

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, JUNE 5, 2017 TIME: 6:15PM

AGENDA

- **6:15PM – NON PUBLIC SESSION RE: THE COMPENSATION OF PUBLIC EMPLOYEES RE: PARAPROFESSIONALS CONTRACT & NEW POLICE CHIEF CONTRACT ROBERT MERNER - RSA 91-A:3 II (a)**
- I. CALL TO ORDER**
- II. ROLL CALL**
- III. INVOCATION**
- IV. PLEDGE OF ALLEGIANCE**
- V. ACCEPTANCE OF MINUTES – MAY 10, 2017 & MAY 15, 2017**
- VI. PUBLIC COMMENT SESSION**
- VII. PUBLIC HEARINGS**
 - A. ORDINANCE AMENDING CHAPTER 10 – ZONING ORDINANCE, CHARACTER BASED ZONING EXCESS COMMUNITY SPACE
 - B. ORDINANCE AMENDING CHAPTER 10 – ZONING ORDINANCE, SIGNS RELATED TO PUBLIC PARKING IN PRIVATE PARKING LOTS
 - C. ORDINANCE AMENDING CHAPTER 1, ARTICLE XVII, SECTION 1.1704 PUBLIC ART – EXEMPTION
 - D. ORDINANCE AMENDING CHAPTER 7, ARTICLE I – PARKING METERS, SECTION 7.105 – PARKING – DESIGNATED MOTORCYCLE PARKING AREA
 - E. ORDINANCE AMENDING CHAPTER 7, ARTICLE V – BICYCLE REGULATIONS
 - F. ORDINANCE AMENDING CHAPTER 7, ARTICLE XVII – MOPED REGULATIONS
- VIII. CONSIDERATION OF RESOLUTIONS AND ORDINANCES**
 - A. First Reading of Proposed Ordinance amending Chapter 1, Article IX, Section 1.902 – Election Candidate Financial Disclosure Ordinance
 - B. Second Reading of Proposed Ordinance amending Chapter 10 – Zoning Ordinance, Character Based Zoning Excess Community Space
 - C. Second Reading of Proposed Ordinance amending Chapter 10 – Zoning Ordinance, Signs related to Public Parking in Private Parking Lots

- D. Second Reading of Proposed Ordinance amending Chapter 1, Article XVII, Section 1.1704 Public Art - Exemption
- E. Second Reading of Proposed Ordinance amending Chapter 7, Article I – Parking Meters, Section 7.105 – Parking – Designated Motorcycle Parking Area
- F. Second Reading of Proposed Ordinance amending Chapter 7, Article V – Bicycle Regulations
- G. Second Reading of Proposed Ordinance amending Chapter 7, Article XVII – Moped Regulations

IX. ADOPTION OF PROPOSED BUDGET RESOLUTIONS

- Resolution No. 13-2017 – Municipal Fees
- Resolution No. 14-2017 – General Fund Expenditures
- Resolution No. 15-2017 – Sewer Fund Expenditures
- Resolution No. 16-2017 – Water Fund Expenditures
- Resolution No. 17-2017 – Special Revenues, Debt Service Fund and Committed Fund Balances for Necessary Expenditures
- Resolution No. 18-2017 – Investment Policy

X. CONSENT AGENDA

(ANTICIPATED ACTION - MOVE TO ADOPT CONSENT AGENDA)

- A. Letter from Amber Day, New Hampshire Film Festival, requesting permission to close Chestnut Street on Friday, October 13-15, 2017 for the NH Film Festival Red Carpet Opening Night Gala ***(Anticipated action – move to refer to the City Manager with power)***
- B. Letter from Abigail Wiggin, Portsmouth Halloween Parade Committee, requesting permission to hold the 23rd Annual parade on Tuesday, October 31, 2017 ***(Anticipated action – move to refer to the City Manager with power)***
- C. Letter from JerriAnne Boggis, Black Heritage Trail of New Hampshire, requesting permission to hold the annual Juneteenth Celebration on Saturday, June 17, 2017 from 11:30 a.m. to 3:00 p.m. ***(Anticipated action – move to refer to the City Manager with power)***

XI. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Letter from Marc Stettner regarding proposed changes to the Designated Motorcycle Parking Area and Moped Regulations
- B. Memorandum from Fire Chief Achilles regarding Position on Recommended Fire Department Budget

XII. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

City Manager's Items Which Require Action:

