

CITY COUNCIL MEETING

MUNICIPAL COMPLEX, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, PORTSMOUTH, NH
DATE: MONDAY, MAY 6, 2019 TIME: 6:15 PM

- 6:15PM – PUBLIC DIALOGUE SESSION
- 6:50PM – PORTSMOUTH CITY COUNCIL PHOTOGRAPH

- I. CALL TO ORDER
- II. ROLL CALL
- III. INVOCATION
- IV. PLEDGE OF ALLEGIANCE

PROCLAMATIONS

1. Honoring the Civic Service of Nancy Beck
2. Police Week – Peace Officers’ Memorial Day – May 15, 2019
3. Small Business Week – May 5th – May 11th, 2019
4. National Bike Month
5. 100th Anniversary of Atlantic Heights Neighborhood

PRESENTATION

1. Senior Activity Center Re: Cottage Street Location f/k/a Paul A. Doble Army Reserve Center – Brinn Sullivan (***Sample motions – (1) move to authorize the City Manager to request from the Trustees of the Trust Fund, \$1,525,200.00 from the Daniel Street Trust to be used for senior center construction costs (2) move to establish a public hearing for May 20th to consider and recommend \$2.5 M bond to be used for senior center construction costs***)

- V. ACCEPTANCE OF MINUTES – APRIL 15, 2019
- VI. PUBLIC DIALOGUE SUMMARY
- VII. PUBLIC HEARINGS AND VOTES ON ORDINANCES AND/OR RESOLUTIONS

A. Public hearing – 15 Middle Street Zoning

Public Hearing and Second Reading of Ordinance amending Chapter 10 – Zoning Map 10.5A21A by changing the property with the address of 15 Middle Street from Civic District to Character District 4 and amending Zoning Map 10.5A21B by changing the height requirement area for the property’s street frontages on Porter Street and Maplewood Avenue to 2-3 stories (40’)

- PRESENTATION
- CITY COUNCIL QUESTIONS
- PUBLIC HEARING SPEAKERS
- ADDITIONAL COUNCIL QUESTIONS AND DELIBERATIONS

- B. First Reading of Ordinance amending Chapter 6, Article II, Section 6.202 – BILLIARDS AND BOWLING HOURS

VIII. APPROVAL OF GRANTS/DONATIONS

- A. *Acceptance of Community Development Block Grant Funds (***Sample motion – move to accept and expend a Community Development Block Grant (CDBG) in the amount of \$526,934.00 from the U.S. Department of Housing and Urban Development***)

IX. CONSENT AGENDA

(ANTICIPATED ACTION - MOVE TO ADOPT CONSENT AGENDA)

- A. Letter from Donna Hepp, Granite State Wheelmen, Inc., requesting permission to hold the 46th annual Seacoast Century Bicycle Ride on Saturday, September 21, 2019 and Sunday, September 22, 2019 (***Anticipated action – move to refer to the City Manager with power***)
- B. 2019 Omnibus Sidewalk Obstruction Renewals (See attached list) (***Anticipated action – move to approve and accept the 2019 Omnibus Sidewalk Obstruction Renewals***)
- C. Request for License to Install Projecting Sign for Simchik-McGovern III, LLC, Corene McGovern & Michael Simchik owner of The Chamfered Corner for property located at 140 Penhallow Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
 - ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
 - ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***
- D. Request for License to Install Projecting Sign for Albert Fleury owner of The Green Room for property located at 41 Vaughan Mall (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

X. PRESENTATION & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. Email Correspondence (***Sample motion – move to accept and place on file***)
- B. Letter from Margaret L Riffe regarding Carey Cottage
- C. Letter from Debra Oliver, The Clip Joint Barbershop thanking the City Council for reconsidering date of the Pedestrian Zone Events (***Sample motion – move to accept and place on file***)

XI. REPORTS AND COMMUNICATIONS FROM CITY OFFICIALS

A. CITY MANAGER

City Manager's Items Which Require Action:

1. Approval of AFSCME Local A-1386 Re: Collective Bargaining Agreement
2. Proposed Longmeadow Road Extension Project
3. CIP Request Re: New Franklin Elementary School Facility Improvements
4. Request to Establish a Work Session for May 20, 2019 Re: Update on Coakley Landfill
5. Source Water Protection Project Re: Acquisition of 3.11 of Undeveloped Proposed Adjacent to the Greenland Well
6. 150 Route 1 Bypass Water Access Easement

City Manager's Informational Items:

1. Upcoming FY20 Budget Work Sessions
2. Report Back Re: Parking Principles
3. Portsmouth Receives Silver Walk Friendly Community Designation – April 16, 2019

