

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, FEBRUARY 1, 2016 TIME: 6:15PM

AGENDA

- 6:15PM – ANTICIPATED “NON-MEETING” WITH COUNSEL POTENTIAL LITIGATION RE: MIDDLE SCHOOL CONSTRUCTION IN ACCORDANCE WITH RSA 91-A:2, I (b)

- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION
- IV. PLEDGE OF ALLEGIANCE

PRESENTATIONS

1. Veterans Count Fundraiser (*Sample motion – move to refer this matter to the City Manager with power*)
2. LED Streetlight Pilot Program
3. *Update on the Construction of the Peirce Island Wastewater Treatment Facility and Bonding Request

- V. ACCEPTANCE OF MINUTES (*There are no minutes on for acceptance this evening*)

- VI. PUBLIC COMMENT SESSION

- VII. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Letter from Roy Helsel, President, Riverbrook Condo Association requesting an annual abatement on water/sewer and trash removal costs (*Sample motion – move to refer to the City Manager with power and report back*)

- VIII. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

City Manager's Items Which Require Action:

1. Request to Renew Seacoast Growers' Association (Farmers' Market) Proposed 2016 License Agreement
2. Request for Approval on Teachers' Retirement Incentive

Informational items

1. Events Listing
2. City Council Work Session Re: Capital Improvement Plan

B. MAYOR BLALOCK

1. Appointments to be Voted:
 - Appointment of Nicholas Kirsch to the Cable Television Communication Commission as an regular member
 - Appointment of Clayton Emery to the Cable Television Communication Commission as an Alternate members
 - Appointment of Stefany Shaheen to the Economic Development Commission
 - Appointment of Lawrence Cataldo to the Citywide Neighborhood Steering Committee
 - Reappointment of Francesca Marconi Fernald to the Peirce Island Committee
 - Reappointment of Lisa Louttit to the Peirce Island Committee
 - Reappointment of Steven Marison to the Peirce Island Committee
 - Reappointment of John McVay to the Peirce Island Committee
 - Reappointment of Syliva Olson to the Peirce Island Committee
 - Reappointment of Stephen Philp to the Pierce Island Committee
 - Reappointment of John Simon to the Peirce Island Committee
 - Reappointment of Richard Smith to the Peirce Island Committee
 - Reappointment of Marc Stettner to the Peirce Island Committee
 - Reappointment of William Townsend to the Peirce Island Committee
 - Reappointment of Harold Whitehouse to the Peirce Island Committee
 - Appointment of Jody Record to the Planning Board as an Alternate member
 - Reappointment of Elizabeth Moreau to the Planning Board
 - Appointment of Thomas Ferrini to the Portsmouth Housing Authority
 - Reappointment of Peter Bresciano to the Transportation Services Commission
 - Appointment of Daniel Umbro to the Trees and Public Greenery Committee
 - Appointment of Joan Walker to the Trees and Public Greenery Committee
 - Reappointment of Thomas Watson to the Board of Trustees of the Trust Funds
 - Appointment of Peter McDonell to the Zoning Board of Adjustment as an Alternate member

C. ASSISTANT MAYOR SPLAINE

1. An Amendment to Chapter 14 Housing Code

IX. MISCELLANEOUS/UNFINISHED BUSINESS

X. ADJOURNMENT

**KELLI L. BARNABY, MMC, CMC, CNHMC
CITY CLERK**

**Indicates Verbal Report*

INFORMATIONAL ITEMS

1. Notification that the minutes of the December 17, 2015 meeting of the Planning Board are now available on the City's website

NOTICE TO THE PUBLIC WHO ARE HEARING IMPAIRED: Please contact Dianna Fogarty at 603-610-7270 one-week prior to the meeting for assistance.

From: Jeff Hiatt [<mailto:jdj@revenuebanking.com>]
Sent: Wednesday, January 27, 2016 2:49 PM
To: John P. Bohenko <jpbohenko@cityofportsmouth.com>
Subject: Announcing the 2016 Eagle Parade!

John,

Thanks for chatting. Any help to get us on the City Council Agenda for Monday, February 1, 2016 would be greatly appreciated. Our fundraising efforts are underway now. I will be making a five minute presentation to ask for permission to display the eagles outside of any sponsoring businesses. The Presentation will be no more than five minutes.

Thanks.



Jeff Hiatt
Veterans Count





SPONSOR OPPORTUNITIES

You can support The Eagle Parade as an individual, a business, or as an organization. Choose from among these levels of support.

If you want to get involved in this amazing project on a smaller scale, please consider the following options:

Care and Feeding of the Eagles \$50 High School Mini Eagles \$150

(This will help with any repairs or maintenance needed.)

(This will help us launch the project with area student artists using smaller versions of our Eagle sculptures.)

The Command Sergeant Major - \$3,750

- Name on eagle sculpture and walking maps
- Name on all print advertising and collateral material
- Name on the website with link to your website
- Quarter-page black-and-white ad in auction catalog
- Two tickets to the Eagle Auction

The Captain - \$5,750

- Name on eagle sculpture and walking maps
- Name on all print advertising and collateral material
- Name on website with link to your website
- Half-page black-and-white ad in auction catalog
- Four tickets to the Eagle Auction
- Two tickets to the SOS Gala
- Half page ad in the SOS Gala book

The Colonel - \$10,750

- You own the Eagle you underwrite!
(All other eagles will be auctioned on Veterans Day.)
- Name on eagle sculpture and walking maps
- Name on all print advertising and collateral material
- Name on website with link to you website
- Full-page black-and-white ad in auction catalog
- Eight tickets to the Eagle Auction
- Four tickets to the SOS Gala
- Full page ad in the SOS Gala book
- Interview on radio with Jack Heath

The General - \$15,750

- You own the Eagle you underwrite!
(All other eagles will be auctioned on Veterans Day.)
- Option to host the Eagle Auction
- Name on eagle sculpture and walking maps
- Featured as an Official Sponsor using and collateral material
- Featured as an Official Sponsor on website with link to your website
- Full-page black-and-white ad in auction catalog
- Two tickets to the Eagle Auction
- Four tickets to the SOS Gala
- Two side full pages in SOS Gala book
- Interview on radio with Jack Heath
- Mention and promoted twice (one time at beginning and one time near the end) at the SOS Gala

SOLD!

CALLING ALL ARTISTS!

Consider what you
can do with this
4.5' tall sculpture!



The Eagles Have Landed!

The Seacoast Chapter of Veterans Count is excited to announce



and we want you to be part of it!

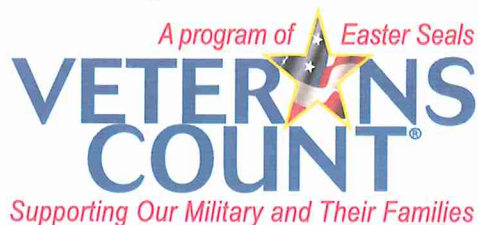
This is sure to be an exciting public art project for all of the Seacoast and your vision can help us support military members and their families by applying your unique artistic talents to one of these magnificent eagle sculptures. An Artist's Stipend and Materials Costs will be awarded to all selected applicants.

Have a Question? Contact Rick Greenwood, by email: rjgreenwood@comcast.net, or phone: 603.770.8047

Visit our website for details, and please share with friends, family and any artists you know!

VetsCountEagles.org

All proceeds to benefit:



vetscount.org

The 2016



SPONSOR COMMITMENT

Eagle Parade.
BROUGHT TO YOU BY: VETERANS
COUNT

Name: _____

Phone: _____ Email address: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Sponsorship Level: The General - \$15,750
 The Captain - \$5,750

The Colonel - \$10,750
 The Command Sergeant Major - \$3,750

Method of Payment:

Payment: Check Credit Card _____ Exp. _____

Signature: _____

Please return your Sponsor Commitment to:
Eagle Parade, Easter Seals NH, 555 Auburn Street, Manchester, NH 03103
For further information, visit our website: VetsCountEagles.org

Location Request for your Sponsored Eagle:

Choice of location requests will be on a first-come, first-served basis. City management will review all location requests before final approval can be granted.

YES! I want to select a design from the Eagle Parade design portfolio - featuring approved, juried design entries from over 100 artists. Artists featured in the design portfolio were selected after a rigorous juried process. In addition to a pleasing, creative design, artists were selected for inclusion after reviewing examples of their completed works and past projects, resumes, and a detailed explanation of how they plan to take their design from conceptual stage to completed work. This thorough review process will help ensure that we will end up with the best works displayed in our community!
The Eagle Parade strongly recommends this choice!

No. I will provide my own artist.

Artist Name: _____ Artist Phone: _____
(An Artist Application must be sent and completed by your artist. No eagles will be released to an artist without a completed and approved application.)

**Please email a high-res color logo & high-res black & white logo to Daniele Hossler at dee@edarci.com
(Black & white logo should be sized to a square - see website for examples)**

A program of Easter Seals



Supporting Our Military and Their Families



City of Portsmouth



LED Streetlights

Presentation to City Council

February 1st, 2016

City of Portsmouth
Department of Public Works
680 Peverly Hill Road
Portsmouth, NH 03801
603-427-1530
www.cityofportsmouth.com



LED Streetlights

- Current Lighting Technology and Cost
- Savings by Converting to LED Equipment
- Benefits of LED lighting

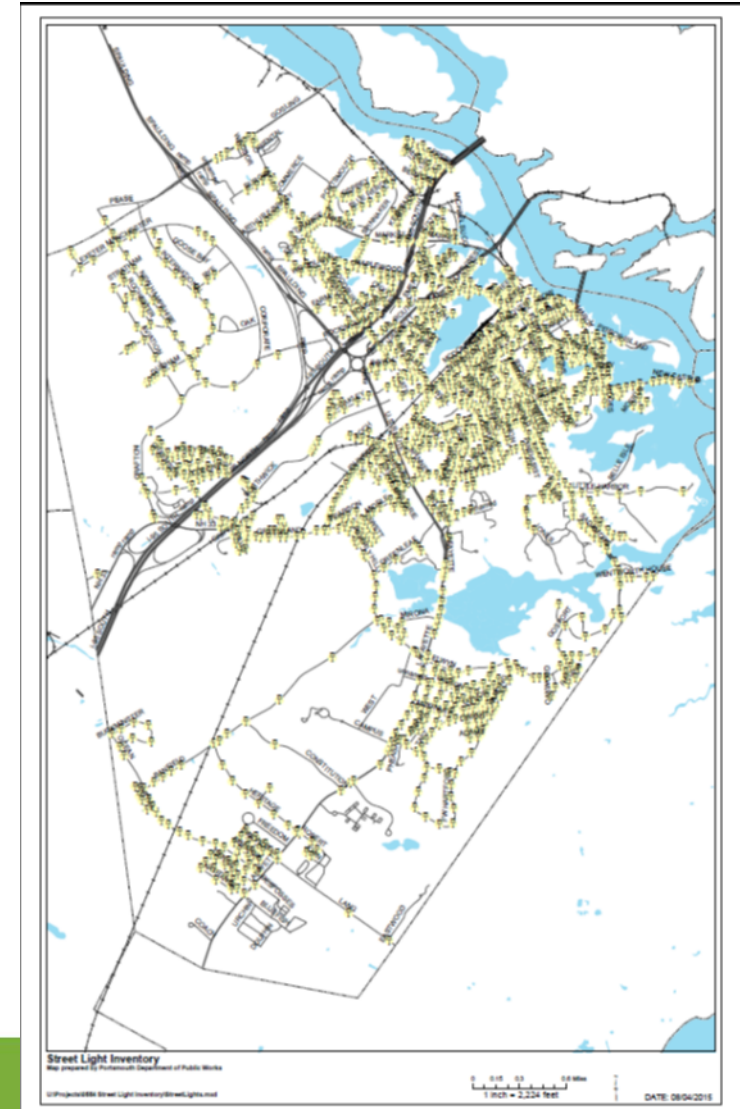


Portsmouth's Current Streetlights



Portsmouth's Current Streetlights

- 1,687 total streetlights in Portsmouth
- Audit completed of streetlight inventory
- All High Pressure Sodium (HPS) lights
- Mostly 50 Watt bulbs



Portsmouth's Current Streetlights

- How Kilowatt Hours (kWh) are calculated

$$\frac{\text{Watts x Time}}{1000}$$

- Portsmouth's HPS streetlights annually consume 817,794 kWh
 - 500 tons of CO2 emissions
- \$272,513 annual cost to City



LED Streetlight Solution

- LED streetlight equipment uses less than half the power to produce light
- Full LED conversion will reduce our annual kWh consumption and equipment costs
 - LED streetlights will annually consume 325,441 kWh
 - 200 tons of CO2 emissions
 - \$150,265 annual cost to operate



LED Streetlight Solution

- Annual savings by converting HPS light equipment to LED light equipment:
 - 492,353 kWh of energy consumption reduced
 - 300 tons of CO2 emissions prevented
 - \$122,248 savings from reduced electricity rates



LED Streetlight Solution

- Environmental Benefits
- Lower Energy Cost Benefits
- Improved quality of light
 - More Accurate Color Rendering
 - Pedestrian Safety
 - Night sky compliant – reduced light pollution



LED Streetlights

The future is bright



SUPERINTENDANT PORTSMOUTH PUBLIC WORKS

19 Jan 2016

CC: CITY MANGER, John Bohenko

MAYOR, Jack Blalock

CITY COUNCIL:

JAN 22 2016

We at Riverbrook Condominium Association are requesting an annual abatement on our water/sewer and trash removal costs.

We are a 73 Unit, Condo Association that pays annual property taxes as do all property owners of Portsmouth for these services. However, the Portsmouth Public Works Division does not provide us with Water/Sewer and trash removal as it does to the rest of the city. We pay approximately \$43,500.00 annually for water/sewer services at the highest rate and approximately \$7,950.00 for trash removal. In addition property taxes paid by the 73 unit owners to the city.

Currently, we have 73 units which are billed on 13 meters(one meter per building) and do not get billed at the lower tier rate since the meter reads the total for all units in the specific building which automatically reads at the higher tier rate. This means that 73 condos pay the maximum tier rate per unit of water used each pay period.

We believe that we are entitled to receive a rate reasonable with the lower tier rate for the first 10 units for all condo units which we do not. We feel the Association would be fairly compensated by providing us an abatement due to paying the higher tier rate over the past 10 years.

