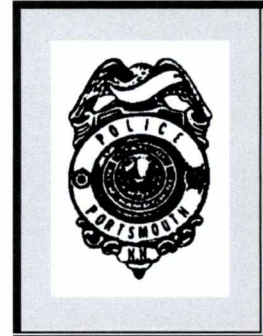


**BOARD of POLICE COMMISSIONERS**

*of the*

*City of Portsmouth, N.H.*



**Commissioner Brenna Cavanaugh...Commissioner Joseph J. Onosko... Commissioner Joe Plaia**

*“Providing Citizen Oversight of Your Police Department”*

**NOTICE:** The Police Commission has a dedicated phone number at the police department. You can call the Commissioners at 603-610-7471 and leave a message regarding your concerns, along with your name and a telephone number. The Commissioners will be advised of your message and someone will return your call in a timely fashion. You can also email the Commissioners directly through the Police Department webpage, by clicking on “Police Commission”, and then clicking on any of the Commissioners’ names.

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**PUBLIC NOTICE OF POLICE COMMISSION MEETING**

**DATE:** April 26<sup>th</sup>, 2016 (Tuesday)  
**LOCATION &  
TIME:** 4:30 p.m., City Council Chambers, Portsmouth City Hall  
**Please see important note on the start time:**

**NOTE:** The meeting will start at 4:30 p.m. in the Eileen Dondero Foley Council Chambers. It is anticipated the commission will go into a non-public session immediately, as provided for under RSA 91-A:3 II (c): “Matters which, if discussed in public, would likely affect adversely the reputation of any person unless such person requests an open meeting;...”. The public session will then resume in Council Chambers whenever the non-public session is finished, which should be at or about 5:30 p.m.

- I. **CALL TO ORDER**
- II. **PLEDGE OF ALLEGIANCE**

III. NON-PUBLIC SESSION – NOTE: This requires a roll-call vote. (Anticipated Action: A motion will be made to go into non-public session under RSA-91:3, II(a-i, as enumerated by the commission.)

IV. ACCEPTANCE OF THE MINUTES OF THE MEETINGS HELD ON:  
March 8<sup>th</sup>, March 22<sup>nd</sup>, March 30<sup>th</sup>, and April 12<sup>th</sup>. (Anticipated Action: A motion will be made to accept the minutes.)

V. PUBLIC COMMENT  
Individual comment is limited to three minutes.

VI. UNFINISHED BUSINESS: None.

VII. NEW BUSINESS:

A. POLICE COMMISSION:

1. Personnel Items That Require Action:

a.) Appoint Officer Thompson Potter to permanent status, effective April 1, 2016, his one-year anniversary date. (Anticipated Action: A motion will be made to appoint Officer Thompson Potter to permanent status.)

b.) Appoint Officer William Werner to permanent status, effective April 20, 2016, his one-year anniversary date. (Anticipated Action: A motion will be made to appoint Officer William Werner to permanent status.)

2. Commissioner Cavanaugh:

a.) Semi-annual report to the City Council (as required by charter).  
(Anticipated Action: A motion will be made to approve the report and forward to the city council for their information.)

3. Commissioner Onosko:

a.) Update on the nationwide search for a permanent chief of police, and appropriate planning for same.

4. Commissioner Plaia:

a.) Discuss the necessity of extending Chief Mara's contract to coincide with timeline of IACP's permanent chief search process.

B. CHIEF OF POLICE:

1. Lions Club donation of Nikon Monarch 10x42 binoculars to the Portsmouth Police Detective Division. (Anticipated Action: A motion will be made to accept the donation of Nikon Monarch 10x42 binoculars, valued between \$325 and \$375.)

2. **Informational Items:**

- a. **ACO Bonnie Robinson** – for the third year in a row, Bonnie Robinson has achieved 100% compliance in getting ALL of the owners of the 2,760 dogs that live in the city to license their animals. Prior to Bonnies's tenure here, achieving 100% compliance was unheard of. This achievement represents a lot of diligent work and follow-up.
- b. **K-9 Titan** – On a more somber note, on Monday, April 18<sup>th</sup>, K-9 Titan was laid to rest. He served the seacoast region from 2009 to 2014 as an integral part of the Portsmouth Police Department. He will be missed.

3. **Grant & Donations:**

a.) Donations in support of the Explorer Cadets as follows:

- 1.) \$202 from the Kittery Lions Club in appreciation for a speech given to the Club by Cadet Acadia Spear.
- 2.) \$20 from Ms. Vivienne B. Vanluven
- 3.) \$20 from Ms. Susan J. and Mr. John D. Herney.
- 4.) \$82 from Dr. David Ferland and Ms. Lynda Cadieux  
(Anticipated Action: A motion will be made to accept the donations totaling \$324 in support of the Police Explorer Cadets and forward to the city council for their action.)
- 5.) A Grant in the amount of \$6,195.20 from the NH Office of Highway Safety for Portsmouth Bicycle/Pedestrian Patrols, Project #314-16A-011. (Anticipated Action: A motion will be made to accept the grant in the amount of \$6,195.20 and forward to the city council for their action.)

4. **Financial Report**

5. **Letters of Thanks and Appreciation from Outside the Department:**

A letter of thanks from Dr. Tricia Mendoza thanking Police Commission Chair Brenna Cavanaugh for the professional and caring way our officers responded to a call involving the doctor and one of her patients.

**C. PATROL DIVISION:**

This report is included in the commission packet.

**VIII. COURT OFFICE REPORT**

This report is confidential, and is included in the commission packet.

**IX. MISCELLANEOUS/OTHER BUSINESS – None**

- X. NEXT COMMISSION MEETING – The next commission meeting is a scheduled work session on May 10<sup>th</sup>, 2016, at 5:30 p.m. Please check the meetings calendar on the city’s website as the date approaches for any changes to the time or meeting location.**

**NOTICE to members of the public who are hearing impaired: If you wish to attend a meeting and need assistance, please contact Human Resources Director Dianna Fogarty at 431-2000 ext. 7270 prior to the scheduled meeting. Thank You.**

*Katho Levesque*

(posted on April 21<sup>st</sup>, 2016)

*Joe Plaia*, Clerk of the Commission

MINUTES  
OF  
PREVIOUS  
MEETING(S)

**PORTSMOUTH POLICE COMMISSION**  
**MINUTES OF THE APRIL 12<sup>th</sup>, 2016 MONTHLY POLICE COMMISSION**  
**MEETING**

4:00 p.m. Public Session – Wm. Mortimer Conference Room, Police Dept. & School Board  
Conference Room, Seybolt Building

Brenna Cavanaugh, Chair  
Joseph J. Onosko  
Joe Plaia

\*\*\*UNAPPROVED\*\*\*

- I. CALL TO ORDER:** The April 12<sup>th</sup>, 2016 monthly police commission meeting was called to order at 4:09 p.m. in the Wm. Mortimer Conference Room in the Portsmouth Police Department. (A video archive of the meeting can be viewed online by going to the city's website and clicking "Channel 22", and then clicking on "Archived 2012, 2013, 2014, 2015, and 2016 meetings.")

**ACTION: Commissioner Onosko moved** to go into non-public session as provided for by RSA 91-A:3, II(e), "Discussion of pending or threatened (in writing) litigation against the town or town officials, board members or employees."

**Seconded by Commissioner Plaia.**

**On a Roll Call Vote:** The motion passed unanimously to go into non-public session as provided for by RSA 91-A:3, II(e) as follows:

Commissioner Cavanaugh: "Aye".

Commissioner Onosko: "Aye"

Commissioner Plaia: "Aye"

The commission entered non-public session at 4:10 p.m.

**The Chair called the public session back to order at 5:37 p.m. in the Eileen Dondero Foley Council Chambers with the following people present:** Commissioners Cavanaugh, Onosko, and Plaia, and members of the public and the press.

- II. Pledge of Allegiance:** Commissioner Onosko led the Pledge of Allegiance.

Commissioner Cavanaugh advised the attendees of a demand letter alleging prior abuse of police power and corruption.

Commissioner Onosko revealed a proposal received from the IACP, which is the firm the commission voted to retain to conduct a nationwide search for a permanent chief of police. The proposal gives a four- to six-month timeline to complete the search process. Commissioner Cavanaugh said the commission wants citizens to be on the selection committee.

**III. Public Comment:** (The following is a brief summary of each person's comments and represents the speaker's personal opinion. The meeting can be viewed online by going to the city's website and clicking "Channel 22", and then clicking on "Archived 2012, 2013, 2014, 2015, and 2016 meetings.")

Mr. Bill Downey – Mr. Downey would like to see more emphasis on citizens' input and involvement in the search.

Ms. Bess Mosley – Ms. Mosley feels there is no sense of urgency in conducting this search. She feels Chief Mara is doing a great job and the commission should keep him until a new chief is found, whether it is 4, 6, or 8 months; it doesn't matter.

**IV. Commission Items:**

1. Police Commission Rules – This item is being moved to the next work session. The Chair will talk to other municipalities about compensation. Commissioner Onosko said the Chair will funnel edits to this document through Commissioner Plaia, and he will come back with a new draft.

**V. Motion to Adjourn**

There being no further business before the commission, the Chair asked for a motion to adjourn.

