

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MONDAY, MAY 4, 2015, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR LISTER, ASSISTANT MAYOR SPLAINE, COUNCILORS SHAHEEN KENNEDY, LOWN, DWYER, MORGAN, SPEAR AND THORSEN

1. At 6:30 p.m., an Anticipated "Non-Meeting" with Counsel was held regarding Litigation – RSA 91-A:2, I (b).
2. Proclamations – Poet Laureate – Councilor Kennedy read the Proclamation declaring Kate Leigh as the 2015 Poet Laureate. Ms. Leigh accepted the Proclamation with thanks and read one of her poems for the City Council entitled Lilacs.
3. Police Week in Portsmouth – Peace Officers' Memorial Day – Councilor Shaheen read the Proclamation declaring May 10, 2015 – May 16, 2015 as Police Week in the City of Portsmouth and May 15th as Peace Officers' Memorial Day. Mayor Lister presented the Proclamation to Police Chief Dubois who accepted it with thanks and appreciation.
4. Bike/Walk to Work Day – Councilor Lown read the Proclamation declaring May 15, 2015 as Bike/Walk to Work Day in Portsmouth. Mayor Lister said the Proclamation will be placed on file.
5. Acceptance of Minutes – April 20, 2015 – **Voted** to approve and accept the City Council minutes of the April 20, 2015 meeting.
6. Public Comment Session – There were 7 speakers: Bob Shouse (Parking); Jonathan Sobel (Sheafe Street Petition); Roy Helsel (Voting); Merle White & John Palreiro (UBER); George Dempsey (Webber Case); and Paul Mannle (Observations).
7. Public Hearing – Resolution Authorizing a Bond Issue and/or Notes of up to Twenty Three Million Two Hundred Thousand Dollars (\$23,200,000.00) for the Construction of a New Parking Facility – Mayor Lister Re-opened the public hearing. On a unanimous roll call 9-0, **voted** to adopt the Proposed Resolution, as presented.
8. **Voted** to continue the meeting beyond 10:00 p.m.
9. Consent Agenda – **Voted** to adopt the Consent Agenda.
 - A. Acceptance of Membership Dues to Art-Speak
 - Harbor Light Stage Inc. - \$100.00

(Anticipated action – move to approve and accept the membership dues to the Piscataqua Arts & Cultural Alliance, a program of Art-Speak, as listed)

- B. Letter from Sister Mary Agnes, Run with the Cause, requesting to hold the 19th Annual St. Charles Children's Home 5k Road Race at Pease International Tradeport on Monday, September 7, 2015 at 9:00 a.m. **(Anticipated Action – move to refer to the City Manager with power)**
- C. Letter from Josh Pierce, Seacoast Area Bicycle Riders, requesting permission to allow SABR to host a commuter breakfast on Friday, May 15, 2015 from 7:00 a.m. to 10:00 a.m. **(Anticipated action – move to refer to the City Manager with power)**
- D. Letter from Duncan Regonini, Portsmouth Professional Firefighters Local 1313, requesting permission to hold 2 boot drives, the first on Saturday, June 27, 2015, and the second on Saturday, August 8, 2015 from 8:00 a.m. to 5:00 p.m. in Market Square **(Anticipated action – move to refer to the City Manager with power)**
- E. Request for License from James Woodhouse, owners of Louie's for property located at 84-86 Pleasant Street for a projecting sign on an existing bracket **(Anticipated action – move to accept the recommendation of the Planning Director with the aforementioned stipulations and approve the request of James Woodhouse, owners of Louie's for a projecting sign at property located at 84-86 Pleasant Street and, further, authorize the City Manager to execute License Agreements for this request)**

Planning Director's Stipulations:

- **The license shall be approved by the Legal Department as to content and form;**
 - **Any removal or relocation of the projecting sign, for any reason, shall be done at no cost to the City; and**
 - **Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works**
- F. 2015 Omnibus Sidewalk Obstruction Renewals (Final) *(List Attached)* **(Anticipated Action – move to refer to the City Manager with power)**
- G. Letter from Robert L. Sutherland, Jr., St. John's Lodge No. 1, requesting permission to March from the William Pitt Tavern to St. John's Church on Sunday, June 21, 2015 at 9:00 a.m. **(Anticipated action – move to refer to the City Manager with power)**
- H. Letter from Mike Young, President of Portsmouth Babe Ruth, requesting permission to place 10 outfield signs on the inside of the fence at Leary Field **(Anticipated action – move to refer to the City Manager with power)**