Our association approached the City Public Works Division a few years ago about installing remote sub-meters for each unit which would be installed at our expense. However, Public Works advised us that the city "would not" read these meters so it would be of no value to the association to take this step.

We are aware that the city already has a garden and lawn meter compensation for some home owners and we, as tax payers, feel that this abatement would only be fair to our Association.

THANK YOU;



Roy W. Helsel President, Riverbrook Condo Association

777 Middle Rd Unit 22

Portsmouth, N.H. 03801


603-433-4134

**CITY OF PORTSMOUTH
PORTSMOUTH, NH 03801**

Office of the City Manager

Date: January 28, 2016

To: Honorable Mayor Jack Blalock and City Council Members

From: John P. Bohenko, City Manager 

Re: City Manager's Comments on February 1, 2016 City Council Agenda

6:15 p.m. – Non-meeting with counsel in accordance with RSA 91-A:2, I (b) regarding Potential Litigation Middle School Construction.

For details on this matter, please refer to the confidential envelope inserted in the inside pocket of your binder.

Presentation:

1. **Veterans Count Fundraiser.** On Monday evening, Jeffrey Hiatt will make a presentation to the City Council regarding a Veterans Count fundraiser ([see attached photograph](#)). Also, [attached is Mr. Hiatt's request along with information regarding this matter.](#)

I recommend the City Council move to refer this matter to the City Manager with power.

2. **LED Streetlight Pilot Program.** Jacob Levenson, Recycling & Solid Waste Coordinator, will make a presentation to the City Council regarding the LED Streetlight Pilot Program. [Attached is a copy of the PowerPoint presentation.](#)

In our continued effort to improve operational efficiency consistent with sustainable goals as part of being an eco-municipality, the Department of Public Works has been exploring opportunities to reduce energy consumption throughout the City's facilities. The recent emergence of Light Emitting Diode (LED) street light technology and wide spread industry adoption presents a realistic opportunity to improve energy efficiency while providing tangible upgrades to our infrastructure. The goals of upgrading street lights to LED are to reduce energy consumption, cost, improve visibility and safety on the roads, and reduce light pollution.

In preparation of a street light conversion project, the Department of Public Works completed a GPS inventory of all 1,700 existing streetlights in the City owned by Eversource. Currently, our streetlights consist of high-pressure sodium lights. These lights currently consume 820,000 kWh of electricity annually, equal to approximately 500 tons of CO2 emissions per year. If we replace these streetlights with LED lights, the new lights will only consume 320,000 kWh of electricity annually, equal to approximately 200 tons of CO2 emissions per year. By converting streetlights to LED equipment, the City will save 500,000 kWh of annual electricity consumption, \$120,000 in cost and prevent 300 tons of CO2 emissions per year.

The LED bulbs and accompanying smart controls are a new technology not yet widely deployed in any NH cities or towns. Because LEDs are a newer technology, the City will install pilot lights prior to converting all 1,700 streetlights in Portsmouth. The pilot lights will allow the City to properly test the LED technology for issues and receive feedback from public to ensure the new technology produces satisfactory lumen output and color temperature.

3. **Update on the Construction of the Peirce Island Wastewater Treatment Facility and Bonding Request.** City Engineer Terry Desmarais and Deputy City Attorney Suzanne Woodland will present an update on the construction of the Peirce Island Wastewater Treatment Facility. That update will include: status of the design; bidding and construction schedule; summary of next public meetings to address construction impacts and mitigation efforts; and current cost estimate. The Deputy City Attorney will provide an update regarding the City's request of the Environmental Protection Agency ("EPA") for a four year construction schedule to complete the necessary upgrades of the Peirce Island Wastewater Treatment Facility. Supporting documents will be distributed at Monday evening's meeting during the PowerPoint presentation.

This presentation is being provided as support for a request to bring forward for first reading at the February 16th City Council meeting a bond authorization resolution in the amount of \$75 million.

City Manager's Items Which Require Action:

1. **Request to Renew Seacoast Growers' Association (Farmers' Market) Proposed 2016 License Agreement.** The Seacoast Growers' Association has requested renewal of their License Agreement ([see attached e-mail](#)). [Attached is a draft of the proposed 2016 License Agreement](#) with the Seacoast Growers' Association to allow a Farmers' Market at the municipal complex. The Agreement contains some minor language changes from last year's Agreement in order to maintain consistency between this Agreement the Seacoast Growers' Association Bylaws ([see attached](#)) and the actual operation of the Farmers' Market. [Also, attached is a copy of the parking map.](#)

The Seacoast Growers' Association has been conducting their Farmers' Market at the municipal complex for over ten years. If this draft agreement meets with the approval of City Council, I would ask that you authorize me to enter into the proposed Agreement

between the Seacoast Growers' Association and the City of Portsmouth for a License Agreement to conduct their Farmers' Market for 2016.

I have requested that a representative of the Seacoast Growers' Association be in attendance on Monday evening to answer any questions you may have regarding this matter.

I recommend the City Council move to authorize the City Manager to enter into a License Agreement with the Seacoast Growers' Association for 2016, as presented.

2. **Request for Approval on Teachers' Retirement Incentive.** In an attempt to achieve savings without compromising education, the School Board approved a retirement incentive package, subject to the approval of the City Council. The purpose of this program was to provide an incentive to long term employees who are eligible to retire. The savings would be achieved by replacing employees at the top of the pay scale with new employees who would be paid at a lower rate.

I am requesting that the City Council approve the request from the Portsmouth School Board to offer a retirement incentive to teachers. The details are outlined below:

Eligible member who have fifteen (15) years or more service in the district by the end of the 2015-16 school year, and who file an irrevocable commitment to retire from the district on or before February 9, 2016 and who actually retire under the NHRS at the end of the 2015-16 school year can receive a one-time payment of \$12,000.

Any eligible members who have less than fifteen (15) years or more service in the district by the end of the 2015-16 school year, and who file an irrevocable commitment to retire from the district on or before February 9, 2016 and who actually retire under the NHRS at the end of the 2015-16 school year can receive a one-time payment of \$10,000.

The School Board is recommending that the City Council move to approve the request to offer a retirement incentive to teachers, as presented.

Informational Items:

1. **Events Listing.** For your information, [attached is a copy of the Events Listing](#) updated after the last City Council meeting on January 25, 2016. In addition, this can be found on the City's website.
2. **City Council Work Session Re: Capital Improvement Plan.** For your information, [attached is an Agenda for the City Council Work Session on Monday](#), February 8, 2016, regarding the Capital Improvement Plan (CIP). Please bring your CIP document with you to the Work Session. The CIP is also posted on the City's website.

From: Coppal House Farm <coppalhouse@comcast.net>
Sent: Wednesday, January 13, 2016 11:05 AM
To: John P. Bohenko
Cc: Ann Sharpe
Subject: Seacoast Grower's Assn Contract

Follow Up Flag: Follow up
Flag Status: Flagged

Mr. Bohenko,

I would like to request a contract renewal for Seacoast Grower's Association to hold their farmer's market for the summer 2016 season.

John Hutton
Coppal House Farm
118 North River Rd
Lee, NH 03861
603-659-3572

LICENSE AGREEMENT

The City of Portsmouth, a municipal corporation with a principal place of business at 1 Junkins Avenue, Portsmouth, New Hampshire 03801 (hereinafter "City") and the Seacoast Growers' Association, a non-profit association of individual vendors (hereinafter "Vendors" or "Association") with a principal place of business at Portsmouth, New Hampshire and a mailing address at PO Box 4401, Portsmouth New Hampshire 03802-4401 agree as follows:

1) The Seacoast Growers' Association is licensed by the Portsmouth City Council to operate a Farmers' Market on Saturday mornings between May 7, 2016 through November 5, 2016 pursuant to the conditions enumerated below.

2) Each individual member Vendor of the Seacoast Growers' Association, as well as the Association itself, jointly and severally agree to the following conditions relative to permission to use the Upper Municipal Lot by the Seacoast Growers' Association granted by the City.

A. SITE CONDITIONS:

- The City Hall Municipal Lot will be reserved for use by the Association as defined in the attached Appendix I. The Association is authorized to cover the existing handicap parking signs in the municipal parking lot and to utilize the spaces as otherwise designated as handicap spaces during the hours in which the Farmer's Market is authorized. The Association shall immediately remove the coverings from the handicap parking space signs at the end of the authorized period. There shall be no use by the Association of Lot B as shown on the attached Appendix I.
- Parking on grassy areas prohibited.
- Market area to be left in broom-clean condition one hour after closing.
- All trash generated by the market shall be removed by the Association upon closing of the Farmers' Market and shall be maintained in a clean, neat condition during the market operation.
- The Vendors shall implement any temporary marking of Vendor spaces which may be directed by the City.
- The Seacoast Growers' Association shall provide police coverage from 8:00 a.m. to 12:00 p.m. unless otherwise determinate by the Police Chief, at its own expense, to control traffic and monitor parking during the hours when the Farmers' Market is in operation.
- A centrally located hand washing booth shall be available at all times.

- The Seacoast Growers' Association agrees to operate the Farmer's Market during the 2015 season on a "CARRY IN – CARRY OUT" basis.

B. HOURS AND TIME OF MARKET:

- Hours of operation will be 8:00 a.m. until 1:00 p.m.
- Set up and breakdown time will be two hours before and one hour after operation hours.

C. SALE OF ITEMS:

- Products which may be sold at the Seacoast Growers' Association market shall follow the guidelines and definitions outlined within the Association's Bylaws and Rules and Regulations (a copy of which is attached hereto as Appendix II).
- No more than forty percent (40%) of the vendors at any Market may engage in any activity which requires a food permit.
- New food vendor permit applications will be processed within thirty (30) days.
- After the commencement of the season new food vendors may only be added to the Farmer's Market on two dates to be predetermined by the Health Officer.

D. HEALTH REQUIREMENTS:

The Health Officer will have the authority to shut down the entire market if any single Vendor fails to comply with any Health Officer's directive to cure any situation creating a public health concern. The Health Officer shall make reasonable efforts to notify the President of the Seacoast Growers' Association or his/her assignee(s) at the time a warning is issued. Specific health requirements include, but are not limited to the following:

- Vendors shall be excepted from the general City requirement of obtaining a Hawkers & Peddlers License (\$250.00). The following license fee schedule shall apply to Farmer's Market Vendors:
 1. Fruit and vegetable vendors at the Farmer's Market pay no fee.
 2. Non-produce/Non-food vendors at the Farmer's Market pay no fee.

3. Prepared food vendors (anything other than non-prepared fruits and vegetables) and sellers of potentially hazardous agricultural products pay a seasonal fee of \$140.00 per season.
- Non-recycled farm fresh eggs may be sold provided that they are stored at proper temperature (at or below forty-one (41) degrees Fahrenheit) during transport to and while displayed at the Farmers' Market.
 - Baked goods sold at the Farmers' Market must be individually or collectively wrapped while displayed and sold and baked in a licensed facility.
 - Any Vendor who sells potentially hazardous foods (which includes any perishable food or food product which consists in whole or in part of milk or any other ingredient capable of supporting rapid and progressive growth of infectious and toxigenic micro-organisms including, but not limited to, cream fillings and pies, cakes and pastries, custard products, meringue-topped baked goods or butter-cream type fillings in bakery products), shall take appropriate measures to ensure that such products are transported, stored, and displayed in refrigerated or ice-cooled containers to maintain temperature of such products at 41 degrees Fahrenheit or below at all times so to prevent spoilage or contamination.
 - All animals are prohibited within the Farmers' Market with the exception of hearing ear dogs, guide dogs and service dogs as they are defined in RSA 167-D:1.
 - The above items do not eliminate or supersede other areas of compliance set by ordinance or regulations or within the grant of authority by the Portsmouth City Council.
 - In addition to the foregoing, each Vendor member of the Seacoast Growers' Association shall comply with all applicable Federal, State and Municipal laws, regulations and ordinances.
 - No vendor shall provide fruit or vegetables to be sampled onsite unless a three bay sink is provided in which all such fruits, vegetables and the utensils provided to cut or serve them shall be washed on site (fruits and vegetables in a collander). No spillage onto the ground shall be permitted from the three bay sink.

E. OTHER CONDITIONS:

- The Seacoast Growers' Association shall provide the City with a current list of board members with appropriate contact information.

- The Seacoast Growers' Association agrees to indemnify and hold the City of Portsmouth harmless for any and all claims of liability, (including bodily injury or property damage) of any type or kind arising out of the Association's operation or use of this license agreement. This provision shall survive termination of this agreement.
- Additionally, the Seacoast Growers' Association shall maintain general liability insurance in the amount of Two Million Dollars (\$2,000,000.00) naming the City of Portsmouth as an additional insured. A certificate demonstrating this insurance shall be kept on file with the City Clerk of the City at all times relevant to the operation of the Association under this agreement.
- The City hereby approves the sale of the following alcohol products at the Farmer's Market by Association members:
 1. Wine by Jeweltown Vineyards
 2. Hard Cider products by Nottingham Orchards; and
 3. Beer by Throwback Brewery.

No other alcohol sales or possession is approved.

There shall be no open containers or consumption of alcoholic beverage on municipal premises. All alcoholic beverage sales must be conducted in strict accordance with state law and any rules adopted pursuant thereto by the State of New Hampshire Liquor Commission. This provision of the license agreement with the Association may be revoked immediately and without cause if that action is determined to be appropriate by the City.

- Should Seacoast Growers' Association provide patrons access to the restroom facilities located in City Hall, an individual will be designated for each date of operation to escort patrons to the restroom and out of the building. A list of responsible persons and the dates they are assigned this responsibility shall be submitted to the Health Department with the application packet. The Health Department must approve in advance of any modification.
- For the purpose of operating the Farmer's Market on the property of the City of Portsmouth it is understood that neither a Homestead License issued by the State of New Hampshire nor a Home Food Processors License issued by the State of Maine is recognized or confers any benefit to the vendor.
- This agreement may be terminated at the sole discretion of the City of Portsmouth in the event that:

1. The Seacoast Growers' Association fails to abide by the terms of this agreement.
 2. It is determined that the City of Portsmouth has a paramount need for the area which would otherwise be utilized by the Seacoast Growers' Association.
- The City reserves the right to modify any provision in this agreement in the event that such modification is made necessary by any change in state or federal law.

