

**PORTSMOUTH POLICE COMMISSION**  
**MINUTES OF THE APRIL 29<sup>TH</sup>, 2015 MONTHLY MEETING**

6:00 p.m. Public Session – Eileen Dondero Foley Council Chambers, City Hall

John F. Golumb, Chairman  
Gerald W. Howe  
Brenna Cavanaugh

- I. CALL TO ORDER:** The April 29<sup>th</sup>, 2015 monthly police commission public session was called to order at 5:10 p.m. in the Wm. Mortimer Room of the Police Department.

**Action: Commissioner Howe moved** to go into non-public session to discuss personnel matters, as provided for under RSA 91-A:3, II (a)(e).

**Seconded by Commissioner Cavanaugh.**

**On a Roll Call Vote:** The motion passed unanimously to go into non-public session to discuss personnel matters as provided for under RSA 91-A:3, II(a)(e).

The Commission went into non-public session at 5:10 p.m.

**Chairman Golumb called the public session back to order at 6:07 P.M. in the Eileen Dondero Foley Council Chambers of Portsmouth City Hall.**

**Present during the public session:** Commissioners Golumb, Howe, and Cavanaugh, Chief Stephen DuBois, Admin. Manager Karen Senecal, Exec. Assistant Kathleen Levesque, sworn officers and their families

- II. PLEDGE OF ALLEGIANCE:** Comm. Howe led the Pledge of Allegiance.

- III. ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:**  
February 18<sup>th</sup>, 2015

**Action: Commissioner Howe moved** to accept the minutes of the February 18<sup>th</sup>, 2015 meeting and place one copy on file.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion passed unanimously to accept the February 18<sup>th</sup>, 2015 meeting and place one copy on file.

**IV. PUBLIC COMMENT SESSION: None.**

**V. UNFINISHED BUSINESS: None.**

**VI. NEW BUSINESS:**

**A. POLICE COMMISSION:**

Personnel items that require action:

At the request of Chief DuBois, Chairman Golumb suspended the agenda to move to items 1. – 3. under, **B. CHIEF OF POLICE**, in consideration of the on-duty officers and the families of the officers being recognized.

**B. CHIEF OF POLICE**

1. Chief DuBois announced that Officer Aaron Stacy received the Portsmouth Police Life Saving Medal last Friday for his actions in connection with a house fire in the pre-dawn hours of March 4<sup>th</sup>, 2015, and read the Award Certificate recounting the call. When it was learned Officer Stacy would not be able to attend tonight's commission meeting, Chief DuBois awarded Officer Stacy his medal at roll call last Friday evening in the company of his peers.
2. Chief DuBois awarded Commendations to Officer Charley Raizes, Officer Matt Young, and Officer Roland Dupuis for their actions in response to a report of home invasions by an armed man.
3. Three new full-time officers were sworn in. Their names are: Officer Thompson, "T.J." Potter, Officer William Werner, and Officer Derryen Plante.

The Chair returned to the agenda at: **A. POLICE COMMISSION:** Personnel items that require action.

**Action: Commissioner Howe moved** the commission appoint Sgt. Chris Kiberd to permanent status effective March 3, 2015.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion passed unanimously to appoint Sgt. Chris Kiberd to permanent status effective March 3, 2015.

4. Chief DuBois congratulated K-9 Officer Steven Blanding and K-9 “Max” on their recent certification in patrol work. Both K-9 teams are now certified in patrol and narcotics.
5. Grants & Donations:
  - a.) A grant in the amount of \$2,574 has been received from the New Hampshire Highway Safety Agency. The grant will fund the “Join the NH Clique” Seat Belt Campaign.

**Action: Commissioner Howe moved** to accept the grant in the amount of \$2,574 from the New Hampshire Highway Safety Agency and forward to the city council for their action.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion carried unanimously to accept the grant in the amount of \$2,574 from the New Hampshire Highway Safety Agency and forward to the city council for their action.

- b.) A grant in the amount of \$110,000 from the New Hampshire Department of Safety, Homeland Security and Emergency Management for a multi-jurisdictional emergency preparedness exercise. Portsmouth police will provide grant management of the funds for this exercise.

**Action: Commissioner Howe moved** to accept the grant in the amount of \$110,000 from the New Hampshire Department of Safety, Homeland Security and Emergency Management and forward to the city council for their action.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion carried to accept the grant in the amount of \$110,000 from the New Hampshire Department of Safety, Homeland Security and Emergency Management and forward to the city council for their action.

- c.) A donation in the amount of \$300 from Mr. and Mrs. David Brown in support of the Portsmouth Police Explorer Cadets. Every other year, the Browns provide scholarship funding for two cadets to attend the Police Cadet Academy. The Browns have been doing this for a number of years.

**Action: Commissioner Howe moved** to accept the donation of \$300 from Mr. and Mrs. David Brown in support of the Portsmouth Police Explorer Cadets.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion passed unanimously to accept the donation of \$300 from Mr. and Mrs. David Brown in support of the Portsmouth Police Explorer Cadets and forward to the city council for their action.

d.) A donation in the amount of \$79.48 from retired Chief David “Lou” Ferland, in support of the Police Explorer Cadets. Chief Ferland continues to donate proceeds from the sales of his book, “Historic Crimes and Justice in Portsmouth, New Hampshire” to the Portsmouth Police Explorer Cadet Post.

**Action: Commissioner Howe moved** to accept the donation in the amount of \$79.48 from retired chief David “Lou” Ferland, and forward to the city council for their action.

