State as identified by the State highway safety planning process, including: 1) National law enforcement mobilizations; 2) Sustained enforcement of statutes addressing impaired driving, occupant protection, and driving in excess of posted speed limits; 3) An annual statewide safety belt use survey in accordance with 23 CFR Part 1340 for the measurement of State safety belt use rates; 4) Development of statewide data systems to provide timely and effective data analysis to support allocation of highway safety resources. 5) Coordination of its highway safety plan, data collection, and information systems with the state strategic highway safety plan as defined in section 148 (a). (23 USC 402 (b) (1) (E)); (f) The State shall actively encourage all relevant law enforcement agencies in the State to follow the guidelines established for vehicular pursuits issued by the International Association of Chiefs of Police that are currently in effect. (23 USC 402 (j)). 6) The State will not expend Section 402 funds to carry out a program to purchase, operate, or maintain an automated traffic enforcement system. (23 U.S.C. 402(c)(4)).

satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency. g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f) above.

Buy America Act

The subgrantee will comply with the provisions of the Buy America Act (49 U.S.C. 5323(j)) which contains the following requirements: Only steel, iron and manufactured products produced in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of a satisfactory quality; or that inclusion of domestic materials will increase the cost of the overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

Political Activity (Hatch Act)

The subgrantee will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

Certification Regarding Federal Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that: 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement. 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. 3. The undersigned shall require that the language of this certification be included in the award documents for all sub-award at all tiers (including subcontracts, subgrants, and contracts under grant, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Restriction on State Lobbying

None of the funds under this program will be used for any activity specifically designed to urge or influence a State or local legislator to favor or oppose the adoption of any specific legislative proposal pending before any State or local legislative body. Such activities include both direct and indirect (e.g., "grassroots") lobbying activities, with one exception. This does not preclude a State official whose salary is supported with NHTSA funds from engaging in direct communications with State or local legislative officials, in accordance with customary State practice, even if such communications urge legislative officials to favor or oppose the adoption of a specific pending legislative proposal.

Certification Regarding Debarment and Suspension

In accordance with the provision of 49 CFR Part 29, the State agrees that it shall not knowingly enter into any agreement under its Highway Safety Plan with a person or entity that is barred, suspended, declared ineligible, or voluntarily excluded from participation in the Section 402 program, unless otherwise authorized by NHTSA. The State further agrees that it will include a clause in all lower tier covered transactions and in solicitations for lower tier covered transactions.

Instructions for Primary Certification

1. By signing and submitting this proposal, the prospective primary participant is providing the certification set out below. 2. The inability of a person to provide the certification required below will not necessarily result in denial of participation in this covered transaction. The prospective participant shall submit an explanation of why it cannot provide the certification set out below. The certification or explanation will be considered in connection with the department or agency's determination whether to enter into this transaction. However, failure of the prospective primary participant to furnish a certification or an explanation shall disqualify such person from participation in this transaction.

the foregoing shall be construed to require establishment of a system of records in order to render in good faith the certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings. 9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower tier covered transaction with a person who is proposed for debarment under 48 CFR Part 9, Subpart 9.4, suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the Federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion -- Lower Tier Covered Transactions:

1. The prospective lower tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any Federal department or agency. 2. Where the prospective lower tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Policy to Ban Text Messaging While Driving

In accordance with Executive Order 13513, Federal Leadership On Reducing Text Messaging While Driving, and DOT Order 3902.10, Text Messaging While Driving, States are encouraged to: 1. Adopt and enforce workplace safety policies to decrease crashes caused by distracted driving including policies to ban text messaging while driving: a) Company-owned or -rented vehicles, or Government-owned, leased or rented vehicles; or b) Privately-owned when on official Government business or when performing any work on behalf of the Government. 2. Conduct workplace safety initiatives in a manner commensurate with the size of the business, such as: a) Establishment of new rules and programs or re-evaluation of existing programs to prohibit text messaging while driving; and b) Education, awareness, and other outreach to employees about the safety risks associated with texting while driving.

Environmental Impact

The Governor's Representative for Highway Safety has reviewed the State's Fiscal Year highway safety planning document and hereby declares that no significant environmental impact will result from implementing this Highway Safety Plan. If, under a future revision, this plan will be modified in such a manner that a project would be instituted that could affect environmental quality to the extent that a review and statement would be necessary, this office is prepared to take the action necessary to comply with the National Environmental Policy Act of 1969 (42 USC 4321 et seq.) and the implementing regulations of the Council on Environmental Quality (40 CFR Parts 1500-1517).

