

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MONDAY, JUNE 4, 2018 MEETING, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR BLALOCK, ASSISTANT MAYOR LAZENBY, COUNCLORS ROBERTS, PEARSON, DWYER, DENTON, PERKINS, RAYNOLDS AND BECKSTED

1. At 6:15 p.m., the Public Dialogue Session was held.
2. Recognition of State Champions for Portsmouth High School
 - *Boy Basketball* – Mayor Blalock honored the players, manager and coaches with a plaque for winning the State Championship for the third year in a row.
 - *Girls Spring Track* – Mayor Blalock honored the players and coaches with a plaque for winning the Division 2 State Championship.
 - *Boys Spring Track* – Mayor Blalock honored the players and coaches with a plaque for winning the boys State Track Championship.
 - *Girls Tennis Team* – Mayor Blalock honored the players and coaches with a plaque for winning the Girls Division 2 State Championship.
3. Proclamation – Men’s Health Month – Mayor Blalock read the Proclamation declaring June as Men’s Health Month.
4. Presentation – Art-Speak Annual State of the Arts Presentation and Request to Extend the Agreement Between the City and Art-Speak – Art-Speak Director Robin Lurie-Meyerkopf introduced Miles Burns, Liam Ellis and Sam Rogers of Portsmouth Academy of Performing Arts from Seacoast Repertory who performed a piece from Hunchback. Mike Teixeira provided the Art-Speak Annual State of the Art Presentation.

Voted to authorize the City Manager to extend the agreement from July 1, 2018 through June 30, 2019.
5. Acceptance of Minutes – May 2, 2018 and May 21, 2018 – **Moved** to accept and approve the minutes of the May 2, 2018 and May 21, 2018 City Council meetings. **Voted** to amend the May 21, 2018 minutes as Assistant Mayor Lazenby called the meeting to order. **Main Motion as amended passed.**

6. Public Dialogue Summary – Assistant Mayor Lazenby reported that the topics of discussion were the Budget, Post Office Location, Farm to School Program and Boyle Case. Councilor Becksted reported the topics discussed at Table B were Weed Control, Farm to School Program, Filtered Water at Schools, Police Department Budget, Post Office Location, McIntyre, Operating Budget and Parking Spaces on Pleasant Street.
7. On a roll call 6-3 **voted** to suspend the rules in order to allow for Public Comment on the Budget.
8. Public Comment Session – There were three speakers: Brett Fletcher (Farm to School Program); Mark Brighton (Cuts needed to School & Municipal Budgets) and Paul Mannle (Budget Process).
9. Adoption of Budget Resolutions – Resolution #8-2018 – Municipal Fees – **Voted** to adopt Resolution #8-2018 – Municipal Fees.
10. Adoption of Budget Resolutions – Resolution #9-2018 – General Fund Expenditures – **Moved** to adopt Resolution #9-2018 – General Fund Expenditures.

On a roll call vote 1-8, motion to reduce the General Government Budget by \$175,296.00 **failed** to pass. Councilor Becksted voted in favor. Assistant Mayor Lazenby, Councilors Roberts, Pearson, Dwyer, Denton, Perkins, Raynolds and Mayor Blalock voted in opposed.

On a roll call vote 3-6, motion to reduce the General Government Budget by \$100,000.00 **failed** to pass. Councilors Roberts, Perkins and Becksted voted in favor. Assistant Mayor Lazenby, Councilors Pearson, Dwyer, Denton, Raynolds and Mayor Blalock voted opposed.

On a roll call vote 1-8, motion to add \$30,000.00 to composting **failed** to pass. Councilor Denton voted in favor. Assistant Mayor Lazenby, Councilors Roberts, Pearson, Dwyer, Perkins, Raynolds, Becksted and Mayor Blalock voted opposed.

On a roll call 8-1, **voted** to adopt Resolution #9-2018 – General Fund Expenditures. Assistant Mayor Lazenby, Councilors Roberts, Pearson, Dwyer, Denton, Perkins, Raynolds voted in favor. Councilor Becksted voted opposed.