**Seconded by Commissioner Cavanaugh.** Commissioner Cavanaugh thanked both the Browns and retired chief Ferland for their ongoing generosity.

**On a Voice Vote:** The motion passed unanimously to accept the donation of \$79.48 from retired chief David “Lou” Ferland, and forward to the city council for their action.

Karen Senecal briefed the commission on the financial status of the department as we approach the end of the fiscal year. Ms. Senecal said we will end the year in the black.

6. Letters of Thanks and Appreciation from Outside the Department. Chief DuBois summarized two letters of thanks, one from Chief Furlong of the Mont Vernon Police Department, thanking us for the help of Det. Sgt. Tom Grella, and Det. Mike Leclair in an Internet Crimes Against Children case, and one from J. V. Biondi, president of Casey Company, for the professional and dependable assistance of the Portsmouth Police Officers who helped them with traffic control in the moving of large scale equipment for Westinghouse Electric.

**Action: Commissioner Howe moved** to accept the division reports and place one copy on file.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion passed unanimously to accept the division reports and place one copy on file.

Chairman Golumb announced the date and time of the next police commission meeting: May 20<sup>th</sup>, 2015, at **NOON**, in the Eileen Dondero Foley Council Chambers.

## **VII. MISCELLANEOUS OTHER BUSINESS –**

**Action: Commissioner Cavanaugh moved** the police department begin an exploratory process to look into accreditation for the department.

**Seconded by Commissioner Howe.**

**On a Voice Vote:** The motion passed unanimously to begin an exploratory process to look into accreditation for the department.

Commissioner Cavanaugh asked to speak to the motion; the chair assented.

Commissioner Cavanaugh said she spoke with the Chairman of the Northern New England Police Accreditation Coalition, who has offered to come down and make a presentation on accreditation. Commissioner Cavanaugh felt we should wait until things calm down a bit; the department is currently understaffed and has a lot going on. But perhaps as we enter the fall we should schedule such a presentation. She then asked Chief DuBois what he knew about the process of accreditation. He said it was a 2-3 year process, it was expensive, over \$10,000, and it was involved. It is a complex process and cannot just be added to someone's duties, but would require the hiring of an accreditation manager. He also said one of the difficult aspects when you have an agency where there is collective bargaining as we have here, the accreditation requirements have to be wedged into the collective bargaining agreements and each may require something that is at odds with the other.

Commissioner Howe said he felt it would be an investment. Chief DuBois said he agreed it would be an investment, but said other people would have to also agree that it was an investment.

Commissioner Cavanaugh said there is an \$11,000 initial fee, and a \$4,000 annual fee to maintain accreditation. All three commissioners felt it would be worth exploring.

The Chair asked Chief DuBois if he would give them a brief update on the Webber/Goodwin trial in Dover. The Chief said he has been attending the trial all week and will attend the remainder of the trial. He said nothing has come out during the trial that has not already been covered in the newspaper from the depositions, but he would continue to attend and monitor the proceedings.

### VIII. MOTION TO ADJOURN

There being no further business before the commission, the chair asked for a motion to adjourn.

**Action: Commissioner Cavanaugh moved** to adjourn the April 29<sup>th</sup>, 2015 monthly Police Commission Meeting.

**Seconded by Commissioner Howe.**

**On a Voice Vote:** The motion passed unanimously to adjourn the April 29<sup>th</sup>, 2015 monthly Police Commission Meeting at 6:42 p.m.

### IX. NEXT MEETING: WEDNESDAY, May 20<sup>th</sup>, 2015, in the Eileen Dondero Foley Council Chambers, Portsmouth City Hall, at **NOON**. Please note the time change.

*Kathe*

*Respectfully Submitted By Kathleen Levesque, Executive Assistant*

*Reviewed By Commissioner Cavanaugh, Clerk of the Commission*

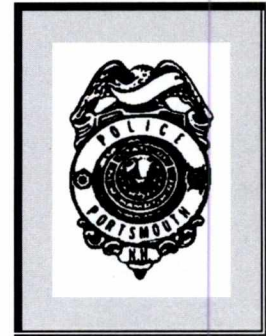
*Brenna Cavanaugh*

*Brenna Cavanaugh 5/5/15*

**BOARD of POLICE COMMISSIONERS**

*of the*

*City of Portsmouth, N.H.*



**Chairman John F. Golumb...Commissioner Gerald W. Howe...  
Commissioner Brenna Cavanaugh**

*“Providing Citizen Oversight of Your Police Department”*

**NOTICE: The Police Commission has a dedicated phone number at the police department. You can call the Commissioners at 603-610-7471 and leave a message regarding your concerns, along with your name and a telephone number. The Commissioners will be advised of your message and someone will return your call in a timely fashion. You can also email the Commissioners directly through the Police Department webpage, by clicking on “Police Commission”, and then clicking on any of the Commissioners’ names.**

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**PUBLIC NOTICE OF POLICE COMMISSION MEETING**

**DATE:** April 29<sup>th</sup>, 2015 (Wednesday)  
**LOCATION &  
TIME:** 6:00 p.m., City Council Chambers, Portsmouth City Hall

The Board anticipates meeting for a non-public session as appropriate under RSA 91-A.

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:  
February 18<sup>th</sup>, 2015**
- IV. PUBLIC COMMENT  
Individual comment is limited to three minutes.**
- V. UNFINISHED BUSINESS: None.**

**VI. NEW BUSINESS:**

**A. POLICE COMMISSION:**

Personnel items that require action.