CITY OF PORTSMOUTH

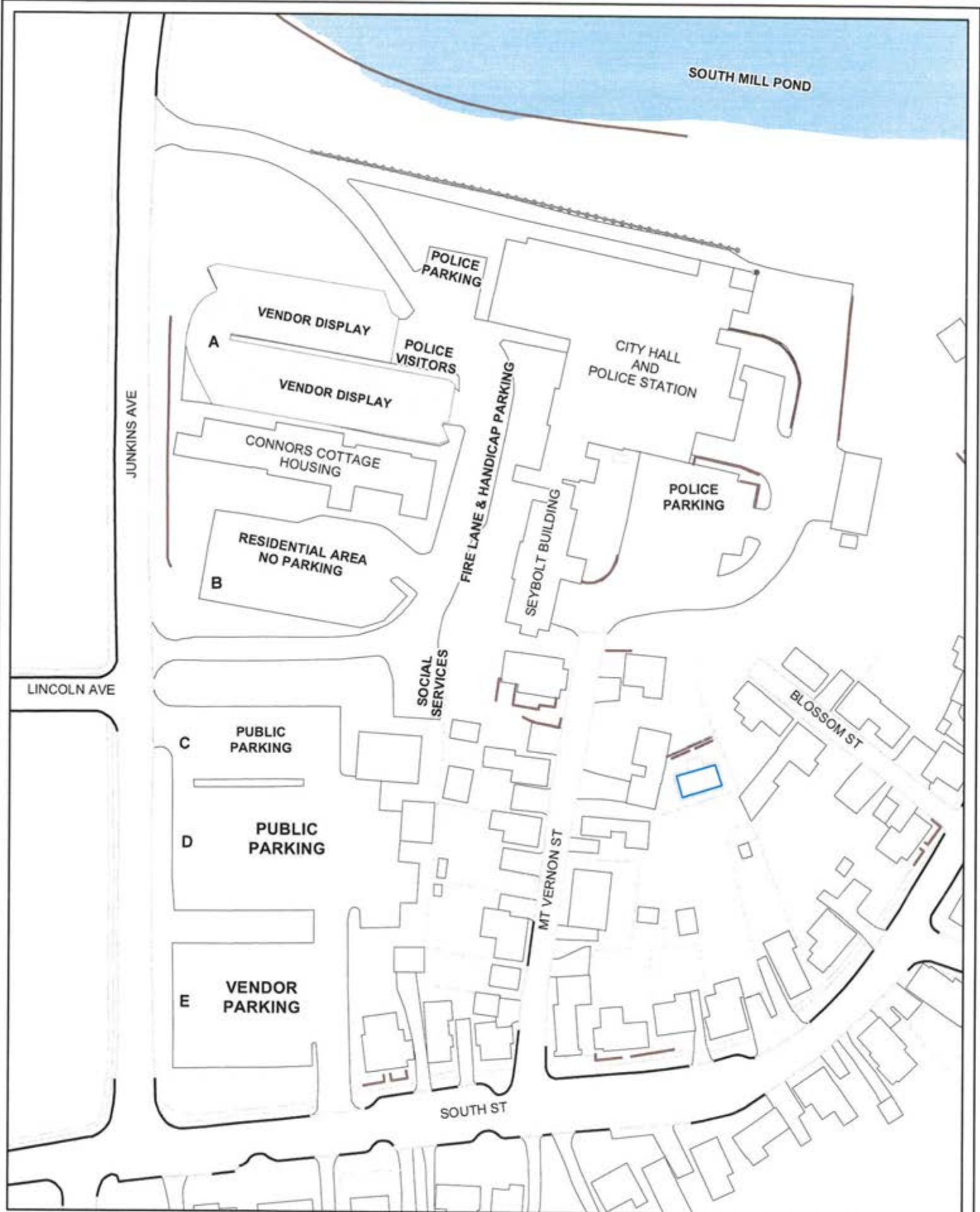
Dated: _____

By: _____
John P. Bohenko, City Manager
Pursuant to vote of the City Council on
_____, 2016.

SEACOAST GROWERS' ASSOCIATION

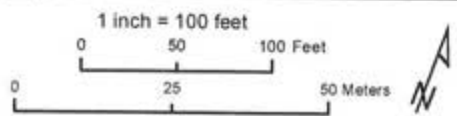
Dated: _____

By: _____
John Hutton, President
Pursuant to vote by the Seacoast Growers'
Association on _____.



Appendix 1: Farmer's Market
 Seacoast Growers Association 2016 Season

Map prepared by Portsmouth Department of Public Works, 27 February 2016
 Map document: U:\Projects\0042 Farmers Market\Farmers Market Parking2016.mxd



SEACOAST GROWERS ASSOCIATION BYLAWS

ARTICLE I

Section 1. Name:

The name of this organization shall be: "The Seacoast Growers Association."

Section 2. Seal:

The seal of this organization shall consist of a flat-faced circular die, with the words and figures cut or engraved thereon.

ARTICLE II

The association has been organized on a non-profit basis for the following:

Section 1. To provide markets for seacoast area growers to sell their products directly to the consumer, thereby strengthening the local farm economy and the viability of small scale family farms. Seacoast growers are defined as those in York County, Maine and Rockingham and Strafford Counties, New Hampshire;

Section 2. To establish and maintain operating standards that will inspire public confidence in the farmer's market concept;

Section 3. To provide the organization with publicity and by other techniques to assist in promoting the sale, at the market, of Seacoast Growers Association members' products;

Section 4. To engage in such other mutually beneficial activities as the membership may desire;

Section 5. To carry out educational and promotional activities among seacoast area citizens for the support of local agriculture.

Section 6. To do all that is legal in obtaining its objectives that the Board of Directors in its discretion deems appropriate or consistent with the above stated purposes.

ARTICLE III

Definitions

Farmer: is an individual or production unit who operates a farm.

Farm: is an agricultural enterprise that produces farm products.

Farm Products: are defined as vegetables, fruits, herbs, berries, and other items grown for human food; natural fibers such as wool and linen; seedlings, plants, greenhouse or nursery stock, houseplants, perennials and ornamentals; livestock and their products; products from the woodlot, poultry and bees.

Production unit: is a family or other group of two or more people who operate the same farm.

Craft vendor: is a member, who offers for sale, their own locally made crafts.

Prepared food: baked goods, jams, jellies, and similar prepared foods made by the vendor.

Concessionaries: Seafood vendors, meat or fiber co-ops. Vendors in these categories will be considered on a case-by-case basis.

ARTICLE IV

Membership

Section 1.

A. Active Membership: Active members shall consist of farmers, prepared foods, and craft vendors who have been granted acceptance by the Board of Directors, have passed any necessary jurying, who pay the membership fee established and shall abide by these bylaws, rules and regulations. One vote per entry is allowed. Active membership shall expire on January 15th of each year if no application for renewal has been received. (The intent of expiration in no way constitutes automatic approval if application has been received by January 15th)

B. Patron: A patron shall consist of person(s) who would like to contribute to the Association in a monetary or volunteer form and wish to support the purposes and goals of the Seacoast Growers Association. There shall be no voting privileges extended. Patrons shall fill out a "Patron Form", pay the patron fee established, agrees to abide by the bylaws, rules and regulations of the Association.

Section 2. Annual Meeting: The annual meeting of the members shall be held within the month of March at such location as specified in the notice as provided in "Section 5" hereof. In the event that such annual meeting is omitted by oversight or otherwise on the date herein provided for, a substitute annual meeting maybe held in place thereof and any business transacted or elections held at such meeting shall be as valid as if transacted or held at the annual meeting. Such substitute meeting shall be called in the same manner and as prescribed for special member's meetings. Except when otherwise required by law or by these Bylaws any business may be transacted at the annual meeting irrespective of whether or not the notice of the meeting shall have contained a reference thereto.

Section 3. Special Meetings: Special meetings of the members shall be held whenever called by the President. The president must call a general meeting of all members when presented with a petition signed by not fewer than one-quarter (1/4) of the members of the association.

Section 4. Place of Meeting: The annual meeting and any special meeting of the members shall be held at such place within or without the State of New Hampshire as shall be designated in the notice of such meeting.

Section 5. Notice: Notice of all members' meetings, stating the day, hour and place and the agenda and purpose for which such meetings are called, shall be given by the clerk in writing to each member or record entitled to vote, at his or her registered address at least thirty (30) days and not more than fifty (50) days prior to the date of the meeting. Any notice of meeting may be waived by a member by submitting, before and after the meeting a waiver, signed either in person or by proxy or by attendance at the meeting, either in person or by proxy.

Section 6. Quorum and Required Vote: At any meeting of the members, a majority of the members entitled to vote shall constitute a quorum, but a lesser number may adjourn any meeting to a future date at which a quorum shall be present or represented. No notice of the adjourned meeting need be given if the time and place are announced at the meeting at which the adjournment is taken and the adjournment is less than thirty (30) days. When a quorum is present at any meeting, a majority of votes cast by those entitled to vote on the subject matter shall decide any questions unless some greater vote is required by law, the Articles of Incorporation, or these Bylaws. In elections of the directors, those receiving the greatest number of votes, even though not receiving a majority, shall be deemed elected.

Section 7. Consents: Any action required or permitted to be taken at a meeting of the members may be taken without a meeting if written consent, setting forth the action so taken is signed by all the members entitled to vote on such action and are filed with the clerk of the corporation as part of the corporate records. Such written consent shall have the same effect as a unanimous vote of the members and may be stated as such in any certificate or document required or permitted to be filed with the Secretary of State, and in any certificate or document prepared or certified by any officer of the corporation for any purpose.

Section 8. Conduct of Meetings: All meetings of this organization shall be conducted in an orderly fashion and in substantial conformity with Roberts Rules of Order. All matters shall be decided by a simple majority of members present unless stipulated elsewhere in the Bylaws.

ARTICLE V

Board of Directors

Section 1. Board of Directors: The business of the Association shall be managed by a Board of Directors which shall consist of not less than five active members and one alternate to be elected by vote of the active membership each year at the annual meeting. Tenure of the office is three and one half years. From the directors, a President, a Vice President, Secretary and Treasurer shall be chosen. Each of these offices shall be for a

one-year term. The officers shall be subject to the general direction and control of the Board of Directors. A vote may be passed by the support of three Directors.

Section 2. Vacancies in the Board of Directors: Any vacancy on the Board of Directors shall be filled as follows: The remaining Board members shall name a person to fill the vacancy until the next annual meeting.

Section 3. Composition of the Board of Directors: At least three of the five members should be actively engaged in farming.

Section 4. Board members shall receive a \$200.00 voucher each year that they serve. The Treasurer shall receive an additional voucher for up to \$300.00. This voucher may only be used toward the membership fee and stall fees.

Section 5. The Association shall indemnify any Director, Officer, or former Director or Officer of the Association against expenses actually and necessarily incurred by him/her in connection with the defense of any action, suit or proceedings in which he/she is made a party by reason of being or having been such Director or Officer, except in relation to matters as to which he/she shall be adjudged in such action, suit or proceeding to be liable for negligence or misconduct in the performance of a duty. The indemnification provided by this Article V shall not be deemed exclusive of any other rights to which such Director or Officer may be entitled under any Bylaw, agreement, vote of the Board of Directors or otherwise.

Section 6. At any meeting of the Board of Directors, a majority of the Directors as fixed by the Bylaws shall constitute a quorum. Provided a quorum is present, the votes of a majority of the Directors attending a meeting shall be sufficient for the conduct of business.

ARTICLE VI

Disciplinary Procedures

Section 1. Violations of any Bylaws or Rules and Regulations will be dealt with by a Market Manager or Board Member. The Manager or Board Member may give a verbal warning notice to a producer for an infraction of the Bylaws or Rules and Regulations. If a producer receives two verbal warning notices, the President shall call a meeting of the Board. The Board will then take a formal vote giving the Manager or President the power to take appropriate action if a third violation of the Bylaws or Rules and Regulations occurs. Actions may include fines, site inspection, suspension or expulsion.

Section 2. Upon the Board members' determination, the President shall give written notice to the violating member of the dates, the nature(s) of the violation(s), and any corrective action to be taken should a third violation occur.

Section 3. Any member receiving such verbal and/or written notice of a violation must correct the violation immediately, or at the latest, by the next market day after such notice is received.

Section 4. Any member may bring forward a product challenge when they believe that another vendor is misrepresenting his/her product. Product challenges must be signed by the person bringing the challenge and preferably be supported by physical evidence of the offense. Product challenges shall not be anonymous. The product challenge must be made on the day of, or within the week the violation is observed.

Section 5. The vendor receiving the product challenge must respond to the challenge in writing. Failure to admit or deny a challenge may result in a determination that the challenge is valid.

Section 6. The Board shall determine if a site visit is necessary, and if so, shall conduct the visit in a timely manner to make a determination on the product challenge. If the vendor is found in violation, the Board will then take a formal vote giving the Manager or President the power to take appropriate action. Actions may include fines, site inspection, suspension or expulsion.

Section 7. A member may appeal any disciplinary action taken against them by providing to the Board a petition of support signed by at least two-thirds of the voting membership.

ARTICLE VII

Section I. These Bylaws shall be amended by a two-thirds vote of those members in good standing in attendance at the annual meeting. Proposed changes of the Bylaws shall be in writing and provided to all members at least twenty-one days prior to the annual meeting.

ADOPTED: January 6, 1994
SIGNED: January 20, 1994

AMENDED: March 24, 1995
SIGNED March 31, 1995

AMENDED:
SIGNED: February 27, 1997

AMENDED: March 14, 2013
SIGNED March 14, 2013

Event Listing by Date

Starting Date: 1/25/2016

Ending Date: 1/17/2017

Start End	Type Description	Location	Requestor	Vote Date
2/10/2016 2/15/2016	FESTIVAL Amanda Beaulieu, Events Coordinator is the contact for this event. This event runs from February 10-15, 2016	North Church - Market Square	Fire & Ice Festival	1/25/2016
3/12/2016 3/12/2016	ROAD RACE Matthew A. McFarland is the contact for this event. He can be reached at 498-5778. This event begins at 10:30 a.m. Starting at Peirce Island and ends at Strawberry Banke	Peirce Island and Strawberry Banke - start and fini	St. Patrick School Road Race	11/16/2015
3/26/2016 3/26/2016	ROAD RACE Donald Allison is the contact for this event. He can be reached at (617) 835-2378. This race begins at Traip Academy in Kittery and travels through Portsmouth.	Through Portsmouth	Eastern States 20 Mile	11/16/2015
4/ 3/2016 4/ 3/2016	RACE Contact: todd Hanson, Race Director	Pease Tradeport	St. Paddy's 5 Miler	12/21/2015
4/ 9/2016 4/ 9/2016	RACE Robert L. Sutherland, Jr. is the contact for this event. This event begins at 8:00 a.m.	St. John's Lodge	St. John's Lodge	1/25/2016
4/16/2016 4/16/2016	WALK Emily Christian, Development Manager is the contact for this event. Telephone number 781-693-5154	Little Harbour School - start and finish	National Multiple Sclerosis So	4/16/2016
4/30/2016 4/30/2016	WALK Jenelle Dolan, Community Director is the contact. jdolan@marchofdimes.com Tel. 978-729-5849 Time: 6:00 am. to 12:00 p.m.	Little Harbour School	March of Dimes	10/ 5/2015
5/ 1/2016 5/ 1/2016	FAIR Barbara Massar, Executive Director is the contact for this event. This event is Pleasant Street - State Street to Market Square; no parking on Market Street - Bow Street to Isle Shoals Steam Co. entrance. This event is from Noon to 4:00 p.m.	Downtown	Children's Day	8/ 3/2015
5/ 1/2016 5/ 1/2016	RIDE Contact: Melissa Walden, Associate of Development 207-624-0306 Cycle the Seacoast - First riders leaving Redhook Brewery at 7:00 a.m. and the last rider will be in around 3:00 p.m.		American Lung Association	8/17/2015
5/ 7/2016 5/ 7/2016	ROAD RACE Carolyn Ostrom, NH Community Relations Specialist is the contact for this event. The event begins on Peirce Island and ends at Strawberry Banke Starting time is 9:00 a.m.	Peirce Island	Susan G. Koman	8/17/2015
5/29/2016 5/29/2016	RACE Jeanine Sylvester is the contact for this event. This event is at Pease Tradeport. Event begins at 11:00 a.m.	Pease Tradeport	Runner's Alley	1/25/2016

Run: 1/28/16
9:05AM

Event Listing by Date

Page: 2

Starting Date: 1/25/2016

Ending Date: 1/17/2017

Start End	Type Description	Location	Requestor	Vote Date
6/11/2016 6/11/2016	FESTIVAL Barbara Massar is the contact for this event. This event begins at 9:00 a.m. to 4:00 p.m.	Market Square Day - 39th	Pro Portsmouth	8/ 3/2015
6/11/2016 6/11/2016	RACE Barbara Massar, Executive Director is the contact for this event. This is 5K Road Race that begins in Market Square.	Market Square Road Race	Pro Portsmouth	8/ 3/2015
6/18/2016 6/18/2016	RACE Nicole McShane is the contact for this event. Her contact number is 430-1140 ex. 2407 Raindate for this event is Sunday, June 19th.	Pleasant Street	Big Brother Big Sisters of New	10/19/2015
6/25/2016 6/25/2016	MUSIC Barbara Massar, Executive Director is the contact for this event. This event begins at 5:00 p.m. to 9:30 p.m.	Pleasant Street - Summer in the Street Music Serie	Pro Portsmouth	8/ 3/2015
7/ 2/2016 7/ 2/2016	MUSIC Barbara Massar, Executive Director is the contact for this event. This event begins at 5:00 p.m. to 9:30 p.m.	Pleasant Street - Summer in the Street Music Serie	Pro Portsmouth	8/ 3/2015
7/ 4/2016 7/ 4/2016	RACE David Hampson is the contact for this event. Telephone No. 334-3032 Race Start: 9:00 a.m. Registration: 7:30 a.m.	Strawbery Banke, Marcy Street	Easter Seals Veteran's Count	12/ 7/2015
7/16/2016 7/16/2016	BIKE TOUR Contact: Chris Vlangas 1-800-757-0203 Event begins at 7:30 a.m. from Shapleigh Middle School in Kittery.	From Kittery, ME to Route 1B to Rye back to Kitter	Cystic Fibrosis Foundation	1/25/2016
7/16/2016 7/16/2016	MUSIC Barbara Massar is the contact for this event. This event begins at 5:00 to 9:30 p.m.	Pleasant Street - Summer in the Street Music Serie	Pro Portsmouth	8/ 3/2015
7/23/2016 7/23/2016	MUSIC Barbara Massar is the contact for this event. This event begins at 5:00 p.m. to 9:30 p.m.	Pleasant Street - Summer in the Street Music Serie	Pro Portsmouth	8/ 3/2015
7/30/2016 7/30/2016	MUSIC Barbara Massar, Executive Director This event is from 5:00 to 9:30 p.m.	Pleasant Street - Summer in the Street Music Serie	Pro Portsmouth	8/ 3/2015
8/ 4/2016 8/ 4/2016	RACE Justin Finn is the contact for this event. Race Start: 6:00 p.m. Registration: 4:30 p.m.	Portsmouth High School Cross Country Track	Portsmouth Rotary Club	12/ 7/2015

Event Listing by Date

Starting Date: 1/25/2016

Ending Date: 1/17/2017

Start End	Type Description	Location	Requestor	Vote Date
9/17/2016 9/17/2016	WALK Contact: Ken La Valley, Chair - Out of Darkness Walk on Saturday, September 17, 2016 Registration: 8:30 a.m. Walk Duration 10:00 a.m. - Noon Peirce Island - Begin and end. Proposed Walk route 2.3 miles	Peirce Island	American Foundation for Suicid	1/11/2016
9/18/2016 9/18/2016	RACE Wendy McCoolle is the contact for this event. Telephone #603-759-5640 Race Start: 9:00 a.m. Registration: 7:30 a.m.	Portsmouth Middle School	Celebrate Pink	12/ 7/2015
9/24/2016 9/25/2016	BIKE TOUR Donna Hepp is the contact for this event. Tel. 414-258-3287	Through Portsmouth	Grante State Wheelmen	12/ 7/2015
9/24/2016 9/25/2016	FESTIVAL David Hallowell is the contact for this event. This is a 2-day event starting at 8:00 a.m. to 6:00 p.m.	Pleasant Street	Portsmouth Maritime Folk Festi	1/25/2016
9/24/2016 9/25/2016	TOUR Caroline Amport Piper is the contact. Tel. (603) 686-4338 Location of this event is to be determined. This event begins each day at 11:00 a.m. to 3:00 p.m.	To Be Determined	Friends of the South End	12/ 7/2015
10/ 9/2016 10/ 9/2016	ROAD RACE Contacts: Catherine Edison at CEEdison@communitycampus.org (Date changed to October 9, 2016 instead of October 8th) Ben Anderson - ben@prescottpark.org Angela Greene - angela@prescottpark.org Race Start: 10:00 a.m. Registration: 8:00 a.m.	Memorial Bridge Portsmouth	Memorial Bridge Road Race	12/ 7/2015
11/24/2016 11/24/2016	ROAD RACE Matt Junkin, Race Director is the contact for this event. This is the Thanksgiving Day Turkey Trot which begins at Peirce Island and ends at Strawberry Banke. Registration begins at 7:00 a.m. Race commences at 8:30 a.m.	Peirce Island is the start - Strawberry Banke is th	Seacoast Rotary Turkey Trot 5K	11/16/2015
12/11/2016 12/11/2016	ROAD RACE Thomas M. Bringle is the contact for this event. Tel. 603-724-6080 tbringle@arthritis.org. Registration begins at 9:00 a.m. Race start time: 10:00 a.m.	Little Harbour School	Arthritis Foundation - Jingle	1/25/2016
1/ 1/2017 1/ 1/2017	RACE Michael Rennebu is the contact for this event. Cell #603-969-9783 Race Start: 11:00 a.m. Registration: 9:00 a.m.	Portsmouth Middle School	Great Bay Services	12/ 7/2015



CITY OF PORTSMOUTH

Municipal Complex
1 Junkins Avenue
Portsmouth, New Hampshire 03801
(603) 431-2000

CITY COUNCIL WORK SESSION

DATE: MONDAY, FEBRUARY 8, 2016
LOCATION: CITY HALL – EILEEN DONDERO FOLEY COUNCIL CHAMBERS
TIME: 6:30 PM
SUBJECT: CAPITAL IMPROVEMENT PLAN

A G E N D A

- I. Call to Order – Jack Blalock, Mayor
- II. Introduction – John Bohenko, City Manager
- III. Review of Projects FY17 – FY22
- IV. Questions and Discussion
- V. Adjournment

KELLI L. BARNABY, CMC/CNHMC
CITY CLERK

NOTICE TO MEMBERS OF THE PUBLIC WHO ARE HEARING IMPAIRED: If you require assistance, contact Dianna Fogarty, Human Resources Director, at 603-610-7270, one week before the meeting to make arrangements.

Please Bring your CIP Document



JAN 8 2016

CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

*Instructions: Please print or type and complete all information.
Please submit resume' along with this application.*

Committee: Cable Television & Communications Commission

Initial applicant

Name: Nicholas J. Kirsch Telephone: 603-560-5646

Could you be contacted at work? YES NO If so, telephone # 603-862-0142

Street address: 160 Cutts St., Portsmouth, NH 03801

Mailing address (if different): _____

Email address (for clerk's office communication): nicholas.j.kirsch@gmail.com

How long have you been a resident of Portsmouth? 6 years

Occupational background:

Nicholas J. Kirsch is an Associate Professor in the Department of Electrical and Computer Engineering at the University of New Hampshire. He obtained his B.S. degree in Electrical Engineering from the University of Wisconsin - Madison in May 2003. Nicholas received an M.S. degree in Electrical Engineering and Telecommunications in June 2006 and a Ph. D. in Electrical Engineering in June 2009 from Drexel University in Philadelphia, Pennsylvania. Dr. Kirsch's research focuses on next generation wireless and wired communication systems including broadband connectivity, the Internet-of-Things, and Smart Cities.

Please list experience you have in respect to this Board/Commission:

I have been actively involved in communications research in industry and academia for fifteen years. This work has been funded by the federal government and private industry. While my primary research focus is wireless communications, I have significant expertise in wired connectivity, including fiber optics, cable, and telephony. Currently, I am leading an initiative at UNH to create technology for NH cities and towns to become "Smart Cities," or cities that that utilize information and communication technology to improve sustainability, economic competitiveness, livability, education and service delivery.



Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO I have contacted the Mayor.

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to serve: _____

After living and getting settled in Portsmouth, I decided that I would like to be more active in my community and give back to the city that has been so welcoming when I moved here over six years ago. It became clear from discussions with other residents that I could make a great impact on the city by leveraging my education and knowledge of communications to serve of the Cable Television & Communications Commission. I willing to fully participate in the commission and to utilize my skills and experiences to make Portsmouth a better place for all.

Please list any organizations, groups, or other committees you are involved in:

Professionally, I am actively involved in international research conferences, which include presentations of future networking technologies. I participate in local and regional efforts related to broadband access and have knowledge of technical issues surrounding these ventures. I am also the Chair of IEEE Engineering Projects in Community Service, which is program that funds university students around the world to partner with non-profits and high school students to use electrical engineering to solve a problem in their community. Monthly, I volunteer for the the End 68 Hours of Hunger program, which provides food for Portsmouth children.


Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) Kris Dobie, 25 D Albacore Way, Portsmouth, NH 03801, 603-493-7278
Name, address, telephone number

2) Matt Grocki, 359 Broad Street, Portsmouth, NH 03801, 603-828-2888
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature:  Date: January 7, 2016

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes ___ No X

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801

NICHOLAS J. KIRSCH

ADDRESS

University of New Hampshire
Department of Electrical and Computer Engineering
W213 Kingsbury Hall, 33 Academic Way
Durham, NH 03824
Phone: 1-603-862-0142
E-mail: nicholas.kirsch@unh.edu

EDUCATION

Drexel University Ph.D. in Electrical Engineering, 2009.
Advisor: Dr. Kapil R. Dandekar

Drexel University M.S. in Electrical Engineering / Telecommunications, 2006.
Advisor: Dr. Kapil R. Dandekar

University of Wisconsin - Madison B.S. in Electrical Engineering, 2003.

PROFESSIONAL EXPERIENCE

University of New Hampshire, Associate Professor, 2015 – present.

University of New Hampshire, Assistant Professor, 2009 – 2015.

Drexel University, Graduate Research Fellow, 2003 – 2009.

W. L. Gore & Associates, Co-Op Associate, January – August 2001, May – August 2002.

University of Wisconsin - Madison, Undergraduate Research Student, 2001 – 2002.

PROFESSIONAL ORGANIZATIONS

Institute of Electrical and Electronic Engineers (Member)

Institute of Electrical and Electronic Engineers Communications Society (Member)

Eta Kappa Nu, Electrical and Computer Engineering Honor Society (Member)

American Association for the Advancement of Science (Member)

PUBLICATIONS

Refereed Journal Articles

1. E. Escobar, **N. J. Kirsch**, G. Kontopidis, and B. Turner, "5.5 GHz Optically Transparent Mesh Wire Microstrip Patch Antenna," *IEEE Electronic Letters*, vol. 51, no.16, pp. 1220-1222, August 2015.

2. J. Tefft, R. Bera, **N. J. Kirsch**, and T. S. Fu, "A Generalized Probabilistic-Based Indoor Localization Method," *Sensors and Transducers Journal*, vol. 187, no. 4, April 2015.
3. R. Bhagavatula, R. W. Heath Jr., A. Forenza, **N. J. Kirsch**, and K. R. Dandekar, "Impact of Mutual Coupling and Antenna Efficiencies on Adaptive Switching Between MIMO Transmission Strategies and Antenna Configurations," invited to *Special Topics on Antennas in Wireless Personal Communications Journal*, vol. 52, no. 1, pp. 69-87, January 2010.
4. **N. J. Kirsch**, J. Kountouriotis, C. Liang, and K. R. Dandekar, "Experimental Evaluation of Game Theory Power Allocation in MIMO Ad-hoc Networks," *IEEE Transactions on Wireless Communications*, vol. 8, no. 5, pp. 2292 - 2295, May 2009.
5. D. Piazza, **N. J. Kirsch**, and K. R. Dandekar, "Design and Evaluation of a Reconfigurable Antenna Array for MIMO Systems," *IEEE Transactions on Antennas and Propagation*, vol. 56, no. 3, pp. 869-881, March 2008.
6. N. Tansu, **N. J. Kirsch**, and L. J. Mawst, "Low-Threshold-Current-Density 1300-nm Dilute- Nitride Quantum Well Lasers," *Applied Physics Letters*, vol. 81, no. 14, pp. 2523-2525, September 2002.

Refereed Conference Articles

1. M. H. Al-Badrawi and **N. J. Kirsch**, "An EMD-based Double Threshold Detector for Spectrum Sensing in Cognitive Radio Networks," in *Proc. of IEEE Vehicular Technologies Conference*, Boston, USA, pp. 1-5, September 2015.
2. M. H. Al-Badrawi and **N. J. Kirsch**, "An EMD-based Spectrum Sensing Technique for Cognitive Radio Networks," in *Proc. of IEEE Vehicular Technologies Conference*, Glasgow, Scotland, pp. 1-5, May 2015.
3. T. Fu, T. Adams, and **N. J. Kirsch**, "Wireless Occupancy Detection with Dynamic Schedules," in *Proc. the ASCE Architectural Engineering Institute*, Milwaukee, WI, March 2015.
4. J. Tefft and **N. J. Kirsch**, "A Proximity-based Q-learning Reward Function for Femtocell Networks," in *Proc. of IEEE Vehicular Technology Conference*, Las Vegas, NV, pp. 1-5, September 2013.
5. R. Bera, **N. J. Kirsch**, and Tat S. Fu, "An Indoor Probabilistic Localization Method Using Prior Information," in *Proc. of IEEE Vehicular Technology Conference*, Las Vegas, NV, pp. 1-5, September 2013.
6. R. Bera, **N. J. Kirsch**, and T. S. Fu, "Using Prior Measurements to Improve Probabilistic-based Indoor Localization Methods," in *Proc. of IEEE Intelligent Data Acquisition and Advanced Computing Systems: Technology and Applications*, Berlin, Germany, pp. 472-482, September 2013.
7. J. Tefft and **N. J. Kirsch**, "Accelerated Learning in Machine Learning-based Resource Allocation Methods for Heterogeneous Networks," in *Proc. of IEEE Intelligent Data Acquisition and Advanced Computing Systems: Technology and Applications*, Berlin, Germany, pp. 468-473, September 2013.
8. **N. J. Kirsch**, E. Escobar, and B. Turner, "Antenna Array with Meshed Elements for Beamforming Applications," in *Proc. of the Progress in Electromagnetics Research Symposium*, Stockholm, Sweden, August 2013.
9. **N. J. Kirsch** and B. M. O'Connor, "Improving the Performance of Vehicular Networks in High Traffic Density Conditions with Cognitive Radios," in *Proc. of IEEE International Intelligent Vehicles Conference*, Baden-Baden, Germany, pp. 552-556, June 2011.
10. C. Donahue and **N. J. Kirsch**, "FPGA based 802.11n MIMO Interoperability Testbed," in *Proc. of IEEE Wireless Optimization Conference - 3S workshop*, Princeton, NJ, pp. 376, May 2011.
11. **N. J. Kirsch**, N. A. Vacirca, T. P. Kurzweg, A. K. Fontecchio, and K. R. Dandekar, "Performance of transparent conductive polymer antennas in a MIMO ad-hoc network," in *Proc. of IEEE International Conference on Wireless Mobility*, Niagara Fall, Canada, pp. 9-14, October 2010.
12. **N. J. Kirsch**, N. A. Vacirca, E. E. Plowman, K. R. Dandekar, A. K. Fontecchio, and T. P. Kurzweg, "Optically Transparent Conductive Polymer RFID Meandering Dipole Antenna," in *Proc. of IEEE International Conference on RFID*, Orlando, FL, pp. 278-282, April 2009.

13. **N. J. Kirsch**, C. Liang, and K. R. Dandekar, "Experimental Characterization of Resource Allocation Algorithms in MIMO-OFDM Ad Hoc Networks," in *Proc. of IEEE Radio and Wireless Symposium*, Long Beach, CA, pp. 91-94, January 2007.
14. J. Kountouriotis, **N. J. Kirsch**, and K. R. Dandekar, "Software Defined Radio Demonstration of MIMO-OFDM Rate Adaptation," in *Proc. of IEEE Workshop on Networking Technologies for Software Defined Radio (SDR) Networks*, Reston, VA, pp. 52-58, September 2006.
15. **N. J. Kirsch**, K. R. Dandekar, "Modeling Effects of Mutual Coupling Considered at Both Ends of a MIMO Channel using Computational Electromagnetics," in *Proc. of IEEE Vehicular Technology Conference*, Los Angeles, CA, pp. 4352-4355, September 2004.
16. N. Tansu, **N. J. Kirsch**, and L. J. Mawst, "MOCVD Growth of Strain Compensated InGaAsN Quantum Well Lasers," in *Proc. of the 11th Int. Conf. Metalorganic Vapor Phase Epitaxy (IC-MOVPE XI) 2002*, Berlin, Germany, June 2002.

Journal Manuscripts Completed

1. M. H. Al-Badrawi, W. Smith, B. Z. Al-Jewad, and **N. J. Kirsch**, "Intrinsic Mode Functions: Statistical Analysis and Filtering Applications," *IEEE Transactions on Signal Processing*, (under revision).
2. M. H. Al-Badrawi, B. Z. Al-Jewad, Wayne Smith, and **N. J. Kirsch**, "A De-noising Scheme Based on the Null Hypothesis of Intrinsic Mode Functions," *IEEE Signal Processing Letters*, (under revision).

Journal Manuscripts In-preparation

1. M. H. Al-Badrawi and **N. J. Kirsch**, "On the Evaluation of Intrinsic Mode Functions for Spectrum Sensing," *IEEE Transactions on Vehicular Technologies*, (Fall submission).
2. M. H. Al-Badrawi and **N. J. Kirsch**, "A Spectrum Sensing Technique Based on m -power Statistics of Intrinsic Mode Functions," *IEEE Letters on Communications*, (Fall submission).
3. J. Tefft and **N. J. Kirsch**, "Small anechoic chamber for MIMO-OTA testing," *IEEE Transactions on Instrumentation and Measurement*, (Fall submission).
4. K. R. Dandekar, **N. J. Kirsch**, and M. Kam, "Development and Assessment of EPICS-in-IEEE for Global Service Learning," *IEEE Transactions on Education*, (Winter submission).

Conference Manuscripts Completed

1. M. H. Al-Badrawi, B. Z. Al-Jewad, W. Smith, and **N. J. Kirsch**, "A Filtering Method Using Higher Order Statistics of Intrinsic Mode Functions," submitted to the *International Conference on Acoustics, Speech and Signal Processing (ICASSP 2016)*.
2. M. H. Al-Badrawi, and **N. J. Kirsch**, B. Z. Al-Jewad, "An Intrinsic Mode Function Energy Detector for Spectrum Sensing in Cognitive Radios," submitted to the *International Conference on Communications (ICC 2016)*.
3. R. Cody, S. Mitra, T. Fu, S. Narasimhan, and **N. J. Kirsch**, "Detecting Building Occupancy with Vibration Sensors and Machine Learning," submitted to the *Engineering Mechanics Institute Conference (EMIC 2016)*.

Other Articles

1. B. Blanchette, C. Grobicki, **N. J. Kirsch**, P. Nikolich, S. Schley, M. Schwartz, and R. Yassini, "Television White Spaces: Assessing TVWS for Rural Broadband Access," UNH Broadband Center of Excellence White Paper, 2014.

Invited Talks

1. "Enabling and Utilizing Resources Efficiently in Wireless Networks," UNH Computer Science Seminar, November 2015.
2. "Wireless Research @ UNH," UNH Innovation Catalyst Seminar, October 2015.

3. "Development of a Wireless Sensor Network to Monitor Water for the Restoration of Oysters in the Great Bay of New Hampshire," IEEE New Hampshire, June 2014.
 4. "Power and Spectrum Management in Heterogeneous Networks, IEEE NH Communications and Signal Processing Group, June 2013.
 5. "Wireless Communications Research in Unmanned Aerial Vehicles, at the Science Cafe NH, June 2013.
 6. "Resource management with software defined radios," IEEE NH Communications and Signal Processing Group, February 2011.
 7. "Experimental analysis of power control and element spacing for unobtrusive MIMO antenna systems," Worcester Polytechnic Institute, Graduate Seminar Series, April 2010.
-

PATENTS

1. "Empirical Mode Decomposition for Spectrum Sensing in Cognitive Radio Systems," U.S. Patent Application: 62/019,593 (patent pending - 07/01/2015).
-

FUNDED PROJECTS

Research Grants

1. NSF-IIP 1353254 (Sub-contract): *SBIR Phase II: Low Cost Transparent Wireless Mesh Network Node* (04/15/14-03/31/16).
2. NSF-CBET 1336824: *Wireless Occupancy Detection to Improve Building Energy Efficiency* (with Tat Fu; 01/15/14-12/31/16).
3. NSF-IIP 1217558: *STTR Phase IB: Test Methodology for MIMO Over the Air Testing in a Small Anechoic Chamber* (with Fanny Mlinarsky; 07/01/13-12/31/13).
4. NSF-IIP 1248657 (Sub-contract): *SBIR: Phase I: Transparent Wireless Mesh Network Node* (01/01/13-06/31/13).
5. UNH Internal: *The University of New Hampshire Anechoic Chamber* (10/15/12).
6. NSF-IIP 1217558: *STTR Phase I: Test Methodology for MIMO Over the Air Testing in a Small Anechoic Chamber* (with Fanny Mlinarsky; 07/01/12-06/31/13).

Non-research Grants

1. IEEE EPICS: *Wireless Sensor Network for Oyster Restoration in the Great Bay of New Hampshire* (03/01/13-06/20/14).
-

TEACHING EXPERIENCE

University of New Hampshire

- ECE 541: Electric Circuits: Fall 2012
- ECE 548 (Lab): Electronic Design I: Spring 2011
- ECE 617: Junior Laboratory I: Fall 2012
- ECE 618: Junior Laboratory II: Spring 2013
- ECE 647: Random Processes and Signals in Engineering: Spring (2010, 2012, 2013, 2014, 2015)

- ECE 757/857: Fundamentals of Communications: Fall (2009, 2011, 2013, 2014)
 - ECE 758/858: Communication System Design: Spring 2011
 - ECE 792: Senior Design II: Spring 2015
 - ECE 920: Wireless Communication Systems: Fall (2010, 2011, 2013, 2015)
-

STUDENTS SUPERVISED

Undergraduate Students

Braden Blanchette

Cyle Ziegler

Angela Zukas

Graduate Students

Mahdi Al-Badrawi (Ph.D., in progress)

Ranita Bera (M.S., 2013)

Braden Blanchette (M.S., 2015)

Curtis Donahue (M.S., in progress)

Eric Escobar (M.S., 2015)

Jean Lambert Kubwimana (Ph.D., in progress)

Brett O'Connor (M.S., not completed)

Jonathan Tefft (Ph.D., in progress)

Thesis Committee Membership

Timothy April (M.S., 2013)

Blake Brown (M.S. in progress)

Michael Farrar (M.S., 2010)

Ying Li (Computer Science, Ph.D., 2015)

Željko Medenica (Ph.D., 2012)

Hoda Pahlevanzdeh (Ph.D. in progress)

Michael Peña (M.S., 2014)

Tarek Shahrir (M.S., 2014)

Minu Valayll (M.S., 2014)

Kyle Wyatt (Civil Engineering, M.S., 2015)

SERVICE

Professional

- Committee Member, IEEE Educational Activities Board - Pre-University (2015)
- Committee Chair, IEEE Engineering Projects in Community Service (2014-present)
- Technical Program Co-Chair, 2015 IEEE Vehicular Technologies Conference (2013-present)
- NSF-ENG Panel (2013-2014)
- Demonstration Chair, 2013 IEEE Vehicular Networking Conference (2013)
- Treasurer, NH-IEEE Communications Society (2012 - 2013)
- Technical Program Committee, IEEE Vehicular Technologies Conference (2012)
- Technical Program Committee Co-Chair, IEEE Vehicular Technologies Conference (2011)
- Technical Program Member, IEEE Radio and Wireless Symposium (2009)

University

- University Faculty Development Program Reviewer (2013-present)
- University Student Designed Major Committee (2012-present)
- CEPS Scholarship Committee (2011-present)
- CEPS Rules Committee (2011-present)
- CEPS Machinist Search Committee (2013)
- CEPS Industrial Scholarship Committee (2012)
- CEPS Common First-Year Committee (2012)

Department

- WUNH Board of Directors Member (2015-present)
- UNH-IEEE Student Chapter Advisor (2012-present)
- Graduate Committee (2010-present)
- Computer Engineering Faculty Search Committee (2014-2016)
- Advanced Manufacturing Faculty Search Committee (2013-2014)
- Computer Engineering Faculty Search Committee (2010-2011)
- ECE 401 Committee (2010)
- Undergraduate Curriculum Committee (2009-2010)

REVIEWING ACTIVITIES

Reviewer, IEEE IDAACS, 2013 – Present
Reviewer, IEEE Transactions on Wireless Communications, 2012 – Present
Reviewer, IEEE Letters on Antennas and Propagation, 2012 – Present
Reviewer, IEEE Letters on Wireless Communications, 2015 – Present
Reviewer, IEEE Vehicular Technologies Conference, 2011 – Present
Reviewer, IEEE Intelligent Vehicles, 2010 – Present
Reviewer, IEEE Radio and Wireless Symposium, 2009 – Present
Reviewer, Journal of Electromagnetic Waves and Applications, 2009 – Present
Reviewer, IEEE Transactions on Vehicular Technologies, 2003 – Present
Reviewer, ICC Communication Theory Symposium, 2007 – Present
Reviewer, IEEE Expert Now eLearning, 2010
Book Reviewer, Addison-Wesley, Wiley

AWARDS AND ACADEMIES

Student Paper Finalist, IEEE Vehicular Technologies Conference (2013)
Writing Academy, University of New Hampshire (2013)
Research and Engagement Academy, University of New Hampshire (2012)
Early Career Academy, University of New Hampshire (2010)
Excellence in Research Award, Drexel University (2007)
Student Paper Finalist, Radio and Wireless Symposium (2007)
Koerner Family Fellowship, Drexel University (2006-2007)
College of Engineering Dean's Fellowship, Drexel University (2003-2009)

COMMUNITY OUTREACH AND MENTORING

STEAM Day at Elliot Middle School, Elliot, ME, 2015
Research Experience for Teachers in Engineering, 2014
High School Technology Class, St. Thomas Aquinas High School, 2014
High School Research Project, University of New Hampshire, St. Thomas Aquinas High School, 2013
High School Research Project, Drexel University, Upper Darby H.S., 2006
Undergraduate Senior Design, Drexel University, 2004 – 2006
Summer Engineering Experience at Drexel, 2004, 2005



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

SEP 11 2015

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.
Please submit resume' along with this application.

Committee: Cable Board (or any)

Initial applicant

Name: Clayton Emery Telephone: 202 361 - 5214

Could you be contacted at work? YES/NO If so, telephone # _____

Street address: 114 Mechanic St, Portsmouth, NH 03801

Mailing address (if different): _____

Email address (for clerk's office communication): claytonemery@comcast-net

How long have you been a resident of Portsmouth? 2 yrs, 4 mo

Occupational background:

Elementary school teacher, 2 yrs.

30 yrs technical writer for business, industry, + government.

Researching / renovating 1740 house in South End.

Please list experience you have in respect to this Board/Commission:

30 yrs technical writing / computers / industry.



Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to serve: service to community,
chance to get involved, meet people,
lend expertise.

Please list any organizations, groups, or other committees you are involved in:

Strawbery Banke Horticulture volunteer

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) Larry Yeards, Pres, Strawberry Banke 603 433-1103
Name, address, telephone number

2) Pan Desrocher, 213 Gales St. / Joanna Brode
Name, address, telephone number / Donald Coleman
122 Mechanic St

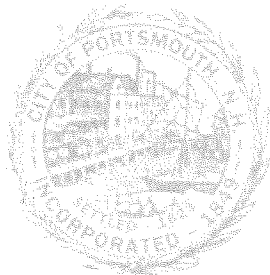
BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: [Signature] Date: 9/11/2015

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801
6/27/2012



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

*Instructions: Please print or type and complete all information.
Please submit resume' along with this application.*

Committee: **Economic Development Commission**

Name: **Stefany Shaheen** Telephone: **(603) 817-9740**

Could you be contacted at work? YES/NO If so, telephone#: **Contact my mobile anytime**

Street address: **77 South Street**

Mailing address (if different): _____

Email address (for clerk's office communication): **stefanyshaheen@gmail.com**

How long have you been a resident of Portsmouth? **9 years**

Occupational background:

Small business owner

Please list experience you have in respect to this Board/Commission:

Served on Economic Development Commission from 2013-2015

Served on Portsmouth City Council from 2013-2015

Small business owner with office at Pease

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO

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YES

Would you be able to commit to attending all meetings? YES/NO

I will do my best to attend all meetings, but my work schedule can be unpredictable.

Reasons for wishing to serve:

To help continue the great work that the Economic Development Commission is doing in Portsmouth.

1/19/2016

Please list any organizations, groups, or other committees you are involved in:

McIntyre Working Group
Prescott Park Blue Ribbon Committee
Joslin Diabetes Center Board of Trustees
Juvenile Diabetes Research Foundation Advocacy Committee

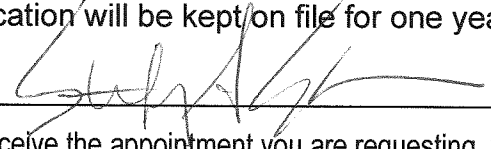
Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

- 1) **Mary Carey Foley** (603) 498-2994

- 2) **Renee Plummer** (603) 436-8686
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
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3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature:  Date: **January 18, 2016**

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.
Please submit resume' along with this application.

DEC 16 2015

Committee: NEIGHBORHOOD STEERING COMMITTEE Initial applicant

Name: LAWRENCE CATALDO Telephone: 603-430-3762

Could you be contacted at work? YES/NO If so, telephone# 908-538-3933

Street address: 133 ISLINGTON ST, UNIT 10 PORTSMOUTH

Mailing address (if different): _____

Email address (for clerk's office communication): LARRY/CATALDO @ YAHOO.COM

How long have you been a resident of Portsmouth? 10 YEARS

Occupational background:

- SENIOR BUSINESS CONSULTANT - PROCESSES
- EXECUTIVE MANAGER - CONSTRUCTION AND MAINTENANCE
- TELECOM DIRECTOR - REGULATORY MATTERS
- TEACHING - COLLEGE, HIGH SCHOOL, CORPORATE

Please list experience you have in respect to this Board/Commission:

- MEMBER - TRANSPORTATION SERVICES COMMISSION - 2014 - 2015.
- PROJECT MANAGEMENT + COORDINATION
- FREQUENT PRESENTATIONS AND COMMENTS BEFORE THE CITY COUNCIL



Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO NO PLAN TO CONTACT MR. CLIFF IN 2015

Would you be able to commit to attending all meetings? YES/NO NO

Reasons for wishing to serve: _____

I WISH TO CONTINUE MY PUBLIC SERVICE
TO THIS BEAUTIFUL CITY

Please list any organizations, groups, or other committees you are involved in:

STRAWBERRY BANKE MUSEUM MEMBER AND VOLUNTEER
PORTSMOUTH HISTORICAL SOCIETY - MEMBER AND VOLUNTEER
PS 21

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) PAUL MANULE, 1490 ISLINGTON ST. 498-9320
Name, address, telephone number

2) LAWRENCE YERDON, 14 HANCOCK ST. 433-1104
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
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3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
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5. Application will be kept on file for one year from date of receipt.

Signature: Lawrence J. Cataldo Date: 12/15/2015

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

Committee: Peirce Island

DEC 15 2015
Renewing applicant

Name: FRANCESCA MARZONI FERNALD Telephone: cell 603 930 9700

Could you be contacted at work? YES NO - If so, telephone# 603 427 2070

Street address: 1000 Maplewood Ave

Mailing address (if different): _____

Email address (for clerk's office communication): francesca177@comcast.net

How long have you been a resident of Portsmouth? 51 years

Occupational background:

restaurant owner 21 years

restaurant manager 15 years

Would you be able to commit to attending all meetings? YES NO

Reasons for wishing to continue serving: _____

am very interested in what happens with
treatment plant and keeping the island a
recreational area



Please list any organizations, groups, or other committees you are involved in:

Provident Bank board member

St. Thomas Aquinas Fund raising Committee

Norwich University Friends and Family

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) Ruth Griffin ⁴⁷⁹ Richards Ave Portsmouth
Name, address, telephone number

2) Tracy Shattuck Pleasant Pt Dr. 603 305-0505
Name, address, telephone number PORTSMOUTH

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This reappointment application is for consideration and does not mean you will necessarily be reappointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: Francesca E. Fernald

Date: 12/14/15

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12/31/2017

Annual Number of Meetings: 5 Number of Meetings Absent: 2

Date of Original Appointment: 10-22-2012

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

DEC 3 9 2015

Committee: Peirce Island **Renewing applicant**

Name: Lisa Louffit Telephone: 501-0278

Could you be contacted at work? YES/NO - If so, telephone# 508-561-8169

Street address: 113 Bow St.

Mailing address (if different): _____

Email address (for clerk's office communication): Lisagle@comcast.net

How long have you been a resident of Portsmouth? 4 yrs

Occupational background:

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to continue serving: I feel that the future of the island needs to be monitored



Please list any organizations, groups, or other committees you are involved in:

Recreation

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) Steve Manson 969-6446
Name, address, telephone number

2) Richard Smith 436-8596
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This reappointment application is for consideration and does not mean you will necessarily be reappointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: Lisa Louttit Date: 12/28/15

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12/31/17

Annual Number of Meetings: 5 Number of Meetings Absent: 1

Date of Original Appointment: _____

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

DL 07 2012

Committee: PEIRCE ISLAND COMMITTEE

Renewing applicant

Name: STEVEN MARISON Telephone: 969-6446

Could you be contacted at work? YES/NO - If so, telephone# NA

Street address: 38 PICKERING ST.

Mailing address (if different): _____

Email address (for clerk's office communication): KURTIKASH@COMCAST.NET

How long have you been a resident of Portsmouth? 36 YRS

Occupational background:

CIVIL ENGINEERING, ARCHITECTURAL DESIGNER

PROJECT MANAGER, LANDSCAPE DESIGN

MASTER GARDENER'S PROPERTY MANAGEMENT

Would you be able to commit to attending all meetings? YES/ NO

Reasons for wishing to continue serving: HAVE CO-CHAIRED

COMM SINCE 2009 & WISH TO CONTINUE



Please list any organizations, groups, or other committees you are involved in:

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

- 1) TONY PARKER, HAVEN ST 661-7428
Name, address, telephone number
- 2) MICHAEL DATER, PICKERING ST 436-0680
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This reappointment application is for consideration and does not mean you will necessarily be reappointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: A.B. Ni Date: 12/4/15

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12/31/2017
Annual Number of Meetings: 5 Number of Meetings Absent: 0
Date of Original Appointment: 3/3/2008

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

DEC 04 2011

Committee: Pierce Island

Renewing applicant

Name: John McVay Telephone: 603-430-9888

Could you be contacted at work? YES/NO - If so, telephone# Retired.

Street address: 42 Hunking St Portsmouth NH

Mailing address (if different): SAME

Email address (for clerk's office communication): MCVAYJF@Comcast.net

How long have you been a resident of Portsmouth? 20yrs

Occupational background:

VP Travelers Insurance Co 31yrs

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to continue serving: _____

To continue working to make Pierce Island a treasure for the city of Portsmouth



Please list any organizations, groups, or other committees you are involved in:

Friends of South end. Board.
Ducks Unlimited.

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

~~59 Manning~~ 603-860-1671

1) Joe Capobianco 199 Gates Street, Portsmouth
Name, address, telephone number

603-205-0172

2) Preb Leonardi 59 Manning Street Portsmouth
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This reappointment application is for consideration and does not mean you will necessarily be reappointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature:

Date:

12/7/15

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12/31/2017

Annual Number of Meetings: 5 Number of Meetings Absent: 2

Date of Original Appointment: 11/16/2009

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

DEC 21 2011

Committee: Peirce Island Committee **Renewing applicant**

Name: Sylvia Olson Telephone: 781-301-1196

Could you be contacted at work? YES/NO If so, telephone# retired

Street address: 41 Newcastle Ave. # 3

Mailing address (if different): same

Email address (for clerk's office communication): ~~SNOW~~ ~~MT~~ SNOWMT106@yahoo.com

How long have you been a resident of Portsmouth? 9 yrs.

Occupational background:

see Attached

Would you be able to commit to attending all meetings? YES/NO YES

Reasons for wishing to continue serving: see attached

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Please list any organizations, groups, or other committees you are involved in:

see attached

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) see attached
Name, address, telephone number
2) see attached
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This reappointment application is for consideration and does not mean you will necessarily be reappointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: [Signature] Date: 12/17/2015

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12/31/2017
Annual Number of Meetings: _____ Number of Meetings Absent: 0
Date of Original Appointment: 8/17/2015

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801

Sylvia Olson
41 Newcastle Ave. #3
Portsmouth, NH 03801

Application for Peirce Island Committee Addendum

December 17, 2015

Occupational Background:

I worked for 18 years for the City of Rochester, NY, as a Senior Personnel Analyst. Parks and Recreation was one of my departments, so I was very familiar with the work performed by members of the Parks Department. I was responsible for the employment, payroll, and civil service functions for Parks and Recreation employees. The department administered numerous city parks of all sizes, more than a dozen recreation facilities, and two gigantic operational Victorian cemeteries. The Forestry division maintained thousands of trees lining the streets and in the parks. My other departments included Public Housing, Finance, and the Library. I also participated in the hiring of police, firefighters, and 911 operators, as well as many other job titles.

Having worked for 23 years total in community, public, and social services, I took a break from that, and now work in retail.

Experience relevant to the Peirce Island Committee:

I have no direct experience with the Committee. I've already mentioned, I have a good deal of knowledge and experience with parks, recreation, and forestry operations and administration. I also have a good deal of experience attending and conducting goal-oriented meetings. I walk around Peirce Island regularly, and it's one of my favorite spots in Portsmouth.

Reasons for continuing to serve on the committee:

There's a lot going on with the all the work on the wastewater treatment plant. I like to be part of the community voice in that regards. And I just love the island.

Other organizations I'm involved in:

I'm a volunteer with the *Seacoast Science Center* and the *Portsmouth Discovery Center* (Portsmouth Historical Society.) I am a volunteer for the Adopt-A-Spot program, maintaining (with my neighbors), the Humphrey's Court Community Garden. I'm a member of **Friends of the South End**.

References:

Steve McGrath 39 Newcastle Ave. Portsmouth, NH 603-436-3385

Mr. Harold Whitehouse Humphrey's Court You know the guy. He's my neighbor.



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

Committee: Peirce Island **Renewing applicant**

Name: Stephen G. Philp Telephone: 603 436-2328

Could you be contacted at work? YES/NO - If so, telephone# 603-498-7942

Street address: 39 Spring St

Mailing address (if different): _____

Email address (for clerk's office communication): sgphilp@comcast.net

How long have you been a resident of Portsmouth? 35 yrs.

Occupational background:
IT - project management

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to continue serving: _____
I would like to preserve
the Island for recreation
of residents, especially
with impending update of
water treatment plant.



