

MINUTES
PARKING and TRAFFIC SAFETY COMMITTEE MEETING

8:00 A.M. – Thursday, February 12, 2015
City Hall – Eileen Dondero Foley Council Chambers

I. CALL TO ORDER:

Chairman Lown called the meeting to order at 8:00 a.m.

II. ROLL CALL:

Members Present:

Councilor Brad Lown
David Allen, Deputy City Manager
James Heinz, Deputy Fire Chief
Frank Warchol, Police Captain
Peter Rice, Public Works Director
Ted Gray, Member
Harold Whitehouse, Member
Ronald Cypher, Member
Mary Lou McElwain, Alternate

Staff Advisors Present:

Eric Eby, Parking & Transportation Engineer
Juliet Walker, Transportation Planner

Absent

Shari Donnermeyer

III. ACCEPTANCE OF THE MINUTES:

Moved to accept meeting minutes of January 8, 2015.

Motion passed

IV. FINANCIAL REPORT:

Moved to accept February, 2015 Financial Report and place on file.

Motion passed

V. NEW BUSINESS:

A. Action Item: Anne Avenue parking – **On a unanimous roll call 9-0, voted** to have staff review location when weather permits.

B. Action Item: Brewery Lane – **On a unanimous roll call 9-0, voted** to have staff check to confirm signs are in conformance with existing ordinance, when weather permits.

VI. OLD BUSINESS:

A. Dearborn Lane & Dearborn Street - **On a unanimous roll call 9-0, voted** to post “No Parking Here to Corner” signs on each side of Dearborn Lane, from the east side of the drive way on the north side of Dearborn Lane, and at the east side of the garage located at 41 Dearborn Street on the south side of Dearborn Lane.

B. Handicap Parking Policies and Regulations, Keefe House – **On a unanimous roll call 9-0, voted** to approve enforcement of existing time limits on all vehicles, including those displaying handicap plates or placards, for all metered and handicapped on-street spaces within the High-Occupancy Meter Zone. Enforcement to begin after signs are installed, outreach, and a warning of the change in policy has been conducted.

C. Dennett Street speeding- **On a unanimous roll call 9-0, voted** to have DOT, Police, and the Department of Public Works continue to work together to monitor speed and place warning signs during the Maplewood Avenue bridge reconstruction project.

VII. PUBLIC COMMENT:

Doug Roberts, 247 Richards Avenue, expressed his feelings about reducing parking spaces to 7 feet wide, and having 10 foot wide lanes, as well as limiting the speed on Dennett Street. Mr. Roberts wants the City to investigate the intersection where a pedestrian was killed.

Police Captain Warchol responded by saying the intersection at Route 1 and Spring Brook Circle is not in the City’s jurisdiction, the section of road being referred to is maintained and designed by the State. The City can look into the situation and offer recommendations for improvements.

VIII. INFORMATIONAL:

A. Middle Street Bike Lane project general overview – City Transportation Planner, Juliet Walker and Project Engineer, Joseph Johnson from Greenman-Pedersen, Inc., presented an overview of the project and provided three different conceptual road and bike designs.

B. On Street Parking Utilization – Mr. Rice presented a synopsis of the Parking Study, and when completed the Utilization Count Study will provide data to help define pricing structures for high occupancy and low occupancy demand areas, and assist with maximizing parking utilization within underutilized areas of the City. When the study is complete, parking prices will be examined and possibly recommended to be adjusted.

C. Mobile Vending - Sending request out to bid for the same two spaces for a mobile vending truck as in previous years.

E. **Harborcorp Project** – Voted to have a special public meeting for Harborcorp to provide an overview of their project on March 5, 2015 at 8:00 AM.

F. **Jeff Speck parking suggestions** - Staff will research possible parking enhancements, review current City standards and report back options to increase parking within the City.

G. **Way Finding sign status** - Juliet Walker, City Transportation Planner, provided an overview of the different types of signs and where they will be placed within the City.

IX. ADJOURNMENT - At 9:15 a.m., voted to adjourn.

Respectfully submitted by:

Cynthia Huyghue-Fancy
Secretary to the Committee

Percentage of Fiscal Year Complete 58.33%
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Totals Thru
 January-15

FY 15

	FY TOTALS	BUDGETED	% of Budget
Parking Meter Fees	1,072,088.49	1,650,000.00	64.98%
Parking Meter Space Rentals	69,165.00	40,000.00	172.91%
Meter In Vehicle	49,574.06	40,000.00	123.94%
Parking Garage Revenue	1,076,920.71	1,950,000.00	55.23%
Garage Passes	664,109.00	960,000.00	69.18%
Parking Validation	7,150.00	6,000.00	119.17%
Pass Reinstatement	1,805.00	1,500.00	120.33%
Vaughan St Parking Facility	12,500.00	15,000.00	83.33%
Parking Violations	416,312.70	780,000.00	53.37%
Boot Removal Fee	26,800.00	12,000.00	223.33%
Summons Admin Fee	350.00	5,000.00	7.00%
Total FY 15 Parking	3,396,774.96	5,459,500.00	62.22%

	BUDGETED (3,047,195.00)	Transfer to Parking Fund
	2,412,305.00	Funds Remaining in Gen Fund