

PORTSMOUTH SCHOOL BOARD PUBLIC MEETING FOR SEPTEMBER 13, 2016

EILEEN M. FOLEY COUNCIL CHAMBERS, CITY HALL

PORTSMOUTH, NH

DATE: TUESDAY, SEPTEMBER 13, 2016

TIME: 7:00 PM [or thereafter]

NOTICE OF RECEPTION: THE SCHOOL BOARD WILL HOLD A WELCOMING RECEPTION FOR NEW TEACHERS IN THE PORTSMOUTH ROOM AT 6:30 P.M.

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **INVOCATION**
- IV. **PLEDGE OF ALLEGIANCE**
- V. **ACCEPTANCE OF MINUTES**
 - a. AUGUST 9, REGULAR MEETING
- VI. **PUBLIC COMMENT**
- VII. **SPECIAL PRESENTATIONS**
 - a. INTRODUCTION OF NEW TEACHING STAFF
- VIII. **SUPERINTENDENT'S REPORT**
 - a. ITEMS OF INFORMATION
 - i. POLICY COMMITTEE MINUTES, AUGUST 11, 2016
 - ii. *BOARD & ADMINISTRATOR*, AUGUST 2016
 - iii. SCHOOL BOARD WORK CALENDAR
 - iv. NHSBA RESOLUTIONS
 - b. CORRESPONDENCE
 - i. THANK YOU LETTER, SUE SPIEGLE
 - c. ADMINISTRATOR REPORT
 - i. FINANCIAL REPORT
 - ii. UPDATE ON LITTLE HARBOUR RENOVATION
 - iii. SCHOOL OPENING
- IX. **OLD BUSINESS**
- X. **NEW BUSINESS**
 - a. BUS CONTRACT BID
 - b. JOINT BUDGET COMMITTEE APPOINTMENT

- c. UNITIL REQUEST FOR EASEMENT AT NEW FRANKLIN
- d. CONSIDERATION AND APPROVAL OF 2016-2017 SCHOOL BOARD GOALS
- e. CONSIDERATION AND APPROVAL OF EMPLOYMENT
 - i. GRADE 5 TEACHER, LH
 - ii. SPECIAL EDUCATION TEACHER, LH
- f. CONSIDERATION AND APPROVAL OF POLICIES (REVISE AND REAPPROVE):
 - i. EXTENDED LEARNING OPPORTUNITIES (IHBH)
 - ii. DRUG AND ALCOHOL USE BY STUDENTS (JICH)
 - iii. GRANTS, GIFTS AND BEQUESTS (KCD)
- g. SCHOOL BOARD APPOINTMENT

XI. COMMITTEE UPDATES

- a. POLICY
- b. **FUTURE AGENDA ITEMS**

XII. ADJOURNMENT

V. a.

PORTSMOUTH SCHOOL BOARD PUBLIC MINUTES FOR AUGUST 9, 2016- DRAFT

EILEEN DONDERO FOLEY COUNCIL CHAMBERS, CITY HALL

PORTSMOUTH, NH

DATE: TUESDAY, AUGUST 9, 2016

TIME: 7:00 PM [or thereafter]

NOTICE OF NON- MEETING WITH COUNSEL: THE SCHOOL BOARD WILL HOLD A NON-MEETING WITH COUNSEL AT 6:45 P.M., IN ACCORDANCE WITH RSA 91-A:3, I (b) IN THE SCHOOL BOARD CONFERENCE ROOM

- I. **CALL TO ORDER-** School Board Chair Stevens called the meeting to order at 7:20 p.m.
- II. **ROLL CALL-** Chair Leslie Stevens, Gary Epler, Ann Walker, Patrick Ellis, Nancy Clayburgh, Roseanne Vozella Clark, Superintendent Stephen Zdravec, Assistant Superintendent George Shea, Business Administrator Stephen Bartlett
- III. **INVOCATION**
- IV. **PLEDGE OF ALLEGIANCE-** Chair Stevens led the Board in the Pledge of Allegiance.
- V. **ACCEPTANCE OF MINUTES**
 - a. JULY 12, REGULAR MEETING

MOTION: Motion to accept the public minutes of July 12, 2016 by Mr. Epler

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously accepted
- VI. **PUBLIC COMMENT-** None
- VII. **SPECIAL PRESENTATIONS**
 - a. SCHOOL NURSE- NF Nurse Barbara Pamboukes, DO Nurse Cindy Hart and LH Nurse Lisa Carchidi presented a PowerPoint presentation providing an overview of the School Nurse Guidelines: Nursing Resources and Reference. Establishing the School Nurse Guidelines was a collaborative effort and the team began the undertaking in 2013.

QUESTIONS/COMMENTS: The Board thanked the team for establishing this comprehensive living document. Explanations were provided as to how the guidelines tie in with the health curriculum as well as the concussion protocol. Narcan: The school nurses are trained in Narcan treatment but are withholding the use of Narcan until a policy is established. A sample Narcan policy will be brought forward to a future Policy Committee meeting.
- VIII. **SUPERINTENDENT'S REPORT**
 - a. ITEMS OF INFORMATION
 - i. *BOARD & ADMINISTRATOR, JULY 2016*
 - ii. POLICY COMMITTEE MINUTES, JULY 20
 - b. CORRESPONDENCE

i. THANK YOU LETTER, LYNDA BETTCHER

c. ADMINISTRATOR REPORT

i. FINANCIAL, BUSINESS ADMINISTRATOR BARTLETT- Business Administrator Bartlett provided the unaudited draft of the year end of June report. Mr. Bartlett provided an overview of the lines that were over budget (substitute, special education, maintenance and the Food Service program) and the lines that were under budget (benefits and energy).

COMMENTS/QUESTIONS: It was noted that spending at the schools was about 10% under. Energy costs: Mr. Bartlett will continue to evaluate every year and relies on history, trending data provided by the energy consultant and Ken Linchey and his staff. Substitute data will continue to be tracked and Mr. Bartlett will provide the options during budget time.

IX. **OLD BUSINESS**

a. CONSIDERATION AND APPROVAL OF POLICIES (SECOND READING)

i. PUBLIC SOLICITATIONS IN THE SCHOOLS- KH

MOTION: Motion to approve policy KH by Mr. Ellis

SECOND: Mr. Epler

DISCUSSION:

VOTE: Unanimously accepted

b. BOARD RETREAT AGENDA- Superintendent Zdravec provided a draft agenda for the August 16th Board Retreat.

X. **NEW BUSINESS**

a. CONSIDERATION AND APPROVAL OF EMPLOYMENT

i. SPECIAL EDUCATION TEACHERS, PHS (2)

ii. MUSIC TEACHER, DO

iii. GRADE 4 TEACHER, DO

MOTION: Motion to approve employment by Ms. Walker

SECOND: Mr. Ellis

DISCUSSION:

VOTE: Unanimously accepted

b. CONSIDERATION AND APPROVAL OF RESOLUTION TO COMMIT TO PRIMEX CAP PROGRAM

MOTION: Motion to approve resolution to commit to Primex Cap Program by Ms. Clayburgh

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously accepted

c. CONSIDERATION AND APPROVAL OF REVISIONS TO POLICIES- Attorney Kathleen

Dwyer provided an overview of the revisions made to the following policies.

i. SCHOOL VISITS AND LOITERING- KI

MOTION: Motion to approve policy KI by Mr. Ellis

SECOND: Ms. Clayburgh

DISCUSSION: Correction needed: change the word production to productive

VOTE: Unanimously accepted

ii. PARTICIPATION IN COMMUNITY LIFE-KC

MOTION: Motion to approve policy KC by Ms. Walker

SECOND: Mr. Ellis

DISCUSSION:

VOTE: Unanimously accepted

iii. EXTRA AND CO-CURRICULAR ACTIVITIES- IGD

MOTION: Motion to approve policy IGD by Mr. Epler

SECOND: Mr. Ellis

DISCUSSION: Corrections needed: change Conduct Committee to Disciplinary

Committee (2 locations), change the word suspension to season (2 locations), remove “in their”, remove the entire last two paragraphs in the policy (duplicate paragraphs). This policy is reviewed with athletes and is included in the student handbook.

