

TRUSTEES OF THE TRUST FUNDS  
CITY OF PORTSMOUTH, NEW HAMPSHIRE  
MINUTES OF FEBRUARY 25, 2016 MEETING

A regular meeting of the Trustees of the Trust Funds for the City of Portsmouth, New Hampshire was held on February 25, 2016 at the 3<sup>rd</sup> Floor Conference Room, Seybolt Buliding at Portsmouth City Hall. The meeting was called to order at 7:30 a.m.

Present were Trustees Phyllis Z. Eldridge and Thomas R. Watson and, via telephone, Dana S. Levenson. Also present were Peter Torrey, Michael Warhurst, Robert Sullivan, David Allen, Ben Anderson, Zelita Morgan, Molly Bolster and Matthew Anderson.

The minutes of the February 9, 2016 meeting were reviewed and, upon motion duly made and seconded, approved.

Payroll and operating expense checks were reviewed and signed.

Molly Bolster and Matthew Anderson appeared on behalf of The Gundalow Company. They reported on the progress of the installation of the new gangway and float. They expect it to be completed with a couple of weeks. They anticipate scheduling a ribbon-cutting ceremony late in the Spring. They noted that the new gangway and float will be a significant upgrade for those persons with accessibility issues.

Ben Anderson appeared on behalf of the Prescott Parks Art Festival (PPAF) in follow-up to PPAF's proposal, presented at the last Trustee meeting, to lay new sod in the lawn areas in front of and to the sides of the existing stage. Following discussion, the Trustees unanimously approved the request with the stipulation that PPAF's contractor, Piscataqua Landscaping, perform the installation under the supervision of the Park superintendent, Michael Warhurst.

Mr. Anderson also presented the Trustees with the Festival's program schedule for Summer 2016. The schedule called for beginning and ending dates of June 15 and September 11 and a core schedule from June 24 to August 28. A discussion thereafter ensued. The trustees expressed some concern that concerts were scheduled on school nights prior to the end of the current school year and after the beginning of the new school year. They also noted that the schedule appeared preliminary because certain events, such as the music festivals, have yet to be scheduled. Mr. Anderson stated that this is so because he is still trying to secure talent. After further discussion, the Trustees asked PPAF to return with a more detailed schedule in early April. In the interim, the Trustees will review the preliminary schedule in more detail and contact PPAF with additional comments and parameters for the season.

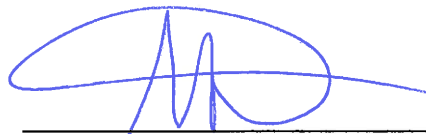
Zelita Morgan spoke to the proposed schedule generally. She expressed her concern that one or more of the movies chosen by PPAF in the past have proven to be less than family friendly. She asked that PPAF give further consideration to making its programing appeal to all family members. Ms. Morgan also suggested that weekend concerts should be scheduled on Saturdays instead of Sundays.

Peter Torrey presented his financial report. He noted that the certificate of deposit with Optima Bank for the Pierce Estate Recreational and Environmental Trust will expire shortly. After discussion, the Trustees resolved to allow the CD to rollover for another term. Mr. Torrey also reported that Portsmouth High School has withdrawn its request for reimbursement of \$272.00 from the Tony Rahn Scholarship Fund so as to allow the Fund to make a full compliment of scholarships this year.

Michael Warhurst presented his park report. He first reported that, as of the closing date for dock applications, nine completed applications were received for the ten available slips . Thus, a lottery was not required this year. He also stated that one of the applicants has since withdrawn his application resulting in only eight current licensees. Mr. Warhurst will contact past licensees and publicize the seasonal licenses generally in an effort to fill the two openings before the season starts. Mr. Warhurst reported the Moms Demand Action group has moved their rally in the public forum area of the Park to May 14<sup>th</sup> at 11:00 a.m. Finally, he provided an update on the problem of floor separation in the concession building.

The chair reported that the next meeting will take place on March 16, 2016.

There being no further business, upon motion duly made and seconded, the meeting was adjourned at 9:26 a.m.



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Thomas R. Watson, Secretary