

PORTSMOUTH SCHOOL BOARD PUBLIC MINUTES FOR NOVEMBER 12, 2014

CITY HALL, SCHOOL BOARD CONFERENCE ROOM

PORTSMOUTH, NH

DATE: WEDNESDAY, NOVEMBER 12, 2014

TIME: 7:00 PM [or thereafter]

- I. **CALL TO ORDER** – Chair Stevens called the meeting to order at 7:04 p.m.
- II. **ROLL CALL** – LESLIE STEVENS (CHAIR), DEXTER LEGG (VICE-CHAIR), ANN WALKER, TOM MARTIN, PATRICK ELLIS, JEFF LANDRY, LENNIE MULLANEY, NANCY CLAYBURGH, GARY EPLER, EDWARD MCDONOUGH (SUPERINTENDENT), STEVE ZADRAVEC (ASSISTANT SUPERINTENDENT), STEPHEN BARTLETT (BUSINESS ADMINISTRATOR), OLIN JOHANNESSEN (EMPLOYEE REPRESENTATIVE) AND JULIA ADLER (STUDENT REPRESENTATIVE)
- III. **INVOCATION** – Mr. Sal Grasso, a guidance teacher at Portsmouth High School for over 40 years, recently passed away. Ms. Walker requested a moment of silence.
- IV. **PLEDGE OF ALLEGIANCE** – Chair Stevens led the Board in the pledge of allegiance.
- V. **ACCEPTANCE OF MINUTES**
 - a. OCTOBER 28, 2014
MOTION: Motion to accept the regular meeting minutes of October 28, 2014 by Mr. Martin
SECOND: Ms. Walker
DISCUSSION:
VOTE: Unanimously Approved
- VI. **PUBLIC COMMENT**
- VII. **SPECIAL PRESENTATION**
 - a. PHS ECO CLUB – Students Madison Morris, Jordan Garrett and Wiley Hundertmark presented a PowerPoint, encouraging Board Members to consider adopting a sustainability policy. Students reviewed the club’s mission and past sustainability efforts at Portsmouth High School including: paper recycling efforts, construction of a rain garden and carbon gardens, and raising \$15,000 to purchase solar panels for the science wing. Three new programs this year are “Trashless Tuesdays” where students collect compostable foods in the cafeteria after lunchtime, a rooftop garden, and a greenhouse being designed and built by students. If the Board were to adopt a sustainability policy, students believe it will create district wide balance to ensure that all students receive a cohesive message. The adoption of widespread goals and actions would lead to successful campaigns and would create lasting results. A recent survey shows that PHS students are ready, willing and committed to making changes. Students finished their presentation by sharing a sample policy with Board members and answering questions.
- VIII. **SUPERINTENDENT’S REPORT**
 - a. ITEMS OF INFORMATION
 - i. SUPERINTENDENT’S UPDATE NOVEMBER 2014

- ii. POLICY COMMITTEE MINUTES FROM NOVEMBER 2014
 - iii. MATERIALS SHARED AT NOVEMBER 5, 2014 JOINT BUDGET COMMITTEE MEETING
 - iv. DRAFT OF PROPOSED FY 16 BUDGET MEETING SCHEDULES FOR BOTH SCHOOL AND CITY PROCESS
 - v. HANOVER'S EDUCATIONAL LEADERSHIP PROGRAM AT TUCK, JUNE 2014 – Three to six administrators have been invited to participate in a leadership program at Tuck School of Business at Dartmouth this coming summer.
- b. CORRESPONDENCE
- i. THANK YOU FROM EdCampSeacoast
- c. ADDITION – Ms. Stevens announced that Ms. Clayburgh and Mr. Landry will be serving on the Joint Budget Committee. Ms. Mullaney will attend if Mr. Landry or Ms. Clayburgh is unable to attend. Board members asked clarifying questions surrounding the newly formed committee.
- d. ADMINISTATOR REPORTS
- i. PRINCIPAL LYONS, PHS – Principal Lyons reported a busy beginning of the school year, highlighting testing information, athletics, recent and upcoming band and chorus performances, guidance department college workshops, the Clipper Pride's Responsible Citizenship program and other student driven activities including the new mentor program and Spirit Week. Board Members followed up with questions and comments.
 - ii. DIRECTOR CANADA, CTE – Director Canada reported a busy, yet positive beginning of school including an update on the new Hospitality and Tourism Management program and how changed to the Early Childhood Education program are resulting in non-traditional students enrolling.
- Ms. Canada reported that the technology center is up for review, much like the NEASC process recently completed at Portsmouth High School. CTE teachers have spent the last year immersed in a self-study, answering indicators and preparing for the visit scheduled for March 17 and 18 of 2015.
- Ms. Canada also reported that Mr. David Lilly and Ms. Pam Wiggin recently took Auto II students to a top certified program in the country. Once there, Mr. Lilly was pleased to find that three of the highest-ranking students graduated from Portsmouth High School. All three students how prepared they were because they had taken Auto I and II at PHS.
- Chef Long has been nominated Culinary Educator of the Year.
- Smart Goal continues to focus on student soft skills. Each teacher is assessing what works for their subject area within the timeframe that students attend a program. Board Members followed up with questions and comments.

IX. OLD BUSINESS

- a. **CONSIDERATION AND APPROVAL OF POLICY (JKAA) USE OF RESTRAINTS AND SECLUSION (2nd READING)**

MOTION: Motion to accept policy JKAA – Use of Restraints and Seclusion by Mr. Ellis

SECOND: Mr. Epler

DISCUSSION:

VOTE: Unanimously Approved

X. NEW BUSINESS

- a. **CONSIDERATION AND APPROVAL TO ADJUST DECEMBER 23, 2014 TO EARLY DISMISSAL**

MOTION: Motion to approve to adjust December 23, 2014 to an early dismissal by Ms. Walker

SECOND: Mr. Ellis

DISCUSSION:

VOTE: Unanimously Approved

XI. COMMITTEE UPDATES

XII. FUTURE AGENDA ITEMS

- a. **WORKSHOP ON LISTER ACADEMY SUSTAINABILITY, NOVEMBER 25**
b. **WORKSHOP: FY 16 BUDGET DEVELOPMENT GUIDELINES & PRIORITIES**
c. **WORKSHOP ON LATER START AT SECONDARY LEVEL, DECEMBER 9**

- XIII. ADJOURNMENT** - Motion to adjourn at 8:26 p.m. by Mr. Martin and seconded by Ms. Walker