VOTE: Unanimously accepted

d. CONSIDERATION AND APPROVAL TO ELIMINATE POLICY:

i. PUBLICATIONS, RADIO AND TELEVISION- KJ

MOTION: Motion to eliminate policy KJ by Ms. Clayburgh

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously accepted

XI. COMMITTEE UPDATES

a. POLICY

- b. BUILDING PROJECT UPDATE (LH & PMS) - Business Administrator Bartlett provided an update of the building projects. Water testing: water test results were published and a few issues needed to be addressed (bubbler will be replaced at DO and an internal section of piping was

replaced at NF). The NF bus turnaround is underway and should be ready for the beginning of school. The middle school: a solar component was replaced and the permanent shoring and replacement flag pole should be complete for the beginning of school. LH Phase 2 is progressing on schedule and according to budget. PHS: solar project is proceeding and should meet the end of the year deadline and special lights will be installed in the library hallway. A status report was given for lights for the athletic field.

- c. JBC- No update

XII. FUTURE AGENDA ITEMS

- a. ELECTRONIC TEXT BOOK POLICY
- b. STEM
- c. FUTURE STATE OF ARTS

XIII. ADJOURNMENT

MOTION: Motion to adjourn at 8:42 p.m. by Mr. Ellis

SECOND: Mr, Epler

DISCUSSION:

VOTE: Unanimously accepted

- ❖ There is a vacant school board position. If you are interested, please contact Chair Stevens or Superintendent Zadavec by Wednesday July 23.

VIII
a.

CITY OF PORTSMOUTH
LEGAL DEPARTMENT
MEMORANDUM

DATE: AUGUST 11, 2016
TO: PORTSMOUTH SCHOOL BOARD
FROM: POLICY COMMITTEE
RE: AUGUST 11, 2016 MEETING MINUTES

Members Present: Leslie Stevens, Ann Walker, Steve Zadavec and Kathleen Dwyer

Others Present: Paulette Rouse

Non-Policies Item Considered:

MOU with Police Department

The Committee had recently reviewed the Memorandum of Understanding with the Police Department that dates back ten years. The Committee had indicated that this should probably be updated. Steve reported back that he had spoken with Chief Mara who is interested in working on getting this updated. He is gathering information together and will be setting up a meeting with interested parties. The Committee expressed that information sharing should be addressed in the MOU as well as responsibility for the SRO's.

Policies Considered:

Extra Curricular and Co-Curricular Activities (IGD)

The Committee worked on the word changes voted on by the School Board to clarify the amount of time students could get back upon completion of community service. The wording was changed back to refer to one game instead of percentages to clarify per the Board's concerns.

Extended Learning Opportunities (IHBH)

The Committee considered language changes to comply with recent changes in the law regarding limiting the amount of credits to be earned by extended learning opportunities (can no longer limit). The Committee recognized the distinction between New Hampshire accredited on-line programs vs. other extended learning opportunities and recommended adding this distinction to the policy.

The Committee also examined the approval language currently in the policy and felt that it was strong enough to carefully monitor enrollment in ELO's. There was a recommended language change regarding encouraging no more than four credits instead of prohibiting it. Language was eliminated limiting juniors and seniors earning credits through ELO's. Paulette will make the revisions to this policy.

Grants, Gifts and Bequests (KCD-R)

This policy was last reviewed in 2001 and the Committee felt that the title was a bit antiquated. It was recommended to rename it Gifts and Donations. The Committee felt that grants were different than gifts and donations, and already presented to the School Board prior to acceptance.

The Committee reviewed the NH School Boards Association model policy and decided to include portions dealing with consideration of accepting gifts and donations and commercial aspects of gifts.

The Committee recommends that the policy be revised and reapproved.

First Aid and Emergency Medical Care (EBBC)

Kathleen brought a copy of the model policy that now includes a provision about the use of Narcan. She has sent it to Barbara Pamboukes for review and she also reported that Barbara has a copy of the Manchester policy. Kathleen will follow up with Barbara and bring back a re-drafted policy to the next meeting after getting input from the School Nurses.

Drug and Alcohol Use by Students (JICH)

This policy was set for review by the Committee after the completion of the review of the Extra and Co-Curricular Activities policy. There was a discussion about if, and how, the school could hold students accountable for being at parties/events off campus while knowingly in the presence of alcohol. The Committee does not recommend a change on this issue.

The Committee did recommend wording changes to a requirement that the student come before the School Board for violations of this policy under certain circumstances. The practice has been for the Board to consider discipline agreements made between the Superintendent and the student and taking action in lieu of a full hearing. When these agreements are presented to the Board for action, the student has waived the hearing in writing and agrees not to appeal the decision of the Board.

Recommended Board Action:

- | | |
|---|-------------------------------|
| Extended Learning Opportunities (IHBH) | Revise and reapprove |
| Grants, Gifts and Bequests (KCD) | (Rename) Revise and reapprove |
| Drug and Alcohol Use by Students (JICH) | Revise and reapprove |

Policies for Review at Next Meeting:

First Aid and Emergency Medical Care (EBBC)

Tuition Fees (DEA)

Local Purchasing (DJF)

Sale and Disposal of Books, Equipment and Supplies (DN)

Outside Funding (DO)

Next Meeting: Monday, September 19, 2016 9:00 a.m.

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Board & Administrator

FOR SCHOOL BOARD MEMBERS

August 2016 Vol. 30, No. 4

Editor: Jeff Stratton

The board and superintendent should define board and staff roles

Board members often come to board service with little experience in understanding the basic nuts and bolts of how school districts work.

This is because school board service is much different than the types of work experiences that most board members have encountered. They come from the business world, are small business owners, or are public-spirited individuals who want to use their volunteer time to help children.

When it comes to the board member role, these past work experiences can lead to confusion about how a board member's responsibilities differ from those of an employee. They can create questions in a board member's mind about who does what.

This can affect your relationship with the superintendent, who has been trained to manage the day-to-day workings of the school district, from buses and beans, to curriculum and personnel.

It can be useful to review the following chart for a simple explanation of who does what in the district:

- Who teaches students? Classroom teachers.
- Who supervises teachers? Building principals.
- Who hires, fires, and manages principals?

Your superintendent.

- Who hires, fires, and manages the superintendent? The school board.

There are other effective ways to pin down the specifics that exist in the difference between the board's role and the staff's.

An exercise that can help teach a board the difference between board and staff roles can be a useful learning tool, if the board and superintendent complete the tool together, discuss the

results, and come to agreement on how questions of who does what will work in their district. I've provided a brief exercise below.

In a group setting, board members can answer the following questions on their own and then discuss the results as a group with the superintendent to reach consensus.

Board members should select an answer for each question by indicating Y for yes and N for no.

Since lack of clarity about roles is one of the major causes of conflict and disagreement between boards and superintendents, it is important to discuss roles as a team and establish the roles and responsibilities for your district.

Board Role Review

- | | | |
|--|---|---|
| 1. The board should interview teacher candidates. | Y | N |
| 2. Regular review of the policy manual is a board responsibility. | Y | N |
| 3. The superintendent's assistant should take minutes at board meetings. | Y | N |
| 4. The board should approve staff requests for professional development training. | Y | N |
| 5. The board should set a policy on how it wants district telephones to be answered. | Y | N |
| 6. Board members should visit classrooms to offer teachers instructional advice. | Y | N |
| 7. The superintendent is the board's only employee. | Y | N |

School 'adoption' makes board members true ambassadors

One key element of the board member's role is to serve as an ambassador for the public schools in the district. This often takes the form of advocating for the schools with your elected representatives, or speaking at local group events, such as the Rotary Club.

The Farmington, N.M., Public Schools Board drills down a little deeper into this responsibility by 'adopting' a school in their district.

This activity creates a powerful bond between the district's patrons and the board member, while letting the board member develop a more meaningful connection to the schools than would occur by simply attending meetings and voting.

The board member develops a connection to the school he or she adopts and often becomes its "champion" during the annual budgeting process.

Because of their visits to the school, for example, board members know the needs for extra money for facilities, academics, or field trips. They can take this information, based on conversations with teachers and principals, back to the full board.

There is more at work than budgetary needs in this ambassador concept. Board members, in general, are also

ambassadors to the community at large. This is important, because the schools should never operate in isolation.

A school board member can generate good will between the district and the community.

In the Farmington district, the board members become goodwill merchants from stakeholders to the district."

