

Meeting Notice and Agenda
Portsmouth Public Library Board of Trustees

Minutes for trustee meeting October 21, 2015

Present: Don Margeson, John Crist, Jack Jamison, Ernie Greenslade, Bruce Boley, Shaula Levenson, Jolanda Fannin, Stephanie Hausman
Staff: Steve Butzel

Meeting called to order at 6:33.

Minutes of September 16, 2015 meeting approved.

Financial Report

Reviewed the Income / Expenditure report through September 30, 2015 – we are on target for this time of year. Don noted a discrepancy in city budget total.

Reviewed the quarterly report of trustees' assets. Net change is down due to market fluctuations.

Director's Report

-Building Updates: in Levenson Room, some changes to light controls.
-Human Resources: the new 1386B union passed a contract. Department heads are now members of the PMA union along with the library administrators. City general fund takes care of increase in expenses due to new contract this fiscal year.

Job descriptions continue to be updated - halfway there.

-EventKeeper, program for calendaring meeting rooms & events, product demo for public to book/register online.
-Programs & Exhibits

Current exhibit: *Different Roots, Common Dreams: New Hampshire's Cultural Diversity*
World Affairs at the Library event last week, Ritu Sharma, founder of Women Thrive. Next month, Joe Keefe speaking about socially responsible investments.

Genealogy "Lock In" – after hours event last Sunday w/ pizza & speakers. Demand for more in future.

-Planning for Future Programs and Services

Christine held Language Discussion Group Interest Meetings, lots of interest especially among French and Spanish speakers. Idea is for groups to be self-directed.

Coder Dojo – Steve met with Middle School principal, will contact all school principals, Steve is collecting a list of collaborators.

Online tutoring service – maybe Brainfuse.

-Heinemann Publishing planned donation of \$3000 to purchase a new early literacy station.

-Building's 10th Anniversary Celebration Committee (Dec. 2016) – Steve has contacted 3 former trustees: Amy Brnger, Ella Ableson, John O'Leary. Jolanda Fannin will also join the committee.

-Discussion of Tor – a method to protect your privacy as you browse. Lebanon Library agreed to host a node, then took it down when contacted by Lebanon Police & Homeland Security, but then decided to put it back up. We could put Tor web browser on public computers at the library. We could host a server and/or be a relay. The trustees agree with the library's current status of being able to assist a patron in downloading the Tor browser.

Steve distributed our new Library Trustees Passport designed by Laura. Looks great!

Steve asked distributed copies of the library's privacy policy and asked us to review it for next meeting.

We'll talk about our Local Author Guidelines/Policy later – new language from the staff gives more guidance on how to provide more information to us, still in the works.

Bruce Bolles is still working on the recital idea, but it will not happen before holidays. Russ Grazier from PMAC contacted the library about holding an event here. Steve has returned his call. Bruce will contact him as well.

\$240.00 from 1386 Portsmouth Employees Union for Youth Services Electronics Kits accepted.

Meeting adjourned at 7:45.

Next Regular Full Board Meeting: November 18th, 2015