1. Report Back from Planning Board Re: Potential Release of City Interest in the Portions of Two Paper Streets (Moffat Street and Woodworth Avenue) adjoining property at 85 Woodworth Avenue (Richer) and Authorize Issuance of Building Permit for Property off Swett Avenue, Moffat Street and Woodworth Avenue (Calkins)
2. Report Back from Planning Board Re: S & G Realty Boundary Line Agreement and Easement
3. Proposed Lease for Plains Schoolhouse
4. 1283 Woodbury Avenue Traffic Signal and Sidewalk Easement
5. Request for Referral to Planning Board a Proposed Ordinance amending to Chapter 10 – Zoning Ordinance, Housing
6. Request to Reschedule the June 19, 2017 Work Session Re: Parking Scope of Services

City Manager's Informational Items

1. Events Listing

B. MAYOR BLALOCK

1. Appointment to be Considered:
 - Appointment of Samantha Wright Collins as a Regular member to the Conservation Commission
2. Mayor's Sister Cities Blue Ribbon Committee
The Committee Charge is as follows:
 - *Evaluate the level of activity, benefit and local interest in continuing the Sister City or other citizen diplomacy relations and make recommendations to the City Council to potentially terminate current relationships with little or no recent activity, resident interest or cultural/economic opportunities*
 - *Research successful Sister City/Friendship City relationships of other cities and make recommendations to the City Council for a program and strategies to ensure success of existing and future Sister City relationships*
 - *Recommend a framework for long term administrations, promotion and success of the Portsmouth Sister City Program through a Committee structure: chair, co-chairs, possible sub-committees for each Sister City, staff support requirements, etc.*
 - *Explore ways to engage the community in the program—businesses, educational, cultural and humanitarian groups and make recommendations to the City Council*

C. ASSISTANT MAYOR SPLAINE

1. City Charter Amendments
 - Defining “Municipal Officials” for Financial Disclosure Requirements
 - “Clean Elections” Campaign Disclosure by City Council Candidates and Political Action Committees

D. COUNCILOR SPEAR & COUNCILOR DWYER

1. Charter Amendment for Police Commission & Fire Commission (*To be taken up, pending discussion of issues at June 3, 2017 retreat*)

E. COUNCILOR DENTON

1. Portsmouth Recycling Success (*See attached information*)

XIII. MISCELLANEOUS/UNFINISHED BUSINESS

XIV. ADJOURNMENT

**KELLI L. BARNABY, MMC, CMC, CNHMC
CITY CLERK**

**Indicates Verbal Report*


INFORMATIONAL ITEMS

(There are no items under this section of the Agenda)

NOTICE TO THE PUBLIC WHO ARE HEARING IMPAIRED: Please contact Dianna Fogarty at 603-610-7270 one-week prior to the meeting for assistance.

**CITY OF PORTSMOUTH
PORTSMOUTH, NH 03801**

Office of the City Manager

Date: June 1, 2017
To: Honorable Mayor Jack Blalock and City Council Members
From: John P. Bohenko, City Manager 
Re: City Manager's Comments on June 5, 2017 City Council Agenda

6:15 p.m. – Non-Public Session Re: RSA 91-A:3 II (a), regarding the compensation of public employees – Contracts for Portsmouth School District Paraprofessional Union and New Police Chief Robert Merner.

For details on this matter, please refer to the confidential envelope inserted in the inside pocket of your binder.

Items Which Require Action Under Other Sections of the Agenda:

1. **First Reading of Proposed Ordinances.**

- 1.1 **First Reading of Proposed Ordinance amending Chapter 1, Article IX Conflict of Interest/Mandatory Financial Disclosure, Section 1.902: - Election Candidate Financial Disclosure.** As you will recall at the May 1, 2017 City Council meeting, the Council voted to bring back for first reading the [attached proposed Ordinance](#) amending Chapter 1, Article IX Conflict of Interest/Mandatory Financial Disclosure, Section 1.902: - Election Candidate Financial Disclosure. As requested at the April 17, 2017 City Council meeting, the proposed Ordinance reflects new language to clarify entities from candidates.

I recommend the City Council move to pass first reading and schedule a public hearing and second reading of the proposed Ordinance at the June 19, 2017 City Council meeting, as presented. Action on this matter should take place under Section VIII of the Agenda.

2. **Public Hearings/Second Readings of Proposed Ordinances.**

- 2.1 **Public Hearing/Second Reading of Proposed Ordinance amending Chapter 10 – Zoning Ordinance, Character-Based Zoning Excess Community Space.** As a result of the May 15, 2017 City Council meeting, under Section VII of the Agenda, I am bringing back for public hearing and second reading the [attached proposed Ordinance](#) amending Chapter 10 – Zoning Ordinance, Character-Based Zoning Excess Community Space.

As you will recall, at the April 3, 2017 City Council meeting, the Council voted to refer the draft zoning amendment to the Planning Board for report back. This proposed Zoning Ordinance amendment would allow excess community space provided by a development in an Incentive Overlay District to be credited for use in another development in the same Incentive Overlay District. [Attached for your information is a memorandum from former Planning Director Rick Taintor](#) explaining the background of the proposed Vaughan Street Hotel and Waterfront Park as well as the provisions of the proposed amendment.

The Planning Board held a public hearing on this draft amendment to the Zoning Ordinance at its meeting on April 20, 2017. The Board voted to recommend that the amendment be enacted with the following four changes:

1. When a developer proposed to contribute unimproved land in lieu of a confirming community space, require the application to include a complete site plan and design for the future community space.
2. In 10.5A46.23(2)(a) of the draft amendment [to be re-designated as (b)], insert the word “excess” before the words “unimproved land” to clarify the intent.
3. Reduce the maximum term of a Prospective Development Incentive Agreement from 15 years to 10 years.
4. Insert a new provision requiring the grant of a conditional use permit by the Planning Board in order for a developer to be able to use the excess community space to support a future project, regardless of whether the future project would need a conditional use permit otherwise.

[The attached revised amendment](#) incorporates the Planning Board’s recommended changes (additions underlined, deletions ~~struck through~~).

I recommend the City Council move to pass second reading and schedule third and final reading of the proposed Ordinance at the June 19, 2017 City Council meeting, as presented. Action on this matter should take place under Section VIII of the Agenda.

2.2 **Public Hearing/Second Reading of Proposed Ordinance amending Chapter 10 – Zoning Ordinance, Signs related to Public Parking in Private Parking Lots.**

As a result of the May 15, 2017 City Council meeting, under Section VII of the Agenda, I am bringing back for public hearing and second reading the [attached proposed Ordinance](#) amending Chapter 10 – Zoning Ordinance, Signs related to Public Parking in Private Parking Lots.

At its March 6, 2017 meeting the City Council passed third reading on an ordinance relating to signs for public parking in a private parking lot. This ordinance was enacted as an amendment to the City Ordinances, Chapter 7, Article I – Parking Meters, and requires that any sign located at the entrance to a private parking lot receive a permit from the Department of Public Works.

[Attached is a memorandum from former Planning Director Rick Taintor](#) which outlines the reasons for an amendment to the Zoning Ordinance to exempt signs and other elements related to public parking in private parking lots from specific zoning standards when authorized under a permit from the Department of Public Works. The Planning Department drafted the [attached amendment to the Zoning Ordinance](#) to implement these exemptions, and the City Council voted at its March 20th meeting to refer this proposed amendment to the Planning Board for report back.

At its meeting on April 20, 2017, the Planning Board voted unanimously to recommend that the Zoning Ordinance be amended as proposed.

I recommend the City Council move to pass second reading and schedule third and final reading of the proposed Ordinance at the June 19, 2017 City Council meeting, as presented. Action on this matter should take place under Section VIII of the Agenda.

2.3 **Public Hearing/Second Reading of Proposed Ordinance amending Chapter 1, Article XVII, Section 1.1704 Public Art - Exemption.**

As a result of the May 15, 2017 City Council meeting, under Section VII of the Agenda, I am bringing back for public hearing and second reading the [attached proposed Ordinance](#) amending Chapter 1, Article XVII, Section 1.1704 Public Art – Exemption. This proposed Ordinance is a request of Councilor Nancy Pearson. City Attorney Robert Sullivan meet with Councilor Pearson on April 11, 2017 regarding the inclusion of a public art component to school construction projects, reference ordinances of the City of Portsmouth, Chapter 1, Article XVII.

In particular, 1.1702 **PUBLIC ART COMMITMENT** requires that, “One (1%) percent of the bid price or negotiated contract price for the construction of all new municipal buildings or for the renovation of existing municipal buildings, in which the bid price or negotiated price shall be in excess of Two Million (\$2,000,000.00) Dollars up to Fifteen Million (\$15,000,000.00) Dollars (expressed in terms of actual

construction costs exclusive of design and engineering fees), shall be contributed to the Public Art Trust for the purpose of funding public art.”