When a board member visits a school regularly over the term of his service, he develops a motivation that impacts his governance work in a positive way, and becomes comfortable sharing what the district is thinking and planning. This pays off when a board member attends open houses or parents' nights and interacts with constituents, who then realize it is OK to give the schools a call.

That kind of familiarity between board members and patrons in a community of 45,000 like Farmington prevents anonymity.

The board is also good about participating in celebrations that recognize the good things happening in the schools. If a teacher or student is being honored, the board member who has a connection to that school will participate in the event.

When a school selects an employee of the month, the board member who represents that school will invite the honoree to a board meeting for recognition. ■

The board-superintendent relationship: It's a lot like hiring an expert tour guide

The most important job for a school board is hiring a superintendent to manage the district's day-to-day operations. This is the person who will be trusted to get the district to where the board wants to take it.

It's equally important, once you hire the district's administrator, to carefully map out for him where you want the district to go and what you want accomplished. By doing these two things, the board is performing its governing role properly: Hiring a superintendent, and planning for the district's future.

If you think of this relationship with the superintendent in terms of taking a trip or vacation, the board-superintendent connection is like hiring a local tour guide who knows the ins and outs of the place you are visiting to get you maximum benefit from the journey you are taking.

A tour director has to be experienced, knowledgeable, and ultimately someone you trust. So

think of your relationship with the superintendent in this way: He's a tour director and will guide you on your journey.

The board's tour director/superintendent will develop an itinerary for your trip, charter the bus, make reservations, and, important point here, present the travel arrangements to the board for approval — because ultimately the board is in charge of approving these arrangements.

If the board agrees it all looks good, then you are on your way. Now, all the board has to do is get on the bus, relax, and enjoy the scenery on its way to the destination.

Point: Once the superintendent is hired and the strategic direction of the district is set, the board's role becomes oversight and governance. Your most important work is complete.

Get regular feedback from your administrator on how things are going and support her as she leads the district. ■

VIII
a.
III

Portsmouth School Board Work Calendar- DRAFT

GOAL REPORTING AND DISCUSSION TIMELINE 2016-2017

September 13, 2016	Council Chambers, City Hall Special Presentation: New Teacher Introductions
September 27, 2016	LITTLE HARBOUR Workshop Session: Elementary Facilities
October 11, 2016	Council Chambers, City Hall Special Presentation: CTE Programs Elementary Principal Reports
October 25, 2016	PORTSMOUTH MIDDLE Workshop Session: School Start Time Options Special Presentation: Special Education Report
November 8, 2016	Council Chambers, City Hall Special Presentation: PHS, Food Service Reports Elementary World Language
November 29, 2016	ROBERT J. LISTER ACADEMY Special Presentation: TQP Update Workshop Session: Model NH Metrics Discussion
December 13, 2016	Council Chambers, City Hall Special Presentation: Expanded Career Pathways PMS, RJLA Reports
January 10, 2017	Council Chambers, City Hall Special Presentation: FY 18 Budget Presentation
January 24, 2017	PORTSMOUTH HIGH Workshop Session: Energy Efficiency Start Time Implementation
February 14, 2017	Council Chambers, City Hall Special Presentation: STEAM in the Schools Elementary School Principal Reports
March 14, 2017	Council Chambers, City Hall

Revised:

Special Presentation: PHS, CTE, Food Service Reports

March 28, 2017

NEW FRANKLIN

Special Presentation: 1:1 Technology Update

Workshop Session: Elementary Facilities

April 11, 2017

Council Chambers, City Hall

Special Presentation: PMS, RJLA, Special Education Reports

May 9, 2017

Council Chambers, City Hall

Special Presentation: TQP Update

May 23, 2017

DONDERO

Workshop Session: Model NH Metrics Update

June 13, 2017

Council Chambers, City Hall

iv. a. VIII



"CALL" FOR NHSBA RESOLUTIONS

Phone: (603) 228-2061
or (800) 272-0653
Fax: (603) 228-2351
<http://www.nhsba.org>

To: All School Board Chairs
All Superintendents

From: Theodore Comstock, Executive Director

Date: August 26, 2016

Officers

Donald Austin
President, Somersworth

Heidi Chaney
1st Vice-President, Shaker Regional

Shannon Barnes
2nd Vice-President, Merrimack

John Falconer
Immediate Past President

Note: This mailing is being distributed to Superintendents and School Board Chairs only. It is also available via the NHSBA web site <http://www.nhsba.org>. Please duplicate and disseminate to other members of the school board.

Does your school board have a resolution that NHSBA should consider?

Any successes that we realize in the Legislature are due to the participation of our membership throughout the year. It begins with the collection of proposed resolutions in the fall for eventual consideration at our annual Delegate Assembly in January. Proposed resolutions are submitted to the NHSBA Board of Directors for review and recommendations. These suggestions then go to the Delegate Assembly for final action.

NHSBA's positions on major education legislative and regulatory matters are directed by the Official Resolutions adopted by our Delegate Assembly each year. The process of adopting Resolutions is always a major part of our Delegate Assembly (scheduled for January 21, 2017) and represents one of the most important activities of our Association for the entire year.

The purpose of this memorandum is two-fold. First, this is to be considered the "official call" for Resolution proposals from our member school boards. All member boards are encouraged to submit proposals for consideration by the Delegate Assembly. Resolution proposals can cover any education topic viewed as appropriate by your school board and are generally stated as:

NHSBA supports ... or NHSBA opposes...

The Resolution can be directed toward the State Legislature, Congress, the State Board of Education, the State Department of Education, the Association itself, or others as you deem appropriate. Resolutions must be proposed by majority vote of a member school board, but not by an individual member(s) of a school board, non-member school boards, or any school district or SAU staff member.

Executive Director
Dr. Theodore E. Comstock
sklesq@aol.com
NH School Boards Association
25 Triangle Park Drive, Suite 101
Concord, NH 03301

Please be as clear and concise as possible with the wording of your resolution so the intent, as well as the requested action, is understandable. The attached form, using appropriate format, should be used to provide the resolution as well as a brief rationale or explanation of the purpose of the resolution.

All proposed resolutions must be returned to NHSBA by October 21, 2016 for review by the NHSBA Board of Directors. The proposals, including the Board of Directors' recommendation for action on each proposal, will be redistributed to all member districts for review at least 30 days prior to the Delegate Assembly. This will allow ample time for boards to discuss all proposed resolutions and give direction to the board's delegate to the Delegate Assembly on how to vote on a given proposal.

Remember, proposed resolutions must be received in the NHSBA office no later than October 21, 2016.

The second purpose of this memorandum is to provide you with a copy of the NHSBA current set of Resolutions as adopted by the 2016 Delegate Assembly (see attached) and the 2016 NHSBA Policies, Resolutions and Statements of Belief Manual. We encourage you to review the enclosed materials to see whether the subject matter of a resolution that you contemplate submitting is already covered by existing resolutions. This will save you time, and you can then be assured that your idea for a new resolution has already been addressed by actions of previous delegate assemblies. The subject matter (e.g. funding, governance, etc.) of the enclosed resolutions is categorized for your easy reference.

Feel free to call me if you have any questions about the resolution's adoption process or on any proposed resolution you may be considering. NHSBA staff is always ready to help your board get the issues of importance to you on NHSBA's agenda. Don't hesitate to call us.

I cannot over-emphasize the importance of this activity to the direction of NHSBA in the year ahead. I hope you consider this a very high priority. It really is important!

Thank you in advance for your consideration.

New Hampshire School Boards Association



N H S B A
NEW HAMPSHIRE
SCHOOL BOARDS
ASSOCIATION
Incorporated 1946

**Proposed
Resolution
for Consideration
by the
2017 NHSBA
Delegate Assembly**

Please duplicate this form to allow for submission of each proposed Resolution on a separate form.

Deadline for Submission to NHSBA: October 21, 2016

The _____ School Board submits the following proposed Resolution for Consideration at the 2017 NHSBA Delegate Assembly:

RATIONALE: (Please limit your rationale statement to the space provided, single-spaced, typewritten. This is a required part of the process of submitting a Resolution for consideration by the 2017 NHSBA Delegate Assembly. This rationale statement will be presented to the Assembly with the proposed Resolution and the recommendation of the NHSBA Board of Directors.)

Signature of School Board Chair

Date

Please remember that proposed Resolutions must be submitted by a majority vote of the local member School Board, not by individual members of the School Board or members of the school district staff.