**Action: Commissioner Plaia moved** to adjourn the April 12<sup>th</sup>, 2016 police commission work session.

**Seconded by Commissioner Onosko.**

**On a Voice Vote:** The motion passed to adjourn the April 12<sup>th</sup>, 2016 police commission work session at 6:29 p.m.

*Kathe*

*Respectfully Submitted By Kathleen Levesque, Executive Assistant  
Reviewed By Commissioner Plaia, Clerk of the Commission*

*Joe Plaia*

**PORTSMOUTH POLICE COMMISSION**  
**MINUTES OF THE MARCH 30<sup>TH</sup>, 2016 SPECIAL POLICE COMMISSION**  
**MEETING**

4:00 p.m. Public Session – Wm. Mortimer Conference Room, Police Department

Brenna Cavanaugh, Chair  
Joseph J. Onosko  
Joe Plaia

\*\*\*UNAPPROVED\*\*\*

- I. **CALL TO ORDER:** The March 30<sup>th</sup>, 2016 special police commission meeting was called to order at 4:04 p.m. in the Wm. Mortimer Conference Room at the Police Department.

**Present during the public session:** Commissioners Cavanaugh & Onosko, Commission Plaia was present via telephone, Portsmouth Herald reporter Elizabeth Dinan, and Ms. Wardwell.

II. **NEW BUSINESS:**

A. **POLICE COMMISSION:**

The Chair said there was no agenda for this meeting, and invited either of the two other commissioners to make a motion if they wished.

Commissioner Onosko gave an explanation of his thinking behind bringing the motion forward.

**Commissioner Onosko moved that** “As the city’s policy making body for the Portsmouth Police Department, the Police Commission is the representative beneficiary of Geraldine Webber’s bequest to the Portsmouth Police Department. However, we were not consulted in the matter of payment to Attorney McEachern, or in the relief of attorney fees for the individual beneficiaries, nor were we given an opportunity to review Attorney Eby’s 579K bill. Therefore, I move to direct our city attorney on behalf of the Portsmouth Police Commission to petition the court:



- a.) To reconsider the matter of relief of attorney fees for four individual beneficiaries (i.e. Wardwell, Lodge, Peterson, and Curry) for courageously insisting upon litigation that served the public's interest,
- b.) To reconsider the matter of payment to Attorney Paul McEachern for his community service by litigating in the public interest and for his central role before and during the probate trial.
- c.) To review Attorney Eby's bill prior to estate funds being dispersed because some of the charges appear to be incorrect and/or unnecessary, and
- d.) For a pro se appearance by a Portsmouth Police Commissioner.

The Chair indicated a second was needed to bring the motion to the floor, but she first stated according to Roberts Rules, the preamble to the motion needed to be removed from the motion, and the motion needed to be restructured.

Comm. Onosko said there were four parts to the motion. He said he would strike the preamble, and the **motion** now reads:

**“To direct our city attorney on behalf of the Portsmouth Police Commission to petition the court:**

- a.) To reconsider the matter of relief of attorney fees for four individual beneficiaries (i.e. Wardwell, Lodge, Peterson, and Curry) for courageously insisting upon litigation that served the public's interest,**
- b.) To reconsider the matter of payment to Attorney Paul McEachern for his community service by litigating in the public interest and for his central role before and during the probate trial.**
- c.) To review Attorney Eby's bill prior to estate funds being dispersed because some of the charges appear to be incorrect and/or unnecessary, and**
- d.) For a pro se appearance by a Portsmouth Police Commissioner.”**

Commissioner Onosko indicated he had emailed Commissioner Plaia the points of the motion this morning. Commission Plaia confirmed he had received the email with the points, and knew what they were. He indicated he did not have them in front of him at the moment, but knew what they were.

**Seconded by Commissioner Plaia for discussion.**

Commissioner Plaia indicated the phone transmission kept cutting out. Commissioners Cavanaugh and Onosko said it was cutting out in both directions.

Commissioner Plaia said he did not think the commission had the authority to direct the city attorney to act. Commissioner Onosko said that we may not have that authority. In that case, we will get independent counsel paid for by the police department.

Commissioner Plaia questioned whether or not the response window had passed on this matter. Commissioner Onosko felt it should be looked into anyway.

Commissioner Plaia said the motion to reconsider would be denied because of timeliness, but the other avenue presently open to the commission would be an appeal. He questioned the commission's standing as an outside party to file a motion to reconsider attorney's fees.

Commissioner Onosko felt the police commission does have the standing, not the city manager's office. Commissioner Plaia explained the commission doesn't have the standing for someone else, (in this case, Attorney McEachern's clients). Commissioner Plaia clarified that he is sympathetic to these beneficiaries, but is thinking in legal terms.

Commissioner Onosko asked Commissioner Plaia if he would be willing to vote yes on the full motion, knowing some components would get denied. Commissioner Plaia explained that he has obligations as a lawyer, and would not be inclined to support something that he was sure would be denied.

There was further discussion; both commissioners felt the police commission should have been represented at the meeting where Attorney Eby's bill was discussed.

Commissioner Plaia said he does not have any objection to the commission filing an appearance. Individual portions of the motion were discussed in further detail.

The Chair asked Commissioner Plaia to confirm her understanding that Attorney Eby's bill is available now. Commissioner Plaia said he went to the city attorney's office and asked for the bill a day or two before it was made public, and he was able to review it. Commissioner Plaia then asked for

clarification on the last two point of the motion. He said the first two portions of the motion are moot at this point.

Chairwoman Cavanaugh said the commission has to now vote on the subsidiary motions one by one. She read subsidiary motion 'a)'.

She explained why she did not think making this subsidiary motion was the right avenue to support the four beneficiaries. Both the Chair and Commissioner Plaia voted 'no' on subsidiary motion 'a)'.

**Subsidiary motion 'a)' failed.**

The Chair read subsidiary motion 'b)', and gave her input. The Chair and Commissioner Plaia voted 'no'.

**Subsidiary motion 'b)' failed.**

The Chair read subsidiary motion 'c)'. Commissioner Plaia said he did not think the police commission had the authority to direct the city attorney.

Commissioner Onosko amended the wording of the motion by adding the words, **'...or direct an attorney hired by the police commission if the city attorney refuses'**, to the existing motion. The Chair added the existing language, to review Attorney Eby's bill prior to estate funds being dispersed because some of the charges appear to be incorrect an/or unnessary..."

Commissioner Plaia asked if the motion was still on the floor for discussion, and said he would be in support of the commission taking this step pro se. But as the motion stands, his vote is 'no'. He repeated his position that he is not in favor of directing the city attorney to do anything.

He said he was in favor of the commission filing a pro se motion without using taxpayer money to hire private counsel.

Commissioner Onosko withdrew his amended motion, and asked Commissioner Plaia to reframe the wording.

The Chair redirected the commission back to subsidiary motion 'c)'. Commissioner Onosko said he already struck the amended subsidiary motion 'c)' and Commissioner Onosko invited Commissioner Plaia to restate it.

**Commissioner Plaia moved** to have a police commissioner file an appearance on behalf of the police commission, a pro se appearance, to request additional time to review Attorney Ebys' bill, 30 days would be appropriate, prior to the estate funds being dispersed.

Commissioner Onosko repeated the motion, and asked if Commissioner Plaia wanted the language, "because some of the charges appear to be incorrect and/or unnecessary." to remain. Commissioner Plaia was okay with keeping that language.

**The reframed motion was seconded by Commissioner Onosko.**

**The Chair asked, "All in favor of the amended motion?"** The vote was unanimous to approve the wording of the amended motion.

The Chair asked for additional discussion. There was no further discussion.

The Chair asked for a vote on the motion.

**Commissioners Onosko and Plaia voted 'aye'.**

Chairwoman Cavanaugh said she had not yet weighed in regarding the motion. She said she doesn't believe the commission needs to review the bill for unnecessary or incorrect charges. That has already been done by the judge and multiple attorneys. The Chair said her personal wish would be to concentrate on getting Attorney McEachern and his clients their money, but there doesn't appear to be a viable path for that. She doesn't think looking over Eby's bill would be a productive effort for the commission at this point. She felt the commission's efforts would be better spent supporting the Chief and advancing the agency. For these reasons, she was voting against the motion.

**The Chair voted, 'No'.**

**The motioned passed with a majority vote.**

### III. MOTION TO ADJOURN

There being no further business before the commission, the chair asked for a motion to adjourn.

**Commissioner Plaia moved** to adjourn the March 30<sup>th</sup>, 2016 special meeting of the police commission.

**Seconded by Commissioner Onosko.**

**On a Voice Vote:** The motion passed to adjourn the March 30<sup>th</sup>, 2016 special police commission meeting at 4:44 p.m.

*Katthe Levesque*

*Respectfully Submitted By Kathleen Levesque, Executive Assistant*

*Reviewed By Commissioner Plaia, Clerk of the Commission*

*Joe Plaia*

**PORTSMOUTH POLICE COMMISSION**  
**MINUTES OF THE MARCH 22<sup>ND</sup>, 2016 MONTHLY POLICE**  
**COMMISSION MEETING**

3:30 p.m. Public Session – Eileen Dondero Foley Council Chambers

Brenna Cavanaugh, Chair  
Joseph J. Onosko  
Joe Plaia

\*\*\*UNAPPROVED\*\*\*

- I. CALL TO ORDER:** The March 22<sup>nd</sup> 2016 monthly police commission meeting was called to order at 3:35 p.m. in Council Chambers.