Policy on Seat Belt Use

In accordance with Executive Order 13043, Increasing Seat Belt Use in the United States, dated April 16, 1997, the Grantee is encouraged to adopt and enforce on-the-job seat belt use policies and programs for its employees when operating company-owned, rented, or personally-owned vehicles. The National Highway Traffic Safety Administration (NHTSA) is responsible for providing leadership and guidance in support of this Presidential initiative. For information on how to implement such a program, or statistics on the potential benefits and cost-savings to your company or organization, please visit the Buckle Up America section on NHTSA's website at www.nhtsa.dot.gov. Additional resources are available from the Network of Employers for Traffic Safety (NETS), a public-private partnership headquartered in the Washington, DC, metropolitan area, and dedicated to improving the traffic safety practices of employers and employees. NETS is prepared to provide technical assistance, a simple, user-friendly program kit, and an award for achieving the President's goal of 90 percent seat belt use. NETS can be contacted at 1 (888) 221-0045 or visit its website at www.trafficsafety.org.

HS-4(a) (3/28/13)

NH Highway Safety Agency
78 Regional Drive, Building #2
Concord, NH 03301-8530
Telephone 603-271-2131

**ADDENDUM TO THE APPLICATION
FOR HIGHWAY SAFETY PROJECT GRANT**

FEDERAL REGULATIONS

2 CFR Part 25 (formerly Circular A-87). This provides principles for determining the allowable costs of programs administered by State, local and federally-recognized Indian tribal governments under grants from and contracts with the Federal Government. They are designed to provide the basis for a uniform approach to the problem of determining costs and to promote efficiency and better relationships between grantees and the Federal Government. The principles are for determining costs only and are not intended to identify the circumstances nor to dictate the extent of Federal and State or local participation in the financing of a particular project. They are designed to provide that federally-assisted programs bear their fair share of costs recognized under these principles except where restricted and prohibited by law.

COMMON RULE (49 CFR Part 18) (Effective October 1988) This rule establishes the Uniform Administrative Requirements for Grants and Cooperative Agreements and Sub-awards to state and local governments and Indian tribal governments. Administrative rules set forth include:

18.10	Forms for Applying for Grants	18.32	Equipment
18.11	State Plans	18.33	Supplies
18.20	Standards for Financial Management Systems	18.34	Copyrights
18.21	Payment	18.35	Sub-awards to Debarred and Suspended Parties
18.22	Allowable Costs	18.36	Procurement
18.23	Period of Availability of Funds	18.37	Subgrants
18.24	Matching or Cost Sharing	18.40	Monitoring and Reporting Program Performance
18.25	Program Income	18.41	Financial Reporting
18.26	Non-Federal Audits	18.42	Retention and Access Requirements for Records
18.30	Changes	18.50	Closeout
18.31	Real Property		

CIRCULAR A-133 (June 1997). This Circular establishes audit requirements for State and local governments that receive Federal aid, and defines Federal responsibilities for implementing and monitoring those requirements.

Further information concerning these Circulars may be obtained by contacting the Financial Management Branch, Budget Review Division, Office of Management & Budget, Washington, DC 20503. Telephone 202-395-4773.

FEDERAL FUNDING ACCOUNTABILITY & TRANSPARENCY ACT. *Data Universal Numbering System (DUNS) Numbers Requirement.* As the recipient of federal highway safety funds, the applicant agency must have a DUNS number. This is a unique nine-character number that identifies the applicant agency and is used by the federal government to track how federal funds are distributed. If the applicant agency is authorized to make sub-awards under this contract, it must: 1) notify potential sub-recipients that no entity may receive a sub-award unless that entity has provided the applicant agency with its DUNS number; and 2) the applicant agency may not make a sub-award to an entity unless the entity has provided its DUNS number to the applicant agency.
(<http://fedgov.dnb.com/webform>)

****IN THE INTEREST OF PERSONAL AND BUSINESS I.D. SECURITY, WE NO LONGER PHOTOCOPY PERSONAL AND BUSINESS CHECKS TO SHOW GRANTS, DONATIONS, ETC. RECEIVED BY THE DEPARTMENT.**

1. DONATIONS:

- a. A donation in the amount of \$300 from Mr. Jason Page for two tuition scholarships to the Explorer Cadet Academy.
- b. A donation in the amount of \$300 from Mr. & Mrs. David Brown for two tuition scholarships to the Explorer Cadet Academy.



