

*Meeting Notice and Agenda*  
**Portsmouth Public Library Board of Trustees**

Date: October 21, 2015  
Time: 6:30 p.m.  
Place: MacLeod Board Room

- I. Call to Order
- II. Attendance
- III. Secretary's Report. Minutes of September 16, 2015 meeting
- IV. Financial Report
  - A. Income / Expenditure report through September 30, 2015
- V. Director's Report
  - A. Building Updates
    - i. Levenson Room light switch
  - B. Human Resources
    - i. 1386B contract passed
    - ii. Job descriptions project update
  - C. EventKeeper product demo
  - D. Programs & Exhibits
    - i. Current exhibit: *Different Roots, Common Dreams: New Hampshire's Cultural Diversity*
    - ii. World Affairs at the Library series
    - iii. Genealogy "Lock In"
  - E. Planning for Future Programs and Services
    - i. Language Discussion Group Interest Meetings
    - ii. Coder Dojo
    - iii. Online tutoring service
  - F. Heinemann Publishing planned donation
  - G. Building's 10<sup>th</sup> Anniversary Celebration Committee update
  - H. General Comments
- VI. Assistant Director's Report
  - A. Advocacy update
    - i. Library Trustees Passport
- VII. Trustees Activities / Reports / Discussion
- VIII. New Business
- IX. Old Business
  - A. Local Author Guidelines Policy
- X. Acceptance of Gifts and Grants
  - A. \$240.00 from 1386 Portsmouth Employees Union for Youth Services Electronics Kits
- XI. Adjournment

Next Regular Full Board Meeting: November 18<sup>th</sup>, 2015

Please email Steve Butzel at [skbutzel@cityofportsmouth.com](mailto:skbutzel@cityofportsmouth.com) or Barbara Weismann [bhweismann@cityofportsmouth.com](mailto:bhweismann@cityofportsmouth.com) or call Steve at 766-1710 if you are not able to attend.