(A video archive of the entire meeting can be viewed online by going to the city's website and clicking "Channel 22", and then clicking on "Archived 2012, 2013, 2014, 2015, and 2016 meetings.")

**ACTION: Commissioner Onosko moved** to go into non-public session as provided for by RSA 91-A:3, II(a) and II (c).

**Seconded by Commissioner Plaia.**

**On a Roll Call Vote:** The motion passed unanimously to go into non-public session as provided for by RSA 91-A:3, II(a), and II (c) as follows:

Commissioner Cavanaugh: "Aye".

Commissioner Onosko: "Aye"

Commissioner Plaia: "Aye"

The commission entered non-public session at 3:36 p.m.

**The Chair called the public session back to order at 5:37 p.m. in the Eileen Dondero Foley Council Chambers with the following people present:** Commissioners Cavanaugh, Onosko, and Plaia, Chief Mara, Acting Deputy Warchol, Admin. Manager Karen Senecal, Exec. Assistant Kathleen Levesque, members of the public and the press.

- I. Acceptance of the Minutes**

The Chair asked if there were any amendments to the minutes of the meeting or the hearing held on February 16<sup>th</sup> or February 17<sup>th</sup> respectively. There were no amendments to these minutes.

**Action: Commissioner Onosko moved** to accept the minutes of the February 16<sup>th</sup> meeting and the February 17<sup>th</sup> hearing.

**Seconded by Commissioner Plaia.**

**On Voice Vote:** The motion passed to accept the minutes of the February 16<sup>th</sup> meeting and the February 17<sup>th</sup> hearing.

**II. Public Comment:** (The following is a brief summary of each person's comments and represents the speaker's personal opinion. The entire meeting can be viewed online by going to the city's website and clicking "Channel 22", and then clicking on "Archived 2012, 2013, 2014, 2015, and 2016 meetings.")

Mr. Brendan DuBois – Resident of Exeter, brother of the former police chief.

Referencing Roberts Rules of order, Article 7, Section 43, "Decorum", Mr. DuBois said that at the March 8<sup>th</sup> work session while he was speaking during the public comment portion of the meeting, Commissioner Onosko interrupted him with "a loud outburst of laughter", in violation of this section of Robert's Rules. He requested the chair remind her fellow commissioners to respect the public and not to react in a rude manner during the public comment section. The Chair did so. Commissioner Onosko replied that he wasn't sure Mr. DuBois statements were true. Mr. DuBois directed the commissioner to the two minute mark on the video tape of the meeting.

Mr. DuBois again reviewed the timeline of the retirement announcement by the Exeter chief of police and the town's speedy response in naming a new chief. He contrasted the response time of Portsmouth's Police Commission.

Ms. Jane Zill – 27 Shaw Road. Ms. Zill commended the commissioners and Chief Mara for their work. She stated the previous speaker was confused; she said he did not realize there was not even a full commission operating until January when he referenced whatever happened in November. Ms. Zill went on to reference Kate Millett's, book, "Sexual Politics", which she said was published in 1960 or the 70's. She spoke about the work's definition of the word 'patriarchy', and said retired chief Stephen DuBois used the word patriarchy in his remarks upon assuming command of the department in 2012. Ms. Zill spoke about respect for women and for diversity, and expressed the hope these things would be kept in mind as the commission conducted its search for a new chief. She referenced the female officers already on the force that deserve respect. Ms. Zill also

spoke about traffic & safety in the coming years while the waste water treatment plant construction is underway. She indicated she has an issue with the Water Country traffic, and the Webber/Goodwin case and the question of settling the current bill from Attorney David Eby.

As the Chair began to close the public comment session, Mr. Brendan DuBois returned to the podium on a point of order, saying he was mentioned in the remarks by the previous speaker and had a right of reply. He indicated he was not confused, the meeting he referenced was the November 13<sup>th</sup>, 2015 meeting; all three commissioners were present.

### III. New Business

#### A. Police Commission:

##### 1. Personnel Items that Require Action:

**Action: Commissioner Plaia moved** to appoint Detective Adam Kozlowski to Master Patrol Officer Status, effective March 20, 2016, his ten-year anniversary date.

**Seconded by Commissioner Onosko.**

**On a Voice Vote:** The motion passed to appoint Detective Adam Kozlowski to Master Patrol Officer Status, effective March 20, 2016, his ten-year anniversary date.

**Action: Commissioner Onosko moved** to appoint Officer Jordan Wells to permanent status, effective December 15<sup>th</sup>, 2015, his one-year anniversary date.

**Seconded by Commissioner Plaia.**

**On a Voice Vote:** The motion passed to appoint Officer Jordan Wells to permanent status, effective December 15<sup>th</sup>, 2015, his one-year anniversary date.

**Action: Commissioner Plaia moved** to appoint Officer Max Webber to permanent status, effective December 15, 2015, his one-year anniversary date.

**Seconded by Commissioner Onosko.**

**On a Voice Vote:** The motion passed to appoint Officer Max Webber to permanent status, effective December 15, 2015, his one-year anniversary date.

##### 2. Commissioner Cavanaugh:

Responsibility of the police commission to discharge its fiduciary responsibility to approve grants in an informed and responsible



manner. The Chair asked Karen about the grant process, and requested she make the commission aware of each grant solicitation by giving them a copy, so when or if it comes before commission for approval, they are already aware of the content and purpose.

3. **Commissioner Plaia:**

- a.) Update on the status of the commission's search for a permanent chief of police. Commissioner Plaia briefly reviewed activity to date on this. He said he revisited all of the information available on the firms previously identified, and added a firm. The commission did research and conducted interviews over the past two Fridays. The Chair said they reached out to a total of 6 firms, 1 firm declined participation, 1 firm was too busy to take on the project, so the commission is going to choose from the remaining four firms. There was further discussion on different aspects of each of the individual companies. During this discussion, the competing firms were referred to by the alphabetical letters, "A", "B", "C", and "D", instead of their respective business names.

**Action: Commissioner Onosko moved** the commission hire Company "C" as the headhunter group to find a permanent chief for the city of Portsmouth.

**Seconded by Commissioner Plaia for discussion.**

There was a brief discussion on the differences between Company "C" and Company "D".

**Seconded by Commissioner Plaia for passage.**

**On a Voice Vote:** The motion passed to hire Company "C" as the headhunter group to find a permanent chief for the City of Portsmouth.

- b.) Body cameras: Commissioner Plaia said the public did not have a great opportunity at the last meeting to comment on this issue. He said Karen has done some good research on this. Commissioner Plaia said he did not feel Portsmouth has the kinds of issues that call for body cameras. He doesn't think it is an item for us right now, but it is fair to say certainly this is coming in the future, and there is legislation on the table at the state level. He invited Karen to speak about some of the costs. This discussion was for information only.

- c.) Proposed rules for governing the police commission –  
Commissioner Plaia has compiled a rough draft for the other commissioners to review prior to the next public work session. He suggested having the draft posted for the public to review prior to the next work session.

Commissioner Onosko announced changes to time of the April 12<sup>th</sup> meeting. The work sessions are being moved from 10:00 a.m. to 5:00 or 5:30 p.m. The commission asked for the draft rules document to be posted on line. Commissioner Plaia asked for a more work session type of set-up for these sessions so the commission could work at a table and not have to be up at the dais. Kathe indicated the meetings may wind up in another location.

#### **IV. Chief's Report**

1. Officers Seth Tondreault, Lynn Thomas, and Brian Lewis were recognized for brainstorming the “Five-O Food Drive” last December, and making it happen.
2. Informational Items:
  - a. Retirement and Sale of K-9 “Steel”. Officer Scott Pearl will be stepping down as a K-9 officer at the end of this shift rotation. We will be doing a process for another K-9 officer. Because of the difficulties of transferring the dog, which has been trained to respond to Scott, the department has transferred ownership of Steel to Scott Pearl.
  - b. Update on Uber in the city. The city’s transportation ordinance is in effect. We will be enforcing the transportation ordinance not just for Uber but for all taxis as well. Chief Mara explained this enforcement takes a lot of resources, and we have to balance our priorities.
  - c. Donations & Grant
    1. A donation of a \$30 Blitz Park gift card by the Police Commission to the Portsmouth Police Trading Card initiative as a program incentive prize.
    2. A donation of \$300 from Mr. Jason C. Page, to provide two scholarships for the 2016 Explorer Cadet Academy.
    3. A \$400 donation from Mr. & Mrs. David Brown to provide 2 scholarships for the 2016 Explorer Cadet Academy.
    4. A grant in the amount of \$9,926.40 from the NH Office of Highway Safety for Sustained Traffic Enforcement Patrols (STEP).

**Action: Commissioner Plaia moved** to accept the three donations and the Grant and forward to the city council for their action.

**Seconded by Commissioner Onosko.**

**On a Voice Vote:** The motion passed to accept the three donations and the grant and forward to the city council for their action.

Commissioner Onosko asked the Chief about the launch of PPDTV, and the Chief explained something about the format and the idea behind doing it. Chief Mara said we are open to suggestions from the public on what they would like to see. He would like to expand the programming to include police department news. Chief Mara thanked the public television folks for their help and support in getting this up and running.