Department	Appropriation
General Government	\$19,445,179.00
Police	\$11,280,229.00
Fire	\$8,966,305.00
School	\$48,086,136.00
Transfer to Indoor Pool	\$150,000.00
Transfer to Prescott Park	\$60,000.00
Non-Operating	\$25,021,244.00
Total	\$113,009,093.00

11. Adoption of Budget Resolutions – Resolution #10-2018 – Sewer Fund Expenditures – Voted to adopt Resolution #10-2018 – Sewer Fund Expenditures. Councilor Becksted abstained from voting.

- *Appropriated sum of \$12,406,664.00 to defray expenses for the operation of the sewer system.*
- *Cash requirements of \$18,340,484.00 to defray expenses for the operations of the sewer system.*
- *Sewer user rate effective July 1, 2018 is \$13.24 per unit for the first 10 units of consumption per month, and \$14.56 per unit for all units used thereafter to yield a portion of revenue to meet the cash requirements for the operation of the City of Portsmouth’s sewer system.*

12. Adoption of Budget Resolutions – Resolution #11-2018 – Water Fund Expenditures – Voted to adopt Resolution #11-2018 – Water Fund Expenditures. Councilor Becksted voted opposed.

- *Appropriated the sum of \$8,425,724.00 to defray expenses for the operations of the water system.*
- *Cash requirements of \$10,175,232.00 to defray expenses for the operations of the water system.*
- *Water user rate effective July 1, 2018, is \$4.23 per unit for the first 10 units of water consumed per month, and \$5.10 per unit for all units consumed thereafter to yield a portion of revenue to meet the cash requirements for the operation of the City of Portsmouth’s water system.*
- *Water irrigation user rate effective July 1, 2018, is \$5.10 per unit for the first 10 units of water consumed per month, \$9.61 for consumption over 10 and up to 20 units consumed, and \$11.86 per unit for all units consumed thereafter to yield a portion of revenue to meet the cash requirements for the operation of the City of Portsmouth’s water system.*

13. Adoption of Budget Resolutions – Resolution #12-2018 – Special Revenues, Debt Service Fund and Committed Fund Balances for Necessary Expenditures – Moved to adopt Resolution #12-2018 – Special Revenues, Debt Service Fund and Committed Fund Balances for Necessary Expenditures.

On a roll call voted 1-8, motion to reduce \$68,000.00 from the Zagster Program **failed** to pass. Councilor Becksted voted in favor. Assistant Mayor Lazenby, Councilors Roberts, Pearson, Dwyer, Denton, Perkins, Reynolds and Mayor Blalock voted opposed.

Main motion passed. Councilor Becksted voted opposed.

14. Adoption of Budget Resolutions – Resolution #13-2018 – Investment Policy – Voted to adopt Resolution #13 – Investment Policy.

15. Consent Agenda – Voted to adopt the Consent Agenda.

- A. Letter from Floyd Caron, St. John's Lodge requesting permission to hold the St. John's Church March on Sunday, June 24, 2018 (***Anticipated action – move to refer to the City Manager with power***)
- B. Request for License to Install Projecting Sign from James & Kate Horne, owner of Birch for property located at 73 State Street, Unit 1 (***Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations:

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- C. Request for License to Install Projecting Sign from Jay McSharry, owner of The Nice for property located at 107 State Street (***Anticipated action – move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations:

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

- D. Letter from Abigail Wiggin, Portsmouth Halloween Parade Committee requesting permission to hold the 24th annual parade on Wednesday, October 31, 2018 (***Anticipated action – move to refer to the City Manager with power***)