For additional information, please contact:
Theodore E. Comstock, Executive Director and General Counsel
New Hampshire School Boards Association
25 Triangle Park • Suite 101 • Concord, NH 03301
Telephone: 603/228-2061 • NH Toll Free: 1-800/272-0653 • Fax: 603/228-2351
Web Site: <http://www.nhsba.org> eMail: sklesq@aol.com

New Hampshire School Boards Association

Resolutions for 2016

Adopted by the 2016 NHSBA Delegate Assembly – January 16, 2016

Local Control and School District Autonomy:

1. NHSBA supports state and federal legislation that affirms the responsibility for education resides with the states, which have delegated to local school boards the power and authority to adopt policies, establish priorities, and provide accountability to direct the operation of the schools, including the school system's mission and goals, organization, budget, program, curriculum and services, all essential to the daily operation of schools, consistent with state laws and regulations. (2014)
2. NHSBA supports legislative affirmation of the management right associated with teacher evaluation that is an integral component of the requirement that school boards adopt a teacher evaluation policy. Further, NHSBA supports involving teachers and principals by allowing a reasonable opportunity to comment on draft school board evaluation policy, understanding that the school board has the sole prerogative to adopt a local policy it deems appropriate. (2014)
3. NHSBA supports the efforts of the National School Boards Association to provide more local governance and flexibility by working with federal officials to ensure passage of all federal legislation and regulations consistent with this goal. (2015)
4. NHSBA supports the development of curriculum for use by trained teachers in grades K-12 to educate students in the prevention of sexual abuse, with such curriculum to be developed locally using either a model developed by the New Hampshire Department of Education or by one of the 13 state agencies that already use evidence-based sexual abuse prevention education. (2016)
5. NHSBA supports modifying RSA 193:12 to add the following:
"Any person who provides false information for the purpose of establishing residency for school attendance or any person who assists in doing so, may be required to remit full restitution to the school district of the improperly attended school." (2016)
6. NHSBA supports New Hampshire's adoption of updated requirements in statutes and rules that reflect current document imaging technologies and backup capabilities. (2016)

*New Hampshire
School Boards Association*

*Policies, Resolutions
and
Statements of Belief
Manual*

January 2016

By Procedure Adopted Unanimously at Delegate Assembly, November 4, 2006
And Following Action of the January 16, 2016 Delegate Assembly

New Hampshire School Boards Association
25 Triangle Park – Suite 101
Concord, NH 03301
603/228-2061 • www.nhsba.org

VI:C• NHSBA supports legislative action to remove the unfunded mandated provisions of RSA 193-F, Pupil Safety and Violence Prevention. The imposition of these new mandates and their related financial costs, without additional state funding, violates the New Hampshire Constitution, Part First, Article 28-a. (2011)

VII - Accountability

VII:A• NHSBA believes that all components of state testing (English Language Arts, Writing Prompt, Mathematics, Science, and Social Studies) should continue to be given annually at the end of the school year with appropriate and immediate steps being taken to ensure that these test results are received by school districts no later than the following July 1. Valid data to assess school performance relies on measuring individual student progress: NH should adopt gain score or value-added measures as the principal means for measuring student performance. If NH does not adopt gains-score or value-added measures as the principal means for measuring student performance, then annual testing should take place at the beginning of the school year so that information may be used instructionally during the year. (*First adopted in 1998 – Revised in 2016*)

VII:B• NHSBA supports the inclusion of only students who have enrolled in a district continuously for the previous school year in the numbers calculated to measure student performance. (*First adopted in 2005 – Revised in 2016*)

VII:C• NHSBA supports a review of NH's accountability and performance measures as well as standards established for the NH state assessment program. (2009)

VII:D• NHSBA supports legislation to amend the State Common Core Testing that will begin in the school year 2014-2015 to allow special education students be tested at their grade level ability rather than their placement of their current school grade. (2013)

VIII - State Board of Education

VIII:A• NHSBA calls on the State Board of Education to continuously monitor all teacher training programs at New Hampshire colleges and universities to assure that such institutions are offering quality and relevant training programs preparing individuals for careers as teachers and/or administrators in New Hampshire's public schools. (*First adopted in 1998 – Revised in 2014*)

VIII:B• NHSBA proposes that the Department of Education develop and maintain a database of available grants and other funding mechanisms to assist local school districts in their grant writing efforts and funding of locally

determined programs. (2002)

VIII:C • NHSBA urges the State Board of Education to conduct a statewide study of the “traditional” school calendar utilized by most public school districts in New Hampshire and to issue a summary report of its findings, conclusions and recommendations. (2003)

VIII:D • NHSBA urges the NH State Board of Education to adopt Standards of NH School Approval which emphasize qualitative standards rather than quantitative standards. (2003)

VIII:E • *Replaced by Resolution II:H in 2014.*

VIII:F • NHSBA supports the development and implementation of poverty indicators for Title I eligibility, which best reflect the current distribution of children from low income families in the public schools across the State and maximizes the number of districts eligible for Title I funds. (2003)

VIII:G • NHSBA supports the concept and duties of the State Board of Education as established in RSA 21-N:10-11. In its capacity to review all programs, advise on goals and hear appeals, the State Board of Education should have the authority to appoint the Commissioner of Education as well as confirm the Deputy Commissioner and division directors nominated by the Commissioner of Education. (2005)

VIII:H • NHSBA opposes the changes in student assessment at the state level which are resulting in fewer content and skill areas tested, especially the loss of the writing assessment. Basing assessment decisions on availability of funding rather than on what is best for the students of New Hampshire is not something that NHSBA can support. (2005)

VIII:I • NHSBA supports a compulsory attendance age of eighteen (18), along with flexibility to utilize alternative options that allow students to continue a program of study to complete their high school education. (*First adopted in 2006 – Revised in 2014*)

VIII:J • NHSBA supports a Department of Education funded study on the impact on performance of extended learning opportunities and those extended learning opportunities’ relationship to the funding formula. (2009)

IX - Federal Legislation

IDEA

IX:A • NHSBA urges the U.S. Congress to appropriate funds to pay 40% of the cost of implementing IDEA, and to fully fund any additional requirements in the area of special education and to provide financial impact statements.

(1990)

IX:B • Since its original enactment in 1975, the Individuals with Disabilities Education Act (IDEA) has played a pivotal role to assure that students with disabilities receive the services they need for their success. NHSBA supports and applauds the efforts and goals encompassed by IDEA's mission.

As our Congress considers the reauthorization of IDEA, NHSBA believes attention should be directed at components of the program that are moving away from the original mission of educating children to a mission that involves a wider range of functions. NHSBA believes that for special education to achieve its potential in today's environment, several areas should receive attention. NHSBA proposes that federal reauthorization of IDEA address these specific priority concerns in the following areas:

- federal funding - Congress should fully fund the federal share of IDEA as a mandatory program;
- teacher recruitment and retention - federal law should create and encourage incentives for new teachers seeking special education certification;
- administration and paperwork - federal law should ease the current complex paper trail aimed at documenting compliance as well as allowing greater flexibility in the IEP process;
- due-process hearings - federal law should provide for adequate notice of issues and good-faith mediation
- related services - federal law should identify the financial role of other governmental units rather than fix all costs for related services on the narrow portion of the tax base that just serves education;
- private placements - federal law should focus on whether a substantive deprivation of educational opportunities exists in the public setting before consideration of private placement;
- safe learning environment - federal law should allow local school district personnel the flexibility and discretion to make appropriate discipline determinations that are in the best interests of all students when it comes to disciplining children with disabilities;
- over identification - federal law should clarify the definition of those disabilities that can result in over identification. (2002)

Every Student Succeeds Act

IX:C • NHSBA urges the New Hampshire Legislature and New Hampshire Department of Education, consistent with the language and intent of the Every Student Succeeds Act (ESSA), to maximize local governance and community leadership through enhanced local school board flexibility in addressing key areas such as standards, testing, and accountability; and further to pro-actively engage and collaborate with NHSBA in all legislative

and administrative discussions and decisions concerning the implementation of ESSA. (*First adopted in 2003 – Revised in 2009 – Revised in 2016*)

X – Public Pension System

X:A • NHSBA supports the continuing existence of the New Hampshire Retirement System (NHRS). The NHRS should be strong, secure, solvent, and fiscally sustainable. To achieve this goal, NHSBA supports legislation that will strengthen NHRS's solvency, including legislation to change how an employee's average final compensation is determined. NHSBA supports a calculation using an average of the highest five years for all employees retiring after July 1, 2016. NHSBA further supports legislation requiring that all NHRS rate increases, above those attributable to the \$2.4 billion unfunded liability agreed to by public employers in 2007, be shared equally between employees and employers. (2011)

VIII
B
1

Dear Portsmouth School Board,
I want to Thank you for
the wonderful retirement clock.
It is very lovely.