(Anticipated Action: Appoint Sgt. Kiberd to permanent status)

**B. CHIEF OF POLICE:**

1. Medal Award – Officer Aaron Stacy received the Portsmouth Police Life Saving Medal last Friday for his actions in connection with a house fire in the pre-dawn hours of March 4<sup>th</sup>, 2015. When it was learned Officer Stacy would not be able to attend tonight’s commission meeting, Chief DuBois awarded Officer Stacy his medal at roll call last Friday evening in the company of his peers.
2. Commendations for Officers Charley Raizes, Matt Young, and Roland Dupuis for their actions in response to a report of home invasions by an armed man.
3. Swearing in of Officers Thompson (“T.J.”) Potter, William Werner, and Derryen Plante
4. Congratulations to Officer Steven Blanding and K-9 “Max”; they have recently been certified in patrol work (tracking, apprehensions, etc.). Both K-9s are now certified in patrol and narcotics.
5. Grants & Donations:
  - a.) A grant in the amount of \$2,574 has been received from the New Hampshire Highway Safety Agency. The grant will fund the “Join the NH Clique” Seat Belt Campaign. (Anticipated Action: Accept the grant award and forward to the city council for their action.)
  - b.) A grant in the amount of \$110,000 from the New Hampshire Department of Safety, Homeland Security and Emergency Management for a multi-jurisdictional emergency preparedness exercise. Portsmouth police will provide grant management of the funds for this exercise.
  - c.) A donation in the amount of \$300 from Mr. and Mrs. David Brown in support of the Portsmouth Police Explorer Cadets. Every other year, the Browns provide scholarship funding for two cadets to attend the Police Cadet Academy. The Browns have been doing this for a number of years. (Anticipated Action: Accept the donation and forward to the city council for their action.)
  - d.) A donation in the amount of \$79.48 from retired Chief David “Lou” Ferland, in support of the Police Explorer Cadets. Chief Ferland continues to donate proceeds from the sales of his book, “Historic Crimes and Justice in Portsmouth, New Hampshire” to the Portsmouth Police Explorer Cadet Post. (Anticipated Action: Accept the donation and forward to the council for their action.)
6. Financial Report
7. Letters of Thanks and Appreciation from Outside the Department.



- a.) A letter of thanks from Mont Vernon Police Chief Kevin Furlong for the assistance of Sgt. Tom Grella and Detective Leclair in the execution of a search warrant in their town. In his letter, Chief Furlong said, "I cannot say enough about their professionalism and dedication during this operation."
- b.) A letter of thanks from J.V. Biondi, the president of W. J. Casey company for the "...positive, professional, and timely manner" in which Portsmouth police officers assisted his company with a specialized transport project for Westinghouse Electric.

**C. PATROL DIVISION:**

This report is included in the commission packet.

**VII. COURT OFFICE REPORT**

This report is included in the commission packet.

**VIII. NEXT REGULAR MEETING:** The next monthly police commission meeting is scheduled for **May 20<sup>th</sup> at NOON**. All of our Commissioners are working professionals, and work schedules sometimes necessitate changes in the meeting schedule. The May commission meeting will take place in the Eileen Dondero Foley Council Chambers, at noontime. **PLEASE NOTE TIME CHANGE.**

**IX. MISCELLANEOUS/OTHER BUSINESS – None**

**X. MOTION TO ADJOURN**

**(Anticipated Action:** Chairman Golumb will ask for a motion to adjourn the meeting.)

**NOTICE to members of the public who are hearing impaired: If you wish to attend a meeting and need assistance, please contact Human Resources Director Dianna Fogarty at 431-2000 ext. 7270 prior to the scheduled meeting. Thank You.**

*Katho Levisque*

(Posted on April 23<sup>rd</sup>, 2015)

Brenna Cavanaugh, Clerk of the Commission

MINUTES  
OF  
PREVIOUS  
MEETING(S)

**PORTSMOUTH POLICE COMMISSION**  
**MINUTES OF THE FEBRUARY 18<sup>TH</sup>, 2015 MONTHLY MEETING**

6:15 p.m. Public Session – Eileen Dondero Foley Council Chambers, City Hall

John F. Golumb, Chairman  
Gerald W. Howe  
Brenna Cavanaugh

- I. **CALL TO ORDER:** The February 18<sup>th</sup>, 2015 monthly police commission public session was called to order at 5:05 p.m. in the Wm. Mortimer Room of the Police Department.

**Action: Commissioner Howe moved** to go into non-public session to discuss personnel matters, as provided for under RSA 91-A:3, II (a)(e).

**Seconded by Commissioner Cavanaugh.**

**On a Roll Call Vote:** The motion passed unanimously to go into non-public session to discuss personnel matters as provided for under RSA 91-A:3, II(a)(e).

The Commission went into non-public session at 5:06 p.m.

**Chairman Golumb called the public session back to order at 6:32 P.M. in the Eileen Dondero Foley Council Chambers of Portsmouth City Hall.**

**Present during the public session:** Commissioners Golumb, Howe, and Cavanaugh, Chief Stephen DuBois, Deputy Chief Corey MacDonald, Admin. Manager Karen Senecal, Exec. Assistant Kathleen Levesque

- II. **PLEDGE OF ALLEGIANCE:** Commissioner Cavanaugh led the Pledge of Allegiance.

- III. **ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:**  
January 21<sup>st</sup>, 2015.

**Action: Commissioner Howe moved** to accept the minutes of the January 21<sup>st</sup>, 2015 meeting and place one copy on file.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion passed unanimously to accept the January 21<sup>st</sup>, 2015 meeting and place one copy on file.