10. Friends of Sheafe Street Petition requesting "Residential Parking Only" on Sheafe Street from 5:00 p.m. to 9:00 a.m. Monday – Sunday, maximum day-time parking allowed and further to designate Residential Reserved evening Parking on Sheafe Street and not install Parking meters on the residential street – **Voted** to refer to the Parking & Traffic Safety Committee for report back.
11. Letter from Attorney Bernard Pelech regarding Portsmouth Land Acquisition, LLC Proposed Rezoning Bartlett Street and Route 1 Bypass Area – **Voted** to authorize Portsmouth Land Acquisition, LLC to submit a proposal for Design Review to the Planning Board which includes a portion of City land.
12. Letter from Michael Busby, Eversource Energy, regarding Proposed Hanover/High Street Underground Improvement Project – **Voted** to refer to the Planning Board for report back.
13. Letter from Delmira Pirini Morse regarding the pursuit of a Memorial for the Immigrants who resided in the North End – **Voted** to accept and place the letter on file.
14. Voted to suspend the rules in order to take up Items XII. D.1 & XII. F.1. – Update on the Prescott Park Arts Festival.
15. Update on the Prescott Park Arts Festival – Councilors Kennedy and Morgan stated this is for information only. Councilor Kennedy said she would like the appropriate individuals to meet on the Prescott Park Arts Festival Agreement and requested a time line of when this matter would be complete.
16. Request for First Reading of Proposed Ordinance Amending Chapter 1, Article VIII, Section 1.807 of the Ordinances – BEQUESTS OR GIFTS TO CITY EMPLOYEES – City Manager Bohenko withdrew his recommendation and will work with Councilor Lown and City Attorney Sullivan on the ordinance to address the concerns expressed by Councilor Dwyer relative to Items 2 and 4.
17. Request for Approval of Parking Agreement with Connect Community Church – **Voted** to approve the aforementioned License Agreements, and further, authorize the City Manager to execute Agreement, as presented.
18. City Manager's Informational Items – City Manager Bohenko reminded the City Council of the All Day City Council Budget Work Session with Departments on Saturday, May 9th at 8:00 a.m. at the Library in the Levenson Room.

City Manager Bohenko announced that the City Council will be holding the Public Hearing on the Budget on Monday, May 11, 2015 at 7:00 p.m. in the Eileen Dondero Foley Council Chambers.

19. Appointments to be Considered: - The City Council considered the appointments listed below and will take action on these at the May 18, 2015 City Council meeting.
 - Appointment of Matthew Cardin to the Conservation Commission as a Regular member
 - Appointment of Kimberly Meuse to the Conservation Commission as a Regular member

- Appointment of Kate Zamarchi to the Conservation Commission as a Regular member
 - Appointment of Adrienne Harrison to the Conservation Commission as an Alternate member
 - Appointment of Samantha Wright to the Conservation Commission as an Alternate member
 - Reappointment of Carl Diemer to the Recreation Board
 - Appointment of Patrick Moretti to the Zoning Board of Adjustment as a Regular member
20. Arranging an Interactive Work Session for PS21 Topics on the Search for Walkability, On-Street Parking, and Street Flow – Assistant Mayor Splaine requested to have this on for the May 18, 2015 City Council Agenda due to the late hour.
21. Parking & Traffic Safety Committee Action Items and Minutes of the April 9, 2015 meeting - **Voted** to approve and accept the minutes of the April 9, 2015 Parking & Traffic Safety Committee meeting. Councilor Kennedy voted opposed.
22. May 11th Pease Development Authority Airport Committee meeting at 6:00 p.m. at the PDA Office Re: Helicopter Sales – Councilor Morgan announced on May 11th at 6:00 p.m. at the PDA Office there will be a meeting regarding Helicopter Sales.
23. New Parking Garage (Update) – Councilor Thorsen said this was informational only.
24. Adjournment – **At 11:30 a.m., voted to adjourn.**

Respectfully submitted by:

Kelli L. Barnaby, MMC, CMC, CNHMC
City Clerk