Jason C. Page
7 Randall Drive
Seabrook, NH 03874
Live, Love, Laugh

289

54-153/114

March 10

CHECK ARMOR

Pay to the Order of ROSDENVILLE POLICE EXPENSES \$ 304.00

THREE HUNDRED AND FOUR DOLLARS Dollars

Citizens Bank
New Hampshire

For James - Laundry

[Handwritten Signature]

⑆011401533⑆ 3309929940⑆ 0289

**NOT FOR REPRINTING,
DISTRIBUTION, OR
PUBLIC VIEW**

David E. Brown
Kathleen M. Brown
603-501-0615
22 Hall Court
Portsmouth, NH 03801

64-153-114

1551

3/21/14

Portsmouth Police Explorers \$ 300.00

Three hundred

00



Security Features
Included
Details on Back

©2009 THE FIRST

CITIZENS BANK NH

Academy

Kathleen Brown

MP

⑆011401533⑆ 3305653193⑈ 1551

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DISTRIBUTION, OR
PUBLIC VIEW

Explorers Donation

Financial Reports

FY14 YEAR TO DATE SUMMARY

March 31, 2014

Appropriated Budget	YTD Expenses and Encumbrances	Available Balance	% of Budget Used
9,174,659	7,046,965	2,127,694	76.81%

Minus Annualized Expenditures

(155,203)	(155,203)	Leave at Termination
(1,379,099)	(1,379,099)	Health Insurance
(126,074)	(126,074)	Workers Compensation

ACTUALS

7,514,283	5,386,589	2,127,694	71.68%
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% Through FY	73.08%
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Administrative Services Division

Financial Reports

By Division - FY11 YEAR TO DATE SUMMARY

March 31, 2014

DEPARTMENT	% Through FY BUDGET	MARCH	Encumbered	Misc Recon	YEAR TO DATE EXPENSES	AVAILABLE BALANCE	% OF BUDGET USED	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		73.08%								
Administration	780,730	55,085	-	(30,966)	533,736	246,994	68.36%		\$ 533,736	68.36%
Detectives-Gen/Narcotics	1,162,411	104,066	-	\$ 14,417	945,122	217,289	81.31%		\$ 945,122	81.31%
Detectives-Family Related	-	-	-	-	-	-	#DIV/0!		\$ -	#DIV/0!
Patrol	3,665,933	257,115	-	\$ 58,461	2,598,642	1,067,291	70.89%		\$ 2,598,642	70.89%
Personnel & Training	413,635	28,734	-	-	263,084	150,551	63.60%		\$ 263,084	63.60%
Communications Center	909,400	66,804	-	-	622,644	286,756	68.47%		\$ 622,644	68.47%
Information Sys.	110,042	22,578	-	-	91,184	18,858	82.86%		\$ 91,184	82.86%
Community Relations	-	-	-	-	1,887	(1,887)	#DIV/0!		\$ 1,887	#DIV/0!
Records	72,444	5,325	-	-	50,565	21,879	69.80%		\$ 50,565	69.80%
Crossing Guards	-	-	-	-	-	-	0.00%		\$ -	0.00%
Animal Control	21,072	1,395	-	-	14,239	6,833	67.57%		\$ 14,239	67.57%
Auxiliary	23,300	(1,086)	-	-	36,509	(13,209)	156.69%		\$ 36,509	156.69%
Canine	35,712	2,197	-	-	21,828	13,884	61.12%		\$ 21,828	61.12%
Emergency Response Team	34,150	633	-	-	10,294	23,856	30.14%		\$ 10,294	30.14%
Accident Team	-	-	-	-	-	-	0.00%		\$ -	0.00%
Field Training Officer	23,190	710	-	-	6,157	17,033	26.55%		\$ 6,157	26.55%
Explorer	-	-	-	-	-	-	0.00%		\$ -	0.00%
Fleet Maintenance	173,114	26,582	-	-	121,221	51,893	70.02%		\$ 121,221	70.02%
Major Benefits	1,749,526	8,447	-	-	1,729,852	19,674	98.88%	\$ (1,660,376)	\$ 69,476	3.97%
Anticipated Exp/Extml Fndng					-	-	#DIV/0!	\$ -	\$ -	#DIV/0!
TOTALS	9,174,659	578,586	-	41,913	7,046,965	2,127,694	76.81%	\$ (1,660,376)	\$ 5,386,589	71.68%

Annualized Exp.

