

ACTION ITEMS

PARKING and TRAFFIC SAFETY COMMITTEE

8:00 A.M. – September 6, 2018
City Hall – Conference Room A

MEMBERS PRESENT: Chairman, Doug Roberts
City Manager, John Bohenko
Public Works Director, Peter Rice
Police Captain, Frank Warchol
Deputy Fire Chief, James Heinz
Members: Harold Whitehouse, Shari Donnermeyer,
Mary Lou McElwain and Steve Pesci

MEMBER ABSENT: Ralph DiBernardo

CITY STAFF PRESENT: Parking and Transportation Engineer, Eric Eby
Parking Director, Ben Fletcher
Planning Director, Juliet Walker

Action Items requiring an immediate ordinance during the next Council meeting:
None

Temporary Action Item requiring an ordinance during the annual omnibus:

Action Item (VI.A.) Request to remove two parking spaces in front of 21 Brewster Street, by Kelly Hurd. **VOTED** to remove one parking space in front of 21 Brewster Street.

1. Accepted and placed on file amended meeting minutes from August 2, 2018.
2. Accepted and placed on file financial report dated July 31, 2018.
3. Public Comment: Seven Speakers: Martha Robertson, Stephanie Lane, Lee Frank, Rick Condon, David Gaddy, Kelly Hurd and Roger Pederson
4. (VI.A.) **Action Item:** Request to remove two parking spaces in front of 21 Brewster Street, by Kelly Hurd. **VOTED** to remove one parking space in front of 21 Brewster Street.
5. (VI.B.) **Action Item:** Request to install curbing and trees along Madison Street near the intersection with Austin Street, by Lee Frank and others.
VOTED to direct staff to include Madison Street as a proposed project in the Capital Improvement Plan (CIP) for Fiscal Year 2020 to 2025.
VOTED to have staff collect data, evaluate and report back on parking and traffic on Madison Street.
VOTED to have staff collect data, evaluate and report back on a pedestrian crosswalk across State Street at Madison Street.

6. (VI.C.) **Action Item:** Shared Active Transportation, potential ordinance.
No action required by Committee.
7. (VI.D.) **Action Item:** Request to renew Portwalk Place valet licenses.
VOTED to renew valet licenses for Marriott Residences and Hampton Inn.
8. (VIII.A.) **Action Item:** Neighborhood Parking Program.
No action required by Committee.
9. (VIII.B.) **Action Item:** Andrew Jarvis Drive improvement project status.
No action required by Committee.
10. (VIII.C.) **Action Item:** Middle Street bike lane project status.
No action required by Committee.
11. (VIII.D.) **Action Item:** Letters received regarding motorcycles in Market Square.
VOTED to place letters on file.
12. (VIII.E.) **Action Item:** Neighborhood Traffic Calming Applications received.
No action required by Committee.
13. (VIII.F.) **Action Item:** PTS open action items.
No action required by Committee.

Adjournment – At 9:10 a.m., **VOTED** to adjourn.

Respectfully submitted by:

Amy Chastain
Secretary to the Committee