

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MONDAY, MAY 7, 2018 MEETING, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR BLALOCK, ASSISTANT MAYOR LAZENBY, COUNCLORS ROBERTS, PEARSON, DWYER, DENTON, PERKINS, RAYNOLDS AND BECKSTED

1. At 6:15 p.m. the Public Dialogue Session was held.
2. Proclamation – Police Week – Peace Officers’ Memorial Day – May 15, 2018 – Mayor Blalock read the Proclamation declaring the week of May 13th as Police Week and May 15th as Peace Officers’ Memorial Day.

Police Chief Merner accepted the Proclamation with thanks and appreciation.

3. Acceptance of Minutes – April 16, 2018 – Moved to accept and approve the minutes of the April 16, 2018 City Council meeting. Councilor Perkins requested that her sentence on the last page of the minutes be changed so the sentence reads as follows: *Councilor Perkins stated the current challenge is housing and that it is an economic development issue.* **Motion passed** with the change.
4. Public Dialogue Summary – Councilor Roberts said there were 5 speakers and their topics were as follows: Bess Mosley (McIntyre Project); Harold Whitehouse (Public Input Process for Budget, Holding off of improvements to the High Hanover Garage, Meals and Rooms tax); Paige Trace (New Parking Garage, Water usage at Pease by Lonza, Nitrogen level at Pease); Esther Kennedy (Providing water to the Town of Greenland, Storage of chemicals at Pease); and Lee Roberts (Stormwater and Nitrogen).
5. Public Hearing on McIntyre Project – Authorizing the City in Partnership with Redgate/Kane, to bring the McIntyre Project Conceptual Design to the Historic District Commission for Advisory Review – A public hearing was held. **Voted** to authorize with City, in partnership with Redgate/Kane, to bring the McIntyre Project Conceptual Design to the Historic District Commission for Advisory Review. **Voted** to authorize the City Manager to execute McIntyre Project Negotiating Principles, a license agreement to access the property with the GSA, and an assignment of license agreement and Redgate/Kane.
6. **Voted** to suspend the rules in order to take up Item XI. A.4. – Dock License Re: 113 Mechanic Street.

7. Dock License Re: 113 Mechanic Street – **Voted** to approve the License Agreement, and further, authorize the City Manager to execute the proposed Dock License Agreement with the Charles L. Lassen Revocable Living Trust as presented and to negotiate, execute and deliver any documents necessary to implement the License Agreement.

8. Acceptance of Police Department Grant and Donations:

- A Victim of Crime Advocate, or “VOCA” Grant to the Portsmouth Police Department from the New Hampshire Department of Justice - \$72,043.00
- Donation to the Portsmouth Police Explorer Post from the Friends of the South End - \$800.00
- Scholarship Donation for a Police Explorer Cadet from Mr. Jason Page - \$200.00
- Donation in support of Portsmouth’s Cops with Kids outreach from the Elks Lodge - \$2,500.00

Voted to accept and approve the grant and donations to the Portsmouth Police Department, as presented.

9. Consent Agenda – **Voted** to adopt the Consent Agenda.

A. Request for License to Install Projecting Sign from Matthew Meade, owner of Beyond, Inc. for property located at 28 Deer Street (***Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director’s Stipulations:

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

A. Request for License to Install Projecting Sign from Kim Lively, owner of Meraki for property located at 135 Market Street (***Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations:

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- B. Request from Chris Curtis, Film and Outreach Manager, The Music Hall, requesting permission to close Chestnut Street on September 14-16, 2018 for the Telluride by the Sea Film Festival. ***(Anticipated action – move to refer to the City Manager with power)***
- C. Request from Cole Gove, Market Manager, Seacoast Grower's Association, requesting to amend 2018 Farmer's Market Agreement to include Squamscott Vineyard & Winery, LLC. ***(Anticipated action – move to refer to the City Manager with power)***
- D. 2018 Omnibus Sidewalk Obstruction Renewals ***(Anticipated action – move to approve and accept the 2018 Omnibus Sidewalk Obstruction Renewals, as listed)***

10. Email Correspondence – **Voted** to accept and place on file.
11. Prescott Park License Agreements – Prescott Park Arts Festival, NH Art Association & Gundalow Company – **Voted** to take action on these License Agreements at the May 21, 2018 City Council meeting.
12. 2075 Lafayette Road Water Service Access and Multiuse Path Easements – **Voted** that the City Manager be authorized to negotiate, execute, deliver and record the deeds regarding 2075 Lafayette Road, as presented.
13. 355 Banfield Road Pedestrian & Bicycle Easement – **Voted** that the City Manager be authorized to negotiate, execute, deliver and record the easement plan and deed regarding 355 Banfield Road, as presented.
14. Results of Bid for Route 33 Turf Field (Stump Dump) – **Voted** to refer to the Recreation Board.
15. Report Back Re: Solar, Wood Heating and Wind Powered Exemptions – **Voted** to have a Public Hearing on expanding the November 21, 2011, Solar Energy System Tax Exemption resolution, to include both Wind-powered Energy Systems and Wood Heating Energy Systems under RSA 71:61-72 and eliminate both the current five year term and \$25,000.00 cap. Councilor Dwyer voted opposed.

16. **Voted** to suspend the rules in order to continue the meeting beyond 10:30 p.m.
17. Public Process Re: Public Budget Work Sessions/Listening Sessions – Mayor Blalock advised the City Council that individuals will be allowed to ask questions during the Public Budget Work Sessions/Listening Sessions by writing their questions onto index cards. Also, allow oral questions and comments at the end of the sessions.
18. Appointments to be Considered – City Council considered the reappointments that will be voted on at the May 21, 2018 City Council meeting.
 - Reappointment of Cyrus Beer to the Historic District Commission as an Alternate
 - Reappointment of Vincent Lombardi to the Historic District Commission
19. Appointment to be Voted – Katelyn Kwoka to the Economic Development Commission – **Voted** to appoint Katelyn Kwoka to the Economic Development Commission filling the unexpired term of Jennifer Zorn until October 1, 2018. Councilor Perkins abstained from voting on this appointment. Councilor Becksted voted opposed.
20. Proposed City Council Policy Re: Use of City Council Chambers & City Hall Conference Rooms – The City Council will take action on this matter at the May 21, 2018 City Council meeting.
21. McIntyre Project Public Input Process – Essential Framework – No action required.
22. Request for report back on the progress of negotiations to run municipal water to Greenland and North Hampton homes – Councilor Denton requested a report back on the progress of negotiations to run municipal water to Greenland and North Hampton homes prior to the June 7, 2018 Coakley Landfill meeting.
23. Request for Report Back Re: Path to Silver Bicycle Friendly Community – Councilor Reynolds requested to refer this matter to the May 21, 2018 City Council meeting.
24. Adjournment – **At 11:00 p.m., voted to adjourn.**

Respectfully submitted by:

Kelli L. Barnaby, MMC, CMC, CNHMC
City Clerk