Leave at Term	(155,203)	(155,203)
Health Insurance	(1,379,099)	(1,379,099)
Workers Compensation	(126,074)	(126,074)
	<u>(1,660,376)</u>	<u>(1,660,376)</u>

Adjusted Budget Totals w/o Annualized Exp. 7,514,283 5,386,589 2,127,694 71.68%



Administrative Services Division

Financial Reports

By Line Item -YEAR TO DATE SUMMARY March 31, 2014

Account	Title	% Through FY	MARCH 73.08%	Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		Budget	EXPENSES	EXPENSES	External Funding Recon & Projections (Jul-Mar)						
011001	Regular Salaries	\$ 1,017,754	\$ 74,235	\$ -	\$ -	\$ 691,690	\$ 326,064	67.96%	0	691,690	67.96%
011041	Salaries Uniform Personnel	\$ 3,641,118	\$ 282,768	\$ -	\$ (33,030)	\$ 2,629,709	\$ 1,011,409	72.22%	0	2,629,709	72.22%
011061	Insurance Reimbursement	\$ 3,665	\$ 916	\$ -	\$ -	\$ 2,675	\$ 990	72.99%	0	2,675	72.99%
011063	Shift Differential	\$ 24,499	\$ 688	\$ -	\$ -	\$ 11,248	\$ 13,251	45.91%	0	11,248	45.91%
012001	Part Time Salaries	\$ 110,505	\$ 6,600	\$ -	\$ -	\$ 95,881	\$ 14,624	86.77%	0	95,881	86.77%
012041	Commissioner Stipend	\$ 3,600	\$ 300	\$ -	\$ -	\$ 2,700	\$ 900	75.00%	0	2,700	75.00%
014041	Overtime	\$ 446,640	\$ 36,831	\$ -	\$ -	\$ 326,359	\$ 120,281	73.07%	0	326,359	73.07%
014042	O/T Education	\$ 62,481	\$ 4,353	\$ -	\$ -	\$ 39,685	\$ 22,796	63.52%	0	39,685	63.52%
014055	Reimbursable O/T	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
014067	O/T Background Investigation	\$ 10,302	\$ 108	\$ -	\$ -	\$ 5,145	\$ 5,157	49.94%	0	5,145	49.94%
015001	Longevity	\$ 31,772	\$ -	\$ -	\$ (304)	\$ 31,638	\$ 134	99.58%	0	31,638	99.58%
016001	Leave At Termination	\$ 155,203	\$ -	\$ -	\$ -	\$ 155,203	\$ -	100.00%	(155,203)	0	0.00%
017001	Holiday Premium Pay	\$ 151,564	\$ -	\$ -	\$ (1,710)	\$ 130,302	\$ 21,262	85.97%	0	130,302	85.97%
018032	Training Stipend	\$ 875	\$ 288	\$ -	\$ -	\$ 1,478	\$ (603)	168.94%	0	1,478	168.94%
018034	Education Stipend	\$ 17,344	\$ 219	\$ -	\$ -	\$ 8,829	\$ 8,515	50.90%	0	8,829	50.90%
018041	Court Witness Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0	0	#DIV/0!
018042	Special Detail	\$ 46,831	\$ 1,341	\$ -	\$ (532)	\$ 29,349	\$ 17,482	62.67%	0	29,349	62.67%
019002	Anticipated Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
021001	Insurance-Health	\$ 1,379,099	\$ -	\$ -	\$ -	\$ 1,379,099	\$ -	100.00%	(1,379,099)	0	0.00%
021101	Insurance-Dental	\$ 80,641	\$ 7,103	\$ -	\$ (344)	\$ 62,899	\$ 17,742	78.00%	0	62,899	78.00%
021501	Insurance-Life	\$ 2,178	\$ 186	\$ -	\$ (16)	\$ 1,620	\$ 559	74.36%	0	1,620	74.36%