The Chief also spoke about his meeting with Brinn Chute, the city's Senior Coordinator. On May 10<sup>th</sup> and 25<sup>th</sup>, the Chief, available officers, and interested senior will gather at the South Mill Pond for a 'senior walk'. This will be a good opportunity for Portsmouth senior citizens to get to know their police officers. We will see how well these events go and perhaps will plan additional walks.

Commissioner Plaia asked if the Chief would talk about the Explorer Awards Night on March 31<sup>st</sup>. Chief Mara said this would be a good opportunity for any member of the public to come in and talk to the officers and talk to the cadets. Individual cadets will receive recognition for exceptional work and performance over the past year.

## **V. Financial Report:**

Karen said the department is bringing back the annual report, and she has been working on developing the format and content for that.

She briefed the commission on the status of the budget at this waypoint in the fiscal year.

Karen also asked the commission what they wanted to see on a monthly basis by way of reports.

## **VI. Miscellaneous Business:**

Commissioner Onosko said he would like to suspend the rules and add an agenda item. The Chair said it would not be possible to add an agenda item at this time, but the commissioner could bring up an item under

miscellaneous business if it was germane to the police commission or police department business.

Commissioner Onosko said the Seacoast Media Group has submitted a right-to-know request to look at Atty. Eby's bill for the Webber/Goodwin case. He feels the commission would be remiss if they didn't review that document and decide if all the charges are germane. He said he would like to review the bill now, and would like to insure the four elderly friends of Geraldine Webber could receive the amount they have asked for. He would like to see if the police commission could review the bill.

The Chair asked if the police department would have the portion of the funds due them reduced as a result of such an action. Commissioner Onosko said the City of Portsmouth would get a lesser amount when the funds are disbursed, but it is unclear which city department this would affect.

Chairwoman Cavanaugh said she had no objection. Commissioner Plaia said he also had no objection to Commissioner Onosko talking to the city attorney. He said it was his understanding the monies would come out of the police department's portion, and that would go against Mrs. Webber's wishes. He indicated he would be traveling as of the following day for the next thirteen days, so any emergency meeting of the commission would have to be via phone.

#### **VII. Motion to Adjourn:**

The Chair gave the date and currently scheduled time of the next police commission meeting as April 12<sup>th</sup>, 2016 at 5:00 p.m.

There being no further business before the commission, the Chair asked for a motion to adjourn.

**Action: Commissioner Plaia moved** the March 22<sup>nd</sup>, 2016 police commission meeting be adjourned.

**Seconded by Commissioner Onosko.**

**On a Voice Vote:** The motion passed to adjourn the March 22<sup>nd</sup>, 2016 police commission meeting at 6:40 p.m.

END OF MEETING

**MONTHLY POLICE COMMISSION MEETING  
PUBLIC COMMENT PORTION**

DATE OF MEETING: 3-22-MTG 2016

Name & Address: Brendan DuBois  
Exeter NH

Topic: SO Police Chief Search

Name & Address: Jane W

Topic: Police Search + more

Name & Address: \_\_\_\_\_

Topic: \_\_\_\_\_

Name & Address: \_\_\_\_\_

Topic: \_\_\_\_\_

Name & Address: \_\_\_\_\_

Topic: \_\_\_\_\_

Name & Address: \_\_\_\_\_

Topic: \_\_\_\_\_

**PORTSMOUTH POLICE COMMISSION**  
**MINUTES OF THE MARCH 8<sup>TH</sup>, 2016 WORK SESSION MEETING OF**  
**THE POLICE COMMISSISON**

10:00 a.m. Public Session – Eileen Dondero Foley Council Chambers, City Hall

Brenna Cavanaugh, Chair  
Joseph J. Onosko  
Joe Plaia

\*\*\*UNAPPROVED\*\*\*

**I. CALL TO ORDER:** The March 8<sup>th</sup>, 2016 work session meeting of the police commission was called to order at 10:00 a.m. in the Eileen Dondero Foley Council Chambers.

(A video archive of the entire meeting can be viewed online by going to the city's website and clicking "Channel 22" in the yellow ribbon just under the mast head, and then clicking on "Archived 2012, 2013, 2014, 2015, and 2016 meetings.")

**Present during the public session:** Commissioners Cavanaugh, Onosko, and Plaia, Chief Mara, (joined the meeting about half-way through), and members of the public.

**II. PLEDGE OF ALLEGIANCE:** Commissioner Onosko led the Pledge of Allegiance.

**III. PUBLIC COMMENT:** (The following is a brief summary of each person's comments and represents the speaker's personal opinion. The entire meeting can be viewed online by going to the city's website and clicking "Channel 22", and then clicking on "Archived 2012, 2013, 2014, 2015, and 2016 meetings.")

Mr. Brendan DuBois: Exeter – Mr. DuBois commended Commissioner Plaia for his public apology to Acting Deputy Chief Frank Warchol at the February 16<sup>th</sup> police commission meeting. He criticized the commission's lack of progress in starting the search for a new chief of police, noting that more than five months have lapsed since Chief DuBois, Mr. DuBois' brother, announced his retirement. He compared that timeline to that of Exeter, New Hampshire, where an evening public forum for citizen input had taken place within 8 weeks of the retirement announcement of the outgoing chief. Mr. DuBois took issue with the commissions' actions at its February 16<sup>th</sup> meeting, to change Mr. DuBois own comments as recorded in the minutes of the January 12<sup>th</sup> meeting.

Mr. John Palriero – 23 Blue Heron Drive – Mr. Palriero said the commission needs to find resources to keep citizens and visitors safe in this city. He referred specifically to Uber ride services. Mr. Palriero said the city passed an ordinance on September 17<sup>th</sup>. He again referred to situations where patrol officer have identified Uber drivers but have not cited them for operating. He compared Uber drivers to thieves. Mr. Palriero said taxi drivers have provided the identity of Uber drivers to the police.

Assistant Mayor Jim Splaine – 201 Oriental Gardens – The assistant mayor made four points:

- Encouraged the commission to hold meetings in public places such as coffee shops and schools;
- Addressed the current Uber situation in the city and urged the policing of unregistered drivers;
- Commended the police commission for wanting to seek public input in the search process for a new chief. Mr. Splaine told the commission what he would like to see in a new chief, and said he would like to see someone like Chief Mara, who listens and shows respect.
- Felt the commission should be looking at body cameras and cruiser cameras. He felt the costs of video storage and management were insignificant compared to the benefit he felt would come from having them.

#### **IV. NEW BUSINESS:**

##### **A. POLICE COMMISSION:**

1. Commissioner Cavanaugh explained this meeting was a work session, and that no actions or votes would be taken. This was a meeting to discuss administrative type of issues. The chair reviewed calendar items in addition to the scheduled work sessions and the scheduled regular monthly meetings.
2. Commissioner Onosko:
  - a. Discussed variations of the PPD mission statement; discussed having a new mission statement drafted for the next police commission meeting.
  - b. Discussed the draft of guiding principles for the police commission.  
(At this time Chief Mara joined the meeting.)
  - c. Discussion of what the hiring process would look like for the new chief of police. Chief Mara talked about what the process might look like. Commissioner Plaia said the commission should identify attributes and hire a professional search firm and defer to their expertise to whittle down the numbers of candidates.

Commissioner Cavanaugh said she clarified the questions about the fee structure of Public Safety Strategies Group (PSSG), and explained she met with Attorney Sullivan and a representative of PSSG. She encouraged the other commissioners to contact PSSG directly if they had any similar questions.

Chief Mara indicated he had an additional company in mind for the commission to consider as well. Commissioner Plaia said he was open to looking at all four companies.

There was further discussion on the sequence of events in the hiring process and what entities should comprise the stakeholder group.

Chief Mara and the commissioners discussed the attributes they would look for in a successful candidate.

- d. Uber – Commissioner Plaia recapped statements made by both John Palriero and Assistant Mayor Splaine in the public comment session. Chief Mara said the officers will cite the offender; if they see a violation, they will cite.

#### **MISCELLANEOUS/OTHER BUSINESS:**

All three commissioners called for Judge Cassavechia to unseal the bill for services from Attorney Eby submitted for costs associated with the probate court hearing on the Goodwin/Webber matter.

There being no further business before the commission, the chair indicated the next regular public meeting of the police commission would be on March 22<sup>nd</sup> in council chambers, and closed the March 8<sup>th</sup> work session at 12:00 p.m.

*Kathe*

*Respectfully Submitted By Kathleen Levesque, Executive Assistant*

*Joe Plaia*

*Clerk of the Commission*



# ANNUAL DATES FOR COMMISSION CALENDARS

Kathe Levesque

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To: Brenna Cavanaugh (bcav11@yahoo.com); 'Joe Plaia'; 'Joe Onosko'  
Subject: Dates for your calendars

Following are five public events that, while not mandatory, would be good events for the commissioners to attend if they are available:

Explorer Post Awards Night – This year it is being held on Thursday, March 31<sup>st</sup>, in council chambers, from 5:00 – 6:30 p.m. Invitations will be sent to the Mayor and city councilors as well. Individual recognition is extended to cadets for a number of achievements. It means a lot to the cadets to see the Chief, Deputy, and city's elected officials present.