The ordinance contains further provisions which determine how public art will be selected and the public arts funds expended on that selection. There is also a provision in the ordinance which allows the City Council to exempt a municipal building under appropriate circumstances. Insofar as school buildings are owned by the municipality and construction or renovation of them is funded by the City Council, it would appear that this ordinance would apply to school buildings, such as the Little Harbour School.

I recommend the City Council move to pass second reading and schedule third and final reading of the proposed Ordinance at the June 19, 2017 City Council meeting, as presented. Action on this matter should take place under Section VIII of the Agenda.

- 2.4 **Public Hearing/Second Reading of Proposed Ordinance amending Chapter 7, Article I Parking Meters, Section 7.105: Parking - Designated Motorcycle Parking Area.** As a result of the May 15, 2017 City Council meeting, As you are aware, the City Council approved the Parking and Traffic Safety Committee meeting minutes of April 6, 2017. The Committee approved the proposed Ordinance amending Chapter 7, Article I Parking Meters, Section 7.105: Parking C. Designated Motorcycle Parking Area ([see Ordinance under Section VII of the Agenda](#)).

I recommend the City Council move to pass second reading and schedule third and final reading of the proposed Ordinance at the June 19, 2017 City Council meeting, as presented. Action on this matter should take place under Section VIII of the Agenda

- 2.5 **Public Hearing/Second Reading of Proposed Ordinance amending Chapter 7, Article V Bicycle Regulations.** As you are aware, the City Council approved the Parking and Traffic Safety Committee meeting minutes of April 6, 2017. The Committee approved the proposed Ordinance amending Chapter 7, Article V Bicycle Regulations ([see Ordinance under Section VII of the Agenda](#)).

I recommend the City Council move to pass second reading and schedule third and final reading of the proposed Ordinance at the June 19, 2017 City Council meeting, as presented. Action on this matter should take place under Section VIII of the Agenda.

- 2.6 **Public Hearing/Second Reading of Proposed Ordinance amending Chapter 7, Article XVII Moped Regulations.** As you are aware, the City Council approved the Parking and Traffic Safety Committee meeting minutes of April 6, 2017. The Committee approved the proposed Ordinance amending Chapter 7, Article XVII Moped Regulations ([see Ordinance under Section VII of the Agenda](#)).

I recommend the City Council move to pass second reading and schedule third and final reading of the proposed Ordinance at the June 19, 2017 City Council meeting, as presented. Action on this matter should take place under Section VIII of the Agenda.

3. **Adoption of Proposed Budget Resolutions:**

- 3.1 **Adoption of Budget Resolutions for Fiscal Year July 1, 2017 through June 30, 2018 (FY2018).** On Monday evening, I am requesting that the City Council adopt the proposed FY 2018 Budget (July 1, 2017 thru June 30, 2018). For your review and action, there are six proposed Resolutions relative to the annual budget adoption process [attached under Section IX of the Agenda](#).

The General Fund budget has been amended as a result of the Work Session on Monday, May 22, 2017. The amendments are:

A reduction in Non-Operating of \$443,600 as follows:

- \$50,000 Overlay
- \$50,000 Contingency
- \$124,100 Rolling Stock
 - a. \$39,100 Police: one Escape
 - b. \$45,000 Fire: one SUV
 - c. \$40,000 DPW: ½ Ton Pick-up and a plow
- \$64,500 IT Replacement
 - a. \$25,000 Police: Department discretion
 - b. \$19,500 Fire: Fund incident Reporting Data System over 2 years
 - c. \$20,000 School: Department discretion
- \$155,000 Capital Outlay
 - a. \$25,000 Land Acquisition
 - b. \$30,000 US Route 1 New Side path Construction
 - c. \$50,000 Longmeadow Road Extension
 - d. \$50,000 Capital Contingency

Increase use of Fund Balance as follows:

- Increase the use of Debt Service Reserve by \$700,000 for a total of \$2,400,000
- Utilize \$231,000 from Unassigned fund balance to offset two capital outlay projects (LED Streetlight Conversion \$181,000 and Chestnut Street Pedestrian Connector \$50,000).

These amendments will result in a reduction to the estimated proposed tax rate from \$17.72 to \$17.44 or by 28 cents resulting in an estimated tax rate increase from prior year of 40 cents or 2.33%.

Attached are six FY18 Budget Resolutions for City Council adoption.

1. Resolution No. 13-2017 - Municipal Fees
2. Resolution No. 14-2017 - General Fund
3. Resolution No. 15-2017 - Sewer fund expenses, cash requirements, and user rates
4. Resolution No. 16-2017 - Water fund expenses, cash requirements, and user rates
5. Resolution No. 17-2017 - Expenditure of Special Revenues funds, Debt Service fund, and Committed Fund Balance
6. Resolution No. 18-2017 - Annual investment policy required by state law

For details on the budget, please refer to your budget books. The FY18 Budget can be found at <http://www.cityofportsmouth.com/finance/budgets.htm>

I am requesting that the City Council vote on each Resolution separately. The City Council will have adopted the FY18 Budget once the Council has voted on each Resolution separately. Action on this matter should take place under Section IX of the Agenda.

City Manager's Items Which Require Action:

1. **Report Back from Planning Board Re: Potential Release of City Interest in the Portions of Two Paper Streets (Moffat Street and Woodworth Avenue) adjoining property at 85 Woodworth Avenue (Richer) and Authorize Issuance of Building Permit for Property off Swett Avenue, Moffat Street and Woodworth Avenue (Calkins).** In a [letter to the City Council received April 26, 2017](#), [Attorney Durbin, representing Mr. David Calkins](#), requested authorization for the issuance of building permits on a private drive off of Swett Ave, Moffat St, and Woodworth Ave pursuant to RSA 674:41(d). As the RSA requires that the Planning Board be consulted, at the May 15, 2017 meeting the City Council voted to refer the request to the Planning Board for a report back.

In a [letter dated January 11, 2017](#), [Raymond and Maryrose Richer](#) had requested that the City release to them its interest in the “paper street” portions of Woodworth Avenue and Moffat Street adjoining their property at 85 Woodworth Avenue. At its March 20th meeting the City Council voted to refer this request to the Planning Board for a report back.

The two cases are related in that the Richers have expressed concern about a two-lot subdivision proposed by David Calkins that had initially involved the construction of a new street across land that they have been maintaining and using as part of their yard for many years. Subsequent to the Richer's initial letter, Mr. Calkins has proposed an alternative approach to developing the lots that would not involve creation of a through city street, but instead would involve construction of a driveway off of the end of the existing improved portion of Swett Ave.

Due to the potential competing interests of these two requests, the City Council voted to postpone consideration of both requests until after the Planning Board had reported back with a recommendation.

In regards to the Richer's request, the Planning Board held a public hearing at its meeting on April 20, 2017, and voted as follows:

Voted to recommend that the City release any interest it may have in the paper streets abutting 85 Woodworth Avenue, as shown on the exhibit titled “Woodworth Ave / Moffat St / Swett Ave”, prepared by the Planning Department for this meeting, with the following exception:

1. The area between the end of the accepted portion of Woodworth Avenue and the intersection with Moffat Street shall be reserved for snow storage.

[Attached to this memorandum](#) is a map showing the portions of Woodworth Avenue and Moffat Street that are recommended to be released at this time, along with two other segments of the same streets that were released by vote of the City Council on March 6, 2017.

In regards to the Calkins' request, the Planning Board held a public hearing at its meeting on May 18, 2017 and voted as follows:

Voted to recommend that the City Council authorize the issuance of building permits for property on a private drive off of Swett Ave, Moffat St, and Woodworth Ave pursuant to RSA 674:41(d) with the stipulation that the issuance of building permits would be subject to all required land use approvals.

Attached to this memorandum is a map showing potential access to the proposed subdivision provided by Mr. Calkins' at the May 18, 2017 meeting. In addition, attached is the background regarding this matter.

I recommend the City Council move to adopt the Planning Board recommendation as presented.

2. **Report Back from Planning Board Re: S & G Realty Boundary Line Agreement and Easement.** As you will recall at the May 15, 2017 City Council meeting, the Council voted to refer the [attached request from Attorney Pelech, on behalf of his client, S & G Realty Trust](#), for a boundary line adjustment along Chevrolet Avenue, to the Planning Board for a report back to the City Council.

The proposed boundary line adjustment would resolve a discrepancy in the boundary line between S & G Realty's property (Map 157 Lot 30) and the portion of Chevrolet Ave owned by the City. The proposed agreement would include a 10' utility easement that would enable the City to maintain public sewer and drainage infrastructure.