B. MAYOR BLALOCK

1. Appointments to be Considered:
 - Appointment of Jeffrey Mattson as an Alternate to the Building Code Board of Appeals
 - Reappointment of Margot Doering to the Historic District Commission
 - Reappointment of Reagan Ruedig to the Historic District Commission
 - Reappointment of Jonathan Wyckoff to the Historic District Commission
 - Reappointment of Kory Sirmaian to the Recreation Board
2. Appointment to be Voted:
 - *Reappointment of Robert Capone to the Cable Television & Communications Commission
3. Resignation of Kelly Weinstein from the Citywide Neighborhood Committee
4. The City Manager Search Subcommittee Report / RFP
5. *Bike Ride with the Mayor – May 8th at Noon

C. COUNCILOR ROBERTS, COUNCILOR DWYER & COUNCILOR PERKINS

1. *McIntyre Subcommittee Request to Establish Work Session with Financial Consultant

D. COUNCILOR PEARSON

1. Letter regarding The Society for the Protection of New Hampshire Forests

E. COUNCILOR DENTON

1. Proposed Rule Change – Rule 7 Order of Business

F. COUNCILOR RAYNOLDS

1. *Our Working Port and Renewable Energy in New Hampshire

XII. MISCELLANEOUS/UNFINISHED BUSINESS

XIII. ADJOURNMENT

**KELLI L. BARNABY, MMC, CMC, CNHMC
CITY CLERK**


** Indicates verbal report*

**CITY OF PORTSMOUTH
PORTSMOUTH, NH 03801**

Office of the City Manager

Date: May 2, 2019

To: Honorable Mayor Jack Blalock and City Council Members

From: John P. Bohenko, City Manager 

Re: City Manager's Comments on May 6, 2019 City Council Agenda

Presentations

1. **Senior Activity Center Re: Cottage Street Location f/k/a Paul A. Doble Army Reserve Center** In February, 2019 the deed to the Paul A. Doble U.S. Army Reserve Center located at 125 Cottage Street was transferred to the City of Portsmouth after numerous years and efforts to acquire this property for the purpose of a new senior activity center.

Per the recommendations of the Mayor's Blue Ribbon Senior Committee Report in December, 2013 and Recreation Board's Senior Sub-Committee in May, 2015, City staff have been making plans for an adaptive reuse and renovation of the property into the future home of the Portsmouth Senior Activity Center. With funding support from the City's U.S. HUD Community Development Block Grant program, design and engineer plans have been completed by AECm from Newmarket, and architects, Mannypenny & Murphy from Portsmouth. Additionally, asbestos abatement was completed in April.

As the next phase of this project advances, the City is preparing to go out to bid for a construction contractor. The total project cost is \$4.5 M. Of this total, approximately \$400,000 has been expended to date and there is \$1.6 M currently available to spend. Those available funding sources are from the Daniel Street Trust and the FY 16 & FY 17 General Fund-CIP. Additional funds of \$2.5 M are needed to complete the new senior center as designed and envisioned.

I recommend the City Council:

1. *Authorize the City Manager to request from the Trustees of the Trust Fund, \$1,525,200 from the Daniel Street Trust to be used for senior center construction.*
2. *Establish a public hearing for May 20th to consider and recommend \$2.5 M bond to be used for senior center construction.*

Attached is a project budget spreadsheet, a 20-year amortization schedule for a \$2.5 M bond, and a Power Point presentation.

Public Hearings & Votes on Ordinances &/or Resolutions

1. **Public Hearing and Second Reading of Ordinance amending Chapter 10 – Zoning Map 10.5A21A by changing the property with the address of 15 Middle Street from Civic District to Character District 4 and amending Zoning Map 10.5A21B by changing the height requirement area for the property’s street frontages on Porter Street and Maplewood Avenue to 2-3 stories (40’):** On February 4, 2019, Attorney Phoenix submitted a letter to the City Council on behalf of his client, James McSharry, requesting that this property be re-zoned from CIVIC to Character District 4 (CD-4). At the February 19, 2019 City Council meeting, the Council voted to refer this request to the Planning Board for a recommendation.

The Planning Board held a public hearing on this request at the March 21, 2019 meeting and voted 6 to 1 to recommend to the City Council that this property be re-zoned as follows:

1. From CIVIC District to Character District 4 (CD4)
2. From no height standard to 2-3 stories (40’)

At the April 26, 2019 City Council meeting, the Council voted to pass first reading and schedule second reading and a public hearing for May 6th.

