

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, FEBRUARY 1, 2016 TIME: 6:15PM

AGENDA

- 6:15PM – ANTICIPATED “NON-MEETING” WITH COUNSEL POTENTIAL LITIGATION RE: MIDDLE SCHOOL CONSTRUCTION IN ACCORDANCE WITH RSA 91-A:2, I (b)

- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION
- IV. PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Veterans Count Fundraiser (*Sample motion – move to refer this matter to the City Manager with power*)
2. LED Streetlight Pilot Program
3. *Update on the Construction of the Peirce Island Wastewater Treatment Facility and Bonding Request

- V. ACCEPTANCE OF MINUTES (*There are no minutes on for acceptance this evening*)

- VI. PUBLIC COMMENT SESSION

- VII. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Letter from Roy Helsel, President, Riverbrook Condo Association requesting an annual abatement on water/sewer and trash removal costs (*Sample motion – move to refer to the City Manager with power and report back*)

- VIII. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

City Manager's Items Which Require Action:

1. Request to Renew Seacoast Growers' Association (Farmers' Market) Proposed 2016 License Agreement
2. Request for Approval on Teachers' Retirement Incentive

Informational items

1. Events Listing
2. City Council Work Session Re: Capital Improvement Plan

B. MAYOR BLALOCK

1. Appointments to be Voted:
 - Appointment of Nicholas Kirsch to the Cable Television Communication Commission as an regular member
 - Appointment of Clayton Emery to the Cable Television Communication Commission as an Alternate members
 - Appointment of Stefany Shaheen to the Economic Development Commission
 - Appointment of Lawrence Cataldo to the Citywide Neighborhood Steering Committee
 - Reappointment of Francesca Marconi Fernald to the Peirce Island Committee
 - Reappointment of Lisa Louttit to the Peirce Island Committee
 - Reappointment of Steven Marison to the Peirce Island Committee
 - Reappointment of John McVay to the Peirce Island Committee
 - Reappointment of Syliva Olson to the Peirce Island Committee
 - Reappointment of Stephen Philp to the Pierce Island Committee
 - Reappointment of John Simon to the Peirce Island Committee
 - Reappointment of Richard Smith to the Peirce Island Committee
 - Reappointment of Marc Stettner to the Peirce Island Committee
 - Reappointment of William Townsend to the Peirce Island Committee
 - Reappointment of Harold Whitehouse to the Peirce Island Committee
 - Appointment of Jody Record to the Planning Board as an Alternate member
 - Reappointment of Elizabeth Moreau to the Planning Board
 - Appointment of Thomas Ferrini to the Portsmouth Housing Authority
 - Reappointment of Peter Bresciano to the Transportation Services Commission
 - Appointment of Daniel Umbro to the Trees and Public Greenery Committee
 - Appointment of Joan Walker to the Trees and Public Greenery Committee
 - Reappointment of Thomas Watson to the Board of Trustees of the Trust Funds
 - Appointment of Peter McDonell to the Zoning Board of Adjustment as an Alternate member

C. ASSISTANT MAYOR SPLAINE

1. An Amendment to Chapter 14 Housing Code

IX. MISCELLANEOUS/UNFINISHED BUSINESS

X. ADJOURNMENT

**KELLI L. BARNABY, MMC, CMC, CNHMC
CITY CLERK**

**Indicates Verbal Report*

INFORMATIONAL ITEMS

1. Notification that the minutes of the December 17, 2015 meeting of the Planning Board are now available on the City's website


NOTICE TO THE PUBLIC WHO ARE HEARING IMPAIRED: Please contact Dianna Fogarty at 603-610-7270 one-week prior to the meeting for assistance.

**CITY OF PORTSMOUTH
PORTSMOUTH, NH 03801**

Office of the City Manager

Date: January 28, 2016

To: Honorable Mayor Jack Blalock and City Council Members

From: John P. Bohenko, City Manager 

Re: City Manager's Comments on February 1, 2016 City Council Agenda

6:15 p.m. – Non-meeting with counsel in accordance with RSA 91-A:2, I (b) regarding Potential Litigation Middle School Construction.

For details on this matter, please refer to the confidential envelope inserted in the inside pocket of your binder.

Presentation:

1. **Veterans Count Fundraiser.** On Monday evening, Jeffrey Hiatt will make a presentation to the City Council regarding a Veterans Count fundraiser ([see attached photograph](#)). Also, [attached is Mr. Hiatt's request along with information regarding this matter.](#)

I recommend the City Council move to refer this matter to the City Manager with power.

2. **LED Streetlight Pilot Program.** Jacob Levenson, Recycling & Solid Waste Coordinator, will make a presentation to the City Council regarding the LED Streetlight Pilot Program. [Attached is a copy of the PowerPoint presentation.](#)

In our continued effort to improve operational efficiency consistent with sustainable goals as part of being an eco-municipality, the Department of Public Works has been exploring opportunities to reduce energy consumption throughout the City's facilities. The recent emergence of Light Emitting Diode (LED) street light technology and wide spread industry adoption presents a realistic opportunity to improve energy efficiency while providing tangible upgrades to our infrastructure. The goals of upgrading street lights to LED are to reduce energy consumption, cost, improve visibility and safety on the roads, and reduce light pollution.