Administrative Services Division

Financial Reports

By Line Item -YEAR TO DATE SUMMARY March 31, 2014

Account	Title	% Through FY	MARCH 73.08%	Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		Budget	EXPENSES	EXPENSES	External Funding Recon & Projections (Jul-Mar)						
021601	Insurance-Disability	\$ 2,599	\$ 194	\$ -	\$ -	\$ 1,745	\$ 854	67.14%	0	1,745	67.14%
021602	Insurance-A&D	\$ 67	\$ 6	\$ -	\$ (1)	\$ 51	\$ 16	75.82%	0	51	75.82%
021701	Insurance-LTD	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
022001	Social Security	\$ 78,601	\$ 5,357	\$ -	\$ -	\$ 53,144	\$ 25,457	67.61%	0	53,144	67.61%
022501	Medicare	\$ 79,124	\$ 5,550	\$ -	\$ (467)	\$ 54,938	\$ 24,186	69.43%	0	54,938	69.43%
023001	Retirement	\$ 121,848	\$ 9,131	\$ -	\$ -	\$ 85,683	\$ 36,165	70.32%	0	85,683	70.32%
023002	Retirement-Officers	\$ 1,094,103	\$ 80,124	\$ -	\$ (9,001)	\$ 789,937	\$ 304,166	72.20%	0	789,937	72.20%
025001	Unemployment Compensation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
026002	Insurance-Workers Comp	\$ 126,074	\$ -	\$ -	\$ -	\$ 126,074	\$ -	100.00%	(126,074)	0	0.00%
033001	Prof Services-Temp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
034101	Pagers	\$ 3,237	\$ -	\$ -	\$ -	\$ -	\$ 3,237	0.00%	0	0	0.00%
034103	Telephone	\$ 13,908	\$ 1,030	\$ -	\$ -	\$ 4,508	\$ 9,400	32.42%	0	4,508	32.42%
034104	Cellular Phones	\$ 17,149	\$ 1,780	\$ -	\$ -	\$ 14,677	\$ 2,472	85.58%	0	14,677	85.58%
034203	Computer/Software Maint.	\$ 72,107	\$ 17,520	\$ -	\$ -	\$ 57,870	\$ 14,237	80.26%	0	57,870	80.26%
035003	Blood Alcohol Tests	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
039001	Professional Services	\$ 17,927	\$ 3,712	\$ -	\$ -	\$ 14,864	\$ 3,063	82.91%	0	14,864	82.91%
039009	Prof/Serv-Hiring	\$ 7,534	\$ 157	\$ -	\$ -	\$ 4,941	\$ 2,593	65.58%	0	4,941	65.58%
039070	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
043010	Repairs-Vehicle by Outside	\$ 53,321	\$ 7,499	\$ -	\$ -	\$ 32,048	\$ 21,273	60.10%	0	32,048	60.10%
043012	Repairs-Communication	\$ 1,656	\$ -	\$ -	\$ -	\$ -	\$ 1,656	0.00%	0	0	0.00%
043018	Repairs-Equipment	\$ 10,225	\$ 1,235	\$ -	\$ -	\$ 3,125	\$ 7,100	30.56%	0	3,125	30.56%



Administrative Services Division

Financial Reports

By Line Item -YEAR TO DATE SUMMARY March 31, 2014

Account	Title	% Through FY	MARCH 73.08%	Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		Budget	EXPENSES	EXPENSES	External Funding Recon & Projections (Jul-Mar)						
043024	Repairs-Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
044002	Rental Other Equipment	\$ 9,647	\$ 748	\$ -	\$ -	\$ 6,594	\$ 3,053	68.36%	0	6,594	68.36%
048002	Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
053001	Advertising	\$ 1,624	\$ -	\$ -	\$ -	\$ 291	\$ 1,333	17.92%	0	291	17.92%
054050	Training-Education	\$ 37,836	\$ 621	\$ -	\$ -	\$ 22,870	\$ 14,966	60.44%	0	22,870	60.44%
055050	Printing	\$ 4,673	\$ -	\$ -	\$ -	\$ 2,542	\$ 2,131	54.39%	0	2,542	54.39%
056001	Dues Professional Organization	\$ 8,752	\$ 425	\$ -	\$ -	\$ 2,745	\$ 6,007	31.36%	0	2,745	31.36%
057101	Travel and Conference	\$ 10,325	\$ 4,598	\$ -	\$ -	\$ 10,264	\$ 61	99.41%	0	10,264	99.41%
057103	Court Mileage	\$ -	\$ -	\$ -	\$ -	\$ (15)	\$ 15	#DIV/0!	0	(15)	#DIV/0!
061002	Miscellaneous Supplies	\$ 18,440	\$ 779	\$ -	\$ -	\$ 8,136	\$ 10,304	44.12%	0	8,136	44.12%
061003	Meeting Supplies	\$ 3,696	\$ -	\$ -	\$ -	\$ 312	\$ 3,384	8.45%	0	312	8.45%
062001	Office Supplies	\$ 8,804	\$ 302	\$ -	\$ -	\$ 2,439	\$ 6,365	27.71%	0	2,439	27.71%
062004	Photo Supplies	\$ 900	\$ -	\$ -	\$ -	\$ -	\$ 900	0.00%	0	0	0.00%
062005	Printing Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
062006	Motorola Portable Batteries	\$ 2,535	\$ -	\$ -	\$ -	\$ 2,749	\$ (214)	108.44%	0	2,749	108.44%
062007	Computer/Printer Supplies	\$ 11,798	\$ 1,216	\$ -	\$ -	\$ 5,818	\$ 5,980	49.32%	0	5,818	49.32%
062010	Copying Supplies	\$ 2,144	\$ -	\$ -	\$ -	\$ (62)	\$ 2,206	-2.88%	0	(62)	-2.88%
062501	Postage	\$ 5,638	\$ 859	\$ -	\$ -	\$ 4,127	\$ 1,511	73.21%	0	4,127	73.21%
063001	Tires and Batteries	\$ 8,242	\$ -	\$ -	\$ -	\$ 3,355	\$ 4,887	40.71%	0	3,355	40.71%
063501	Gasoline	\$ 87,567	\$ 17,132	\$ -	\$ -	\$ 80,283	\$ 7,284	91.68%	0	80,283	91.68%
066001	Vehicle Repairs	\$ 9,272	\$ -	\$ -	\$ -	\$ 1,430	\$ 7,842	15.42%	0	1,430	15.42%



