

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MONDAY, OCTOBER 15, 2018 MEETING, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR BLALOCK, ASSISTANT MAYOR LAZENBY, COUNCILORS ROBERTS, PEARSON, DWYER (VIA CONFERENCE CALL), DENTON, PERKINS, RAYNOLDS AND BECKSTED

1. Presentation – Pease Development Authority – Executive Director David Mullen of the PDA – Executive Director Mullen provided a presentation regarding demographic statistics at the Tradeport.
2. Presentation – Sister City and Citizen Diplomacy Blue Ribbon Committee – Karina Quintas, Chair & Stephanie Seacord – Karina and Stephanie provided a presentation regarding suggested recommendations to the City Council on moving forward with the Blue Ribbon Committee.
3. Public Dialogue Session Summary – Assistant Mayor Lazenby gave a summary of speakers and topics discussed at the Public Dialogue Session.
4. Public Hearing – Ordinance amending Chapter 7, Article XIX, Section 7.1901 – 7.1905 – Shared Active Transportation – Held a public hearing. On a unanimous roll call 9-0, **voted** to pass second reading and hold third and final reading at the November 19, 2018 City Council meeting, as presented.
5. Public Hearing – Ordinance amending Chapter 14, Article II, Section 14.2 – Demolition Ordinance – Held a public hearing. On a unanimous roll call 9-0, **voted** to amend Section 14.203: Applicability (3) to include small out buildings. On a unanimous roll call 9-0, voted to pass second reading and schedule a third and final reading at the November 19, 2019 City Council meeting, as amended.
6. First reading of Ordinance amending Chapter 10 – Zoning Ordinance by deleting the existing Article 12 – Signs, and inserting in its place in a new Article 12 – On a unanimous roll call 9-0, **voted** to pass first reading and schedule a second reading and public hearing of the proposed Ordinance at the November 19, 2018 City Council meeting to amend the Zoning Ordinance by deleting the existing Article 12 – Signs and inserting in its place a new Article 12 – Signs as presented in the document titled “Proposed Amendments to the Portsmouth Zoning Ordinance: Article 12 – Signs, dated September 25, 2018.

7. Third and final reading of Ordinance amending Chapter 10 – Zoning Ordinance – Creation of a Highway Noise Overlay District – Moved to pass third and final reading of zoning amendments related to the creation of a Highway Noise Overlay District.

On a roll call 8-1, **voted** to suspend the rules in order to amend second reading by delaying the effective date of the ordinance to January 1, 2019. Assistant Mayor Lazenby, Councilors Roberts, Pearson, Dwyer, Denton, Perkins, Raynolds and Mayor Blalock voted in favor. Councilor Becksted voted opposed.

On a unanimous roll 9-0, **voted** to pass main motion to pass third and final reading, as amended.

8. Acceptance of Department of Homeland Security Prospective Grant Award to the Portsmouth Police Department - \$69,638.00 (Tabled from the October 1, 2018 City Council meeting) – On a unanimous roll call 9-0, **voted** to remove the item from the table. On a unanimous roll call 9-0, **voted** to accept and approve the prospective grant award to the Portsmouth Police Department, as presented.

9. Consent Agenda – On a unanimous roll call 9-0, **voted** to adopt the Consent Agenda.

- A. Request for License to Install Projecting Sign for Sherif Farag owner of Elephantine Bakery for property located at 10 Commercial Alley Unit 2 (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works)***

10. Presentation & Consideration of Written Communications & Petitions – On a unanimous roll call 9-0, **voted** to accept and place the letters on file.
 - Email Correspondence
 - Letter from Caroline McCarley, Mayor of Rochester regarding Judge Delker’s Right to Know Order on the Coakley Landfill Group
 - Letter from Patricia Hersey regarding proposed relocation of the Portsmouth Post Office
 - Letter from Jim Splaine regarding Coakley Landfill & Coakley Landfill Group
 - Letter from Valerie Rochon, President of The Chamber Collaborative of Greater Portsmouth regarding Neighborhood Parking Plan
11. Coakley Landfill (Not on Agenda) – On a unanimous roll call 9-0, **voted** to reaffirm the City Council’s intention to strongly encourage that the Coakley Landfill Group does not appeal the decision of Judge Delker on the right-to-know and public entity.
12. Connect Community Church Six Month Lease Renewal – On a unanimous roll call 9-0, **voted** to approve the renewal of the Connect Community Church Agreement, as presented, and further, authorize the City Manager to execute the Agreement.
13. Extension of Comcast Franchise Agreement – On a unanimous roll call 9-0, **voted** to authorize the City Manager to enter into an extension of the current franchise agreement with Comcast for cable television services to December 31, 2018.
14. City Council Letter to the Postal Service Re: Potential Relocation – On a unanimous roll call 9-0, moved to submit the written testimony in support of keeping the Post Office at the McIntyre site, and to work with the City to implement appropriate interim measures as the site is redeveloped.

On a unanimous roll call 9-0, **voted** to amend the third paragraph second sentence of the letter by striking the words “At that meeting you cited” and replace with “*Throughout the process you cited*” and pass main motion, as amended.

15. Appointment to be Voted – Katelyn Kwoka reappointment to the Economic Development Commission – On a roll call 7-1, **voted** to reappoint Katelyn Kwoka to the Economic Development Commission until October 1, 2022. Councilor Becksted voted opposed and Councilor Perkins recused from voting on this matter.
16. Parking and Traffic Safety Committee Action Sheet and Minutes of the October 4, 2018 meeting – On a unanimous roll call 9-0, **voted** to accept and approve the action sheet and minutes of the October 4, 2018 Parking and Traffic Safety Committee meeting.
17. Final Report on Sagamore Creek – Councilor Denton requested a report back on whether the City is interested in pursuing a new renewable energy project.
18. Legislative Subcommittee:
 - A. NHMA Policy Conference and Final Legislative Policy Recommendations
 - B. NHMA 2019-2020 Legislative Policy Positions – Action Policies

Councilor Dwyer reviewed the report on the NHMA Policy Conference, recommendation, policy positions and action policies with the Council.
19. Miscellaneous/Unfinished Business – Assistant Mayor Lazenby requested a Non-Public Session be held before the year end regarding an update on the McIntyre Project.
20. Adjournment – On a unanimous roll call 9-0, **voted** to adjourn at 10:20 p.m.

Respectfully submitted by:

Kelli L. Barnaby, MMC, CMC, CNHMC
City Clerk