In preparation of a street light conversion project, the Department of Public Works completed a GPS inventory of all 1,700 existing streetlights in the City owned by Eversource. Currently, our streetlights consist of high-pressure sodium lights. These lights currently consume 820,000 kWh of electricity annually, equal to approximately 500 tons of CO2 emissions per year. If we replace these streetlights with LED lights, the new lights will only consume 320,000 kWh of electricity annually, equal to approximately 200 tons of CO2 emissions per year. By converting streetlights to LED equipment, the City will save 500,000 kWh of annual electricity consumption, \$120,000 in cost and prevent 300 tons of CO2 emissions per year.

The LED bulbs and accompanying smart controls are a new technology not yet widely deployed in any NH cities or towns. Because LEDs are a newer technology, the City will install pilot lights prior to converting all 1,700 streetlights in Portsmouth. The pilot lights will allow the City to properly test the LED technology for issues and receive feedback from public to ensure the new technology produces satisfactory lumen output and color temperature.

3. **Update on the Construction of the Peirce Island Wastewater Treatment Facility and Bonding Request.** City Engineer Terry Desmarais and Deputy City Attorney Suzanne Woodland will present an update on the construction of the Peirce Island Wastewater Treatment Facility. That update will include: status of the design; bidding and construction schedule; summary of next public meetings to address construction impacts and mitigation efforts; and current cost estimate. The Deputy City Attorney will provide an update regarding the City's request of the Environmental Protection Agency ("EPA") for a four year construction schedule to complete the necessary upgrades of the Peirce Island Wastewater Treatment Facility. Supporting documents will be distributed at Monday evening's meeting during the PowerPoint presentation.

This presentation is being provided as support for a request to bring forward for first reading at the February 16th City Council meeting a bond authorization resolution in the amount of \$75 million.

City Manager's Items Which Require Action:

1. **Request to Renew Seacoast Growers' Association (Farmers' Market) Proposed 2016 License Agreement.** The Seacoast Growers' Association has requested renewal of their License Agreement ([see attached e-mail](#)). [Attached is a draft of the proposed 2016 License Agreement](#) with the Seacoast Growers' Association to allow a Farmers' Market at the municipal complex. The Agreement contains some minor language changes from last year's Agreement in order to maintain consistency between this Agreement the Seacoast Growers' Association Bylaws ([see attached](#)) and the actual operation of the Farmers' Market. [Also, attached is a copy of the parking map.](#)

The Seacoast Growers' Association has been conducting their Farmers' Market at the municipal complex for over ten years. If this draft agreement meets with the approval of City Council, I would ask that you authorize me to enter into the proposed Agreement

between the Seacoast Growers' Association and the City of Portsmouth for a License Agreement to conduct their Farmers' Market for 2016.

I have requested that a representative of the Seacoast Growers' Association be in attendance on Monday evening to answer any questions you may have regarding this matter.

I recommend the City Council move to authorize the City Manager to enter into a License Agreement with the Seacoast Growers' Association for 2016, as presented.

2. **Request for Approval on Teachers' Retirement Incentive.** In an attempt to achieve savings without compromising education, the School Board approved a retirement incentive package, subject to the approval of the City Council. The purpose of this program was to provide an incentive to long term employees who are eligible to retire. The savings would be achieved by replacing employees at the top of the pay scale with new employees who would be paid at a lower rate.

I am requesting that the City Council approve the request from the Portsmouth School Board to offer a retirement incentive to teachers. The details are outlined below:

Eligible member who have fifteen (15) years or more service in the district by the end of the 2015-16 school year, and who file an irrevocable commitment to retire from the district on or before February 9, 2016 and who actually retire under the NHRS at the end of the 2015-16 school year can receive a one-time payment of \$12,000.

Any eligible members who have less than fifteen (15) years or more service in the district by the end of the 2015-16 school year, and who file an irrevocable commitment to retire from the district on or before February 9, 2016 and who actually retire under the NHRS at the end of the 2015-16 school year can receive a one-time payment of \$10,000.

The School Board is recommending that the City Council move to approve the request to offer a retirement incentive to teachers, as presented.

Informational Items:

1. **Events Listing.** For your information, [attached is a copy of the Events Listing](#) updated after the last City Council meeting on January 25, 2016. In addition, this can be found on the City's website.
2. **City Council Work Session Re: Capital Improvement Plan.** For your information, [attached is an Agenda for the City Council Work Session on Monday](#), February 8, 2016, regarding the Capital Improvement Plan (CIP). Please bring your CIP document with you to the Work Session. The CIP is also posted on the City's website.