Memorial Day – at 6:00 p.m. and 6:30 p.m. two short remembrance ceremonies are held; one at Calvary Cemetery and the other at South Cemetery. The names of all Portsmouth Police Officers who have passed away are read aloud, and a 21-gun salute is fired by the Honor Guard. This year, Memorial Day is celebrated on Monday, May 30<sup>th</sup>. The services will be held on Monday, May 30<sup>th</sup>. The Calvary service is at 6:00 p.m. and the South Cemetery service is at 6:30 p.m.

July 4<sup>th</sup> Parade – July 4<sup>th</sup> is on a Monday this year. In years past the police commissioners have marched with the Chief of Police in the Parade.

National Night Out – This is the first Tuesday of August each year. This year it falls on August 2<sup>nd</sup>. The commissioners usually divide-up and visit different neighborhoods, in the company of the Chief, sometimes with councilors, or in a pair.

9/11 Memorial – This year it falls on a Sunday. This brief service begins each year at 8:46 a.m. – the time the first plane went into the towers. The service is usually only 15 minutes or so. The Chief and the Department Chaplain make brief remarks, our Honor Guard and pipe band contribute as well.

- CPA - Opening night.  
Kathe Levesque

# POLICE COMMISSION

\*\*\*DRAFT\*\*\*

## Guiding Principles:

1. Run in an ethical manner, including maximizing transparency and public input;
2. The goals, policies and procedures of the department are accomplished;
3. The department is run in a manner that is responsible to the taxpayer, and
4. The Chief and all employees are accountable to the citizens of Portsmouth.

**MONTHLY POLICE COMMISSION MEETING  
PUBLIC COMMENT PORTION**

DATE OF MEETING: 3-8-16

Name & Address: JIM SPLAINE  
201 OAKVIEW RD  
EXETER NH  
Topic: SPU 5f

Name & Address: JOHN PALKEIRO  
23 Blue Heron Dr.  
Topic: Uber

Name & Address: Brendan DuBois  
Exeter NH  
Topic: Police Chief search

Name & Address: \_\_\_\_\_

Topic: \_\_\_\_\_

Name & Address: \_\_\_\_\_

Topic: \_\_\_\_\_

Name & Address: \_\_\_\_\_

Topic: \_\_\_\_\_

POLICE  
COMMISSION  
BUSINESS

**POLICE COMMISSION – NEW BUSINESS**  
**APRIL 26<sup>TH</sup>, 2016 MEETING**

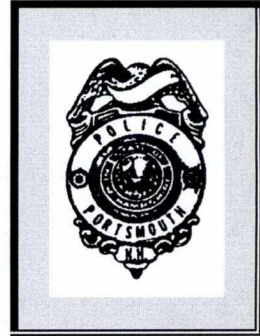
**VII. NEW BUSINESS:**

1. **Personnel Items That Require Action:**
  - a.) **Appoint Officer Thompson Potter to permanent status, effective April 1, 2016, his one-year anniversary date. (Anticipated Action: A motion will be made to appoint Officer Thompson Potter to permanent status.)**
  - b.) **Appoint Officer William Werner to permanent status, effective April 20, 2016, his one-year anniversary date. (Anticipated Action: A motion will be made to appoint Officer William Werner to permanent status.)**
2. **Commissioner Cavanaugh:**
  - a.) **Semi-annual report to the City Council (as required by charter). (Anticipated Action: A motion will be made to approve the report and forward to the city council for their information.)**
3. **Commissioner Onosko:**
  - a.) **Update on the nationwide search for a permanent chief of police, and appropriate planning for same.**
4. **Commissioner Plaia:**
  - a.) **Discuss the necessity of extending Chief Mara's contract to coincide with timeline of IACP's permanent chief search process.**

# CHIEF'S REPORT

***BOARD of POLICE COMMISSIONERS***

*of the  
City of Portsmouth, N.H.  
April 26<sup>th</sup>, 2016*



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***The Lions Club is donating a pair of Nikon Monarch 10x42  
binoculars to the Portsmouth Police Department Detective  
Division.***

**\*\*IN THE INTEREST OF PERSONAL AND BUSINESS I.D. SECURITY, WE DO NOT PHOTOCOPY PERSONAL AND BUSINESS CHECKS TO SHOW GRANTS, DONATIONS, ETC. RECEIVED BY THE DEPARTMENT.**

**Donations in support of the Portsmouth Explorer Cadet Academy as follows:**

- 1.) \$202 from the Kittery Lions Club in appreciation for a speech given to the Club by Cadet Acadia Spear.**
- 2.) \$20 from Ms. Vivienne B. Vanluven**
- 3.) \$20 from Ms. Susan J. and Mr. John D. Herney.**
- 4.) \$82 from Dr. David Ferland and Ms. Lynda Cadieux**



## Karen Senecal

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**From:** Farinella, Deborah <Deborah.Farinella@dos.nh.gov>  
**Sent:** Friday, April 01, 2016 9:17 AM  
**To:** Stephen DuBois  
**Cc:** Frank Warchol; Karen Senecal; Speikers, Luann  
**Subject:** Portsmouth Bicycle/Pedestrian Patrols - Project #314-16A-011 Final  
**Attachments:** PortsmouthBicycle-Ped-Project #314-16A-011Final.pdf; zHSA-22 Match Form.xlsx

It is my pleasure to inform you that the Office of Highway Safety has approved your attached highway safety Grant Agreement.

This approval obligates federal funds in the amount designated within your Grant Agreement. Your Grant Agreement has an effective date of **October 1, 2015**.

Please be aware that Enforcement patrol reimbursements along with match documentation are required to be made quarterly and are due as referenced in your Grant Agreement.

Equipment reimbursements shall be submitted with copies of the invoice(s) dated within the contract period and a copy of the cancelled check showing the equipment was paid in full. Requests for reimbursement shall be submitted 20 days after payment for equipment. \*\*Equipment invoices shall include the serial number of purchased equipment.

We look forward to working with you to achieve the common goal to minimize potential crashes and the unnecessary deaths and injuries that occur on our New Hampshire roadways. Thank you.

Sincerely,

John Clegg  
Program Manager

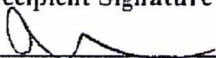

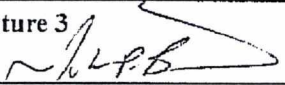
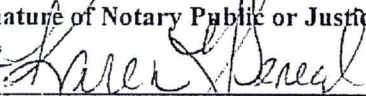
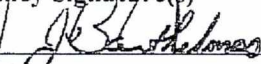
Debbie

**Deborah Farinella**  
Administrative Supervisor  
Office of Highway Safety  
33 Hazen Drive, Room 109A  
Concord, NH 03305  
Telephone: 603-271-2132  
Fax: 603-271-3790  
email: [deborah.farinella@dos.nh.gov](mailto:deborah.farinella@dos.nh.gov)

OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby  
Mutually agree as follows:  
GENERAL PROVISIONS

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Room 109A Concord, NH 03305	
1.3. Subrecipient Name Portsmouth Police Department		1.4. Subrecipient Address 3 Junkins Avenue Portsmouth, NH 03801	
1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify) City		1.4.2 DUNS 073976706	
1.5. Subrecipient Phone # 610-7572	1.6. Effective Date 10/01/15	1.7. Completion Date 09/30/16	1.8. Grant Limitation \$6,195.20
1.9. Grant Officer for State Agency LuAnn Speikers		1.10. State Agency Telephone Number 271-2197	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 DAVID J. MARA, Chief of Police - Interim	
Subrecipient Signature 2 		Name & Title of Subrecipient Signor 2 John P. Bohenko, City Manager	
Subrecipient Signature 3 		Name & Title of Subrecipient Signor 3 3/23/16 Chief of Police	
1.13. Acknowledgment: State of New Hampshire, County of <u>Rockingham</u> , on <u>3/24/16</u> , before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal) 		1.13.2 Name & Title of Notary Public or Justice of the Peace KAREN A. SENECAL, Adm. Mgr.	
1.14. State Agency Signature(s) 		1.15. Name & Title of State Agency Signor(s) JOHN J. BARTHELME COMMISSIONER - DOS Date: 3-31-16	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required)			
By:		Assistant Attorney General, On: / /	
1.17. Approval by Governor and Council (if applicable)			
By:		On: / /	

KAREN A. SENECAL  
Notary Public New Hampshire  
My Commission Expires June 10, 2020

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project").

# New Hampshire Highway Safety Agency

78 Regional Drive, Building 2

Concord, NH 03301

Telephone: 603-271-2131

[hwysafety@nhhsa.state.nh.us](mailto:hwysafety@nhhsa.state.nh.us)



## Application Form FFY Bicycle and Pedestrian Grant Program Application Due: August 7, 2015

### Part I Contact Information

Applicant Agency and Street Address  Portsmouth Police Department 3 Junkins Ave. Portsmouth NH 03801	
Chief's First Name Stephen	Chief's Last Name DuBois
Chief's Telephone 603-610-7572	Chief's Email Address <a href="mailto:sdubois@cityofportsmouth.com">sdubois@cityofportsmouth.com</a>
Grant Contact's First Name Frank	Grant Contact's Last Name Warchol
Grant Contact's Telephone 603-610-7630	Grant Contacts Email Address <a href="mailto:fwarchol@cityofportsmouth.com">fwarchol@cityofportsmouth.com</a>

### Part II Department and Community Profile

Population of your city or town	21,500
Number of full-time officers in your city or town	62
Number of part-time officers in your city or town	22
Did your department receive a grant in 2013 or 2014?	yes
If your department received a grant in 2013 or 2014, were all funds used? If not, please explain why.	Yes, both years. Not all funds were used

### Part III Local Crash and Enforcement Statistics

This section must be filled out completely for all project applications. If data is unavailable insert (N/A) for not available.