I have truly enjoyed teaching
the last 36 years in Portsmouth.
The kids have been wonderful,
I will definitely miss them.

I wish the educational
community and students all the
best in the years to come.
Thank you.

Sue Spiegel

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PORTSMOUTH SCHOOL DEPARTMENT
FINANCIAL REPORT
YEAR END
JUNE 2016

	FY 2016 YTD ACTUAL JUNE	FY 2016 YTD PLAN JUNE	FY 2016 YTD VARIANCE JUNE (over)/under plan	FY 2016 BUDGET ANNUAL	FY 2015 ACTUAL ANNUAL
GENERAL FUND					
101 ADMINISTRATIVE	1,555,329	1,545,933	(9,396)	1,545,933	1,420,455
102 TEACHER	17,830,732	17,841,657	10,925	17,841,657	17,469,215
104 TUTOR	35,093	42,494	7,401	42,494	35,246
105 CLERICAL	976,272	963,689	(12,583)	963,689	928,463
106 PARAPROFESSIONAL	1,068,963	1,098,589	29,626	1,098,589	1,022,239
107 MONITOR	18,516	18,118	(398)	18,118	20,693
108 TECHNICIAN	483,056	459,187	(23,869)	459,187	465,917
109 SCHOOL BOARD	13,925	14,000	75	14,000	12,275
110 CUSTODIAL	1,095,713	1,107,892	12,179	1,107,892	1,063,991
111 SECURITY	48,339	46,309	(2,030)	46,309	47,548
112 MAINTENANCE	254,110	231,618	(22,492)	231,618	234,708
113 COACHING	215,420	230,735	15,315	230,735	216,077
114 EXTRA-CURRICULAR	167,525	170,042	2,517	170,042	144,613
119 UNCLASSIFIED/UNAFFILIATED	29,733	0	(29,733)	0	48,763
121 SUBSTITUTES	523,896	342,871	(181,025)	342,871	437,393
140 SABBATICAL	0	0	0	0	0
190 OTHER	125	0	(125)	0	207
	24,316,747	24,113,134	(203,614)	24,113,134	23,567,804

Total Salaries

211 HEALTH INSURANCE	6,154,349	6,154,349	0	6,154,349	5,841,258
212 DENTAL INSURANCE	372,581	351,247	(21,334)	351,247	365,042
213 LIFE INSURANCE	97,697	94,161	(3,536)	94,161	91,527
214 DISABILITY INSURANCE	91,824	90,978	(846)	90,978	89,304
220 FICA	1,814,706	1,859,277	44,571	1,859,277	1,742,726
231 RETIREMENT - STATE	3,404,341	3,446,013	41,672	3,446,013	3,006,268
239 RETIREMENT-SL@T	400,000	400,000	0	400,000	400,000
240 COURSE REIMBURSEMENT	242,590	250,080	7,490	250,080	237,087
250 UNEMPLOYMENT COMPENSATION	68	5,000	4,932	5,000	2,831
260 WORKERS COMPENSATION	95,586	95,586	0	95,586	66,495
270 OTHER HEALTH BENEFITS/EAP	4,031	1,500	(2,531)	1,500	2,166
280 CONFERENCE ALLOWANCE	9,745	10,418	673	10,418	10,418
290 ASSOCIATION DUES	8,653	8,540	(113)	8,540	2,716
	12,696,172	12,767,149	70,977	12,767,149	11,877,838

Total Benefits

	37,012,918	36,880,283	(132,636)	36,880,283	35,445,642
TOTAL SALARIES AND BENEFITS					

PORTSMOUTH SCHOOL DEPARTMENT
FINANCIAL REPORT
YEAR END
JUNE 2016

	FY 2016 YTD ACTUAL JUNE	FY 2016 YTD PLAN JUNE	FY 2016 YTD VARIANCE JUNE (over)/under plan	FY 2016 BUDGET ANNUAL	FY 2015 ACTUAL ANNUAL
102 DONDERO	40,920	42,195	1,275	42,195	35,897
104 LITTLE HARBOUR	55,191	59,868	4,677	59,868	48,472
105 NEW FRANKLIN	29,460	37,230	7,770	37,230	36,736
108 MIDDLE SCHOOL	96,782	102,961	6,179	102,961	95,750
109 SENIOR HIGH	152,934	173,535	20,601	173,535	132,804
Total Schools	375,287	415,789	40,502	415,789	349,659
110 ART	58,059	58,438	379	58,438	53,783
111 MUSIC	21,282	21,867	585	21,867	18,707
112 PHYSICAL EDUCATION	10,651	13,651	3,000	13,651	10,724
113 INSTRUMENTAL MUSIC	48,437	52,174	3,737	52,174	39,358
114 TECHNICAL CAREERS	51,858	57,668	5,810	57,668	52,802
115 ATHLETICS	334,916	336,574	1,658	336,574	320,239
116 DRAMA	17,352	17,890	538	17,890	9,797
117 K-12 COMPUTER	23,026	24,500	1,474	24,500	23,545
119 HEALTH INSTRUCTION	2,964	4,052	1,088	4,052	3,240
Total Other Instruction	568,545	586,814	18,269	586,814	532,195
130 ENRICHMENT	0	0	0	0	0
131 DISTRICT-WIDE ASSESSMENT	17,792	19,435	1,643	19,435	21,237
132 MATHEMATICS ELEMENTARY	65,319	61,505	(3,814)	61,505	60,269
134 HEALTH	6,120	8,299	2,179	8,299	4,963
135 LIBRARY ELEMENTARY	27,149	28,591	1,442	28,591	26,898
136 MEDIA SERVICES	14,481	18,651	4,170	18,651	18,250
137 SYSTEM - WIDE PSYCHOLOGIST	15,861	10,175	(5,686)	10,175	3,531
138 CURRICULUM BOOKS	18,498	19,909	1,411	19,909	13,274
139 READING	20,445	39,879	19,434	39,879	25,828
145 PUPIL ENTITLEMENT	3,102	3,525	423	3,525	3,183
Total Instructional Support	188,767	209,969	21,202	209,969	177,433

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	FY 2016 YTD ACTUAL JUNE	FY 2016 YTD PLAN JUNE	FY 2016 YTD VARIANCE JUNE (over)/under plan	FY 2016 BUDGET ANNUAL	FY 2015 ACTUAL ANNUAL
150 PEEP	18,881	7,594	(11,287)	7,594	6,310
151 SPED/ ELEMENTARY	19,086	19,188	102	19,188	9,471
152 SPED/ MIDDLE SCHOOL	10,716	9,208	(1,508)	9,208	2,289
153 SPED/HIGH SCHOOL	12,522	10,849	(1,673)	10,849	7,949
156 SPEECH	2,975	4,055	1,080	4,055	2,613
157 OCCUPATIONAL THERAPY	3,329	3,090	(239)	3,090	2,937
159 ESL	100	1,880	1,780	1,880	0
160 DISTRICT-WIDE ADAPTIVE SERVICE	1,799	2,500	701	2,500	1,364
165 OUT OF DISTRICT TUITION	1,696,954	1,680,580	(16,374)	1,680,580	1,756,624
	1,766,363	1,738,944	(27,418)	1,738,944	1,789,558