Administrative Services Division

Financial Reports

By Line Item -YEAR TO DATE SUMMARY March 31, 2014

Account	Title	% Through FY	MARCH 73.08%	Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		Budget	EXPENSES	EXPENSES	External Funding Recon & Projections (Jul-Mar)						
066002	Vehicle Outfit	\$ 14,712	\$ 1,951	\$ -	\$ -	\$ 4,105	\$ 10,607	27.90%	0	4,105	27.90%
067001	Books and Periodicals	\$ 8,339	\$ -	\$ -	\$ -	\$ 4,258	\$ 4,081	51.06%	0	4,258	51.06%
068001	Clothing Allowance	\$ 52,063	\$ -	\$ -	\$ (376)	\$ 51,170	\$ 893	98.28%	0	51,170	98.28%
068002	Clothing	\$ 17,853	\$ -	\$ -	\$ -	\$ 7,228	\$ 10,625	40.49%	0	7,228	40.49%
069004	Chief's Expense	\$ 2,144	\$ -	\$ -	\$ -	\$ 1,052	\$ 1,092	49.08%	0	1,052	49.08%
072006	Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
074001	Equipment	\$ 40,768	\$ 70	\$ -	\$ -	\$ 6,947	\$ 33,821	17.04%	0	6,947	17.04%
074003	Software	\$ 105	\$ -	\$ -	\$ -	\$ 838	\$ (733)	797.95%	0	838	797.95%
075001	Furniture and Fixtures	\$ 1,231	\$ 657	\$ -	\$ -	\$ 682	\$ 549	55.40%	0	682	55.40%
078001	Miscellaneous Costs (External)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
081031	FEMA Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
091005	Transfer from Parking	\$ (80,000)	\$ -	\$ -	\$ 58,461	\$ (21,539)	\$ (58,461)	26.92%	0	(21,539)	26.92%
091006	Transfer from School	\$ -	\$ -	\$ -	\$ 29,231	\$ (10,769)	\$ 10,769	#DIV/0!	0	(10,769)	#DIV/0!
TOTAL		\$ 9,174,659	\$ 578,586	\$ -	\$ 41,913	\$ 7,046,965	\$ 2,127,694	76.81%	(1,660,376)	5,386,589	71.68%

Annualized Exp.

Leave at Term	\$ (155,203)	\$ (155,203)
Health Insurance	\$ (1,379,099)	\$ (1,379,099)
Workers Compensation	\$ (126,074)	\$ (126,074)
	\$ (1,660,376)	\$ (1,660,376)

Adjusted Budget Totals w/o Annualized Exp. \$ 7,514,283 \$ 5,386,589 \$ 2,127,694 71.68%



TOWN OF WILMINGTON
MASSACHUSETTS



POLICE DEPARTMENT

One Adelaide Street
Wilmington, MA 01887

978-658-5071
FAX 978-657-8384

Chief Michael R. Begonis

March 28, 2014

Stephen DuBois, Chief of Police
Portsmouth Police Department
3 Junkins Avenue
Portsmouth, NH 03081

REC'D APR 2 - 2014

Dear Chief DuBois

On behalf of the Wilmington (MA) Police Department, I would like to thank and commend members of the Portsmouth Police Department who assisted this agency in the pursuit of Robert Reinhart. Robert Reinhart has been charged with numerous counts of Larceny Over, here in Massachusetts. Through the efforts of your Officers, they were able to apprehend Mr. Reinhart and secure valuable evidence, which will not only be utilized in our case, but has led to the identity of additional victims of Reinhart's scheme.