- E. Letter from Nick Diana requesting permission to host a running road race on Saturday, April 13, 2019 at 9:30 a.m. with donations going to the Cocheco Valley Humane Society (**Anticipated action – move to refer to the City Manager with power**)
- F. Letter from JerriAnne Boggis, Black Heritage Trail of New Hampshire, requesting permission to hold the annual Juneteenth Celebration (**Anticipated action – move to refer to the City Manager with power**)
16. Email Correspondence – **Voted** to accept and place on file.
17. Letter from State Representative Pamela Gordon resigning as the Ward 5 State Representative – **Voted** to accept and place on file.
18. Letter from Jennifer Leyden, South Church requesting permission to use City property for the placement of a toilet trailer on June 16, June 22, June 23, July 7, July 28, August 11 and August 25, 2018 due to construction – **Voted** to refer to the City Manager with power.
19. Letter from Alena Shellenbean, Strawberry Banke, requesting permission for the firing of muskets and a small cannon during specific timed demonstrations during the Independence Day celebrations on Sunday, July 1st - **Voted** to refer to the City Manager with power.
20. Letter from Patrick Healey requesting the City bestow an official name to what is presently referred to as the Marcy Street Bridge and culvert – **Voted** to name the bridge and install a plaque honoring Harold Whitehouse.
21. Portsmouth Historical Society – Proposed Extension of Lease for Discover Portsmouth Center (10-30 Middle Street) – **Voted** to refer to the Planning Board for report back with action on this matter at the July 9th City Council meeting.
22. Request for First Reading Re: Clipper Traders, LLC Petition for Re-Zoning of 105 Bartlett Street – **Voted** to schedule a first reading for the June 18, 2018 City Council meeting on the following zoning amendments related to the request of Clipper Traders, LLC for rezoning of property located at 105 Bartlett Street with an adjusted format:
- Amendments to Articles 4, 5A, and 15;
 - Amendment to the Zoning Map to change Tax Map 157 Lots 1 and 2 from Office Research (OR) to Character District 4 West End (CD\$-W) and a portion of Tax Map 164 Lot 4 from OR and Transportation Corridor (TC) to CD4-W and Character District 4 Limited 2 (CD\$-L2);
 - Amendment to the Zoning Map to extend the West End Overlay District and add new Building Height Standards for Tax Map 157 Lots 1 and 2 and a portion of Tax Map 164 Lot 4
23. Voted to suspend the rules in order to take up Item XI. C.1. – Coakley Community Meeting – June 7, 2018.

24. Presentation Finance Department Internal Review Re: Coakley Landfill Expenditures – Coakley Community Meeting – June 7, 2018 – Finance Director Belanger provided a brief presentation regarding the Internal Review regarding Coakley Landfill Expenditures and reported that the Coakley remediation to the Coakley Landfill group to date is determine to be \$16,898,985.44. Assistant Mayor Lazenby announced that there will be a Community Meeting regarding the Coakley Landfill on Thursday, June 7, 2018 at Community Campus beginning at 7:00 p.m.
25. **Voted** to suspend the rules in order to continue the meeting beyond 10:30 p.m.
26. Resignation – Leslie Stevens from the Trees and Greenery Committee – **Voted** to accept with regret the resignation of Leslie Stevens from the Trees and Greenery Committee effective June 14th.
27. Appointment to be Considered – Michael Griffin to the Trees & Greenery Committee – The City Council considered the appointment of Michael Griffin to the Trees & Greenery Committee to be voted on at the next City Council meeting.
28. Continuation of Council Sub-Committee on McIntyre Project – Mayor Blalock announced that the Council Sub-Committee on McIntyre Project will continue and Councilors Roberts, Dwyer and Perkins will remain serving.
29. Recognition of Service Ceremony – Mayor Blalock announced that there will be a Recognition for Boards/Commissions and other volunteers on June 11th at 6:30 p.m. in the Eileen Dondero Foley Council Chambers at City Hall.
30. Proposed Parking in front of Langdon House refer to Parking Traffic & Safety Committee for report back – City Manager Bohenko reported that nothing will be done to allow parking in front of the Langdon House by Parking Traffic & Safety Committee.
31. Miscellaneous/Unfinished Business – Councilor Becksted suggested that David Mullen of the PDA make a presentation to the City Council on what is and is not the Airport District at the Pease Tradeport.
32. Adjournment – At 11:05 p.m., **voted** to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, MMC, CMC, CNHMC
City Clerk