A presentation by the Planning Director will be made at the May 6th meeting.

I recommend the City Council move to pass second reading and schedule third and final reading for the May 20, 2019 City Council meeting.

2. **First Reading of Ordinance Amending Chapter 6, Article II, Section 6.202 – Billiards and Bowling Hours** At the City Council meeting on April 15, 2019, the Council voted **unanimously with a 9-0 vote** to authorize the City Manager to bring back ordinance **Chapter 6, Article II Billiards and Bowling**, as amended, for a first reading. [Attached is the referenced ordinance.](#)

I recommend the City Council move to pass first reading and schedule second reading and a public hearing for the May 20, 2019 City Council meeting.

Acceptance of Grants/Donations:

1. **Acceptance of Community Development Block Grant Funds** The U.S. Department of Housing and Urban Development (HUD) has informed the City that a Community Development Block Grant (CDBG) in the amount of \$526,934 will be made available to Portsmouth for FY 2020. This amount represents a decrease of \$18,274 or 3% from last year. These funds are used to carry out a variety of housing rehabilitation and accessibility projects and other CDBG-eligible community development and public improvements, as well as assistance to public service agencies. The vast majority of CDBG grantees saw changes within +/- 3% of last year's grant amount. According to HUD, this occurred due to new entitlements entering the program and the annual update of the formula data.

The Community Development Department, working in conjunction with the City's Citizens Advisory Committee, held a series of public hearings and meetings in the spring to solicit input and prioritize projects with regard to the expenditure of these FY 2020 funds.

I recommend the City Council move to accept and expend a Community Development Block Grant in the amount of \$526,934 from the U.S. Department of Housing and Urban Development.

Consent Agenda:

1. **Request for License to Install Projecting Sign – The Chamfered Corner at 140 Penhallow Street** Attached is a request for permission to install a projecting sign that extends over the public right of way at 140 Penhallow Street, as follows:

Sign dimensions: 43" x 39"

Sign area: 11.6 sq. ft.

The proposed sign complies with zoning requirements. If a license is granted by the City Council, no other municipal approvals are needed.

I recommend the City Council move to approve the aforementioned Projecting Sign License, subject to the following conditions:

1. *The license shall be approved by the Legal Department as to content and form;*
2. *Any removal or relocation of the sign, for any reason, shall be done at no cost to the City; and*
3. *Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.*

2. **Request for License to Install Projecting Sign - 41 Vaughan Mall** Attached is a request for permission to install a projecting sign that extends over the public right of way at 41 Vaughan Mall, as follows:

Sign dimensions: 41” x 42”

Sign area: 12 sq. ft.

The proposed sign complies with zoning requirements. If a license is granted by the City Council, no other municipal approvals are needed.

I recommend the City Council move to approve the aforementioned Projecting Sign License, subject to the following conditions:

- 1. The license shall be approved by the Legal Department as to content and form;*
- 2. Any removal or relocation of the sign, for any reason, shall be done at no cost to the City; and*
- 3. Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the sign, for any reason, shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works.*

City Manager’s Items Which Require Action:

1. **Approval of AFSCME – Local A-1386 Re: Collective Bargaining Agreement** The City’s negotiating team has reached a tentative agreement with the Portsmouth City Employees – Local A-1386 on a new three (3) year collective bargaining agreement. (See attached cost charts and tentative agreement.) Material terms of the tentative agreement are summarized below.

3 year duration “until June 30, 2022.”
Increase employee premium cost share on health insurance to 12.5% on 7/1/2020 and 15% on 7/1/2021.
COLAs on July 1, 2019, July 1, 2020, and July 1, 2021 based on the 10-year rolling CPI-U average for Boston-Cambridge-Newton (no less than 2% and no more than 5%) for all members of the bargaining unit. On July 1, 2019, an additional .50% salary adjustment for Highway employees, Parking employees, and Equipment Mechanics in the bargaining unit.
Increase all steps on the current longevity schedule by \$100.00 on 7/1/2019, and then increase by COLA based on 10-year rolling CPI-U average on 7/1/2020 and 7/1/2021.
Provide hourly wage enhancements of up to \$.50/hour to employees possessing certain professional licenses specified by management.
Clarify bereavement leave language.
Clarify language regarding wage adjustment after promotion within the bargaining unit.
Remove all agency fee language from the CBA.
Change name of COLA CPI-U measure to “Boston-Cambridge-Newton” to reflect name change by BLS.
Allow probationary employees to participate in boot allowance program after six (6) months employment, and clarify language specifying type(s) of qualifying boots.
Allow qualified probationary employees to participate in on-call rotation.
Adopt MOA to set terms by which properly trained bargaining unit employees may operate heavy equipment on DPW property as part of normal operations.