**IV. PUBLIC COMMENT SESSION: None.**

**V. UNFINISHED BUSINESS: None.**

**VI. NEW BUSINESS:**

**A. POLICE COMMISSION:**

Personnel items that require action:

**1. Accept the Resignation of Officer Eric Bentz**

**Action:** Commissioner Howe moved to accept the resignation of Officer Eric Bentz.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion carried unanimously to accept the resignation of Officer Eric Bentz, effective February 28<sup>th</sup>, 2015.

**2. Accept the Resignation of Officer Tim Black**

**Action:** Commissioner Howe moved the commission accept the resignation of Officer Tim Black.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion passed unanimously to accept the resignation of Officer Tim Black, effective February 23<sup>rd</sup>, 2015

**3. Accept the Resignation of Deputy Chief Corey MacDonald**

**Action:** Commissioner Howe moved to accept the resignation of Deputy Chief Corey MacDonald with regret.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion carried unanimously to accept the resignation of Deputy Chief Corey MacDonald with regret, effective March 18<sup>th</sup>, 2015.

**B. CHIEF OF POLICE**

**1. Chief DuBois publicly thanked ACO Bonnie Robinson** for achieving 100% compliance on the licensing of the city's nearly 2700 dogs for two years' running. The Chief explained the process of confirming addresses and tracking down new addresses is quite time consuming and labor intensive. Over the last decade, 100% compliance has only been achieved one other time.

**2. Grants and Donations:**

**Action:** Commissioner Cavanaugh moved to accept a grant in the amount of \$30,000 from the NH Department of Justice to fund the part-

time position of Domestic Violence/Sexual Assault Victim Advocate, and forward to the council for their action.

**Seconded by Commissioner Howe.**

**On a Voice Vote:** The motion carried unanimously to accept the grant in the amount of \$30,000 from the NH Department of Justice to fund the part-time position of Domestic Violence/Sexual Assault Victim Advocate and forward to the council for their action.

**Action: Commissioner Cavanaugh moved** to accept a donation in the amount of \$20 from Mr. Richard Grossman in support of the Portsmouth Police Explorer Cadets, and forward to the city council for their action.

**Seconded by Commissioner Howe.**

**On a Voice Vote:** The motion carried unanimously to accept the donation in the amount of \$20 from Mr. Richard Grossman in support of the Portsmouth Police Explorer Cadets and forward to the city council for their action.

3. **Financial Report** – Admin. Manager Karen Senecal reported we are 58% through the fiscal year, and are running at about 2.5% under the forecast. Patrol OT is 59% expended, and dispatch OT is 104% expended, for the reasons outlined by Chief DuBois in the public hearing on the budget prior to the start of this meeting.

Karen also reported the following:

- The new cruiser SUVs are being outfitted
- The Crimeview software is close to coming online
- A new, completely redesigned website is coming soon
- VCS, our new scheduling software, is in the last stages of resolving a couple of glitches. We are meeting with them at the end of the month, and anticipate the program will be online soon.

4. **Letter of Thanks from Outside the Department:**

- a.) A letter of thanks from a former resident of Portsmouth for ACO Bonnie Robinson's diligent work in response to her cat being attacked and bitten while in her home. Ms. Robinson worked to identify the owner of the cat that came through a screened window to attack and bite her pet, and to insure the offending animal was re-vaccinated. She also worked to secure reimbursement for the victim's medical costs.

- b.) A letter of thanks from Appledore Medical Group for a presentation on prescription fraud, abuse, and crime trends. Portsmouth detective Matt Hester was one of the presenters.

## VII. MISCELLANEOUS OTHER BUSINESS:

**Action: Commission Howe moved** to accept the division reports and place one copy on file.

**Seconded by Commissioner Cavanaugh.**

**On a Voice Vote:** The motion passed unanimously to accept the division reports and place one copy on file.

Chairman announced the details of the next commission meeting, which is in April.

**NEXT MEETING: WEDNESDAY, April 22<sup>nd</sup>, 2015, in the Eileen Dondero Foley Council Chambers, Portsmouth City Hall, at 6:00 p.m.**

Commissioner Cavanaugh brought an idea forward regarding managing the snow removal on the side streets in the downtown residential neighborhoods. If the city changed the snow parking regulations so that cars would park on one side on even numbered days and on the other side on odd numbered days, it would help DPW to completely clear one side of the street because they would not be impeded by parked cars. They could then clear the snow from the other side of the street the following day.

Commissioner Cavanaugh said she had received complaints from residents living on narrow, in-town streets about their roads being so restricted by snow and cars unable to park properly that their streets were accidents-waiting-to-happen.

Chief DuBois said he would bring the idea to DPW Director Peter Rice.

## VIII. MOTION TO ADJOURN

There being no further business before the commission, the chair asked for a motion to adjourn.

**Action: Commissioner Cavanaugh moved** to adjourn the February 18<sup>th</sup>, 2015 monthly Police Commission Meeting.

**Seconded by Commissioner Howe.**

**On a Voice Vote:** The motion passed unanimously to adjourn the February 18<sup>th</sup>, 2015 monthly Police Commission Meeting at 6:42 p.m.

