

ACTION ITEMS

PARKING and TRAFFIC SAFETY COMMITTEE MEETING

8:00 A.M. – November 2, 2017
City Hall – Conference Room A

MEMBERS PRESENT: Nancy Colbert Puff, Acting City Manager
Peter Rice, Director of Public Works
James Heinz, Deputy Fire Chief
Frank Warchol, Police Captain
Ted Gray, Vice Chairman
Members: Harold Whitehouse, Ronald Cypher, Shari
Donnermeyer and Mary Lou McElwain

CITY STAFF PRESENT: Eric Eby, Parking and Transportation Engineer
Juliet Walker, Planning Director
Benjamin Fletcher, Parking Director

MEMBER ABSENT: Brad Lown, Chairman

Action Items requiring an immediate ordinance during the next Council meeting:

None

Temporary Action Items requiring an ordinance during the annual omnibus:

None

1. Accepted and placed on file meeting minutes from October 5, 2017.
2. Accepted and placed on file financial report (totals through September 30, 2017).
3. Public Comment: No public comment.
4. (VI.A.) **Action Item:** Concerns regarding traffic not yielding to pedestrians in crosswalk on Middle Road at Essex Avenue, by Peter Nelsen. – **VOTED** to have staff collect data, evaluate and report back at the next meeting.
5. (VI.B.) **Action Item:** 1) Concerns regarding maintenance and safety on closed portion of Country Club Road, by Cindy Fessenden. – No action required by the Committee.
6. (VI.B.) **Action Item:** 2) Installation of a HAWK signal and crosswalk on Grafton Drive at Country Club Road, by Cindy Fessenden. – No action required by the Committee.

7. (VI.B.) **Action Item:** 3) Installation of an In-Street Pedestrian Crossing Sign at the existing crosswalk on Borthwick Avenue at Greenland Road, by Cindy Fessenden. – No action required by the Committee.
8. Public Comment. One Speaker: Cindy Fessenden.
9. (VIII.A.) Zagster usage report, by Juliet Walker, Planning Director. – No action required by the Committee.
10. Adjournment – At 8:39 a.m., **VOTED** to adjourn.

Respectfully submitted by:

Amy Chastain
Secretary to the Committee