

FEE COMMITTEE MEETING MINUTES

Municipal Complex

Portsmouth, NH

Date: February 2, 2018

Time: 10:00am

Present: Fee Committee: Councilors M. Christine Dwyer and Ned Raynolds

Staff: City Manager John P. Bohenko, Public Works Director Peter Rice, Deputy Public Works Director Brian Goetz, Assistant City Manager David Moore, Controller Judy Renaud and Deputy Finance Director Andrew Purgiel

Complete list of Proposed FY 19 Fees located at City Clerk's office.

1. Fee statistics were presented by Deputy Finance Director Andrew Purgiel. Statistics show 1% of General Fund Revenues are derived from Fee revenue (excluding Parking Revenue). 51% of all City Fees have been changed in the last 5 years and 83% have been changed since the inception of the Fee Committee in FY 02. Councilor Dwyer noted that 85% of all Planning Department Fees have been changed in the last 5 years.
2. It was noted that Parking Fees would not be discussed during this Fee Committee meeting. There will be a separate Fee Committee meeting to review just Parking Fees. The staff and Councilors wanted to wait until the City Council work session on residential parking took place Monday February 5th.
3. **Prescott Park**-No change from fees presented. Assistant City Manager David Moore noted that the suggested increase in hourly docking fees will generate approximately \$600 in additional revenue. In FY 20 seasonal docking fees will be reviewed.
4. **Water/Sewer Divisions**-No change from fees presented. Committee members wanted a description of the new fee "Delinquent Tag" and "Drain Layers Permit" to be added to the schedule, and add link to budget document describing the Capacity Improvement Multiplier.

Meeting adjourned at 11:00am.