

CITY OF PORTSMOUTH, NEW HAMPSHIRE
PORTSMOUTH CABLE TELEVISION AND COMMUNICATIONS COMMISSION



MEETING MINUTES
TUESDAY, NOVEMBER 27, 2018
Law Library – 4th Floor City Hall
1 Junkins Avenue – Portsmouth, NH

Attendees: Rob Capone, Steve Gray, Richard Winstanley and Amrishi Chicooree with Suzanne Woodland from the Legal Department. Nicholas Kirsch absent.

- I. The meeting was called to order at 4:30 p.m.
- II. A motion was made by Rob Capone and seconded by Steve Gray to approve the meeting minutes of October 23, 2018. The motion was approved by a unanimous vote.
- III. A motion made by Rob Capone and seconded by Amrishi Chicooree to suspend the public meeting and enter into a confidential, non-meeting with counsel regarding Comcast franchise renewal negotiations. The motion was approved by unanimous vote.

A motion made by Rob Capone and seconded by Amrishi Chicooree to leave the confidential meeting and to return to the public meeting. The motion was approved by unanimous vote.
- IV. A motion made by Steve Gray and seconded by Rob Capone to request an extension of the existing Franchise Agreement with Comcast. The motion approved by unanimous vote.

A motion made by Rob Capone and seconded by Amrishi Chicooree to send a draft contract with memorandum to the City Council provided a resolution could be reached with Comcast on the location of the customer service office. The motion was approved by unanimous vote.

No date was set for the next meeting, Suzanne Woodland will follow up to schedule.
- V. A motion to adjourn made by Rob Capone and seconded by Amrishi Chicooree to adjourn and was unanimously approved. The meeting adjourned at 5:09.