I recommend the City Council vote to approve the tentative three year collective bargaining agreement with the Portsmouth City Employees – Local A-1386 (to expire on June 30, 2022).

2. **Proposed Longmeadow Road Extension Project** In a combined federal, state and municipal initiative, the Department of Public Works proposes to extend Longmeadow Road to intersect with Lang Road near Route 1/Lafayette Road, as reflected in the [attached plan, Exhibit A](#). This proposed extension would pass over two lots owned by Service Credit Union. This is part of a multi-phase process for State administration of Federal funding for infrastructure improvements. These Federal funds will finance the majority of this initiative. This proposal comes to the City Council following a road safety audit, completed in partnership with New Hampshire Department of Transportation.

This study found the extension necessary to safely reduce and redirect traffic from the busy intersection of Lang Road and Route 1. The Planning Board approved this project at the February 21, 2019 meeting. The Department of Public Works plans to begin the bid process in September, 2019, and begin construction in the winter of 2019/2020. Pursuant to Planning Board approval, we now request authority to negotiate, execute, deliver and record certain deeds to secure the property needed to complete this project.

In order to accomplish the above-described initiative, the City must acquire rights to property owned by Service Credit Union, both through easements and in fee simple ownership. Service Credit Union has agreed in principle to cooperate with the City. The City must acquire ownership of the land over which the final road will travel. Further, certain easements are needed to maintain the safety and quality of the road. These transactions are described in detail below. Funding timelines for the project require that City Council approval of the property transfers be acquired as soon as possible.

This project will require eight separate conveyances from Service Credit Union as shown on the [attached plan, Exhibit A](#). For the purposes of these conveyances, Lot 1 will refer to the lot at the corner of Lang Road and Route 1 containing the Service Credit Union offices, and Lot 2 refers to the adjacent, undeveloped lot. These conveyances are as follows:

Quitclaim Deeds

#1 Quitclaim Deed from Lot 1 (brown): This deed transfers 1.65 acres of land from Lot 1 to the City. This conveyance transfers the majority of the underlying road. This conveyance will be in fee simple, and will provide the City with ownership of the new Longmeadow Road extension.

#2 Quitclaim Deed from Lot 2 (tan): This deed transfers 15,499 square feet of land from Lot 2 to the City. This will convey the remainder of the property needed to contain the Longmeadow Road extension. Together with #1, the property conveyed via these quitclaim deeds will contain the new Lang Road extension.

Permanent Easements

#3 Sight Distance Easement (pink): This easement is over Lot 2, contains 2,756 square feet of land, and it is to benefit the City of Portsmouth. The purpose of this easement is to ensure that no object restricts the view of the driver of any vehicle attempting to see around this turn. The easement specifically prohibits any object within this area to exceed 30” above the ground, and allows the City to enter onto this property to maintain this safety requirement.

#4 Drainage Easement (blue): This easement is over Lot 2, contains 8,871 square feet of land, and is to benefit the City. The purpose of this easement is to allow proper drainage from the road into a drainage ditch, which will pass under the road and empty into the retention pond described below.

#5 Drainage Easement (green): This easement is over Lot 1, contains 10,805 square feet of land, and is to benefit the City. Like easement #4, the purpose of this easements is to construct and maintain a drainage ditch along Longmeadow Road. This drainage ditch will travel along and then pass under Longmeadow Road, and empty into the retention pond described below.

#6 Drainage Easement (yellow): This easement is over Lot 1, contains 1.7 acres, and is to benefit the City. There is an existing retention pond on this piece of land. The purpose of this easement is to allow the City to empty runoff from the road and drainage ditches described above as #4 and #5 into this pond. The easement will also allow the City to enter onto and maintain this area, and ensure proper drainage into the adjacent, existing drainage easement owned by the State of New Hampshire.

Temporary Easements

There will be two temporary construction easements, one on each side of Longmeadow Road extension. There will be one temporary grading easement on Lot 1 to benefit the City, and it will be 8,158 square feet. There will be one temporary grading easement on Lot 2 to benefit the City, and it will be 14,416 square feet. These are indicated on the exhibit in purple and dark blue. They will allow the City to enter onto areas of Service Credit Union property in order to construct the Longmeadow Road extension.

In addition to obtaining property and easements, the City must also secure the discharge of certain easements and a restrictive covenant on these properties. In 2004, Lang and Longmeadow Development, