

**PORTSMOUTH SCHOOL BOARD PUBLIC MINUTES FOR AUGUST 8, 2017**

EILEEN D. FOLEY COUNCIL CHAMBERS, CITY HALL

PORTSMOUTH, NH

DATE: TUESDAY, AUGUST 8, 2017

TIME: 7:00 PM [or thereafter]

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**NOTICE:** THE SCHOOL BOARD HELD A NON- PUBLIC MEETING AT 6:30 P.M., IN ACCORDANCE WITH RSA 91-A: 3, II (a) AND RSA 91-A: 3, II (b), IN THE SCHOOL BOARD CONFERENCE ROOM

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- I. **CALL TO ORDER-** Board Chair Leslie Stevens called the meeting to order at 7:23 p.m.
- II. **ROLL CALL-** Chair Leslie Stevens, Vice Chair Tom Martin, Jeff Landry, Gary Epler, Ann Walker, Nancy Clayburgh, Patrick Ellis, Roseanne Vozella Clark, Superintendent Stephen Zadavec, Assistant Superintendent George Shea, Business Administrator Stephen Bartlett
- III. **INVOCATION**
- IV. **PLEDGE OF ALLEGIANCE-** Chair Stevens led the Board in the Pledge of Allegiance.
- V. **ACCEPTANCE OF MINUTES**
  - a. JULY 11, REGULAR MEETING

MOTION: Motion to accept the Public Minutes of July 11, 2017, by Mr. Epler

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously accepted
- VI. **PUBLIC COMMENT-** None
- VII. **SUPERINTENDENT'S REPORT**
  - a. ITEMS OF INFORMATION
    - i. POLICY COMMITTEE MINUTES, JUNE 20, 2017
    - ii. POLICY COMMITTEE MINUTES, JULY 19, 2017
    - iii. BOARD AND ADMINISTRATOR, JULY 2017
  - b. CORRESPONDENCE
    - i. LETTER OF RESIGNATION, KAHAN (LUDWIG)
    - ii. LETTER OF RESIGNATION, FULLER BENNETT (*hand carried*)
  - c. ADMINISTRATOR REPORT
    - i. FINANCIAL REPORT- Business Administrator Stephen Bartlett provided a verbal financial report. As a result of rearranging several budget lines, all expenses were covered with an approximate \$300.00 surplus.

**VIII. OLD BUSINESS**

a. UPDATE- BOARD RETREAT- The Board Retreat will be held on Wednesday, August 16, 2017, 4:00 p.m.-7:00 p.m. at the Gosling Meadows Recreation Center. Superintendent Zadravec provided an overview of the meeting outline. A draft copy of the agenda was included in the packet. Assistant Superintendent Shea is going to Gosling Meadows to promote the event. COMMENTS/QUESTIONS: A request was made to focus the conversation and dialogue about the access to educational opportunities/programs at the retreat. The event will be advertised, including the local newspaper.

b. UPDATE- SCHOOL START TIMES- Superintendent Zadravec reported that a draft of the bus route schedule was published a few weeks ago. Administration was unable to address every concern received. An updated bus route schedule will be published early next week. Assistant Superintendent Shea reported on the afterschool programming. An email was sent to elementary school families outlining the afterschool opportunities. A copy of the email will be sent to the Board.

COMMENTS/QUESTIONS: Clarification was provided that PEAK employees would be providing the staff due to licensure. The 21<sup>st</sup> Century Learning Grant provides New Franklin Elementary with a similar program.

The email to elementary families regarding afterschool programming was just sent last night, no feedback has been received yet.

Administration doesn't anticipate any issues with sport schedules.

The Board requested a FAQ on the Start Time from Administration.

Half of the buses will be multi-age, elementary kids will be dropped off first. The length of bus routes has not significantly increased.

c. UPDATE- DONDERO ELEMENTARY SCHOOL- Business Administrator Bartlett provided an update on the Dondero renovation. The project is currently on schedule.

COMMENTS/QUESTIONS: There have not been any noise complaints reported since the demolition phase of the renovation.

**IX. NEW BUSINESS**

- a. CONSIDERATION AND APPROVAL OF EMPLOYMENT i.  
OCCUPATIONAL THERAPIST .5, ELEMENTARY ii.  
SCHOOL PSYCHOLOGIST  
iii. SOCIAL STUDIES, PHS (1 YEAR)  
iv. ART TEACHER, NF

MOTION: Motion to approve employment, by Mr. Ellis

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously approved

b. CONSIDERATION AND APPROVAL OF POLICIES (SINGLE READING):

i. FIELD TRIPS (IJOA)

MOTION: Motion to approve Policy IJOA, by Mr. Martin

SECOND: Ms. Clayburgh

DISCUSSION: A standardized field trip form is being worked on. Clarification was provided regarding the private transportation liability paragraphs.

VOTE: Unanimously approved

ii. MEAL CHARGING (EFA)

MOTION: Motion to approve Policy EFA, by Ms. Clayburgh

SECOND: Mr. Martin

DISCUSSION: Clarification was provided on the language in the policy. Policy was approved with the requested revision.

VOTE: Unanimously approved

iii. NON-SMOKING/TOBACCO (GBED)

MOTION: Motion to approve Policy GBED, by Mr. Ellis

SECOND: Ms. Clayburgh

DISCUSSION:

VOTE: Unanimously approved

X. **COMMITTEE UPDATES**

a. POLICY- The next Policy Committee Meeting is Tuesday, August 22, 2017. Chair Stevens explained why Policy IL has not been brought to the Board. The policy will be discussed in further detail at a future workshop session.

b. PRESCHOOL COMMITTEE- Superintendent Zadravec reported on the Preschool Committee. The Committee is in the process of arranging a forum for the Board and the community.

XI. **FUTURE AGENDA ITEMS-** Restorative justice will be added as a future workshop session

XII. **UPCOMING EVENTS**

a. PORTSMOUTH SCHOOL DEPARTMENT CALENDAR MAY BE FOUND ONLINE AT <http://www.cityofportsmouth.com/school/index.htm>

XIII. ADJOURNMENT

MOTION: Motion to adjourn at 8:08 p.m. by Mr. Martin

SECOND: Ms. Walker

DISCUSSION:

VOTE: Unanimously accepted

- ❖ Former PHS student Eric Jenkins is competing at the IAAF World Championship.  
Congratulations Eric and his PHS coaches!