Total Special Instruction

170 CENTRAL OFFICE	293,728	174,735	(118,993)	174,735	282,470
171 SCHOOL BOARD	9,788	11,625	1,837	11,625	6,830
173 RESEARCH & DEVELOPMENT	0	0	0	0	3,823
177 TECHNOLOGY PLAN	276,357	267,724	(8,633)	267,724	278,737
178 DATA PROCESSING	41,690	43,318	1,628	43,318	33,249
179 LARGE EQUIPMENT	68,064	63,387	(4,677)	63,387	68,064
180 TRAVEL IN DISTRICT	23,775	29,292	5,517	29,292	24,764
182 WELLNESS	40	2,000	1,960	2,000	0
183 INSURANCE	124,577	125,577	1,000	125,577	114,289
184 TELEPHONE	40,260	54,703	14,443	54,703	52,445
187 ATHLETIC FIELDS	73,193	55,880	(17,313)	55,880	77,213
188 MAINTENANCE	594,907	464,441	(130,466)	464,441	658,733
189 ENERGY	1,075,832	1,397,339	321,507	1,397,339	1,059,966
190 CIP	0	0	0	0	0
195 PUPIL TRANSPORTATION	846,241	860,390	14,149	860,390	851,610
197 SPACE RENTAL	0	0	0	0	0
198 NON-RECURRING EXPENSES	0	0	0	0	0
199 CONTINGENCY	1,690	0	(1,690)	0	0
	3,470,142	3,550,411	80,269	3,550,411	3,512,193

Total System Support

	6,369,104	6,501,927	132,824	6,501,927	6,361,038
TOTAL OPERATING					
TOTAL GENERAL FUND BUDGET	43,382,021	43,382,210	188	43,382,210	41,806,676

PORTSMOUTH SCHOOL DEPARTMENT
FINANCIAL REPORT
YEAR END
JUNE 2016

	FY 2016 YTD ACTUAL JUNE	FY 2016 YTD PLAN JUNE	FY 2016 YTD VARIANCE JUNE (over)/under plan	FY 2016 BUDGET ANNUAL	FY 2015 ACTUAL ANNUAL
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SPECIAL EDUCATION - 207 EXPENSE

102 TEACHER	440,914	424,170	(16,744)	424,170	495,391
105 CLERICAL	44,954	46,254	1,300	46,254	46,308
106 PARAPROFESSIONAL	975,680	973,364	(2,316)	973,364	1,042,720

Total Salaries **1,461,548** **1,443,788** **(17,760)** **1,443,788** **1,584,419**

220 FICA	100,977	110,450	9,473	110,450	110,823
231 RETIREMENT	115,492	122,912	7,420	122,912	124,949

Total Benefits **216,469** **233,362** **16,893** **233,362** **235,572**

Total Operating **63,472** **96,100** **32,628** **96,100** **131,280**

TOTAL SPED 207 EXPENSE **1,741,489** **1,773,250** **31,761** **1,773,250** **1,951,271**

SPECIAL EDUCATION - 207 REVENUE

1322 TUITION NH LEA	360,005	300,000	(60,005)	300,000	326,971
1332 TUITION OTHER LEA	32,869	53,000	20,131	53,000	24,755
1910 GENERAL FUND SUPPORT	552,000	400,000	(152,000)	400,000	563,000
3230 CAT AID	220,958	250,000	29,042	250,000	229,456
4580 MEDICAID REIMBURSEMENT	574,411	450,000	(124,411)	450,000	663,842

TOTAL SPED 207 REVENUE **1,740,243** **1,453,000** **(287,243)** **1,453,000** **1,808,024**
FB **1,246** **143,247**
1,741,489 **1,951,271**

PORTSMOUTH SCHOOL DEPARTMENT
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MONTH END
JULY 2016

	FY 2017 YTD ACTUAL JULY	FY 2017 YTD PLAN JULY	FY 2017 YTD VARIANCE JULY (over)/under plan	FY 2016 YTD ACTUAL JULY	FY 2017 BUDGET ANNUAL	FY 2016 ACTUAL ANNUAL
GENERAL FUND						
101 ADMINSTRATIVE	167,329	165,791	(1,538)	176,779	1,567,023	1,555,329
102 TEACHER	6,114	0	(6,114)	11,466	18,307,436	17,830,732
104 TUTOR	0	0	0	0	43,203	35,093
105 CLERICAL	56,841	39,990	(16,851)	64,814	989,841	976,272
106 PARAPROFESSIONAL	27,687	31,476	3,790	28,788	1,148,774	1,068,963
107 MONITOR	0	0	0	0	18,494	18,516
108 TECHNICIAN	55,557	55,032	(525)	54,446	482,268	483,056
109 SCHOOL BOARD	0	0	0	0	14,000	13,925
110 CUSTODIAL	140,140	126,075	(14,065)	131,381	1,112,752	1,095,713
111 SECURITY	5,539	5,343	(196)	5,932	47,161	48,339
112 MAINTENANCE	24,134	27,062	2,928	28,202	238,857	254,110
113 COACHING	0	0	0	35	235,373	215,420
114 EXTRA-CURRICULAR	(1,991)	0	1,991	0	180,727	167,525
119 UNCLASSIFIED/UNAFFILIATED	0	0	0	0	0	29,733
121 SUBSTITUTES	85	0	(85)	2,509	342,871	523,896
140 SABBATICAL	0	0	0	0	0	0
190 OTHER	1,980	0	(1,980)	1,900	0	125
	483,414	450,769	(32,645)	506,251	24,728,780	24,316,747

Total Salaries

211 HEALTH INSURANCE	6,443,603	6,443,603	0	6,154,349	6,443,603	6,154,349
212 DENTAL INSURANCE	60,034	60,720	686	83,732	364,247	372,581
213 LIFE INSURANCE	16,258	15,697	(561)	16,670	94,161	97,697
214 DISABILITY INSURANCE	14,661	15,166	505	15,326	90,978	91,824
220 FICA	37,456	35,031	(2,425)	39,553	1,935,402	1,814,706
231 RETIREMENT - STATE	60,877	63,646	2,769	66,063	3,595,791	3,404,341
239 RETIREMENT-SL@T	400,000	400,000	0	400,000	400,000	400,000
240 COURSE REIMBURSEMENT	49,647	40,493	(9,154)	62,046	253,080	242,590
250 UNEMPLOYMENT COMPENSATION	0	0	0	0	5,000	68
260 WORKERS COMPENSATION	150,963	150,963	0	95,586	150,963	95,586
270 OTHER HEALTH BENEFITS/EAP	520	341	(179)	275	1,500	4,031
280 CONFERENCE ALLOWANCE	0	1,352	1,352	5,127	10,418	9,745
290 ASSOCIATION DUES	0	1,810	1,810	0	8,540	8,653
	7,234,019	7,228,820	(5,199)	6,938,727	13,353,683	12,696,171
Total Benefits						
	7,717,432	7,679,590	(37,844)	7,444,977	38,082,463	37,012,918
TOTAL SALARIES AND BENEFITS						

PORTSMOUTH SCHOOL DEPARTMENT
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MONTH END
JULY 2016

	FY 2017 YTD ACTUAL JULY	FY 2017 YTD PLAN JULY	FY 2017 YTD VARIANCE JULY (over)/under plan	FY 2016 YTD ACTUAL JULY	FY 2017 BUDGET ANNUAL	FY 2016 ACTUAL ANNUAL
102 DONDERO	6,088	9,957	3,869	11,184	43,095	40,920
104 LITTLE HARBOUR	18,389	26,333	7,944	25,055	60,080	55,191
105 NEW FRANKLIN	11,997	13,260	1,263	11,744	34,745	29,460
108 MIDDLE SCHOOL	21,933	37,401	15,468	52,077	93,621	96,782
109 SENIOR HIGH	57,911	67,166	9,254	81,387	171,430	152,934
Total Schools	116,318	154,117	37,799	181,447	402,971	375,287
110 ART	24,511	16,809	(7,701)	8,749	58,677	58,059
111 MUSIC	0	623	623	0	24,867	21,282
112 PHYSICAL EDUCATION	6,813	1,003	(5,810)	4,921	13,762	10,651
113 INSTRUMENTAL MUSIC	15,100	0	(15,100)	0	51,174	48,437
114 TECHNICAL CAREERS	2,399	1,303	(1,096)	808	46,433	51,858
115 ATHLETICS	9,573	13,513	3,940	20,535	352,620	334,916
116 DRAMA	0	0	0	0	19,990	17,352
117 K-12 COMPUTER	0	1,636	1,636	0	24,500	23,026
119 HEALTH INSTRUCTION	1,400	275	(1,125)	1,376	4,050	2,964
Total Other Instruction	59,796	35,163	(24,633)	36,390	596,073	568,545
130 ENRICHMENT	1,991	0	(1,991)	0	0	0
131 DISTRICT-WIDE ASSESSMENT	0	8,756	8,756	872	19,435	17,792
132 MATHEMATICS ELEMENTARY	3,985	10,831	6,846	19,482	61,505	65,319
134 HEALTH	2,728	3,054	326	3,396	8,300	6,120
135 LIBRARY ELEMENTARY	1,940	4,656	2,716	5,366	28,591	27,149
136 MEDIA SERVICES	0	76	76	0	18,651	14,481
137 SYSTEM - WIDE PSYCHOLOGIST	0	0	0	0	15,175	15,861
138 CURRICULUM BOOKS	6,873	3,628	(3,244)	0	19,909	18,498
139 READING	8,209	7,201	(1,008)	13,896	28,486	20,445
145 PUPIL ENTITLEMENT	0	0	0	0	3,525	3,102
Total Instructional Support	25,726	38,203	12,477	43,012	203,577	188,767