	2012	2013	2014	3 Year Average
Total Crashes	673	649	698	673
Injury Crashes	101	103	114	106
Fatal Crashes	0	0	0	0
Crashes involving Pedestrians	14	12	3	10
Crashes involving Bicycles	11	8	6	8
Pedestrian Fatalities	0	0	0	0
Bicycle Fatalities	0	0	0	0

### Part IV Total Number of Summonses

Agency Summons Data	2012	2013	2014	TOTALS
All Traffic Summonses	360/1788w	299/1782w	314/2672w	324/2081w
Crosswalk Violation Summonses	15	15	14	15
Jay Walking Summonses	0	0	2	1
Other Bicycle or Pedestrian-related Summonses	0	0	0	0

### Part V Problem Statement

Please describe the bicycle- and pedestrian-related traffic safety (vehicles not stopping at crosswalks, impaired pedestrians, etc.) problems in your city or town. Please provide specifics detailing the following:

- When the problem is taking place (month, day of week, time of day)
- Where (specific streets, neighborhoods, etc.)
- Who (demographics)
- What (crosswalk violations, etc.)
- Other relevant information to your city or town (officer shortages, vacation destination, colleges in town, etc.)

The City of Portsmouth swells to almost 70,000 people each day from April through October. Downtown Market Sq. is an incredibly popular tourist destination and the square itself brings several streets together at one point. The congestion of vehicular traffic coupled with the congestion of foot traffic makes that area of our city fairly dangerous for the pedestrians. There are several well marked crosswalks in the downtown and crosswalk violations by motor vehicles are all too common, and most recently, a large community complaint. Our statistics on this issue indicate that there is no pattern as it relates to month or time of day of infraction occurrence, but the majority of infractions are occurring in the downtown area.

## Part VI Proposed Solution

Please describe your proposed solutions for combatting the problem you described above. Solutions should be linked directly to the data you provided. Please be specific regarding:

- When patrols will take place (month, day of week, time of day)
- Where patrols will take place (specific streets, neighborhoods, etc.)
- What type of patrols will take place (law enforcement crosswalk decoys, pedestrian sweeper patrols, etc.)
- Estimated number of patrols hours

The Portsmouth Police Department will deploy enforcement measures during times of peak pedestrian and motor vehicle activity in the downtown area. These times will include lunch time rush hour and evening rush hour times and will also coincide with special events that occur throughout the year that bring in large amounts of tourists and vehicular traffic. The enforcement measures will include but not be limited to officers on foot patrol in the designated areas. We estimate 22 4-hour patrol details will occur throughout the year.

## Part VII Project Goals

Please provide your department's goals for this grant. Goals must be specific and measurable. For example, "Our department would like to reduce pedestrian crashes by 10% from 100 to 90 by September 2016."

The Portsmouth Police Department's goal is to reduce bicycle/pedestrian crashes by 20% from 18 to 14.

**Part VIII Budget**

Please provide a budget indicating how much you can realistically spend on this project. Budget should be based on your proposed number of hours and payroll deductions (Only FICA, Medicare, and retirement). Overtime rate does not need to be based on the maximum available rate.

Estimated Total # of Enforcement Hours	Estimated Average OT Hourly Rate	Estimated Payroll Deductions	Requested Award Amount for Enforcement
88	\$55.00	\$1,355.20	\$6195.20

-----  
Please also provide the amount of matching funds you intend to contribute to this project. Matching funds are your department's contribution to this project. For example, additional enforcement patrols, fuel costs, administrative time, and supervisor's time that are not funded by this grant.

Item	Cost	Total

**Financial Reports**  
**FY16 YEAR TO DATE SUMMARY**  
**March 31, 2016**

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<b>Appropriated Budget</b>	<b>YTD Expenses and Encumbrances</b>	<b>Available Balance</b>	<b>% of Budget Used</b>
9,617,688	7,304,224	2,313,464	75.95%

**Minus Annualized Expenditures**

(155,203)	(155,203)	Leave at Termination
(1,490,798)	(1,490,798)	Health Insurance
(119,147)	(119,147)	Workers Compensation

**ACTUALS**

<b>7,852,540</b>	<b>5,539,076</b>	<b>2,313,464</b>	<b>70.54%</b>
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<b>% Through FY</b>	<b>76.92%</b>
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# Administrative Services Division

## Financial Reports

### By Division - FY16 YEAR TO DATE SUMMARY

March 31, 2016

DEPARTMENT	% Through FY		MARCH EXPENSES (3 Pay Periods)	Encumbered	Misc Recon	YEAR TO DATE EXPENSES	AVAILABLE BALANCE	% OF BUDGET USED	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
	BUDGET	EXPENSES									
Administration	846,705	102,269	2,040	(6,271)	589,251	257,454	69.59%		\$ 589,251	69.59%	
Detectives-Gen/Narcotics	1,405,137	135,871	684	2,369	927,255	477,882	65.99%		\$ 927,255	65.99%	
Detectives-Family Related	-	-	-	-	-	-	#DIV/0!		\$ -	#DIV/0!	
Patrol	3,553,478	410,564	-	17,602	2,705,992	847,486	76.15%		\$ 2,705,992	76.15%	
Personnel & Training	419,919	44,807	-	-	289,298	130,621	68.89%		\$ 289,298	68.89%	
Communications Center	970,954	83,780	-	-	657,195	313,759	67.69%		\$ 657,195	67.69%	
Information Sys.	122,530	10,673	-	-	87,215	35,315	71.18%		\$ 87,215	71.18%	
Community Relations	3,835	1,031	-	-	4,873	(1,038)	127.07%		\$ 4,873	127.07%	
Records	72,971	8,280	-	-	52,676	20,295	72.19%		\$ 52,676	72.19%	
Crossing Guards	-	-	-	-	-	-	0.00%		\$ -	0.00%	
Animal Control	21,170	2,058	-	-	15,170	6,000	71.66%		\$ 15,170	71.66%	
Auxiliary	40,032	4,444	-	(543)	21,182	18,850	59.91%		\$ 21,182	52.91%	
Canine	35,440	3,758	-	-	22,613	12,827	63.81%		\$ 22,613	63.81%	
Emergency Response Team	34,617	5,311	-	-	12,235	22,382	35.34%		\$ 12,235	35.34%	
Accident Team	-	-	2,192	-	2,192	(2,192)	0.00%		\$ 2,192	0.00%	
Field Training Officer	23,412	-	-	-	6,375	17,038	27.23%		\$ 6,375	27.23%	
Explorer	-	-	-	-	-	-	0.00%		\$ -	0.00%	
Fleet Maintenance	201,533	12,767	-	(114)	76,287	125,246	37.85%		\$ 76,287	37.85%	
Major Benefits	1,865,955	7,822	-	(163)	1,834,415	31,540	98.31%		\$ (1,765,148)	3.71%	
Anticipated Exp/Extrnl Fndng	-	-	-	-	-	-	#DIV/0!		\$ -	#DIV/0!	
<b>TOTALS</b>	<b>9,617,688</b>	<b>833,435</b>	<b>4,916</b>	<b>12,881</b>	<b>7,304,224</b>	<b>2,313,464</b>	<b>75.95%</b>		<b>\$ (1,765,148)</b>	<b>\$ 5,539,076</b>	<b>70.54%</b>

**Annualized Exp.**

Leave at Term (155,203)  
 Health Insurance (1,490,798)  
 Workers Compensation (119,147)  
 (1,765,148)

