

TRUSTEES OF THE TRUST FUNDS
CITY OF PORTSMOUTH, NEW HAMPSHIRE
MINUTES OF JULY 28, 2015 MEETING

A regular meeting of the Trustees of the Trust Funds for the City of Portsmouth, New Hampshire was held on July 28, 2015 at the 4th Floor Law Library at Portsmouth City Hall. The meeting was called to order at 7:30 a.m.

Present were Trustees Phyllis Z. Eldridge, Dana S. Levenson and Thomas R. Watson. Also present were Peter Torrey, Michael Warhurst, David Allen, Robert Sullivan, Molly Bolster, and David Moore.

The minutes of the July 9, 2015 meeting were reviewed and, upon motion duly made and seconded, approved.

Payroll and operating expense checks were reviewed and signed.

Molly Bolster appeared on behalf of The Gundalow Company. She shared with the Trustees The Gundalow Company's experience in interacting with the Greenhorns and the Maine Sail Freight organizations in respect to the Regional Trade Rebellion event proposal for Prescott Park on July 20th.

David Moore appeared on behalf of the Portsmouth Community Development Department. He distributed and led a discussion of a final summary of expenditures and revenues for the South Docks replacement project. He proposed that the Trustees approve an initial transfer of funds against the total cost of the project in the amount of \$41,400 which will leave a balance to be repaid to the City of Portsmouth over time of \$644,659.40. After further discussion, the Trustees approved the proposed transfer.

Peter Torrey presented his financial report. He first distributed and led a discussion of a revised financial activities summary for the Marine Maintenance Trust Fund covering the fiscal-year ending June 30, 2015, to replace that summary that was distributed at the last meeting of the Trustees. He noted that the amended summary includes the loan balance to the city for the South Docks replacement.

Mr. Torrey also distributed and led a discussion of a summary of the annual financial activity for all trust funds under control of the Trustees for the fiscal year ending June 30, 2015. Mr. Torrey also reported the receipt of four requests for disbursements from the Futures Fund. After discussion, the requests were approved by the Trustees and checks were issued.

Mr. Torrey reported that the Lower State Street Pocket Park Trust contains \$48,572.00 as of June 30, 2015. He reported that the Public Works Department has advised him of plans to upgrade the park and will likely request a disbursement from this trust to cover the costs therefor. Mr. Torrey read the terms of the Trust document and confirmed that the proposed improvements are within the purposes of the Trust.

Mr. Watson delivered a summary of the meeting of the Mayor's Working Group that occurred on July 21, 2015, and the proposed game plan for moving forward with the stage

relocation. He explained that, currently, the Working Group anticipates scheduling a “listening” event to solicit the input of the public and stakeholders in the future use of Prescott Park by the Prescott Park Arts Festival

Mr. Warhurst delivered his park report. He first reported on the receipt of cost estimates for improvement projects in the park. These included a quote of \$11,985.00 to redo the fountain tops in the formal garden, \$4,970.00 to re-sod the Hovey Lawn and \$4,760 to re-sod the whale lawn. He is also waiting on a quote for fertilizing the trees in the areas adjacent to the Hovey Lawn. After discussion, upon motion duly made and seconded, the Trustees unanimously approved the proposed expenditures and directed Mr. Warhurst to proceed with the projects. Mr. Warhurst reported that the city has donated a new electrical panel for the Sheafe Warehouse. He also reported that Dave Defossess of the Public Works Department has informed him that the city intends to utilize a portion of the funds set aside in the Capital Improvement Plan for seawall repairs to conduct an assessment of the need for such repairs.

Mr. Warhurst stated that he has received a written request from Caroline Piper of the Fairy House Tour to again utilize a portion of Prescott Park for the 11th Annual Fairy House Tour to take place on September 26-27, 2015. After discussion, the Trustees unanimously approved the request.

Mr. Warhurst reported on the receipt of a request from Martha Netsch of the Seacoast Rotary Club to again conduct the District “Wide Bridge Walk” that will start and end in Prescott Park on October 24, 2015. He reported that the event has already received approval from the Portsmouth City Council subject to certain terms and conditions. After discussion, the Trustees unanimously approved the request subject to the Park’s usual terms and conditions.

Mr. Warhurst reported on the receipt of a request from the La Leche League to conduct an open breastfeeding event in the public forum area of Prescott Park on August 15, 2015, between 11:00 am and 1:00 pm. After discussion, the Trustees unanimously approved the request.

Ms. Eldridge reported on the receipt of a suggestion by the Portsmouth Police Department that the Trustees post signage on the South Pier stating that the pier is closed at 11:00 pm. It was suggested that the closure of that pier at that hour would partly assist in controlling youth groups from Portsmouth and Kittery that are congregating on the pier late in the evening. Mr. Warhurst noted that several years ago, the Trustees adopted a policy that caused signs to be posted throughout the park stating that the park closed at midnight but subsequently determined to rescind the policy.

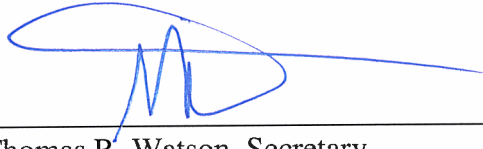
Ms. Eldridge expressed her concern with an 11:00 pm closure of the piers, noting that a number of Portsmouth residents pass through the park late at night and like to fish from the piers or observe the lights at the Shipyard and the current of the river from the piers. After further discussion, the Trustees voted against an early closure of the piers and the installations of the signs subject to reconsidering the vote if it is determine that a safety issue develops as a result of the late night activity on the piers.

Ms. Eldridge reported on the receipt of a request by the Greater Portsmouth Chamber of Commerce to conduct dog sled rides in Prescott Park as part of the Fire & Ice Festival scheduled for February 11-15, 2016. A copy of this proposal was distributed to the Trustees. Mr.

Levenson expressed his concerns about the potential of adverse impacts upon the park in the areas where the dog track will be formed. He noted the proposed use of a Bob Cat with wood tracks and a snowmobile to construct and maintain the track. After prolonged discussion, the Trustees voted to deny the request.

The chair reported that the next meeting will take place on August 13, 2015.

There being no further business, upon motion duly made and seconded, the meeting was adjourned at 9:54 a.m.



Thomas R. Watson, Secretary