Officers Erik Widerstrom and Garret Drew went out of their way to locate Robert Reinhart. With information that Reinhart may be staying in a Portsmouth Hotel, these Officers checked the local hotels and located and arrested Reinhart, at the Best Western Hotel on February 28, 2014.

Detective Sergeant J. Peracchi authorized and provided additional Portsmouth PD assets to assist this agency and also assigned a detective to assist us in securing a Search Warrant in New Hampshire.

Detective Rochelle Jones was instrumental in obtaining the New Hampshire Search Warrant. She filed her own affidavit using the Wilmington Probable Cause and secured the Search Warrant from Seabrook District Court. She also assisted in securing, documenting and tagging all property recovered during the execution of the Search Warrant. She also obtained all jail call records, logs and recordings and assisted in serving subpoenas to New Hampshire businesses, as a result of this case.

The assistance of the Portsmouth Police Department and these individuals were instrumental in our efforts to prosecute Robert Reinhart here in the Commonwealth of Massachusetts. Their professionalism is a credit to your agency and they should be commended for their efforts.

Sincerely,

Michael R. Begonis
Chief of Police
Wilmington Police Department

3-11-14

Dear Bonnie,

Thank you for your participation
in last week's lecture at UVA/OCE/ARA.
As I understand it, we were a
hit ... and we are going to be
asked back next year!

I really appreciated your
sharing of the lecture duties
with me.

Thanks again,
M. W. Clark

Bonnie

Thank you so much
for taking time to come
and share your experiences
with animals at the ARA
presentation. I think
everyone enjoyed hearing
your wonderful stories
about the vital work you
do for the community.

Sincerely
Marge Colson

Crime Comparison Report For the period ending 02/28/2014

Group A Crimes Against Persons

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Kidnaping/ Abduction	2014	1												1
	2013	2	2											4
	Pct	-50%	n/a											-75%
Forcible Rape	2014	3		1	1	1	1	1	1	1	1	1	1	3
	2013		2	1	1	1	1	1	1	1	1	1	1	2
	Pct	n/a	n/a	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	+50%
Forcible Sodomy	2014													
	2013	1	1											2
	Pct	n/a	n/a											n/a
Forcible Fondling	2014													
	2013	2	2											4
	Pct	n/a	n/a											n/a
Aggravated Assault	2014	7	2	2	2	2	2	2	2	2	2	2	2	9
	2013	3	1	2	2	2	2	2	2	2	2	2	2	4
	Pct	+133%	+100%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	+125%
Simple Assault	2014	20	18	12	12	12	12	12	12	12	12	12	12	38
	2013	21	19	12	12	12	12	12	12	12	12	12	12	40
	Pct	-5%	-5%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	-5%
Intimidation	2014	19	14											33
	2013	11	8											19
	Pct	+73%	+75%											+74%
Statutory Rape	2014	1												1
	2013													
	Pct	n/a												n/a
Total Crimes Against Persons	2014	51	34	15	15	15	15	15	15	15	15	15	15	85
	2013	40	35	15	15	15	15	15	15	15	15	15	15	75
	Pct	+28%	-3%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	+13%

Filters/Options Applied

Date Used	Report Date used

Crime Comparison Report For the period ending 02/28/2014

Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2014													
	2013	2	5											7
	Pct	n/a	n/a											n/a
Burglary/ Breaking and Entering	2014	3	2											5
	2013	5	7											12
	Pct	-40%	-71%											-58%
Larceny (pick-pocket)	2014													
	2013		1											1
	Pct		n/a											n/a
Larceny (purse snatching)	2014		1											1
	2013		1											1
	Pct		0%											0%
Larceny (shoplifting)	2014	10	9	19	19	19	19	19	19	19	19	19	19	19
	2013	5	13	19	19	19	19	19	19	19	19	19	19	18
	Pct	+100%	-31%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	+6%
Larceny (from building)	2014	19	8											27
	2013	15	15											30
	Pct	+27%	-47%											-10%
Larceny (from motor vehicles)	2014	8	8											16
	2013	14	7											21
	Pct	-43%	+14%											-24%
Larceny (of motor vehicle parts)	2014	2												2
	2013	4	2											6
	Pct	-50%	n/a											-67%
Larceny (all other)	2014	6	14	10	10	10	10	10	10	10	10	10	10	20
	2013	13	6	10	10	10	10	10	10	10	10	10	10	19
	Pct	-54%	+133%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	+5%
Motor Vehicle Theft	2014		1	1	1	1	1	1	1	1	1	1	1	1
	2013	2	3	1	1	1	1	1	1	1	1	1	1	5
	Pct	n/a	-67%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	-80%
Counterfeit/ Forgery	2014	5	2											7
	2013	4	2											6
	Pct	+25%	0%											+17%
Fraud (false pretense;swindle)	2014	6	6											12
	2013	5	7											12
	Pct	+20%	-14%											0%