**Adjusted Budget Totals w/o Annualized Exp.**

7,852,540

2,313,464

70.54%





# Administrative Services Division

## Financial Reports

### By Line Item -FY16 YEAR TO DATE SUMMARY March 31, 2016

Account	Title	MARCH		Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		% Through FY	EXPENSES (3 pay periods)								
011001	Regular Salaries	\$ 1,079,450	\$ 96,348	\$ -	\$ (5,968)	\$ 704,245	\$ 375,205	65.24%	0	704,245	65.24%
011041	Salaries Uniform Personnel	\$ 3,703,347	\$ 398,663	\$ -	\$ -	\$ 2,643,315	\$ 1,060,032	71.38%	0	2,643,315	71.38%
011061	Insurance Reimbursement	\$ 3,221	\$ 916	\$ -	\$ -	\$ 2,749	\$ 472	85.35%	0	2,749	85.35%
011063	Shift Differential	\$ 24,499	\$ 898	\$ -	\$ -	\$ 10,897	\$ 13,602	44.48%	0	10,897	44.48%
012001	Part Time Salaries	\$ 149,267	\$ 33,772	\$ -	\$ (504)	\$ 135,209	\$ 14,058	90.58%	0	135,209	90.58%
012041	Commissioner Stipend	\$ 3,600	\$ 500	\$ -	\$ -	\$ 2,600	\$ 1,000	72.22%	0	2,600	72.22%
014041	Overtime	\$ 446,640	\$ 80,073	\$ -	\$ (5,458)	\$ 425,323	\$ 21,317	95.23%	0	425,323	95.23%
014042	O/T Education	\$ 62,481	\$ 6,568	\$ -	\$ -	\$ 52,486	\$ 9,995	84.00%	0	52,486	84.00%
014055	Reimbursable O/T	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
014067	O/T Background Investigation	\$ 10,302	\$ 161	\$ -	\$ -	\$ 2,726	\$ 7,576	26.46%	0	2,726	26.46%
015001	Longevity	\$ 35,963	\$ -	\$ -	\$ -	\$ 33,541	\$ 2,422	93.26%	0	33,541	93.26%
016001	Leave At Termination	\$ 155,203	\$ -	\$ -	\$ -	\$ 159,046	\$ (3,843)	102.48%	(155,203)	3,843	2.48%
017001	Holiday Premium Pay	\$ 149,982	\$ 6,827	\$ -	\$ (88)	\$ 136,135	\$ 13,847	90.77%	0	136,135	90.77%
018032	Training Stipend	\$ 1,125	\$ -	\$ -	\$ -	\$ 1,467	\$ (342)	130.40%	0	1,467	130.40%
018034	Education Stipend	\$ 17,460	\$ 165	\$ -	\$ -	\$ 7,622	\$ 9,838	43.66%	0	7,622	43.66%
018041	Court Witness Fees	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.00%	0	0	#DIV/0!
018042	Special Detail	\$ 52,609	\$ 1,942	\$ -	\$ -	\$ 29,518	\$ 23,091	56.11%	0	29,518	56.11%
019002	Anticipated Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
021001	Insurance-Health	\$ 1,490,798	\$ -	\$ -	\$ -	\$ 1,490,798	\$ -	100.00%	(1,490,798)	0	0.00%
021101	Insurance-Dental	\$ 91,432	\$ 6,429	\$ -	\$ (152)	\$ 58,479	\$ 32,953	63.96%	0	58,479	63.96%



# Administrative Services Division

## Financial Reports

### By Line Item -FY16 YEAR TO DATE SUMMARY March 31, 2016

Account	Title	% Through FY		EXPENSES (3 pay periods)	EXPENSES	External Funding Recon & Journal Entries (Mar)	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		MARCH 76.92%	Encumbered									
021501	Insurance-Life	\$ 3,230	\$ 301	\$ -	\$ -	(10)	\$ 2,740	\$ 490	84.84%	0	2,740	84.84%
021601	Insurance-Disability	\$ 2,798	\$ 133	\$ -	\$ -	-	\$ 1,288	\$ 1,510	46.03%	0	1,288	46.03%
021602	Insurance-A&D	\$ 126	\$ -	\$ -	\$ -	(0)	\$ 40	\$ 86	31.47%	0	40	31.47%
021701	Insurance-LTD	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
022001	Social Security	\$ 86,736	\$ 8,966	\$ -	\$ -	(31)	\$ 57,846	\$ 28,890	66.69%	0	57,846	66.69%
022501	Medicare	\$ 82,205	\$ 8,759	\$ -	\$ -	(130)	\$ 57,886	\$ 24,319	70.42%	0	57,886	70.42%
023001	Retirement	\$ 133,130	\$ 12,778	\$ -	\$ -	-	\$ 92,573	\$ 40,557	69.54%	0	92,573	69.54%
023002	Retirement-Officers	\$ 1,168,722	\$ 126,077	\$ -	\$ -	(2,355)	\$ 849,876	\$ 318,846	72.72%	0	849,876	72.72%
025001	Unemployment Compensation	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
026002	Insurance-Workers Comp	\$ 119,147	\$ -	\$ -	\$ -	-	\$ 119,147	\$ -	100.00%	(119,147)	0	0.00%
033001	Prof Services-Temp	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
034101	Pagers	\$ 206	\$ -	\$ -	\$ -	-	\$ -	\$ 206	0.00%	0	0	0.00%
034103	Telephone	\$ 14,325	\$ 920	\$ -	\$ -	-	\$ 3,002	\$ 11,323	20.96%	0	3,002	20.96%
034104	Cellular Phones	\$ 21,792	\$ 1,841	\$ -	\$ -	-	\$ 14,768	\$ 7,024	67.77%	0	14,768	67.77%
034203	Computer/Software Maint.	\$ 87,223	\$ 3,696	\$ -	\$ -	-	\$ 52,175	\$ 35,048	59.82%	0	52,175	59.82%
035003	Blood Alcohol Tests	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
039001	Professional Services	\$ 20,008	\$ 4,700	\$ -	\$ -	-	\$ 20,862	\$ (854)	104.27%	0	20,862	104.27%
039009	Prof/Serv-Hiring	\$ 7,760	\$ 2,078	\$ -	\$ -	-	\$ 3,990	\$ 3,770	51.42%	0	3,990	51.42%
039070	Professional Services	\$ -	\$ -	\$ -	\$ -	-	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
043010	Repairs-Vehicle by Outside	\$ 61,101	\$ 8,729	\$ -	\$ -	(3,706)	\$ 21,593	\$ 39,508	35.34%	0	21,593	35.34%



# Administrative Services Division

## Financial Reports

### By Line Item -FY16 YEAR TO DATE SUMMARY March 31, 2016

Account	Title	% Through FY		MARCH EXPENSES (3 pay periods)	Encumbered EXPENSES	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		Budget	EXPENSES									
043012	Repairs-Communication	\$ 1,706	\$ 380	\$ -	\$ -	\$ -	\$ 470	\$ 1,236	27.55%	0	470	27.55%
043018	Repairs-Equipment	\$ 10,017	\$ -	\$ -	\$ -	\$ -	\$ 1,562	\$ 8,455	15.59%	0	1,562	15.59%
043024	Repairs-Vehicle	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
044002	Rental Other Equipment	\$ 9,936	\$ 352	\$ -	\$ -	\$ -	\$ 3,041	\$ 6,895	30.60%	0	3,041	30.60%
048002	Property Insurance	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
053001	Advertising	\$ 2,703	\$ 151	\$ -	\$ -	\$ -	\$ 1,889	\$ 814	69.87%	0	1,889	69.87%
054050	Training-Education	\$ 42,183	\$ 3,525	\$ -	\$ -	\$ -	\$ 29,095	\$ 13,088	68.97%	0	29,095	68.97%
055050	Printing	\$ 5,328	\$ -	\$ -	\$ -	\$ -	\$ 2,470	\$ 2,858	46.37%	0	2,470	46.37%
056001	Dues Professional Organization	\$ 9,118	\$ 475	\$ -	\$ -	\$ -	\$ 2,777	\$ 6,341	30.46%	0	2,777	30.46%
057101	Travel and Conference	\$ 11,959	\$ 257	\$ -	\$ -	\$ -	\$ 7,353	\$ 4,606	61.48%	0	7,353	61.48%
057103	Court Mileage	\$ -	\$ (75)	\$ -	\$ -	\$ -	\$ (157)	\$ 157	#DIV/0!	0	(157)	#DIV/0!
061002	Miscellaneous Supplies	\$ 15,388	\$ 551	\$ 684	\$ -	\$ -	\$ 10,779	\$ 4,609	70.05%	0	10,779	70.05%
061003	Meeting Supplies	\$ 1,232	\$ -	\$ -	\$ -	\$ -	\$ 451	\$ 781	36.60%	0	451	36.60%
062001	Office Supplies	\$ 8,068	\$ 877	\$ -	\$ -	\$ -	\$ 4,053	\$ 4,015	50.23%	0	4,053	50.23%
062004	Photo Supplies	\$ 216	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 216	0.00%	0	0	0.00%
062005	Printing Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
062006	Motorola Portable Batteries	\$ 2,611	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,611	0.00%	0	0	0.00%
062007	Computer/Printer Supplies	\$ 13,380	\$ 1,298	\$ -	\$ -	\$ -	\$ 5,202	\$ 8,178	38.88%	0	5,202	38.88%
062010	Copying Supplies	\$ 2,208	\$ (108)	\$ -	\$ -	\$ -	\$ (122)	\$ 2,330	-5.50%	0	(122)	-5.50%
062501	Postage	\$ 5,807	\$ 680	\$ -	\$ -	\$ -	\$ 3,211	\$ 2,596	55.29%	0	3,211	55.29%



