

*Meeting Notice and Agenda*  
**Portsmouth Public Library Board of Trustees**

Minutes for trustee meeting June 17, 2015.

Present: John Crist, Jody Record, Donald Margeson, Bruce Boley, Stephanie Hausman  
Staff: Steve Butzel, Christine Friese

Meeting called to order at 6:34.

Minutes of May 20, 2015 meeting accepted.

Financial Report reviewed. Working hard to hit target by the end of the month.

Director's Report

-Budget Update approved.

The municipal budget passed with the expected amount of funds for the library.

Steve and Christine will work on the gross budget process, present to trustees at next meeting.

Steve requested 2 checks issued from trustee accounts: 1) \$1925 from Mahoney Fund for youth programs & 3D printing (less than what was budgeted); 2) \$5204.71 from the Copier & Thaxter funds for staff & trustee recognition & assessing the Barnabee collection (less than what was budgeted) – both approved.

Steve provided us with information about various trustee funds and any restrictions. He asked us to think about spending some older, unrestricted funds if a worthy expense is presented to us; the trustees expressed openness to such a proposal.

Steve talked about Fund 80, controlled by statute.

-News: first edition of The Parrott, PPL Zine – quarterly, digital & print. Well-received.

-Public Programs and Exhibits

Very brief overview of recent programs and exhibits:

Painting with Adeline

Nancy Drew exhibit

World Affairs Council, Victoria Budson

Weekly meditation

Drawing for Seniors

3Doodler Pen workshop for 4-6th graders

Updates on upcoming programs of interest

Summer Reading Program Kickoff, June 22<sup>nd</sup>

EVERY HERO HAS A STORY! (ages 5 up)

UNMASK! | For older kids (entering grade 6 and up)

SIDEKICKS (ages 3 to 5)

Monthly Genealogy Workshop: TIARA – The Irish Ancestral Research Association

Family STEM night with G. Willikers, June 23<sup>rd</sup>

-Outreach

Market Square Day

NELA Information Technology Section Conference, Steve presented as part of a panel

Book Talk at the Wentworth Home, June 25<sup>th</sup>

-Steve provided highlights of FY15, Steve & Christine's first year in their current roles. Steve and Christine also gave us homework to think about our advocacy in supporting the future vitality of our library.

Trustees Activities / Reports / Discussion

-Bruce has talked to some piano teachers in the area who are willing to propose advanced students to perform at the library. Perhaps an event at the end of summer camp season. To rent a piano, deliver it, & have it tuned would cost about \$500. One piano event instead of a series.

No new or old business.

No new gifts and grants to accept.

Meeting adjourned at 7:53.

Next Regular Full Board Meeting: July 15th, 2015. Will decide then whether to have a meeting in August.

Please email Steve Butzel at [skbutzel@cityofportsmouth.com](mailto:skbutzel@cityofportsmouth.com) or Barbara Weismann [bhweismann@cityofportsmouth.com](mailto:bhweismann@cityofportsmouth.com) or call Steve at 766-1710 if you are not able to attend.