

ACTION ITEMS

PARKING and TRAFFIC SAFETY COMMITTEE MEETING

8:00 A.M. – May 3, 2018
City Hall – Conference Room A

MEMBERS PRESENT: Chairman, Doug Roberts
Deputy City Manager, Nancy Colbert Puff
Public Works Director, Peter Rice
Deputy Fire Chief, James Heinz
Police Captain, Frank Warchol
Members: Harold Whitehouse, Ronald Cypher,
Shari Donnermeyer, Mary Lou McElwain and Ralph
DiBernardo

CITY STAFF PRESENT: Parking and Transportation Engineer, Eric Eby
Planning Director, Juliet Walker
Parking Director, Ben Fletcher

Action Items requiring an immediate ordinance during the next Council meeting:
None

Temporary Action Items requiring an ordinance during the annual omnibus:
Action Item (VI.D.) Electric vehicle charging station parking space regulations.
VOTED to approve proposed parking space regulations for electric vehicles.

Action Item (VII.A.) Report back: Request to restrict parking along both sides of Thaxter Road within 150 feet of Islington Street. VOTED to limit No Parking area on both sides of Thaxter Road to within 60 feet of Islington Street.

1. Accepted and placed on file meeting minutes from April 5, 2018.
2. Accepted and placed on file financial report dated March 31, 2018.
3. Public Comment: Eight Speakers: Elizabeth Moreau, Tim Ackerman, Mike Richardson, Jonathan Blakeslee, Jennifer Fecteau, Charles McMahon, Jamie Byron and Dave Palumbo. Three email submissions: Kelly Hurd, Tom Hudson and Anne Poubeau. One email to Eric Eby: Peter Somssich.
4. (VI.A.) **Action Item:** Request for a loading zone between the hours of 9 am and 5 pm, 7 days a week, on Vaughan Street at 3S Artspace, by Martin Holbrook. **VOTED to refer to staff for report back at the next meeting, if possible.**
Public Comment: Martin Holbrook and Maggie Osborn.

5. (VI.B.) **Action Item:** Request to lower speed limit to 20 mph on Dodge Avenue, by Harold Sullivan. **VOTED to have staff collect data and report back at the next meeting, if possible.**
6. (VI.C.) **Action Item:** Request to expand No Parking area on Highland Street near Middle Street, by Jane Nilles. **VOTED to have staff collect data and report back.**
7. (VI.D.) **Action Item:** Electric vehicle charging station parking space regulations. **VOTED to approve proposed parking space regulations for electric vehicles.**
8. (VII.A.) **Action Item:** Report back: Request to restrict parking along both sides of Thaxter Road within 150 feet of Islington Street, by Jesse Choquette. **VOTED to limit No Parking area on both sides of Thaxter Road to within 60 feet of Islington Street.**
9. (VII.B.) **Action Item:** Report back: Frank Jones Neighborhood Turnpike connections.
VOTED to separate the action item into two separate motions. VOTED to fully close Echo Avenue at the Turnpike as a pilot project for six months. Public Comment: Five Speakers: Jennifer McCafferty, Steve Mower, Bruce Osborn, Catherine Cosgrove and Charles McMahan.

VOTED to postpone action on Farm Lane until the pilot project on Echo Avenue is completed and results are evaluated. If problems are noticed on Farm Lane, Committee can reconvene to revisit and take action.
10. (VII.C.) **Action Item:** Report back: Islington Street at Albany Street crosswalk and bump-out. **VOTED to include crosswalk and bump-out as part of the Islington Street corridor reconstruction project and construct a temporary crosswalk and bump-out on an interim basis beginning this summer.**
11. (VII.D.) **Action Item:** Report back: Langdon Street and Brewster Street parking and traffic flow. **VOTED to schedule a public discussion on proposed changes at the next meeting.** Public Comment: One Speaker: Paul Winkley
12. (VII.E.) **Action Item:** Report back: Intersection of Middle Street and State Street. **VOTED to approve staff recommendation to make no changes.**
13. (VII.F.) **Action Item:** Report back: Chairman Robert's parking space suggestions. **VOTED to postpone action item until next month's meeting.**
14. (VIII.A.) **Action Item:** Parking revenue report line item explanation, and tax rate offset, by Parking Director Ben Fletcher. No action required by Committee.

15. (VIII.B.) **Action Item:** Rectangular Rapid Flash Beacon (RRFB) installation at Miller Avenue and Lincoln Avenue. No action required by Committee.
16. (VIII.C.) **Action Item:** Zagster bike share 2018 update, by Planning Director Juliet Walker. Postponed to next month's meeting.
17. (VIII.D.) **Action Item:** Neighborhood Traffic Calming Program, by Planning Director Juliet Walker. Postponed to next month's meeting.
18. (VIII.E.) **Action Item:** Parking meters on Vaughan Street, Raynes Avenue, Islington Street, State Street, and Parrott Avenue. Postponed to next month's meeting.
19. (VIII.F.) **Action Item:** Emails regarding Bartlett Street and Cate Street area. Postponed to next month's meeting.
20. (VIII.G.) **Action Item:** PTS open action items. No action required by Committee.

Adjournment – At 9:35 a.m., **VOTED** to adjourn.

Respectfully submitted by:
Amy Chastain
Secretary to the Committee