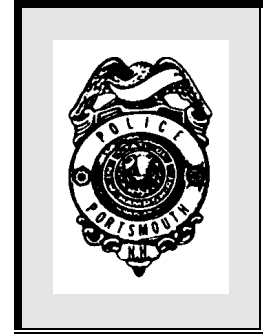


BOARD of POLICE COMMISSIONERS

of the

City of Portsmouth, N.H.



Commissioner Brenna Cavanaugh...Commissioner Joseph J. Onosko... Commissioner Joe Plaia

“Providing Citizen Oversight of Your Police Department”

NOTICE: The Police Commission has a dedicated phone number at the police department. You can call the Commissioners at 603-610-7471 and leave a message regarding your concerns, along with your name and a telephone number. The Commissioners will be advised of your message and someone will return your call in a timely fashion. You can also email the Commissioners directly through the Police Department webpage, by clicking on “Police Commission”, and then clicking on any of the Commissioners’ names.

PUBLIC NOTICE OF POLICE COMMISSION MEETING

DATE: April 26th, 2016 (Tuesday)
**LOCATION &
TIME:** 4:30 p.m., City Council Chambers, Portsmouth City Hall
Please see important note on the start time:

NOTE: The meeting will start at 4:30 p.m. in the Eileen Dondero Foley Council Chambers. It is anticipated the commission will go into a non-public session immediately, as provided for under RSA 91-A:3 II (c): “Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting;...”. The public session will then resume in Council Chambers whenever the non-public session is finished, which should be at or about 5:30 p.m.

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**

III. **NON-PUBLIC SESSION** – **NOTE: This requires a roll-call vote.** (Anticipated Action: A motion will be made to go into non-public session under RSA-91:3, II(a-i, as enumerated by the commission.)

IV. **ACCEPTANCE OF THE MINUTES OF THE MEETINGS HELD ON:**
March 8th, March 22nd, March 30th, and April 12th. (Anticipated Action: A motion will be made to accept the minutes.)

V. **PUBLIC COMMENT**
Individual comment is limited to three minutes.

VI. **UNFINISHED BUSINESS:** None.

VII. **NEW BUSINESS:**

A. POLICE COMMISSION:

1. Personnel Items That Require Action:
 - a.) Appoint Officer Thompson Potter to permanent status, effective April 1, 2016, his one-year anniversary date. (Anticipated Action: A motion will be made to appoint Officer Thompson Potter to permanent status.)
 - b.) Appoint Officer William Werner to permanent status, effective April 20, 2016, his one-year anniversary date. (Anticipated Action: A motion will be made to appoint Officer William Werner to permanent status.)
2. Commissioner Cavanaugh:
 - a.) Semi-annual report to the City Council (as required by charter). (Anticipated Action: A motion will be made to approve the report and forward to the city council for their information.)
3. Commissioner Onosko:
 - a.) Update on the nationwide search for a permanent chief of police, and appropriate planning for same.
4. Commissioner Plaia:
 - a.) Discuss the necessity of extending Chief Mara's contract to coincide with timeline of IACP's permanent chief search process.

B. CHIEF OF POLICE:

1. Lions Club donation of Nikon Monarch 10x42 binoculars to the Portsmouth Police Detective Division. (Anticipated Action: A motion will be made to accept the donation of Nikon Monarch 10x42 binoculars, valued between \$325 and \$375.)

2. Informational Items:

- a. ACO Bonnie Robinson – for the third year in a row, Bonnie Robinson has achieved 100% compliance in getting ALL of the owners of the 2,760 dogs that live in the city to license their animals. Prior to Bonnies’s tenure here, achieving 100% compliance was unheard of. This achievement represents a lot of diligent work and follow-up.
- b. K-9 Titan – On a more somber note, on Monday, April 18th, K-9 Titan was laid to rest. He served the seacoast region from 2009 to 2014 as an integral part of the Portsmouth Police Department. He will be missed.

3. Grant & Donations:

a.) Donations in support of the Explorer Cadets as follows:

- 1.) \$202 from the Kittery Lions Club in appreciation for a speech given to the Club by Cadet Acadia Spear.
- 2.) \$20 from Ms. Vivienne B. Vanluven
- 3.) \$20 from Ms. Susan J. and Mr. John D. Herney.
- 4.) \$82 from Dr. David Ferland and Ms. Lynda Cadieux
(Anticipated Action: A motion will be made to accept the donations totaling \$324 in support of the Police Explorer Cadets and forward to the city council for their action.)
- 5.) A Grant in the amount of \$6,195.20 from the NH Office of Highway Safety for Portsmouth Bicycle/Pedestrian Patrols, Project #314-16A-011. (Anticipated Action: A motion will be made to accept the grant in the amount of \$6,195.20 and forward to the city council for their action.)

4. Financial Report

5. Letters of Thanks and Appreciation from Outside the Department:

A letter of thanks from Dr. Tricia Mendoza thanking Police Commission Chair Brenna Cavanaugh for the professional and caring way our officers responded to a call involving the doctor and one of her patients.

C. PATROL DIVISION:

This report is included in the commission packet.

VIII. COURT OFFICE REPORT

This report is confidential, and is included in the commission packet.

IX. MISCELLANEOUS/OTHER BUSINESS – None

- X. NEXT COMMISSION MEETING** – The next commission meeting is a scheduled work session on May 10th, 2016, at 5:30 p.m. Please check the meetings calendar on the city’s website as the date approaches for any changes to the time or meeting location.

NOTICE to members of the public who are hearing impaired: If you wish to attend a meeting and need assistance, please contact Human Resources Director Dianna Fogarty at 431-2000 ext. 7270 prior to the scheduled meeting. Thank You.

Kathie Levesque

(posted on April 21st, 2016)

Joe Plaia, Clerk of the Commission