*Kathe*

Respectfully Submitted By Kathleen Levesque, Executive Assistant  
Reviewed By Commissioner Brenna Cavanaugh, Clerk of the Commission

Brenna Cavanaugh

*Brenna Cavanaugh*

3/3/15

# CHIEF'S REPORT





# THE PORTSMOUTH POLICE DEPARTMENT

## *Life Saving Medal*

**THIS IS TO CERTIFY THAT OFFICER AARON STACY** has been awarded the Portsmouth Police Department Life Saving Medal for his actions in the pre-dawn hours of March 4<sup>th</sup>, 2015 as per the following: Just before 5:00 a.m. on Wednesday, March 4<sup>th</sup>, Portsmouth dispatch received a 911 call reporting a fire at 1177 Sagamore Avenue, Unit #1. The call came from the resident of the home, who told us the unit was filling with smoke and her disabled husband was still in bed and unable to get out of the building on his own.

Officer Stacy was the first to arrive on scene, and reported to dispatch that we had a working fire. He immediately entered the smoke-filled building to evacuate the residents. He was able to locate the disabled man in his bed, assist him into a wheel chair and get him out of the building to safety. His quick actions prevented the resident from exposure to severe smoke inhalation, burns, or other serious injury.

The Life Saving Medal is presented to any member who distinguishes him or herself by performing an extraordinary physical act, when the employee's direct actions result in the saving of a human life with disregard for personal safety, or renders lifesaving techniques, using exceptional knowledge and behavior in the preservation of human life.

# COPY

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STEPHEN J. DuBOIS  
CHIEF OF POLICE

GIVEN UNDER MY HAND,  
APRIL 24<sup>TH</sup>, 2015



# City of Portsmouth, N.H.



Stephen J. DuBois  
CHIEF OF POLICE

## Police Department

Corey F. MacDonald  
DEPUTY CHIEF OF POLICE

April 29<sup>th</sup>, 2015

Officer Charley Raizes  
PORTSMOUTH POLICE DEPARTMENT  
3 Junkins Avenue  
Portsmouth, NH 03801

### RE: Letter of Commendation

Dear Officer Raizes:

On March 23, 2015 at approximately 7:10 p.m., you responded to an "all units" call to an address in Osprey Landing where it was reported a man was trying to enter a house while waving a handgun around. On the way to the call, a second report came in from a different residence in the same neighborhood that a man with a similar description was entering their home. Those residents, which included two young children, had locked themselves in the bathroom.

You immediately responded and began tactics to ensure you were as safe as possible while protecting the community. In a dark parking lot, along with Officers Young and Dupuis, you confronted the man who was reported to be armed, and gave him orders to stop and show his hands. His response was to ignore your commands and walk toward you at a quick pace while shouting incoherently – clearly not intending to stop his advance on your position.

In a response that can only come from training, experience and cool-headedness, you realized though he was walking toward you with purpose and shouting in an angry tirade, the man did not have a firearm visible in either hand. You coolly advised Officer Dupuis the individual was not armed but you would cover Officer Dupuis using your service weapon while he switched to a less-than-lethal tool to gain control of the situation, which he then did.

Charley, these situations are few and far between. All the more reason they carry with them a tremendous responsibility. You made a choice in a split second to alter your use of force from a deadly one to a less-than-lethal one, most likely saving a man's life or at the very least, sparing him from serious injury. Your involvement in other critical incidents and your training with SERT allowed you to face a potentially armed man with courage and common sense. It is not unusual for frightened witnesses to report details that are not accurate. It is our job to gather the information, be prepared for the worst, and yet be flexible in decision-making as the call evolves.

As a result of your good police instincts and training, the subject of the call was appropriately tased and subsequently controlled until he could be properly transported to the hospital to receive much needed mental health assistance. I commend you for your professionalism and solid police work.

The Letter of Commendation is awarded to an employee who distinguishes him or herself by performing exceptional service in a duty of great responsibility or importance to the Department or community, clearly above that which would be normally expected so as to bring credit to the Department and/or serve as an inspiration to other members of the Department.

Very truly yours,  
PORTSMOUTH POLICE DEPARTMENT



Stephen J. DuBois, Chief of Police

SJD:kml



# City of Portsmouth, N.H.



## Police Department

Stephen J. DuBois  
CHIEF OF POLICE

Corey F. MacDonald  
DEPUTY CHIEF OF POLICE

April 29, 2015

Officer Matthew Young  
PORTSMOUTH POLICE DEPARTMENT  
3 Junkins Avenue  
Portsmouth, NH 03801

### RE: Letter of Commendation

Dear Officer Young:

On March 23, 2015, around 7:10 p.m., you responded to an "all units" call to an address in Osprey Landing where it was reported a man waving a handgun was trying to enter a house. On the way to the call, a second caller reported from a different residence in the same neighborhood that a man with a similar description had entered her home. That resident had locked herself and her family, which included two young children, in the bathroom.

You immediately responded and positioned yourself to ensure you were as safe as possible while protecting the community. In a dark parking lot, along with Officers Raizes and Dupuis, you confronted a man matching the reported description who was walking toward you. You gave him orders to stop and show his hands. He did not respond to your direct commands but continued to walk toward you at a quick pace while shouting incoherently.

Your position did not allow you to see his other hand, making the presence of a handgun a very real possibility. In actions that can only come from training, experience, and cool-headedness, you maintained cover with your firearm until the agitated individual was tased by another officer and on the ground. You were able to overcome his active aggression and handcuff him to keep him safely restrained.

Matt, these situations are few and far between, and carry a tremendous responsibility; all the more reason to train diligently for them. It is clear that you made the right split-second choice to alter your use of force to a less-than-lethal response, most likely

sparing the life of a troubled man. As a result, what turned out to be an unarmed man was appropriately controlled until he could be transported to the hospital to receive much needed mental health assistance. Frightened people often give inaccurate details on what they think they see. It is our job to make sure we gather the available information, think worst-case scenario, and be flexible as the call evolves. I commend your professionalism, good police instincts, and training.