Filters/Options Applied

Date Used Report Date used

Crime Comparison Report For the period ending 02/28/2014

Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Fraud (credit/debit card;ATM)	2014	2	2											4
	2013	9	4											13
	Pct	-78%	-50%											
Fraud (impersonation)	2014	1												1
	2013	2	2											4
	Pct	-50%	n/a											
Embezzlement	2014	1												1
	2013													
	Pct	n/a												
Stolen Property	2014	5	3	2	2	2	2	2	2	2	2	2	2	8
	2013	2	3	2	2	2	2	2	2	2	2	2	2	5
	Pct	+150%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	
Destruction of Property/Vandalism	2014	36	19	4	4	4	4	4	4	4	4	4	4	55
	2013	20	23	4	4	4	4	4	4	4	4	4	4	43
	Pct	+80%	-17%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	
Total Crimes Against Property	2014	104	75	36	36	36	36	36	36	36	36	36	36	179
	2013	102	101	36	36	36	36	36	36	36	36	36	36	203
	Pct	+2%	-26%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	

Filters/Options Applied

Date Used	Report Date used
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Crime Comparison Report For the period ending 02/28/2014

Group A Crimes Against Society

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2014	8	7	3	3	3	3	3	3	3	3	3	3	15
	2013	4	6	3	3	3	3	3	3	3	3	3	3	10
	Pct	+100%	+17%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	+50%
Drug Equipment Violations	2014		2											2
	2013													
	Pct		n/a											n/a
Pornography/Obscene Material	2014													
	2013	1	2											3
	Pct	n/a	n/a											n/a
Prostitution	2014		1											1
	2013	2	1											3
	Pct	n/a	0%											-67%
Weapon Law Violations	2014	3												3
	2013	1	1											2
	Pct	+200%	n/a											+50%
Total Crimes Against Society	2014	11	10	3	3	3	3	3	3	3	3	3	3	21
	2013	8	10	3	3	3	3	3	3	3	3	3	3	18
	Pct	+38%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	+17%

Filters/Options Applied

Date Used	Report Date used

Crime Comparison Report For the period ending 02/28/2014

Group B Crimes

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2014													
	2013	1												1
	Pct	n/a												n/a
Disorderly Conduct	2014	8	2	9	9	9	9	9	9	9	9	9	9	10
	2013	2	4	9	9	9	9	9	9	9	9	9	9	6
	Pct	+300%	-50%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	+67%
Driving under Influence	2014	3	3	9	9	9	9	9	9	9	9	9	9	6
	2013	3	2	9	9	9	9	9	9	9	9	9	9	5
	Pct	0%	+50%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	+20%
Drunkenness	2014	4	13											17
	2013	12	6											18
	Pct	-67%	+117%											-6%
Family Non Violent Offenses	2014	1												1
	2013	3	2											5
	Pct	-67%	n/a											-80%
Liquor Law Violations	2014	3	2											5
	2013	3	1											4
	Pct	0%	+100%											+25%
Runaways (under 18yr old)	2014	3		2	2	2	2	2	2	2	2	2	2	3
	2013	2	1	2	2	2	2	2	2	2	2	2	2	3
	Pct	+50%	n/a	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Trespass of Real Property	2014	8	3											11
	2013	5	5											10
	Pct	+60%	-40%											+10%
All Other Offenses	2014	41	29	23	23	23	23	23	23	23	23	23	23	70
	2013	23	18	23	23	23	23	23	23	23	23	23	23	41
	Pct	+78%	+61%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	+71%
Total Group B Crimes	2014	71	52	43	43	43	43	43	43	43	43	43	43	123
	2013	54	39	43	43	43	43	43	43	43	43	43	43	93
	Pct	+31%	+33%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	+32%

Filters/Options Applied

Date Used	Report Date used