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	FY 2017 YTD ACTUAL JULY	FY 2017 YTD PLAN JULY	FY 2017 YTD VARIANCE JULY (over)/under plan	FY 2016 YTD ACTUAL JULY	FY 2017 BUDGET ANNUAL	FY 2016 ACTUAL ANNUAL
150 PEEP	338	614	276	361	7,614	18,881
151 SPED/ELEMENTARY	0	610	610	0	19,188	19,086
152 SPED/MIDDLE SCHOOL	0	313	313	669	9,208	10,716
153 SPED/HIGH SCHOOL	0	747	747	0	10,849	12,522
156 SPEECH	0	954	954	2,230	4,055	2,975
157 OCCUPATIONAL THERAPY	0	167	167	834	3,090	3,329
159 ESL	0	0	0	0	1,880	100
160 DISTRICT-WIDE ADAPTIVE SERVICE	45	0	(45)	0	2,000	1,799
165 OUT OF DISTRICT TUITION	6,950	26,080	19,130	17,113	1,705,923	1,696,954
Total Special Instruction	7,334	29,484	22,151	21,208	1,763,807	1,766,362

170 CENTRAL OFFICE	24,389	39,932	15,544	16,133	244,135	293,728
171 SCHOOL BOARD	5,714	5,858	144	6,023	11,725	9,788
173 RESEARCH & DEVELOPMENT	0	0	0	0	0	0
177 TECHNOLOGY PLAN	149,674	61,135	(88,539)	112,243	279,597	276,357
178 DATA PROCESSING	39,506	29,176	(10,330)	38,303	44,918	41,690
179 LARGE EQUIPMENT	5,672	4,370	(1,302)	5,672	65,921	68,064
180 TRAVEL IN DISTRICT	219	279	60	215	29,292	23,775
182 WELLNESS	0	0	0	0	2,000	40
183 INSURANCE	135,789	135,804	15	124,577	136,789	124,577
184 TELEPHONE	0	1,901	1,901	120	55,651	40,260
187 ATHLETIC FIELDS	14,500	4,858	(9,642)	9,681	73,460	73,193
188 MAINTENANCE	91,434	71,275	(20,159)	69,206	504,441	594,907
189 ENERGY	0	731	731	1,370	1,305,839	1,075,832
190 CIP	0	0	0	0	0	0
195 PUPIL TRANSPORTATION	0	0	0	0	881,425	846,241
197 SPACE RENTAL	0	0	0	0	0	0
198 NON-RECURRING EXPENSES	0	0	0	0	0	0
199 CONTINGENCY	(1,689)	0	1,689	0	0	1,690
Total System Support	465,209	355,320	(109,889)	383,543	3,635,193	3,470,142

TOTAL OPERATING	674,382	612,286	(62,095)	665,599	6,601,621	6,369,103
TOTAL GENERAL FUND BUDGET	8,391,813	8,291,876	(99,939)	8,110,576	44,684,084	43,382,021

PORTSMOUTH SCHOOL DEPARTMENT
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MONTH END
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	FY 2017 YTD ACTUAL JULY	FY 2017 YTD PLAN JULY	FY 2017 YTD VARIANCE JULY (over)/under plan	FY 2016 YTD ACTUAL JULY	FY 2017 BUDGET ANNUAL	FY 2016 ACTUAL ANNUAL
SPECIAL EDUCATION - 207 EXPENSE						
102 TEACHER	4,913	0	(4,913)	7,450	472,020	440,914
105 CLERICAL	5,551	5,551	(0)	5,231	48,107	44,954
106 PARAPROFESSIONAL	24,880	27,579	2,699	26,040	1,006,519	975,680
Total Salaries	35,344	33,129	(2,215)	38,721	1,526,646	1,461,548
220 FICA	2,698	2,114	(584)	2,991	116,788	100,977
231 RETIREMENT	2,713	2,272	(441)	3,008	128,348	115,492
Total Benefits	5,411	4,386	(1,025)	5,999	245,136	216,469
Total Operating	0	11,373	11,373	224	111,500	63,472
TOTAL SPED 207 EXPENSE	40,755	48,888	8,133	44,944	1,883,282	1,741,489
SPECIAL EDUCATION - 207 REVENUE						
1322 TUITION NH LEA	0	0	0	0	300,000	360,005
1332 TUITION OTHER LEA	0	0	0	0	0	32,869
1910 GENERAL FUND SUPPORT	0	0	0	0	400,000	552,000
3230 CAT AID	0	0	0	0	225,000	220,958
4580 MEDICAID REIMBURSEMENT	0	0	0	0	550,000	574,411
TOTAL SPED 207 REVENUE	0	0	0	0	1,475,000	1,740,243

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Portsmouth School Department Bus Bid Options

Scenario 1- Status Quo

Start times	AM		End Times	PM
Dondero	8:40	(6 busses)	Dondero	3:15
Little Harbour	8:40	(4 busses)	Little Harbour	3:15
New Franklin	8:20	(4 busses)	New Franklin	2:40
Middle School	7:30	(11 busses)	Middle School	2:11
High School	7:30	(11 busses)	High School	2:30
RJLA	8:20	(1 bus)	RJLA	2:30

Scenario 2- Later MS/HS

Start times	AM		End Times	PM
Dondero	8:40		Dondero	3:15
Little Harbour	8:40		Little Harbour	3:15
New Franklin	8:20		New Franklin	2:40
Middle School	8:20		Middle School	3:00
High School	8:20		High School	3:15
RJLA	8:20		RJLA	2:30

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PORTSMOUTH SCHOOL BOARD GOALS 2016-2017

Student Achievement

- Increase percentage of students achieving established benchmarks for career and college readiness, including, but not limited to SBAC, SAT, and a Math course beyond Algebra II, etc.
- Reduce gaps of opportunity or achievement between socioeconomic groups, including, but not limited to experiences with the arts, enrollment in rigorous coursework, and achievement on established benchmarks for career and college readiness.
- Establish viable college and career pathways for *all* students to achieve post-secondary success.
- Increase core and enrichment opportunities in STEAM-related activities accessible to all students.

Teacher Effectiveness

- Monitor plan for Model Teacher implementation and determine indicators of success.
- Embed 21st Century skills and competencies into core PLC expectations.
- Strengthen systems for intervention, including dedicated time during the school day for intervention supports.
- Support and increase 1:1 student/teacher technology practices and infrastructure.

Accountability

- Establish a baseline for “Model NH” metrics, including post-secondary success, college and career readiness, and opportunity/achievement gaps between socioeconomic groups.
- Review school- level systems of internal accountability for student growth on student achievement goals.

Stewardship of Resources

- Communicate a plan for the final phases of elementary facilities upgrades (Dondero, New Franklin)
- Continue to track energy efficiency measures towards greater efficiency and long term savings.
- Determine any change in school start times, and communicate a clear plan to the community.
- Fully integrate sustainable practices, school gardens, and Farm to School models in all schools.
- Explore the feasibility of World Language at the elementary level.

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New Hire:

Name: Paige Beisiegel **Master's** – Elementary Education, Regis University, Denver, Colorado 2012

Address: 2 Marston Street **Bachelor's** – Program Administration, The University of New Hampshire, Durham, New Hampshire 2006
Amesbury, MA 01913

Position: 5th Grade Teacher 1 year position **Experience:**
2013- present – Second Grade Teacher, Community Day Arlington Lawrence Public Schools, Lawrence, Massachusetts

Location: LHS **2012 – 2013** – Third Grade Teacher, Jewell Elementary, Aurora Public Schools, Aurora, Colorado

Replacing: Stacy Weeks Transfer for 1 year

Effective: July 1, 2016

Interval: 5

Salary: **\$54,720** Base \$48,085 + Degree \$6,635

Funding Source: General Fund

Certification: New Hampshire Certified 1810 Elementary K-6

He.ii.