Please list any organizations, groups, or other committees you are involved in:

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) Richard Smith via CREA. 436-8590
Name, address, telephone number

2) Steve Harrison @ 603-969-6444
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

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2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: [Signature] Date: 1/4/2016

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: _____

Annual Number of Meetings: _____ Number of Meetings Absent: _____

Date of Original Appointment: _____

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

*Instructions: Please print or type and complete all information
Please submit resume' along with this application*

Committee: Peirce Island

JAN 12 2016
Renewing applicant

Name: John Simon Telephone: (603) 905-5474

Could you be contacted at work? YES/ NO - If so, telephone# (603) 205-5474

Street address: 72 Atkinson Street

Mailing address (if different): PO Box 1090

Email address (for clerk's office communication): john@wardpraxis.com

How long have you been a resident of Portsmouth? 20+ years

Occupational background:

writer and editor

Would you be able to commit to attending all meetings? YES/ NO

Reasons for wishing to continue serving: Concern for preservation of the

island as a place of natural beauty

Please list any organizations, groups, or other committees you are involved in:

Portsmouth Poet Laureate Program

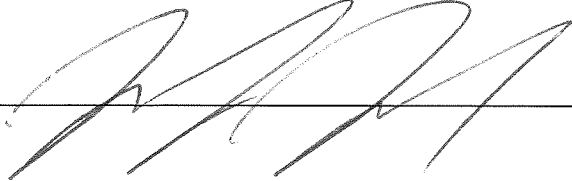
Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) James Ritzo (603) 828-5420
Name, address, telephone number

2) Helen Steele (603) 498-0726
Name, address, telephone number

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5. Application will be kept on file for one year from date of receipt.

Signature:  Date: JANUARY 12, 2016

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12/31/19

Annual Number of Meetings: 5 Number of Meetings Absent: 0

Date of Original Appointment: 3/1/2010

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

Committee: Peirce Island

DEC 17 2015
Renewing applicant

Name: RICHARD A. Smith Telephone: 603-502-0570 cell

Could you be contacted at work? YES/NO - If so, telephone# 603-436-8596 x102 9-11
12-2 pm

Street address: 93 HIGH ST #1 03801

Mailing address (if different): _____

Email address (for clerk's office communication): RICHARD @ Cuzin RICHARD . com

How long have you been a resident of Portsmouth? SINCE 1975

Occupational background:

CUZIN RICHARD Enterkinmb since 1975/76 - Portsmouth *to current*
SUBSTITUTE teacher Portsmouth schools since 2005 - current

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to continue serving: I love Peirce Island

Myra Foley put me on original committee, we have a
GREAT committee of volunteers
I am co-chair of Sheep Mountain,



Please list any organizations, groups, or other committees you are involved in:

Portsmouth Rotary

S.A.P.C

GREEN MOUNTAIN

NH SIERRA CLUB

Defenders of Wild Life

THE MOST ART ORGANIZATIONS OF THE SEACOAST

HARBOR ARTS - RAISED MONEY + PURCHASED OF PEPPER ISLAND

Please list two character references not related to you or city staff members:

(Portsmouth references preferred)

1) Bob Marchewka 436-3949 661-4880, sunny volunteer club

Name, address, telephone number
Lee Schuelte 207-439-0039

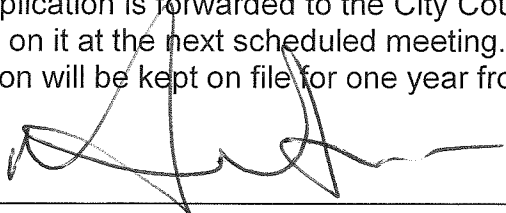
2) Ted Alex 205-1806

Name, address, telephone number
Silvia TAMBER - Portsmouth 436 7800

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Signature: _____



Date: _____

12-14-15

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12/31/2017

Annual Number of Meetings: 5 Number of Meetings Absent: 1

Date of Original Appointment: 1/22/2007

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

DEC 18 2015
Renewing applicant

Committee: Pierce Island

Name: Marc Stettner Telephone: 603-431-2577

Could you be contacted at work? YES NO - If so, telephone# 207-438-3989

Street address: 91 Fairview Ave

Mailing address (if different): _____

~~no change~~
Email address (for clerk's office communication): IJISCOD@Mindspring.com

How long have you been a resident of Portsmouth? 10 yrs

Occupational background:

Naval architect (Shipyard)
Merchant Marine officer

Would you be able to commit to attending all meetings? YES NO

Reasons for wishing to continue serving: Great cause & enjoy
working with other committee members,



Please list any organizations, groups, or other committees you are involved in:

N/A

Please list two character references not related to you or city staff members:

(Portsmouth references preferred)

1) Mike Russo, 445 Shapleigh Rd, Lebanon, ME 04027 (207) 651-0987
Name, address, telephone number

2) Kamila Zlotosch, Farview Ave, Portsmouth NH (605) 373-0831
Name, address, telephone number 05801

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Signature:  Date: 12/18/15

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12/31/2017

Annual Number of Meetings: 5 Number of Meetings Absent: 1

Date of Original Appointment: 12/3/2012

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

Committee: PEIRCE Island Committee

DEC 18 2015
Renewing applicant

Name: William TOWNSEND

H. 603-433-6286

Telephone: M. 603-498-1051

Could you be contacted at work? YES/NO - If so, telephone # N/A

Street address: 161 Wiliard St

Mailing address (if different): —

Email address (for clerk's office communication): TOWNSENDBillJ@GMAIL.COM

How long have you been a resident of Portsmouth? 25 years

Occupational background:

General Administration and financial management CFO
at a non-profit association for 30 years.

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to continue serving: I have enjoyed working with
the other members of the committee and the opportunity
to learn more about the needs of the Island. It is
rewarding to serve on the committee and have the chance
to serve Portsmouth.

OVER

Please list any organizations, groups, or other committees you are involved in:

I maintain memberships with the Seacoast Artists Association (SAA), the Kittery Artists Association (KAA) and the Plymouth Guild for the Arts (Plymouth, MA).

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) Donald Tirabassi - 271 Lafayette Rd - Portsmouth - 603.436.9352
Name, address, telephone number

2) Sally Mulhern - 60 Pinehurst Rd - Portsmouth - 603-436-1211
Name, address, telephone number

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Signature: W Downsend Date: 12.14.2015

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12/31/2017

Annual Number of Meetings: _____ Number of Meetings Absent: 0

Date of Original Appointment: 8/17/2015

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

DEC 09 2015

Committee: PEIRCE ISLAND COMMITTEE **Renewing applicant**

Name: HAROLD WHITEHOUSE Telephone: (603) 436-8485

Could you be contacted at work? YES/NO - If so, telephone# RETIRED

Street address: 58 HUMPHREY CT.

Mailing address (if different): SAME AS ABOVE

Email address (for clerk's office communication): _____

How long have you been a resident of Portsmouth? LIFE!!!

Occupational background:

HERALD (PRESSMAN) / PORTSMOUTH
NAVAL SHIPYARD (RETIRED)

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to continue serving: MISSION STATEMENT! - TO
ENCOURAGE THE USE AND ENHANCEMENT OF PEIRCE
ISLAND IN THE MANNER WHICH MAXIMIZES THE VALUE AND
USE OF THE ISLAND FOR THE RESIDENTS OF THE CITY
OF PORTSMOUTH, WHILE MINIMIZING THE IMPACT ON
THE ENVIRONMENT CONDITION AND NATURAL
BEAUTY OF THE ISLAND



Please list any organizations, groups, or other committees you are involved in:

700 NUMBERS TO MEXICO

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

- 1) RAY PHILPBRIK - SHEFFIELD RD. (436-4629)
Name, address, telephone number
- 2) NANCY CLAYBURGH 405 F.W. HARTFORD DR. (436-6525)
Name, address, telephone number

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Signature: Harold Whitehouse Date: 12/8/15

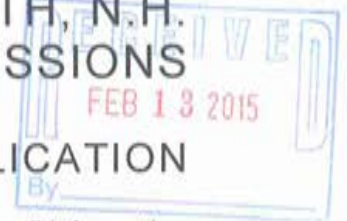
CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12/31/2017
 Annual Number of Meetings: 5 Number of Meetings Absent: 1
 Date of Original Appointment: 3/3/2008

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS



APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.
Please submit resume' along with this application.

Committee: PLANNING BOARD ALTERNATE Initial applicant

Name: JODY RECORD Telephone: 603-988-9865

Could you be contacted at work? YES/NO If so, telephone# 603-962-1462

Street address: 1102 ROCKLAND ST #1 PORTSMOUTH

Mailing address (if different): _____

Email address (for clerk's office communication): WRITE NOW 31@YAHOO.COM

How long have you been a resident of Portsmouth? 44 YEARS

Occupational background:

WRITER/EDITOR - PRESENT 20+ YEARS

REAL ESTATE AGENT - 13 YEARS / 10 PORTSMOUTH

Please list experience you have in respect to this Board/Commission:

NOT SURE WHAT KIND OF EXPERIENCE IS NEEDED
BUT AM FAMILIAR WITH HOUSING RELATED ISSUES
FROM REAL ESTATE CAREER - DEVELOPMENT, DENSITY,
LDT SIZES, ETC.



Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to serve: PORTSMOUTH IS MY HOME. I BELIEVE I'D GIVING
BACK I'VE BEEN A LIBRARY TRUSTEE FOR NINE YEARS
AND IT'S TIME TO CYCLE OFF. BUT I WOULD LIKE
TO STAY INVOLVED.

Please list any organizations, groups, or other committees you are involved in:

PORTSMOUTH LIBRARY TRUSTEE
PAST PRESIDENT OF SCOTT PARK ARTS FESTIVAL

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) Phyllis Eldridge, 50 School St, 431-1293
Name, address, telephone number

2) CAROL CASTELLO, 1160 ROCKLAND ST 275-2710
Name, address, telephone number

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Signature: Dorothy Beckwith Date: 2/12/15

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No



CITY OF PORTSMOUTH, N.H.
BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

Committee: Planning Board

DEL 07 2015
Renewing applicant

Name: Elizabeth Moreau Telephone: 603 591-3453 cell

Could you be contacted at work? YES NO - If so, telephone# 603 232 4241

Street address: 18 McDonough Street

Mailing address (if different): same

Email address (for clerk's office communication): bmoreau@greatoak-ne.com

How long have you been a resident of Portsmouth? 15 years

Occupational background:

Residential Real Estate Title Attorney

Would you be able to commit to attending all meetings? YES NO

Reasons for wishing to continue serving: I have enjoyed serving on the planning board and feel I have been able to contribute to furthering enhancement of our community.



Please list any organizations, groups, or other committees you are involved in:

CIP sub committee , Seacoast Board of Realtors
Islington Creek Neighborhood, Seacoast Womens Network
Board of Director Haven , Member of Prohibitors
Board of Director Pam Zia del Memorial Scholarship fund


Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) John Ricci, 225 Banfield Rd Portsmouth 603-234-9932
Name, address, telephone number

2) John Rice, 460 FW Hartford Dr. Portsmouth 603-498-4034
Name, address, telephone number

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Signature:  Date: 12/5/15

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12/31/2018

Annual Number of Meetings: 19 Number of Meetings Absent: 0
2015

Date of Original Appointment: 1/7/2013

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

*Instructions: Please print or type and complete all information.
Please submit resume' along with this application.*

Committee: PHD Initial applicant

Name: Thomas G. Ferrini Telephone: 603-436-0287

Could you be contacted at work? YES/NO If so, telephone # 603-742-5222

Street address: 69 Taft Road, Portsmouth, NH 03801

Mailing address (if different): nlc

Email address (for clerk's office communication): tgferrini@wbtblaw.com

How long have you been a resident of Portsmouth? most of my life

Occupational background:

Attorney
Elected Official
Manager

Please list experience you have in respect to this Board/Commission:

I have substantial legal and public
service experience with public
housing issues.

OVER

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES NO

Would you be able to commit to attending all meetings? YES NO

Reasons for wishing to serve: I believe I can assist the PHA with my background and considerable interest in public housing. I believe public housing very important for our community

Please list any organizations, groups, or other committees you are involved in:
see attached resume

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

- 1) Jack Black, Mayor 603-828-4491
Name, address, telephone number
- 2) Steven Webb Willard Ave Portsmouth 436-8209
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

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Signature: [Signature] Date: 1/14/16

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No
Please submit application to the City Clerks Office, 1 Jenkins Avenue, Portsmouth, NH 03801
(1/14/2016)

Thomas G. Ferrini

LEADERSHIP WITH VISION,
STRATEGY AND EXECUTION

69 Taft Road • Portsmouth, NH 03801 • W: (603) 742-5222 • C: (603) 312-5882 • tgferrini@wbtblaw.com

Multidimensional Community Leader and Attorney with extensive proven capability in the following areas:

- Public sector budgeting and finance
- Financial/organization strategy
- Broad legal knowledge of governmental agencies, regulation, labor and business practices
- Change management
- Strategic management
- Leadership with community stakeholders
- Business, injury and workers' compensation litigation

COMMUNITY LEADERSHIP

Mayor, City of Portsmouth, NH

2008-2011

As mayor for four years presided over major zoning revision, passage and commencement of construction of a middle school, community center, water treatment plant and numerous other capital projects. City enjoyed top bond ratings, despite considerable financial pressures in 2008 recession. Won mayoral re-election with 74.5% of the vote; highest in City's history. Proven manager, public/private leader with strategic planning skills and the ability to blend differing views for effective action.

Assistant Mayor
City Councilor

2005-2007
2003-2005

Past Chairman, Portsmouth Economic Development Commission
Past Planning Board Member
Elected to two terms as Ward 4 Moderator, Portsmouth
Past Member, Board of Directors-Ballet of New England
Past Member, Board of Trustees-Great Bay Services
Past Chairman, United Way of Strafford County
Past Member, Rotary Clubs of Dover and Portsmouth

State of New Hampshire Commissions

Twice appointed to duties as a Commissioner by Governor Lynch. Was appointed to the Gaming Study Commission, which performed a comprehensive, well-received analysis of the pros and cons of gaming in New Hampshire. Appointed the Chairman of the Gaming Regulatory Oversight Authority charged with developing a licensing, regulatory and enforcement model should the legislature have passed a gaming bill. The Commission heard substantial technical information on how to license, implement and regulate gaming and made its recommendation to the Executive Council.

LEGAL EXPERIENCE

Wyskiel, Boc, Tillinghast & Bolduc, P.A., Dover, NH
Director 2008-present
Attorney 2003-present

Attorney who grasps implications of critical and multilayered legal issues. Effective at strategizing and creating action plans for large cases to maximize client success. Effective at creating matrix of experts suited to particular cases.

