

TO: JOHN P. BOHENKO, CITY MANAGER  
FROM: KELLI L. BARNABY, CITY CLERK  
RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MONDAY, MARCH 19, 2018 MEETING, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE  
PRESENT: MAYOR BLALOCK, ASSISTANT MAYOR LAZENBY, COUNCLORS ROBERTS, PEARSON, DWYER, DENTON, PERKINS, RAYNOLDS AND BECKSTED

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1. At 6:15PM a round table discussion was held on PFAS.
2. Presentation – Safe Harbor Recovery Center Program – Doreen Shockley and Elizabeth Miller provided a brief presentation on the services offered at Safe Harbor Recovery Center along with the days and hours of operation of the Center.
3. Acceptance of Minutes – March 5, 2018 – **Voted** to approve and accept the minutes of the March 5, 2018 City Council meeting.
4. Public Comment Session – There were 7 speakers: Roy Helsel (Taxpayers Responsibilities); Corey Clark (Great Bay Coalition); Esther Kennedy (Waste Water Treatment); Wes Tator (Energy Policy); Jerry Zelin (Election Finance Disclosure Ordinance); Arthur Clough (Sexual Harassment); and Zelita Morgan (Coakley Landfill).
5. Third and Final reading of Ordinance amending Chapter 1, Article IX, Section 1.9 Conflict of Interest/Election Candidate Financial Disclosure – Charter Amendment #1 – Moved to pass third and final reading regarding the Ordinance, as amended at the March 5, 2018 City Council meeting.  
  
**Voted** to suspend the rules in order to allow for amendments to the ordinance.  
  
**Voted** to amend the ordinance at line 18 and add the following after Charter Amendments *Ballot Questions or Referenda*.  
  
**Voted** to amend the ordinance starting at line 15 by deleting *candidate's total* and further amend line 16 by striking *for that election and the total monetary expenditures*.  
  
**Voted** to table the Ordinance until the next City Council meeting on April 2, 2018.
6. Third and Final reading of Ordinance amending Chapter 1, Article IX, Section 1.901 – Conflict of Interest/Municipal Officials Disclosure – Charter Amendment #2 – **Voted** to pass third and final reading regarding the Ordinance, as amended at the March 5, 2018 City Council meeting.

7. Consent Agenda – **Voted** to adopt the Consent Agenda.

- A. Letter from Richard Mason, Veterans Count, requesting permission to hold the Pack & Boots 5k Road Race on Wednesday, July 4, 2018 at 8:30 a.m. **(Anticipated action – move to refer to the City Manager with power)**
- B. Letter from Melissa Vetter, Vice President, Dondero PTA, requesting permission to hold a “fun-run” on Saturday, June 2, 2018 *(rain date Sunday, June 3, 2018)* **(Anticipated action – move to refer to the City Manager with power)**
- C. Letter from Robert Sutherland, Jr., St. John’s Lodge, requesting permission to hold the annual 5K on Saturday, April 14, 2018 at 8:00 a.m. **(Anticipated action – move to refer to the City Manager with power)**
- D. Request for License to Install Projecting Sign from Derrick Freeman, owner of Free State Bitcoin Shoppe for property located at 56 State Street **(Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request)**

**Planning Director’s Stipulations:**

- ***The license shall be approved by the Legal Department as to content and form;***
  - ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
  - ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***
- E. Request for License to Install Projecting Sign from Lindsay Rando, owner of Bobbles & Lace for property located at 111 Market Street **(Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request)**

**Planning Director’s Stipulations:**

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***

- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- F. Police Department Grant – Children’s Hospital at Dartmouth-Hitchcock - Safe and Active Grant (***Anticipated action – move to accept and approve the grant to the Portsmouth Police Department, as presented***)
8. Email Correspondence – **Voted** to accept and place the correspondence on file.
  9. Letter from Thomas J. Donovan, Director of Charitable Trusts, regarding Coakley Landfill Group – **Voted** to accept and place the letter on file.
  10. Request for Public Hearing Re: Resolution Authorizing a Bond Issue of up to Seven Million Two Hundred Thousand Dollars (\$7,200,000.00) for Costs Related to Upgrades to the Pease Wastewater Treatment Facility – **Voted** to authorize the City Manager to bring back a Borrowing Authorization in the amount of Seven Million Two Hundred Thousand Dollars (\$7,200,000.00) for a public hearing at the April 2, 2018 City Council meeting).
  11. Report Back Re: City Purchase of Banfield Road/Ocean Road Ferrari Property – **Voted** to acquire the property located off of Banfield Road owned by Ferrari Remodeling and Design LLC as set forth in a purchase and sale agreement entered into in January 2018.
  12. Easement Re: 142 Mill Pond Way – **Voted** that the City Manager be authorized to negotiate, execute, deliver and record the deeds regarding Mill Pond Way, LLC as presented.
  13. Appointments to be Voted – Richard Blalock to the Recreation Board – Mayor Blalock recused himself from voting on this matter and passed the gavel to Assistant Mayor Lazenby to carry out the vote on Richard Blalock. **Voted** to appoint Richard Blalock to the Recreation Board until April 1, 2020 filling the unexpired term of Rick Becksted. Mayor Blalock recused himself from voting on this matter.
  14. Appointments to be Voted – **Voted** to reappoint MaryAnn Blanchard to the Conservation Commission until April 1, 2021; reappoint Samantha Collins to the Conservation Commission until April 1, 2021; and reappoint Ruth Griffin to the Portsmouth Housing Authority until April 1, 2023.
  15. New Draft of Response Letter to Hampton Re: Coakley – **Voted** to send the letter to the Hampton Board of Selectmen.

The City Council agreed to amend the letter in paragraph three by deleting the language starting with the second sentence and the remainder of that paragraph. In addition, the deletion of the second sentence of the fifth paragraph. Further, in the final paragraph of the letter replacing the word projects with inquires.

**Voted** to send a separate letter to the Town of Hampton from the Coakley Landfill Group answering the scientific portion of the response.

16. **Voted** to authorize Mayor Blalock to testify in the Senate hearing on behalf of the City of Portsmouth to the legal issues associated with Portsmouth being forced to abrogate the judicial decree and go against both the Federal and State Government.
17. Parking and Traffic Safety Committee Action Sheet and Minutes of the March 1, 2018 meeting – **Voted** to approve and accept the action sheet and minutes of the March 1, 2018 Parking and Traffic Safety Committee meeting.
18. Draft McIntyre Framework – Consensus of the Council Prior to stage 3 of Public Input – **Voted** to endorse the McIntyre Project Public Input Process Essential Framework for the next phase.
19. Renewable Energy Resources - **Voted** for City Staff at the direction of the City Manager to work with the Mayor’s Blue Ribbon Committee on Sustainable Practices to better display different sustainable, energy efficient, and renewable energy resources available to residents on the City of Portsmouth's website.
20. Former City Council Rule #47 – Appointments to Boards and Commissions – **Voted** to amend City Council Rule #47 to read as follows: *Unless otherwise required by statute or ordinance, the Mayor shall only bring forward for reappointment to any Board or Commission the name of any person who shall have served ten (10) or more consecutive years on the same Board or Commission if such position shall have been publicly advertised prior to the effective date of the requested reappointment.* Councilor Becksted voted opposed.
21. Adjournment – At 10:15, **voted** to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, MMC, CMC, CNHMC  
City Clerk