# Administrative Services Division

## Financial Reports

### By Line Item -FY16 YEAR TO DATE SUMMARY

March 31, 2016

Account	Title	% Through FY		MARCH 76.92%	Encumbered	Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	Minus Annualized Expenses	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		Budget	EXPENSES (3 pay periods)									
063001	Tires and Batteries	\$ 8,489	\$ -	\$ -	\$ -	\$ -	\$ 1,811	\$ 6,678	21.33%	0	1,811	21.33%
063501	Gasoline	\$ 113,419	\$ 27	\$ 3,593	\$ -	\$ 3,593	\$ 36,977	\$ 76,442	32.60%	0	36,977	32.60%
066001	Vehicle Repairs	\$ 5,430	\$ 372	\$ -	\$ -	\$ -	\$ 3,404	\$ 2,026	62.70%	0	3,404	62.70%
066002	Vehicle Outfit	\$ 13,094	\$ 3,639	\$ -	\$ -	\$ -	\$ 12,502	\$ 592	95.48%	0	12,502	95.48%
067001	Books and Periodicals	\$ 8,591	\$ -	\$ -	\$ -	\$ -	\$ 3,555	\$ 5,036	41.38%	0	3,555	41.38%
068001	Clothing Allowance	\$ 53,160	\$ -	\$ -	\$ -	\$ -	\$ 50,563	\$ 2,597	95.11%	0	50,563	95.11%
068002	Clothing	\$ 14,680	\$ 4,336	\$ -	\$ -	\$ -	\$ 6,723	\$ 7,957	45.80%	0	6,723	45.80%
069004	Chief's Expense	\$ 2,208	\$ 74	\$ -	\$ -	\$ -	\$ 755	\$ 1,453	34.19%	0	755	34.19%
072006	Construction	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
074001	Equipment	\$ 46,918	\$ -	\$ 2,192	\$ -	\$ -	\$ 4,392	\$ 42,526	9.36%	0	4,392	9.36%
074003	Software	\$ 108	\$ -	\$ -	\$ -	\$ -	\$ 449	\$ (341)	415.74%	0	449	415.74%
075001	Furniture and Fixtures	\$ 3,843	\$ 4,384	\$ 2,040	\$ -	\$ -	\$ 9,385	\$ (5,542)	244.21%	0	9,385	244.21%
076002	Vehicles Police	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
078001	Miscellaneous Costs (External)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
081031	FEMA Reimbursement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!	0	0	#DIV/0!
091005	Transfer from Parking	\$ (80,000)	\$ -	\$ -	\$ -	\$ 18,462	\$ (61,538)	\$ (18,462)	76.92%	0	(61,538)	76.92%
091006	Transfer from School	\$ -	\$ -	\$ -	\$ -	\$ 9,231	\$ (30,769)	\$ 30,769	#DIV/0!	0	(30,769)	#DIV/0!
<b>TOTAL</b>		<b>\$ 9,617,688</b>	<b>\$ 833,435</b>	<b>\$ 4,916</b>	<b>\$ 12,881</b>	<b>\$ 7,304,224</b>	<b>\$ 2,313,464</b>	<b>\$ 75.95%</b>	<b>(1,765,148)</b>	<b>5,539,076</b>	<b>70.54%</b>	

Annualized Exp.



# Administrative Services Division

## Financial Reports

### By Line Item - FY16 YEAR TO DATE SUMMARY

March 31, 2016

Account	Title	% Through FY		Misc Recon	Year to Date Expenses	Available Balance	% of Budget Used	YTD Expenditures w/o Annualized Expenses	% of Adjusted Budget Used
		MARCH 76.92%	Encumbered						
		EXPENSES (3 pay periods)	EXPENSES	External Funding Recon & Journal Entries (Mar)					
	Leave at Term	\$ (155,203)		\$ (155,203)					
	Health Insurance	\$ (1,490,798)		\$ (1,490,798)					
	Workers Compensation	\$ (119,147)		\$ (119,147)					
		\$ (1,765,148)		\$ (1,765,148)					
<b>Adjusted Budget Totals w/o Annualized Exp.</b>		<b>\$ 7,852,540</b>		<b>\$ 5,539,076</b>	<b>\$ 2,313,464</b>		<b>70.54%</b>		

**Life Management for Adults**  
**Tricia Mendoza MD**  
20 Ladd St. Suite 404 Portsmouth, NH 03801  
(603) 205-2953

March 11, 2016

Brenna Cavanaugh, Commissioner  
Portsmouth Police Commission  
140 Summer St.,  
Portsmouth, NH 03801

I am writing this letter to sincerely thank the Portsmouth police department. I am a local psychiatrist and have to care for patients who struggle with severe symptoms. At that point they can be very impaired and a danger to themselves or others. I have had the pleasure of working with the Portsmouth PD and they were very helpful in making sure that the patient was secure and the community safe. Because mental illness can go beyond the patient's own awareness this won't be the last time that I will ask for the police department's help. I am reassured that I can call them and be very willing to help in these situations. On behalf of my patients, their families and loved ones we all thank you. And if there is anything that I can do as a community mental health provider I would be more than happy to help to have, not just a safer community but better care for patients with severe mental illness. Again, thank you.

Sincerely,

Tricia Mendoza MD

# PATROL DIVISION REPORT

Crime Comparison Report For the period ending 02/29/2016

**Group A Crimes Against Persons**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Kidnaping/ Abduction	2016													
	2015	1	2											3
	Pct	n/a	n/a											n/a
Forcible Rape	2016	2	1											3
	2015	1	2											3
	Pct	+100%	-50%											0%
Forcible Fondling	2016	1												1
	2015													
	Pct	n/a												n/a
Aggravated Assault	2016	1	1											2
	2015	7	2											9
	Pct	-86%	-50%											-78%
Simple Assault	2016	10	14											24
	2015	11	9											20
	Pct	-9%	+56%											+20%
Intimidation	2016	12	10											22
	2015	16	7											23
	Pct	-25%	+43%											-4%
Statutory Rape	2016													
	2015		1											1
	Pct		n/a											n/a
Total Crimes Against Persons	2016	26	26											52
	2015	36	23											59
	Pct	-28%	+13%											-12%

**Filters/Options Applied**

<b>Date Used</b>	Report Date used
<b>Time Period</b>	



Crime Comparison Report For the period ending 02/29/2016

Group A Crimes Against Property

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Robbery	2016													
	2015	1	1											2
	Pct	n/a	n/a											n/a
Arson	2016	2												2
	2015													
	Pct	n/a												n/a
Burglary/ Breaking and Entering	2016	4	3											7
	2015	2	3											5
	Pct	+100%	0%											+40%
Larceny (pick-pocket)	2016													
	2015	1												1
	Pct	n/a												n/a
Larceny (shoplifting)	2016	4												4
	2015	14	8											22
	Pct	-71%	n/a											-82%
Larceny (from building)	2016	1	1											2
	2015	13	6											19
	Pct	-92%	-83%											-89%
Larceny (from motor vehicles)	2016	8	3											11
	2015	5	2											7
	Pct	+60%	+50%											+57%
Larceny (of motor vehicle parts)	2016													
	2015		1											1
	Pct		n/a											n/a
Larceny (all other)	2016	16	13											29
	2015	6	2											8
	Pct	+167%	+550%											+263%
Motor Vehicle Theft	2016	2												2
	2015	2	1											3
	Pct	0%	n/a											-33%
Counterfeit/ Forgery	2016	2	3											5
	2015	1												1
	Pct	+100%	n/a											+400%
Fraud (false pretense;swindle)	2016	1	6											7
	2015	4	3											7
	Pct	-75%	+100%											0%

Filters/Options Applied

Date Used	Report Date used
Time Period	

Crime Comparison Report For the period ending 02/29/2016

**Group A Crimes Against Property**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Fraud (credit/debit card;ATM)	2016	4	2											6
	2015	4	1											5
	Pct	0%	+100%											+20%
Fraud (impersonation)	2016	3	4											7
	2015	3	1											4
	Pct	0%	+300%											+75%
Fraud (wire)	2016	1												1
	2015													
	Pct	n/a												n/a
Stolen Property	2016	1	2											3
	2015	1												1
	Pct	0%	n/a											+200%
Destruction of Property/Vandalism	2016	18	14											32
	2015	9	5											14
	Pct	+100%	+180%											+129%
Total Crimes Against Property	2016	67	51											118
	2015	66	34											100
	Pct	+2%	+50%											+18%

**Filters/Options Applied**

Date Used	Report Date used
Time Period	

Crime Comparison Report For the period ending 02/29/2016

**Group A Crimes Against Society**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Drug/ Narcotic Violations	2016	11	4											15
	2015	4	7											11
	Pct	+175%	-43%											+36%
Prostitution	2016													
	2015		1											1
	Pct		n/a											n/a
Total Crimes Against Society	2016	11	4											15
	2015	4	8											12
	Pct	+175%	-50%											+25%

**Filters/Options Applied**

<b>Date Used</b>	Report Date used
<b>Time Period</b>	

Crime Comparison Report For the period ending 02/29/2016

**Group B Crimes**

Crime IBR Category	Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Bad Checks	2016	3	1											4
	2015	1												1
	Pct	+200%	n/a											+300%
Disorderly Conduct	2016	5	4											9
	2015	7	2											9
	Pct	-29%	+100%											0%
Driving under Influence	2016	2	2											4
	2015	2	5											7
	Pct	0%	-60%											-43%
Drunkness	2016	12	7											19
	2015	8	7											15
	Pct	+50%	0%											+27%
Family Non Violent Offenses	2016		2											2
	2015	1	1											2
	Pct	n/a	+100%											0%
Liquor Law Violations	2016	1	2											3
	2015	1	3											4
	Pct	0%	-33%											-25%
Runaways (under 18yr old)	2016	4												4
	2015	3	2											5
	Pct	+33%	n/a											-20%
Trespass of Real Property	2016	1	1											2
	2015	1	3											4
	Pct	0%	-67%											-50%
All Other Offenses	2016	22	16											38
	2015	34	14											48
	Pct	-35%	+14%											-21%
Total Group B Crimes	2016	50	35											85
	2015	58	37											95
	Pct	-14%	-5%											-11%

**Filters/Options Applied**

Date Used Report Date used

Time Period