

Meeting Notice and Agenda
Portsmouth Public Library Board of Trustees

Date: January 21, 2015
Time: 6:30 p.m.
Place: MacLeod Board Room

Present: Shaula Levenson, Donald Margeson, Jody Record, Jack Jamison, John Crist, Ernestine Greenslade, Stephanie Hausman
Staff: Steve Butzel, Christine Friese, Laura Horwood-Benton
Other: John Bohenko

Meeting called to order. Introductions. City Manager Bohenko here.

Minutes of November 19, 2014 meeting accepted.

Financial Report:

Reviewed Income / Expenditure report through December 31, 2014
Quarterly Trustees investment report reviewed.

Director's Report: The director reported on recent events, including:

NaNoWriMo Wrap Party @ Portsmouth Book & Bar
Author Panel: Paths to Publication
Polar Express Pajama Party!
Teddy bear sleepover

Ongoing activities:

Winter Films & Book Discussions
50 to Grow On!
Peace of Mind Series (past: social security, estate planning; future: end-of-life decision-making, caregiver self-care)

Future events:

Author Talk: To The Village Square
Six Week Mindfulness Workshop (50 slots fully booked, there will be another offering in the spring)

Other outreach efforts:

Library's new newsletter!
Visit from Middle School faculty and staff (now the elementary schools are inquiring)
New lending policy for school staff without fines
Book Talks at Wentworth Home
Portsmouth Garden Club WordPress workshop
Food for fines was a great success
New collections added to digitized collection, more to come with collaborations with other community organizations

Professional Development

Oral History Workshop

Meet the Staff: Laura Horwood-Benton, Public Programming and Community Relations. By having one person doing community relations, can better identify community needs, gaps in the library population. Laura works with Susan, head of Youth Services to integrate adult & youth programs, such as How To Festival, Mystery Week, etc. Laura is also focusing on community partnerships – businesses that can donate or help to get the word out on library programs. She has grown the library's social media presence.

New Gifts and Grants accepted:

- A. Evelyn Karu, \$35.00
- B. Newburyport Bank, \$1,000.00
- C. Leslie Champagne, \$150.00
- D. Sally Small in memory of Winifred Jane (Kent) Hubbard, \$100.00

- E. Anne Sears in memory of David Bowlus, \$50.00
 - F. Portsmouth Employees Union, \$200.00
 - G. Emily Miyares Overend, \$50.00
 - H. David and Joan Desgroseilliers, \$25.00
 - I. Helen and Stephen Moore in memory of Regina Schirmer, \$30.00
- This item may be resolved by consent agenda for future meetings.

The meeting was adjourned at 7:26 p.m.

Next Regular Full Board Meeting: February 18th, 2015

Respectfully submitted,
Stephanie Hausman, Board Secretary