The Letter of Commendation is awarded to an employee who distinguishes him or herself by performing exceptional service in a duty of great responsibility or importance to the Department or community, clearly above that which would be normally expected so as to bring credit to the Department and/or serve as an inspiration to others members of the Department.

Very truly yours,  
PORTSMOUTH POLICE DEPARTMENT



Stephen J. DuBois, Chief of Police

SJD:kml



# City of Portsmouth, N.H.

## Police Department



Stephen J. DuBois  
CHIEF OF POLICE

Corey F. MacDonald  
DEPUTY CHIEF OF POLICE

April 29, 2015

Officer Roland Dupuis  
PORTSMOUTH POLICE DEPARTMENT  
3 Junkins Avenue  
Portsmouth, NH 03801

### RE: Letter of Commendation

Dear Officer Dupuis:

On March 23, 2015, around 7:10 p.m., you responded to an "all units" call to an address in Osprey Landing where it was reported a man waving a handgun was trying to enter a house. On the way to the call, a second caller reported from a different residence in the same neighborhood that a man with a similar description had entered her home. That resident had locked herself and her family, which included two young children, in the bathroom.

You immediately responded and positioned yourself to ensure you were as safe as possible while protecting the community. In a dark parking lot, along with Officers Raizes and Young, you confronted a man matching the reported description who was walking toward you. You gave him orders to stop and show his hands. He did not respond to your direct commands but continued to walk toward you at a quick pace while shouting incoherently.

In actions that can only come from training, good police instincts, and cool-headedness, you were able to see both of his hands and realized the agitated individual did not have a firearm and you immediately made the decision to switch from deadly force to the less-than-lethal taser. Deploying the taser as trained, the incoherent and agitated man was brought safely to the ground where Officer Young was then able to overcome his active aggression and handcuff him to keep him restrained.

Roland, these situations are few and far between, and carry a tremendous responsibility; all the more reason to train diligently for them. It is clear that you

made the right split-second choice to alter your use of force to a less-than-lethal response, most likely sparing the life of a troubled man. As a result, what turned out to be an unarmed man was appropriately controlled until he could be transported to the hospital to receive much needed mental health assistance. Frightened people often give inaccurate details on what they think they see. It is our job to make sure we gather the available information, think worst-case scenario, and be flexible as the call evolves. I commend your professionalism, good police instincts, and training.

The Letter of Commendation is awarded to an employee who distinguishes him or herself by performing exceptional service in a duty of great responsibility or importance to the Department or community, clearly above that which would be normally expected so as to bring credit to the Department and/or serve as an inspiration to others members of the Department.

Very truly yours,  
PORTSMOUTH POLICE DEPARTMENT

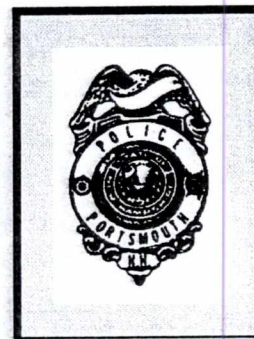


Stephen J. DuBois, Chief of Police

SJD:kml

***BOARD of POLICE COMMISSIONERS***

*of the  
City of Portsmouth, N.H.  
April 29, 2015*



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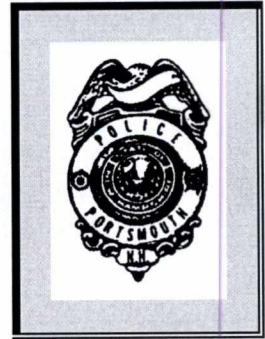
Swearing in of :

- Officer Thompson ("T.J.") Potter, III
- Officer William J. Werner, Jr.
- Officer Derryen M. Plante



***BOARD of POLICE COMMISSIONERS***

*of the  
City of Portsmouth, N.H.  
April 29, 2015*



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*Recognition of Officer Steven Blanding and K-9 "Max" who have recently been certified as a team in patrol work (tracking, apprehensions, etc.) Both K-9s are now certified in patrol and narcotics.*

# CONTRACTUAL AGREEMENT FOR HIGHWAY SAFETY PROJECT GRANT

## For HSA Use Only

State of New Hampshire  
Highway Safety Agency  
88 Regional Drive, Building 2  
Concord, NH 03301

Date Received	Project Number
April 9, 2015	#304-15A-035
Date Approved	PSP and Task #
April 10, 2015	15-01, 01

**Part I**

<p>1. Project Title</p> <p>Portsmouth "Join the NH Clique" Seat Belt Campaign</p>	<p>2. Type of Application (Check One)</p> <p><input checked="" type="checkbox"/> Initial</p> <p><input type="checkbox"/> Revision</p> <p><input type="checkbox"/> Continuation</p>
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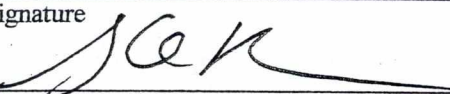
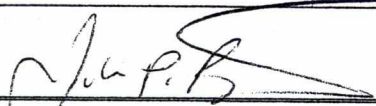
3. Applicant	
<p>A. Name of Agency and Address</p> <p>Portsmouth Police Department 3 Junkins Avenue Portsmouth, NH 03801</p>	<p>B. Government Unit (Check One)</p> <p><input type="checkbox"/> State</p> <p><input checked="" type="checkbox"/> City/Town</p> <p><input type="checkbox"/> County</p> <p><input type="checkbox"/> Other (specify):</p>
<p>4. Contract Period</p> <p>Start Date: May 18, 2015 Termination Date: May 31, 2015</p>	<p>5. Functional Area</p> <p>CFDA #20.600 State &amp; Community Highway Safety Funding Source National Highway Traffic Safety Administration OP - Occupant Protection</p>