New Hire:

Name: Catherine Borelli **Master's**– Neurodevelopmental Approaches to Teaching, Plymouth University, Plymouth, New Hampshire 2010

Address: 17 Federal Corner Road **Bachelor's** – Communications/Education, University of New Hampshire, Durham, New Hampshire 1993
 Tuftonboro, NH 03816

Position: Special Education **Experience:**
2006 – Present Autism Integration Facilitator, Governor Wentworth School District, Wolfeboro, New Hampshire

Location: LHS **1995 – 2006** Classroom Teacher, Crescent Lake School, Wolfeboro, New Hampshire

Effective: July 1, 2016

Interval: 16

Salary: \$75,803 Base \$67,376 + Degree 8,427

Funding Source: General Fund

Certification: Certified 1811 Elementary and 1900 Special Ed

Extended Learning Opportunities

The Portsmouth School District shall allow students to request extended learning opportunities (“ELOs”) at the high school level as a means of meeting their diverse learning styles, talents, and interests. ELOs may include, but are not necessarily limited to, internships, independent study, on-line courses and community service. All ELOs must be aligned with District educational goals and objectives, as well as Portsmouth High School’s established academic competencies. It is anticipated that this policy will be revisited as ELO’s become recognized by more post secondary education programs.

Awarding of Credits for ELOs:

In general, students will be ~~limited~~ encouraged to take no more than a total of four credits for ELOs, ~~and no more than two credits in each of their junior and senior years.~~ ELO credit will generally only be approved for elective graduation credits and not as a replacement for Portsmouth High School core subject area graduation credits. This does not apply to New Hampshire accredited online high school programs.

In order for core, subject area graduation credits to be approved for an ELO, one of the following conditions must apply:

1. The ELO is being utilized as a credit recovery opportunity for a course, which the student did not pass. In such cases, the course may fulfill a subject area credit requirement, but the grade will not be computed in the student’s GPA or class rank.
2. The course of study is not available at Portsmouth High School, but is offered on-line and is aligned with New Hampshire State education standards, the Common Core State Standards GSEs and is overseen by a New Hampshire public or charter school certified teacher. In such cases, the course may fulfill a subject area credit requirement, but the grade will not be computed in the student’s GPA or class rank.
3. A student completes a Portsmouth High School course as an independent study because the course is not offered due to low enrollment or when a student has a schedule conflict that prevents him/her from taking the course. In such cases, the course may fulfill a subject area credit requirement and the grade will be computed in the student’s GPA and class rank.

Exceptions to the conditions above may only be made with the recommendation and support of both the Principal and Guidance Director.

ELO Standards and Approval Process:

For an ELO to be approved for credit, it must meet rigorous, measurable standards comparable to Portsmouth High School course competencies. A student must have the permission of his/her parents and have a sponsoring teacher or guidance counselor (except that a sponsoring teacher/guidance counselor is not required for on-line courses taught by certified teachers).

All ELO requests require the recommendation of the Guidance Director and approval of the Principal. In cases where ELO requests are not approved for credit purposes, the Principal has the discretion to allow the ELO to be used as a prerequisite for advanced courses if the student can demonstrate the appropriate competencies for the particular course.

ELO Expenses:

Students and/or their parents shall be responsible for ELO expenses, including but not limited to tuition, textbooks, supplies and transportation and extraordinary administrative experiences. In extenuating circumstances, the District may pay a portion of the expenses. The Principal and the Superintendent must approve any such request.

Procedures:

The Portsmouth High School Principal, in consultation with appropriate school staff, shall develop procedures to implement this policy. All such procedures must be consistent with applicable laws and this policy, and be approved by the Superintendent.

Legal References:

NH Code of Admin. Rules 306.04 (a) (4); 306. 22; 306. 26(f); 306.27 (b) (4); 306.27 (q)

Drug and Alcohol Use by Students

The use, abuse, possession or being under the influence of a controlled substance, unauthorized prescription drugs, over-the-counter drugs or alcohol is prohibited on any School Department property, including vehicles owned, leased or approved by the School Department.

The use, sale, transfer or possession of drug-related paraphernalia is also prohibited.

The Portsmouth School Department has identified all school department property to be drug free school zones pursuant to RSA 193-B.

No student shall enter Portsmouth School Department property, or attend school-sponsored activities in possession of, or under the influence of controlled substances, drugs, drug related paraphernalia or alcohol, including in vehicles parked on school property or that are under the control of the student.

A controlled substance is one that is defined in the Controlled Substances Act, 21 U.S.C. 812 or the Controlled Drug Act found in RSA 318-B.

First Offense:

Students who have been found to be in violation of this section of the policy for the first time shall be subject to the following discipline:

- Suspension from school for up to five (5) school days
- Participation in an evaluation conducted by a Certified Substance Abuse Counselor
- Attendance at a meeting between the student, parent or guardian, and school personnel to review and develop a plan to implement the recommendations of the evaluation

The student and/or the parent or guardian may request a meeting with the Superintendent of Schools if there is disagreement with school officials concerning the implementation of any of the recommendations. The Superintendent may impose additional days of suspension if he/she determines that the student and/or the parent or guardian is not reasonably cooperating with the implementation of the recommendations.

Second/Subsequent Offenses:

Students who have been found to be in a subsequent violation of this section of the policy within one (1) calendar year from the prior offense shall be subject to the following discipline:

- Suspension from school for up to ten (10) school days.
- A meeting with the Superintendent and Building Principal
- A ~~disciplinary hearing before~~ referral to the Portsmouth School Board with the possibility of expulsion from school
- Re-evaluated by a Certified Substance Abuse Counselor
- Participation in the development and implementation of an initial treatment plan prior to readmission to school

The Superintendent of Schools Superintendent may impose additional days of suspension if he/she determines that the student and/or the parent or guardian is not reasonably cooperating with the implementation of the recommendations.

Selling, Distributing or Transfer of Controlled Substances:

Selling, distributing or transfer of controlled substances, or substances represented to be a controlled substance, including prescription drugs and over-the-counter drugs, or alcohol is prohibited. Selling, distributing or transfer is defined as selling, supplying, distributing or giving it to another. In addition, if the student is found in possession of a sufficient quantity of a controlled substance to sell or distribute it will be considered possession with intent to sell and will be a violation of this section of the policy.

All Offenses:

Students found to have violated this policy will be subject to the following discipline:

- An automatic suspension of ten (10) school days
- A meeting with the Superintendent and Building Principal
- Referral to the School Board for a disciplinary hearing
- The School Board may impose discipline as it deems appropriate under the facts and circumstances of the matter up to and including expulsion from school.
- Evaluation by a Certified Substance Abuse Counselor and a treatment plan must be developed prior to readmission to school.

All violations of this policy will be reported to the Portsmouth Police Department.

Legal References:

21 U.S.C. § 812(c), Controlled Substances Act

RSA 318-C, Controlled Drug Act

RSA 571-C:2, Intoxicating Beverages at Interscholastic Athletic Contests

Grants, Gifts, and Bequests Donations

The Board may accept on behalf of and for the Sschool Departmentdistrict any bequest or gift or donation of money or property for a purpose deemed by the Board to be suitable, and to utilize such money or property so designated.

~~The superintendent of schools shall determine criteria for the acceptance of gifts, and the procedure for examining and evaluating offers of gifts to the district.~~

Individuals or groups contemplating presenting a gift or donation to the School Department shall be encouraged to discuss it in advance with the Building Principal or the Superintendent of Schools to determine that the gift or donation is appropriate and needed. Final acceptance of gifts or donations shall be by the School Board.

Any gift or donation shall become the property of the School Department and may not be returned without the approval of the School Board and shall be subject to the same controls and regulations as is other property of the School Department.

The School Board will make every effort to honor the intent of the donor in its use of the gift or donation, but reserves the right to utilize any gift or donation it accepts in the best interest of the educational program of the School Department. In no case shall the acceptance of a gift or donation be considered to be an endorsement by the Board of a commercial product or business enterprise or institution of learning.

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