

**MIDDLE SCHOOL  
JOINT BUILDING COMMITTEE**

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DATE: NOVEMBER 18, 2015  
SUBJECT: **REGULAR JBC MEETING #102**  
LOCATION: PORTSMOUTH MIDDLE SCHOOL – MEDIA CENTER  
TIME: 6:30 P.M. OR SHORTLY THEREAFTER

**DRAFT Minutes**

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- I. CALL TO ORDER – Co-Chair Dwyer called the meeting to order at 6:55 P.M.
- II. ATTENDANCE CO-CHAIRS: DWYER  
CITY COUNCIL APPOINTEES: CLAYBURGH  
SCHOOL BOARD MEMBERS: STEVENS AND WALKER  
CITIZEN MEMBERS: CARRIER AND MIDDLETON  
NON-VOTING MEMBERS: SUPERINTEDENT ZADRAVEC,  
CLERK OF THE WORKS HARTREY  
AND BUSINESS ADMINISTRATOR  
BARTLETT
- III. ACCEPTANCE OF MINUTES
  - i. SEPTEMBER 23, 2015  
MOTION: Motion to accept the minutes of September 23, 2015 by Ms. Walker  
SECOND: Ms. Clayburgh  
DISCUSSION: None  
VOTE: Unanimously Approved
- IV. CORRESPONDENCE – None
- V. PUBLIC COMMENT – None
- VI. OLD BUSINESS
  - i. UPDATE ON PUNCHLIST - Mr. Hartrey reported the spray-foam insulation had to have a second application to achieve the thickness specified. Several wall penetration from old vents need to be closed in and 2 roof drains and downspouts still need to be completed by the alternate contractor. Based on a question from Mr. Carrier, Mr. Hartrey indicated that the spray-foam used was an equivalent version that meets the intended specification. The spray-foam will be painted for fireproofing to meet the code as confirmed by Portsmouth’s Chief Building Inspector.
  - ii. UPDATE ON BUILDING SETTLEMENT - The movement has slowed to the point that the current equipment no longer is able to register.

VII. NEW BUSINESS – None

VIII. MANIFEST

MOTION: Motion to accept the manifest in the amount of \$ 57,348.72 by Ms. Walker

SECOND: Ms. Clayburgh

DISCUSSION: None

VOTE: Unanimously Approved

MOTION: Motion to accept the manifest in the amount of \$ 22,599.35 by Ms. Stevens

SECOND: Ms. Walker

DISCUSSION: None

VOTE: Unanimously Approved

IX. FUTURE AGENDA ITEMS - Next Meeting ( #103) will be scheduled for January 13, 2016, 6:30 pm.

X. ADJOURNMENT – Motion to adjourn at 718 p.m.