6. Description of Project (Describe in detail in Schedule A)

BUDGET AND PERSONNEL DATA		
Personnel Services OVERTIME SEAT BELT ENFORCEMENT CAMPAIGN		
"JOIN THE NH CLIQUE" (May 18-May 31, 2015)		
Salary: 1 officer x 6 patrols x 6 hours/patrol x \$55.00/hour*	\$1,980.00	
Payroll-related Deductions: \$1,980.00 x 30 percent	594.00	\$2,574.00
*See Proposed Solution (page 2) for exact patrol dates & explanation of pay rates		
Total		\$2,574.00

**Part II**

7. Acceptance of Conditions. It is understood and agreed by the undersigned that a grant received as a result of this contract is subject to the regulations governing grants which have been furnished (or will be furnished upon request) to the applicant.

A. Project Director		
1) Name Stephen DuBois	2) Title Chief, Portsmouth Police Department	3) Address 3 Junkins Avenue Portsmouth, NH 03801
4) Signature 		5) Telephone Number 427-1500
B. Authorized Official		
1) Name John Bohenko	2) Title Portsmouth City Manager	3) Address One Junkins Avenue Portsmouth, NH 03801
4) Signature 		5) Telephone Number 610-7201



State of New Hampshire Department of Safety  
John J. Barthelmes, Commissioner  
Earl M. Sweeney, Assistant Commissioner  
Homeland Security and Emergency Management  
Perry E. Plummer, Director  
Jennifer L. Harper, Assistant Director



April 28, 2015

Chief Stephen DuBois  
Portsmouth Police Department  
3 Junkins Avenue  
Portsmouth, NH 03801

Dear Chief DuBois:

The New Hampshire Department of Safety, Homeland Security and Emergency Management has received your exercise application under the **FY 2013 State Homeland Security Exercise and Evaluation Program (HSEEP)**. The signature on this document indicates that your office understands the grant guidelines and reimbursement policy for exercise grant funds. We have set aside grant funds in the amount of **\$110,000.00** for a Full Scale Active Shooter Exercise under the guidelines of the Homeland Security Exercise and Evaluation Program.

You are approved to submit exercise reimbursement as soon as the invoice is available but no later than **August 31, 2015**. If you have any question please feel free to contact me at 223-3664 for this information. Please advise me of all planning meeting and exercise dates.

Sincerely,

Emily Martuscello  
Exercise Training Officer

Cc: Julia Chase, Sr. Field Rep. HSEM

**\*\*IN THE INTEREST OF PERSONAL AND BUSINESS I.D. SECURITY, WE NO LONGER PHOTOCOPY PERSONAL AND BUSINESS CHECKS TO SHOW GRANTS, DONATIONS, ETC. RECEIVED BY THE DEPARTMENT.**

- A.) A DONATION IN THE AMOUNT OF \$300 FROM MR. & MRS. DAVID BROWN IN SUPPORT OF TWO SCHOLARSHIPS TO THE EXPLORER CADET ACADEMY.
- B.) A DONATION IN THE AMOUNT OF \$79.48 FROM RETIRED CHIEF DAVID “LOU” FERLAND IN SUPPORT OF THE PORTSMOUTH POLICE EXPLORERS.



# MONT VERNON POLICE DEPARTMENT

2 South Main Street  
P.O. Box 176  
Mont Vernon, New Hampshire 03057

**Kevin P. Furlong**  
Chief of Police

Non Emergency: (603) 673-5610  
Fax: (603) 672-9021

REC'D APR 6 - 2015

March 30, 2015

Chief Stephen Dubois  
Portsmouth Police Department  
3 Junkins Ave  
Portsmouth, NH 03801

Chief Dubois,

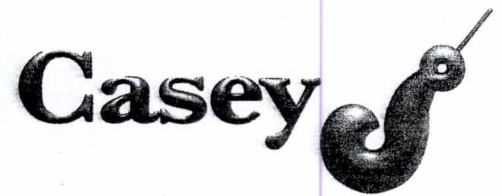
I would like to thank the Portsmouth Police Department for allowing Sergeant Tom Grella and Detective Mike LeClair to assist us in the Town of Mont Vernon on March 25, 2015 when we executed a search warrant at a residence.

Having Sergeant Grella and Detective LeClair support us was vital to the success of our investigation and the subsequent prosecution. The valuable resources that they provided as members of the ICAC Team helped us to be successful that day. I was extremely impressed by the passion and expertise exhibited by your officers. I cannot say enough about their professionalism and dedication during this operation.

Thank you for helping us make our community a safer place and please relay my appreciation to your officers.

Sincerely,

Kevin P. Furlong  
Chief of Police  
Mont Vernon Police Department



April 10, 2015

REC'D APR 20 2015

Portsmouth Police Department  
3 Junkins Avenue  
Portsmouth, NH 03801  
Chief Stephen DuBois

RE: Traffic Control

Chief,

I am writing to inform you of our recent experience with your Department. As you may already know, we are a specialized transportation company that was contracted with Westinghouse Electric for the delivery of several large components to the State Pier in Portsmouth. Over the past several weeks your Officers have provided traffic control and assistance to minimize our impact on the public for the duration of the project.