On May 18, 2017, the Planning Board voted to recommend that the City Council approve the request from S&G Realty Trust for a Boundary Line Agreement and Easement for the boundary line between S & G Realty's property (Map 157, Lot 30) and the portion of Chevrolet Ave owned by the City.

I recommend the City Council move to approve the Planning Board's recommendation for a Boundary Line Agreement and Easement for the boundary line between S & G Realty's property (Map 157, Lot 30) and the portion of Chevrolet Avenue owned by the City, and further, to authorize the City Manager to execute all necessary documents.

3. **Proposed Lease for Plains Schoolhouse.** At the April 17th meeting, the City Council received an update on the Plains School Re-use. At that time it was indicated that we would bring back a draft lease for the property. [See attached.](#) The lease is for a five-year period with an option to renew for an additional five years. As you know, the City and Pontine Theatre have developed a plan in consultation with a preservation architect for upgrades to bring the structure up to current code including making the building 100% handicapped accessible and lead-free. The City and Pontine will share equally the cost for the upgrades.

Pontine's participation in the code upgrades, called Capital Improvements in the draft lease, is in lieu of rent. For the public benefit requirement, Pontine has also agreed to develop cultural programs open to the public, such as a performance and narrative program on local history and to allow the building to be used up to four times per year for public meetings subject Pontine's schedule.

I recommend the City Council move to authorize the City Manager to execute a lease between the City of Portsmouth and Pontine Theatre for the Plains Schoolhouse with the same or substantially similar terms.

4. **1283 Woodbury Avenue Traffic Signal and Sidewalk Easement.** On November 17, 2016, the Planning Board approved final subdivision approval for a lot on the corner of Woodbury Avenue and Granite Street, to subdivide one lot into two lots. An easement was part of the approved and recorded Subdivision Plan D-40103. The Board also voted at the same time to recommend to the City Council that the City accept the traffic signal easement shown on the plan.

The easement area is highlighted on the attached. The Legal Department has approved the form of the easement.

I recommend the City Council move to authorize the City Manager to accept a required traffic signal and sidewalk easement from Sophie Lane LLC across property at 1283 Woodbury Avenue, Portsmouth.

5. **Request for Referral to Planning Board of Proposed Ordinance Amendment to Chapter 10 – Zoning Ordinance, Housing.** In November 2016, the City's Housing Committee issued a report, which the City Council adopted, recommending zoning amendments to increase the supply and diversity of housing stock in the City. The recommendations identified three initial areas of focus: 1) along the Lafayette Rd commercial corridor and sites along Route 1 Bypass and Outer Market St; 2) both sides of Mirona Rd; 3) the I-95 Exit 7 Area.

The Housing Committee's report, identified a number of general recommendations for each of these areas, including allowing an appropriate mix of residential uses, encouraging a mix of uses, and providing incentives for workforce housing. In addition to accommodating more residential uses, the Committee also recommended zoning amendments include standards for the design and scale of new development. Working with independent planning consultant, Ted Brovitz, the Planning Department has prepared the attached zoning amendments responding to the Housing Committee's recommendation.

These proposed Gateway District amendments include 3 new base zoning districts: Gateway Corridor Mixed Use (G1), Gateway Corridor Mixed Use Center (G2), and Gateway Neighborhood Mixed Use Center (G3). These new districts and standards are proposed as a new Article (5B) and would replace the existing Flexible Development regulations in Section 10.730 – Gateway Planned Development (GPD) and Section 10.726 – Residential Density Planned Unit Development (RDI-PUD). The new section proposes

a formed-based zoning approach to guiding development and uses that is similar to standards adopted for the Character Districts for the Downtown and West End.

The Planning Department looks forward to refining these [attached](#) draft zoning amendments through a comprehensive public input process involving residents, representatives of the development community, housing experts, and other community members.

I recommend the City Council move to refer the proposed amendments to the Planning Board for review and recommendation.

6. **Request to Reschedule June 19, 2017 Work Session Re: Parking Scope of Services.** In a discussion with the Mayor regarding the scheduled Work Session for June 19, 2017, we both felt it was better to hold off on the Work Session regarding the Parking Scope of Services until our new Parking Director Ben Fletcher starts with the City in July. I am recommending a Work Session subsequent to that date.

Action is required regarding this matter.

Informational Items:

1. **Events Listing.** For your information, [attached is a copy of the Events Listing](#) updated after the last City Council meeting on May 15, 2017. In addition, this can be found on the City's website.