

Meeting Notice and Agenda
Portsmouth Public Library Board of Trustees

Date: September 21, 2016
Time: 6:30 p.m.
Place: MacLeod Board Room

- I. Call to Order
- II. Attendance
- III. Secretary's Report. Minutes of July 20, 2016 meeting
- IV. Financial Report
 - A. Income-Expenditure Report
- V. Director's and Assistant Director's Reports
 - A. Fiscal Year 2016 Statistics & Accomplishments of Note
 - B. Staffing Changes
 - i. Resignation of Meaghan Choisnet; scheduling interviews for replacement
 - ii. Hiring of two new Library Assistants in Public Services to replace Julie King
 - C. Staff training
 - i. Emergency preparedness with Portsmouth police
 - ii. Credit card processing software, hardware and processes
 - D. 10th Anniversary programs, exhibits and other events
 - E. Visit with PPL staff
 - F. General Comments
- VI. Trustees Activities / Reports / Discussion
- VII. New Business
- VIII. Old Business
- IX. Acceptance of Gifts and Grants
 - A. \$1,000 library building pledge, Phyllis Eldridge
 - B. \$2,000 from Jan and Richard Trafton in memory of their daughter
- X. Adjournment

Next Regular Full Board Meeting: October 19th, 2016

Please email Steve Butzel at skbutzel@cityofportsmouth.com or Barbara Weismann bhweismann@cityofportsmouth.com or call Steve at 766-1710 if you are not able to attend.