I am pleased to inform you that on every occasion these Officers responded to our needs in a positive, professional, and timely manner. They worked well together, provided all the assistance we required, and insured that the project occurred without incident. The City can take pride in these gentlemen, as they represent your community in an enthusiastic, and positive light.

Sincerely,

J.V. Biondi  
President  
W.J. Casey  
25 Meister Avenue  
Branchburg, NJ 08876

# PATROL DIVISION REPORT

Crime Comparison Report For the period ending 02/28/2015

**Group A Crimes Against Persons**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Kidnaping/ Abduction	2015	1	2											3
	2014													
	Pct	n/a	n/a											n/a
Forcible Rape	2015	1	2											3
	2014	2												2
	Pct	-50%	n/a											+50%
Aggravated Assault	2015	7	2											9
	2014	6	1											7
	Pct	+17%	+100%											+29%
Simple Assault	2015	11	9											20
	2014	18	14											32
	Pct	-39%	-36%											-38%
Intimidation	2015	16	7											23
	2014	18	11											29
	Pct	-11%	-36%											-21%
Statutory Rape	2015													
	2014	1												1
	Pct	n/a												n/a
Total Crimes Against Persons	2015	36	22											58
	2014	45	26											71
	Pct	-20%	-15%											-18%

**Filters/Options Applied**

**Date Used** Report Date used

**Time Period**



Crime Comparison Report For the period ending 02/28/2015

Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2015	1	1											2
	2014													
	Pct	n/a	n/a											n/a
Burglary/ Breaking and Entering	2015	2	3											5
	2014	3	1											4
	Pct	-33%	+200%											+25%
Larceny (pick-pocket)	2015	1												1
	2014													
	Pct	n/a												n/a
Larceny (purse snatching)	2015													
	2014		1											1
	Pct		n/a											n/a
Larceny (shoplifting)	2015	14	7											21
	2014	9	7											16
	Pct	+56%	0%											+31%
Larceny (from building)	2015	13	6											19
	2014	20	7											27
	Pct	-35%	-14%											-30%
Larceny (from motor vehicles)	2015	5	2											7
	2014	6	8											14
	Pct	-17%	-75%											-50%
Larceny (of motor vehicle parts)	2015		1											1
	2014	2												2
	Pct	n/a	n/a											-50%
Larceny (all other)	2015	6	3											9
	2014	5	6											11
	Pct	+20%	-50%											-18%
Motor Vehicle Theft	2015	2	1											3
	2014													
	Pct	n/a	n/a											n/a
Counterfeit/ Forgery	2015	1												1
	2014	4	1											5
	Pct	-75%	n/a											-80%
Fraud (false pretense;swindle)	2015	4	3											7
	2014	6	3											9
	Pct	-33%	0%											-22%

Filters/Options Applied

Date Used	Report Date used
Time Period	

Crime Comparison Report For the period ending 02/28/2015

**Group A Crimes Against Property**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Fraud (credit/debit card;ATM)	2015	4	1											5
	2014	2	2											4
	Pct	+100%	-50%											+25%
Fraud (impersonation)	2015	3	1											4
	2014	1												1
	Pct	+200%	n/a											+300%
Stolen Property	2015	1												1
	2014	4	2											6
	Pct	-75%	n/a											-83%
Destruction of Property/Vandalism	2015	9	5											14
	2014	34	17											51
	Pct	-74%	-71%											-73%
Total Crimes Against Property	2015	66	34											100
	2014	96	55											151
	Pct	-31%	-38%											-34%

**Filters/Options Applied**

<b>Date Used</b>	Report Date used
<b>Time Period</b>	

Crime Comparison Report For the period ending 02/28/2015

**Group A Crimes Against Society**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2015	3	7											10
	2014	6	5											11
	Pct	-50%	+40%											-9%
Drug Equipment Violations	2015													2
	2014		2											2
	Pct		n/a											n/a
Prostitution	2015		1											1
	2014		1											1
	Pct		0%											0%
Weapon Law Violations	2015													2
	2014	2												2
	Pct	n/a												n/a
Total Crimes Against Society	2015	3	8											11
	2014	8	8											16
	Pct	-63%	0%											-31%

**Filters/Options Applied**

<b>Date Used</b>	Report Date used
<b>Time Period</b>	

Crime Comparison Report For the period ending 02/28/2015

**Group B Crimes**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2015	1												1
	2014													
	Pct	n/a												n/a
Disorderly Conduct	2015	6	2											8
	2014	5	2											7
	Pct	+20%	0%											+14%
Driving under Influence	2015	2	5											7
	2014	3	4											7
	Pct	-33%	+25%											0%
Drunkenness	2015	8	7											15
	2014	4	12											16
	Pct	+100%	-42%											-6%
Family Non Violent Offenses	2015	1	1											2
	2014	1												1
	Pct	0%	n/a											+100%
Liquor Law Violations	2015	1	3											4
	2014	2	2											4
	Pct	-50%	+50%											0%
Runaways (under 18yr old)	2015	3	2											5
	2014	3												3
	Pct	0%	n/a											+67%
Trespass of Real Property	2015	1	3											4
	2014	7	2											9
	Pct	-86%	+50%											-56%
All Other Offenses	2015	34	15											49
	2014	29	18											47
	Pct	+17%	-17%											+4%
Total Group B Crimes	2015	57	38											95
	2014	54	40											94
	Pct	+6%	-5%											+1%

**Filters/Options Applied**

<b>Date Used</b>	Report Date used
<b>Time Period</b>	