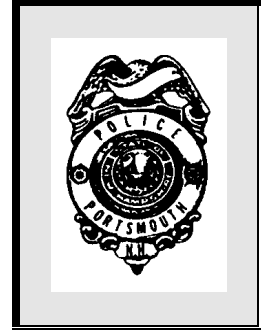


BOARD of POLICE COMMISSIONERS

of the

City of Portsmouth, N.H.



Commissioner Brenna Cavanaugh...Commissioner Joseph J. Onosko... Commissioner Joe Plaia

“Providing Citizen Oversight of Your Police Department”

NOTICE: The Police Commission has a dedicated phone number at the police department. You can call the Commissioners at 603-610-7471 and leave a message regarding your concerns, along with your name and a telephone number. The Commissioners will be advised of your message and someone will return your call in a timely fashion. You can also email the Commissioners directly through the Police Department webpage, by clicking on “Police Commission”, and then clicking on any of the Commissioners’ names.

PUBLIC NOTICE OF POLICE COMMISSION MEETING

DATE: 12 January, 2016 (Tuesday)
LOCATION & TIME: 3:30 p.m., City Council Chambers, Portsmouth City Hall
Please see important note on the start time:

NOTE: The meeting will start at 3:30 p.m. in the Eileen Dondero Foley Council Chambers. It is anticipated the commission will go into a non-public session immediately, as provided for under RSA 91-A. The public session will then resume in Council Chambers whenever the non-public session is finished, which should be at or about 5:00 p.m.

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**

**III. NON-PUBLIC SESSION – NOTE: This requires a roll-call vote.
(Anticipated Action: A motion will be made to go into non-public session under RSA-91:3, II(c).)**

**IV. ACCEPTANCE OF THE MINUTES OF THE MEETING HELD ON:
December 9th, 2015, and January 4, 2016**

**V. PUBLIC COMMENT
Individual comment is limited to three minutes.**

VI. UNFINISHED BUSINESS: None.

VII. NEW BUSINESS:

A. POLICE COMMISSION:

1. Election of Commission Chair and Clerk of the Commission for 2016.
2. Swearing in of interim Chief of Police David J. Mara – City Clerk Kelli Barnaby will administer the Oath of Office.
3. Selection by Lot of a police commissioner to serve a one-year term as a member of the City’s Board of Ethics, should the Board of Ethics be convened. (Memo from City Legal attached.)
4. Rules and Regulations: Discussion of a work process going forward to craft rules and orders for commission proceedings and a framework of SOPs for the conduct of commission business.
5. Personnel items that require action:
 - a.) Accept the resignation of Communications Manager Gil Emery.
(Anticipated Action: A motion will be made to accept the resignation of Communications Manager Gil Emery effective December 31, 2015.)

B. CHIEF OF POLICE:

1. Recognition of Ms. Claudia LeBlanc for her many years of service doing blood draws in support of the Portsmouth Police Department’s sobriety checkpoints.
2. Recognition of Portsmouth Explorer Cadet Acadia Spear, for her quick thinking response to a medical emergency that occurred during a school club function.
3. Recognition of Officer Erik Widerstrom for his work in solving the string of Mobil Mart thefts.
4. Recognition of Detectives Rochelle Jones and Rob Munson for their “Santa & Reindeer” charity work during the 2015 Christmas Season.
5. Grants & Donations:
 - a.) Donations in support of the Explorer Cadets as follows:
 - 1.) \$34.77 from Dr. David Ferland

- 2.) \$129 from Dr. David Ferland
 - 3.) \$850 from the Friends of the South End
(Anticipated Action: A motion will be made to accept the donations of \$34.77, \$129, and \$850 in support of the Explorer Cadets and forward them to the city council for their action.)
 - b.) Donation in the amount of \$500 from the Newburyport Five Cents Savings Bank (Anticipated Action: A motion will be made to accept the donation of \$500 from the Newburyport Five Cents Savings Bank and forward to the city council for their action.)
 - c.) Grant – New Hampshire Highway Safety Grant in the amount of \$13,798 for DWI patrols. (Anticipated Action: A motion will be made to accept the New Hampshire Highway Safety Grant in the amount of \$13,798 for DWI patrols, and forward it to the city council for their action.)
6. Financial Report
 7. Letters of Thanks and Appreciation from Outside the Department:
 - a. A letter of thanks from Mr. Tod O'Dowd for the actions of Officer Scott Pearl.
 - b. A letter of thanks from Ms. Cynthia Shanley, the Supper Club Coordinator at Living Innovations for the dedicated service of Officers Drew, McCarthy, and Krans and Explorers Lexi McNally, Acadia Spear, Jobin Chavez, and Tyler Bartlett over the past year.

C. PATROL DIVISION:

This report is included in the commission packet.

VIII. COURT OFFICE REPORT

This report is confidential, and is included in the commission packet.

IX. MISCELLANEOUS/OTHER BUSINESS – None

X. NEXT COMMISSION MEETING – The next commission meeting is tentatively scheduled for the week of January 18th. This will most likely be a day work session open to the public to begin the business of crafting rules and orders.

NOTICE to members of the public who are hearing impaired: If you wish to attend a meeting and need assistance, please contact Human Resources Director Dianna Fogarty at 431-2000 ext. 7270 prior to the scheduled meeting. Thank You.

(re-posted on January 11th, 2016)

Kathie Levesque

Brenna Cavanaugh, Clerk of the Commission