For more than twenty-five years provided legal representation to businesses and individual clients. Focused representation and responsiveness with creative solutions to client's legal challenges.

- Business representation as an advisor, litigation in the courts and state and federal agencies
- Considerable experience in insurance law and risk management
- Injury, employment and workers' compensation litigation

Mittelholzer, Ferrini & Dibble, P.A. (and predecessors), Dover, NH 1996-2003
Attorney

- Business insurance carrier representation and litigation
- Injury and workers' compensation representation

Ouellette, Hallisey, Dibble & Tanguay, P.A., Dover, NH 1992-1996
Associate Attorney

- Business and insurance claim representation
- Insurance defense practice in variety of litigation

Sizemoore Professional Association 1991
Associate Attorney

Joseph A. Ritzo, PC 1989-1991
Associate Attorney

AWARDS

Eileen D. Foley Humanitarian Award
Friends Forever, Portsmouth

EDUCATION

BA, History, Cum Laude, University of New Hampshire, Durham, NH 1980
JD, Vermont Law School, South Royalton, VT 1988



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information
Please submit resume' along with this application

Committee: TRANSPORTATION SERVICES COMMISSION DEC 29 2015 **Renewing applicant**

Name: PETER P BRESCIANO Telephone: 603 498-3122

Could you be contacted at work? YES/NO - If so, telephone# N/A

Street address: 101 O'LEARY PLACE PORTSMOUTH NH 03801

Mailing address (if different): _____

Email address (for clerk's office communication): PPBCHIEF@YAHOO.COM

How long have you been a resident of Portsmouth? 1981 - PRESENT

Occupational background:

7 YEARS USMC

26 YEARS USAF

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to continue serving: THERE IS A NEED FOR
CITIZEN VOLUNTEER TO SIT ON THIS
COMMISSION.



Please list any organizations, groups, or other committees you are involved in:

LISTED ON PREVIOUS APPLICATIONS


Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) MR JOHN P. MCGEE 436 5360
Name, address, telephone number

2) MR. JOE WILLER 767 9546
Name, address, telephone number

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Signature:  Date: 29 DEC 2015

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 12/31/17

Annual Number of Meetings: 13 Number of Meetings Absent: 0

Date of Original Appointment: 2/23/1998

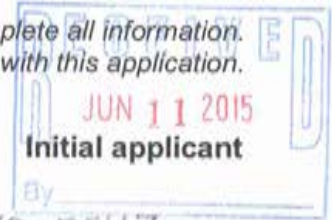
Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.
Please submit resume' along with this application.



Committee: Trees and Public Greenery

Name: Daniel Umbro Telephone: 603-770-5547

Could you be contacted at work? YES/NO If so, telephone # _____

Street address: 21 Wall's Road, Portsmouth, NH

Mailing address (if different): _____

Email address (for clerk's office communication): umbro.daniel@gmail.com

How long have you been a resident of Portsmouth? officially - 1 year
Unofficially - 2 years 3 months

Occupational background:

I work in the online marketing field, currently
as a Digital Marketing Strategist at Northeast
Credit Union.

Please list experience you have in respect to this Board/Commission:

I ran and operated my own landscaping business
in high school for two years.



Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to serve: After participating in Portsmouth Listens Master Plan study Circles I became interested in ~~for~~ volunteering for a board/commission. This particular committee seemed like a good fit considering my experience and interests.

Please list any organizations, groups, or other committees you are involved in:

Portsmouth Listens Steering Committee

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) Jim Novcas, 500 Market Street, Portsmouth 431-7164
Name, address, telephone number

2) Rebecca Perkins, 37 Langdon Street, Portsmouth 793-1076
Name, address, telephone number

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Signature:  Date: 6/10/15

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes No

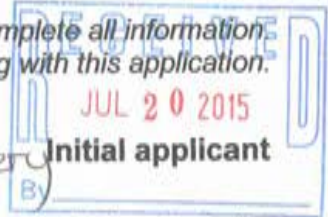
Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

Instructions: Please print or type and complete all information.
Please submit resume' along with this application.



Committee: Trees and Public Greenery

Name: Joan Walker Telephone: 781-999-0988

Could you be contacted at work? YES/NO If so, telephone# Retired

Street address: 295 Thornton Street

Mailing address (if different): _____

Email address (for clerk's office communication): jmwalker643@gmail.com

How long have you been a resident of Portsmouth? 1 year

Occupational background:

Teacher/Administrator Carroll
School, Lincoln, MA 17 years
Overly Publishing Co 9 years

Please list experience you have in respect to this Board/Commission:

- Avid gardener for 40+ years
- Landscape Committee member,
Greenridge Condominiums
for 8 years.
- Visited numerous botanical gardens
in U.S. and Europe.



Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO NO

Would you be able to commit to attending all meetings? YES/NO YES

Reasons for wishing to serve: I recognize the importance of appropriate trees and other plantings along city streets in creating an attractive, liveable environment.

Please list any organizations, groups, or other committees you are involved in:

None so far in Portsmouth

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) Don Wuckoff, 135 Sparhawk 603-235-9224
Name, address, telephone number

2) Bonita Cook, 117 Burkitt 603-498-2858
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: [Signature] Date: July 16, 2015

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes X No

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

*Instructions: Please print or type and complete all information
Please submit resume' along with this application*

DEC 07 2015

Committee: Board of Trustees of the Trust Funds **Renewing applicant**

Name: Thomas R. Watson Telephone: 603.431.0986

Could you be contacted at work? YES/~~NO~~ - If so, telephone # 603.433.3317 x 213

Street address: 200 Newcastle Avenue, Portsmouth, NH 03801

Mailing address (if different): PO Box 1106, Portsmouth, NH 03802

Email address (for clerk's office communication): twatson@dwmlaw.com

How long have you been a resident of Portsmouth? 1983-1994, 1998-Present

Occupational background:

I have practiced law in the City of Portsmouth since 1979, shortly after graduating from law school. See attached curriculum vitae for listing of firms.

Would you be able to commit to attending all meetings? YES/~~NO~~

Reasons for wishing to continue serving: I have very much enjoyed serving as a Trustee since January 2012 and am grateful that I have been able to contribute to the community as a member of this Board. I am particularly interested in staying involved as the Trustees embark on a strategic planning process which will help set the long-range goals and direction of Prescott Park.

Please list any organizations, groups, or other committees you are involved in:

Portsmouth Athenaeum (Member, Board of Directors and immediate past President)

Strawberry Banke Museum (Member, National Council)

New Hampshire Association for Justice (Member, Board of Governors)

American Association for Justice (Member, Board of Governors)

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

1) James G. Nouras, Jr., 64 Thatcher Road, Portsmouth, NH 03801 603.436.8378
Name, address, telephone number

2) Joseph F. Keefe, PO Box 648, Rye Beach, NH 03871 603.501.7301 or 603.674.7661
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This reappointment application is for consideration and does not mean you will necessarily be reappointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature: _____



Date: _____

12/2/2015

CITY CLERK INFORMATION ONLY:

New Term Expiration Date: 01/01/2019

Annual Number of Meetings: 22 (2017) Number of Meetings Absent: 0

Date of Original Appointment: 12/19/2011

Please submit application to: City Clerk's Office, 1 Junkins Avenue, Portsmouth, NH 03801



CITY OF PORTSMOUTH, N.H. BOARDS AND COMMISSIONS

APPOINTMENT APPLICATION

*Instructions: Please print or type and complete all information.
Please submit resume' along with this application.*

DEC 29 2015

Committee: Zoning Board of Adjustment **Initial applicant**

Name: Peter McDonell Telephone: (207) 776-5643

Could you be contacted at work? YES NO If so, telephone # (207) 400-8123

Street address: 54 Mason Ave., Portsmouth NH 03801

Mailing address (if different): _____

Email address (for clerk's office communication): pjmcdonell@gmail.com

How long have you been a resident of Portsmouth? 3.5 years

Occupational background:

I am a real estate attorney at the Portland, Maine law firm

Perkins Thompson.

Please list experience you have in respect to this Board/Commission:

For the past eight years, I have represented businesses and
individuals in the acquisition, financing, development, operation,
leasing, and sale of real estate, including commercial,
residential, and industrial properties. My real estate experience
translates directly to the sort of work engaged in by the
members of the ZBA.

OVER
➔

Have you contacted the chair of the Board/Commission to determine the time commitment involved? YES/NO

Would you be able to commit to attending all meetings? YES/NO

Reasons for wishing to serve: I moved to Portsmouth from Portland a few years ago, and have been looking for opportunities to (a) become more involved in the community, and (b) use my real estate background for the public good. Service on the ZBA would help me to achieve both of those goals.

Please list any organizations, groups, or other committees you are involved in:

I am a member of the New Hampshire and Maine Bar Associations.

I also volunteer for Portland Trails, a non-profit urban land trust, and have been attending the recent meetings of Portsmouth Smart Growth for the 21st Century.

Please list two character references not related to you or city staff members:
(Portsmouth references preferred)

- 1) Melissa Murphy; One Canal Plaza, Portland, ME 04112; (207) 774-2635
Name, address, telephone number
- 2) Craig Laskoski; 90 Burkitt St., Portsmouth, NH 03801; (207) 752-2975
Name, address, telephone number

BY SUBMITTING THIS APPLICATION YOU UNDERSTAND THAT:

1. This application is for consideration and does not mean you will necessarily be appointed to this Board/Commission; and
2. The Mayor will review your application, may contact you, check your references, and determine any potential conflict of interests; and
3. This application may be forwarded to the City Council for consideration at the Mayor's discretion; and
4. If this application is forwarded to the City Council, they may consider the application and vote on it at the next scheduled meeting.
5. Application will be kept on file for one year from date of receipt.

Signature:  Date: December 23, 2015

If you do not receive the appointment you are requesting, would you be interested in serving on another board or commission? Yes X No

Please submit application to the City Clerks Office, 1 Junkins Avenue, Portsmouth, NH 03801

Peter J. McDonell

54 Mason Avenue
Portsmouth, NH 03801

(207) 776-5643

pjmcdonell@gmail.com

EXPERIENCE

- PERKINS THOMPSON, P.A., Portland, Maine
Attorney; April 2007 – present (Summer Associate; May 2006 – July 2006)
Represent businesses and individuals in the acquisition, financing, development, operation, leasing, and sale of real estate, including commercial, residential, and industrial properties.
- UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF MICHIGAN, Detroit, Michigan
Intern for Magistrate Judge Paul J. Komives; May 2005 – August 2005
Researched and drafted judge's reports and recommendations.
- UNIVERSITY OF MICHIGAN LAW LIBRARY, Ann Arbor, Michigan
Reference Desk Assistant, Phone Page; May 2005 – September 2005
Provided patrons with reference, research and informational assistance; retrieved research materials for law professors.

EDUCATION

- THE UNIVERSITY OF MICHIGAN LAW SCHOOL, Ann Arbor, Michigan
J.D., December 2006
- ADRIAN COLLEGE, Adrian, Michigan
B.A., Biology, December 2003

BAR ADMISSIONS

- Maine, 2007
- New Hampshire, 2013

AFFILIATIONS

- American Bar Association; Maine State Bar Association; New Hampshire Bar Association; Maine Real Estate and Development Association

COMMUNITY / PUBLIC SERVICE

- Maine Volunteer Lawyers Project; Portland Trails; Maine Audio Information and Reading Service

Tear-Down Demolition Ordinance Amendment Allowing For Public Hearing Process

I will be asking that the City Council agree to request City Attorney Bob Sullivan to draft a formal ordinance that addresses the goal of creating a public hearing process for an full demolition or tear-down of buildings. I believe it is important to allow neighbors an opportunity to offer their concerns and input. I offer a suggested draft for the amendment, open to change by the City Attorney.

Recently, demolition of a home at 140 Thornton Street was approved, and neighbors were limited in their ability to offer opposition. I met with a group of Thornton/Dennett Street/Burkitt Street neighbors on Friday, January 22nd and this request is the result. There have been stories and commentary in The Portsmouth Herald and seacoastonline.com about this matter.

I offer this ordinance change to the process of permitting demolition of homes and buildings in order to allow greater transparency, openness, awareness, and neighborhood involvement in tear-down demolition projects in all parts of the city.

The intent is to provide balance between the important goals of preserving the quality and character of our community, while encouraging positive growth and development for Portsmouth's future.

I have met with Bob Sullivan and had a preliminary discussion about my concerns and those of the neighbors. The following is a general rendering of suggested changes, but the good City Attorney is free to make improvements and put it into proper language as is needed prior to being able to consider First Reading of the ordinance at the next City Council meeting.

Thank You,
Jim Splaine
City Councilor

**Amendment to Chapter 14 Housing Code
(Draft Offered - Subject to Change by City Attorney)**

Amend section 14.204 by replacing section 14.204 with the following new section:

Section 14.204: ACTION BY BUILDING INSPECTOR

A. Upon the receipt of a written objection to the proposed demolition which is delivered to the Building Inspector prior to the expiration of the thirty (30) day delay period, the Building Commission will schedule a Public Hearing on the permit application by posting notice of same at least seven (7) days subsequent to the date of notice.

B. Prior to the Public Hearing the Building Commission will view the subject property.

C. At the Public Hearing, the Building Commission will consider whether it is in the public interest to grant the permit application, after consideration of the information received at the hearing as well as the view of the property. The Commission will grant the demolition permit if it finds the grant of the application will not be contrary to the public interest.

D. The Building Inspector will issue a demolition permit if the Building Commission finds the demolition will not be contrary to the public interest, or if after thirty (30) days of submission of the permit application no written objection to the proposed demolition is delivered to the Building Inspector pursuant to Section 14.204 (A).

E. Among the factors which may be considered with respect to a finding that the demolition would not be contrary to the public interest are as follows:

1. The size of the underlying lot in comparison to other lots in the immediate neighborhood.
2. The resulting assessed value of the lot after demolition in comparison to other land values of comparably sized lots in the immediate neighborhood.
3. Whether reasonable efforts were explored for a rehabilitation of the structure proposed for demolition.

E. An appeal from any decision of the Building Commission may be made to the Zoning Board of Adjustment.