

***Meeting Notice and Agenda***  
**Portsmouth Public Library Board of Trustees**

Date: March 18, 2015  
Time: 6:30 p.m.  
Place: MacLeod Board Room

- I. Call to Order
- II. Attendance
- III. Secretary's Report. Minutes of February 18, 2015 meeting
- IV. Financial Report
  - A. Income / Expenditure report through February 28, 2015
- V. Director's Report
  - A. Budget Update
  - B. Human Resources Update
    - i. Special Collections Library Assistant hired, Jessica Ross
    - ii. Interviewing for Youth Services Library Assistant I
  - C. Professional Development
    - i. Sarah Cornell to Innovative Interfaces, Inc. Load Profile training
    - ii. Christine to attend Computers in Libraries in April
    - iii. Steve to attend Innovative Users Group in April
  - D. Building Upkeep
    - i. Levenson Room projector
  - E. Public Programs
    - i. Recent programs/events
      - A. SPLASH!
      - B. Music series concerts
      - C. Genealogy Workshop series
    - ii. Updates on upcoming programs of interest
      - A. Music series: Jah Spirit and Peter Bernstein
      - B. World Affairs speakers series
      - C. K-12 Youth Poetry Contest
      - D. March Madness Movies
  - F. Digital Services
    - i. Lynda.com – preparing for launch along with New York Times Digital
    - ii. Wireless printing installation to begin March 23rd
  - G. Special Collections update
    - i. NEDCC purchase order approved
  - H. Outreach
    - i. Dondero School faculty and staff visit, March 23rd
  - I. General Comments
- VI. Trustees Activities / Reports / Discussion
- VII. New Business
- VIII. Old Business
- IX. Acceptance of Gifts and Grants
- X. Adjournment

Next Regular Full Board Meeting: April 15th, 2015

Please email Steve Butzel at [skbutzel@cityofportsmouth.com](mailto:skbutzel@cityofportsmouth.com) or Barbara Weismann [bhweismann@cityofportsmouth.com](mailto:bhweismann@cityofportsmouth.com) or call Steve at 766-1710 if you are not able to attend.