

**PORTSMOUTH POLICE COMMISSION**  
**MINUTES OF THE FEBRUARY 18<sup>TH</sup>, 2015 MONTHLY MEETING**

**6:15 p.m. Public Session – Eileen Dondero Foley Council Chambers, City Hall**

**John F. Golumb, Chairman**  
**Gerald W. Howe**  
**Brenna Cavanaugh**

- I. **CALL TO ORDER:** The February 18<sup>th</sup>, 2015 monthly police commission public session was called to order at 5:05 p.m. in the Wm. Mortimer Room of the Police Department.

**Action: Commissioner Howe moved** to go into non-public session to discuss personnel matters, as provided for under RSA 91-A:3, II (a)(e).

**Seconded by Commissioner Cavanaugh.**

**On a Roll Call Vote:** The motion passed unanimously to go into non-public session to discuss personnel matters as provided for under RSA 91-A:3, II(a)(e).

The Commission went into non-public session at 5:06 p.m.

**Chairman Golumb called the public session back to order at 6:32 P.M. in the Eileen Dondero Foley Council Chambers of Portsmouth City Hall.**

**Present during the public session:** Commissioners Golumb, Howe, and Cavanaugh, Chief Stephen DuBois, Deputy Chief Corey MacDonald, Admin. Manager Karen Senecal, Exec. Assistant Kathleen Levesque

- II. **PLEDGE OF ALLEGIANCE:** Commissioner Cavanaugh led the Pledge of Allegiance.
- III. **ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:** January 21<sup>st</sup>, 2015.

**Action: Commissioner Howe moved** to accept the minutes of the January 21<sup>st</sup>, 2015 meeting and place one copy on file.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion passed unanimously to accept the January 21<sup>st</sup>, 2015 meeting and place one copy on file.

**IV. PUBLIC COMMENT SESSION: None.**

**V. UNFINISHED BUSINESS: None.**

**VI. NEW BUSINESS:**

**A. POLICE COMMISSION:**

Personnel items that require action:

**1. Accept the Resignation of Officer Eric Bentz**

**Action:** Commissioner Howe moved to accept the resignation of Officer Eric Bentz.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion carried unanimously to accept the resignation of Officer Eric Bentz, effective February 28<sup>th</sup>, 2015.

**2. Accept the Resignation of Officer Tim Black**

**Action:** Commissioner Howe moved the commission accept the resignation of Officer Tim Black.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion passed unanimously to accept the resignation of Officer Tim Black, effective February 23<sup>rd</sup>, 2015

**3. Accept the Resignation of Deputy Chief Corey MacDonald**

**Action:** Commissioner Howe moved to accept the resignation of Deputy Chief Corey MacDonald with regret.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion carried unanimously to accept the resignation of Deputy Chief Corey MacDonald with regret, effective March 18<sup>th</sup>, 2015.

**B. CHIEF OF POLICE**

**1. Chief DuBois publicly thanked ACO Bonnie Robinson** for achieving 100% compliance on the licensing of the city's nearly 2700 dogs for two years' running. The Chief explained the process of confirming addresses and tracking down new addresses is quite time consuming and labor intensive. Over the last decade, 100% compliance has only been achieved one other time.

**2. Grants and Donations:**

**Action:** Commissioner Cavanaugh moved to accept a grant in the amount of \$30,000 from the NH Department of Justice to fund the part-

time position of Domestic Violence/Sexual Assault Victim Advocate, and forward to the council for their action.

**Seconded by Commissioner Howe.**

**On a Voice Vote:** The motion carried unanimously to accept the grant in the amount of \$30,000 from the NH Department of Justice to fund the part-time position of Domestic Violence/Sexual Assault Victim Advocate and forward to the council for their action.

**Action: Commissioner Cavanaugh moved** to accept a donation in the amount of \$20 from Mr. Richard Grossman in support of the Portsmouth Police Explorer Cadets, and forward to the city council for their action.

**Seconded by Commissioner Howe.**

**On a Voice Vote:** The motion carried unanimously to accept the donation in the amount of \$20 from Mr. Richard Grossman in support of the Portsmouth Police Explorer Cadets and forward to the city council for their action.

3. **Financial Report** – Admin. Manager Karen Senecal reported we are 58% through the fiscal year, and are running at about 2.5% under the forecast. Patrol OT is 59% expended, and dispatch OT is 104% expended, for the reasons outlined by Chief DuBois in the public hearing on the budget prior to the start of this meeting.

Karen also reported the following:

- The new cruiser SUVs are being outfitted
- The Crimeview software is close to coming online
- A new, completely redesigned website is coming soon
- VCS, our new scheduling software, is in the last stages of resolving a couple of glitches. We are meeting with them at the end of the month, and anticipate the program will be online soon.

4. **Letter of Thanks from Outside the Department:**

- a.) A letter of thanks from a former resident of Portsmouth for ACO Bonnie Robinson's diligent work in response to her cat being attacked and bitten while in her home. Ms. Robinson worked to identify the owner of the cat that came through a screened window to attack and bite her pet, and to insure the offending animal was re-vaccinated. She also worked to secure reimbursement for the victim's medical costs.

- b.) A letter of thanks from Appledore Medical Group for a presentation on prescription fraud, abuse, and crime trends. Portsmouth detective Matt Hester was one of the presenters.

**VII. MISCELLANEOUS OTHER BUSINESS:**

**Action: Commission Howe moved** to accept the division reports and place one copy on file.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion passed unanimously to accept the division reports and place one copy on file.

Chairman announced the details of the next commission meeting, which is in April.

**NEXT MEETING: WEDNESDAY, April 22<sup>nd</sup>, 2015, in the Eileen Dondero Foley Council Chambers, Portsmouth City Hall, at 6:00 p.m.**

Commissioner Cavanaugh brought an idea forward regarding managing the snow removal on the side streets in the downtown residential neighborhoods. If the city changed the snow parking regulations so that cars would park on one side on even numbered days and on the other side on odd numbered days, it would help DPW to completely clear one side of the street because they would not be impeded by parked cars. They could then clear the snow from the other side of the street the following day.

Commissioner Cavanaugh said she had received complaints from residents living on narrow, in-town streets about their roads being so restricted by snow and cars unable to park properly that their streets were accidents-waiting-to-happen.

Chief DuBois said he would bring the idea to DPW Director Peter Rice.

**VIII. MOTION TO ADJOURN**

There being no further business before the commission, the chair asked for a motion to adjourn.

**Action: Commissioner Cavanaugh moved** to adjourn the February 18<sup>th</sup>, 2015 monthly Police Commission Meeting.  
**Seconded by Commissioner Howe.**  
**On a Voice Vote:** The motion passed unanimously to adjourn the February 18<sup>th</sup>, 2015 monthly Police Commission Meeting at 6:42 p.m.

*Katle*  
Respectfully Submitted By Kathleen Levesque, Executive Assistant  
Reviewed By Commissioner Brenna Cavanaugh, Clerk of the Commission  
Brenna Cavanaugh  
Brenna Cavanaugh  
3/8/15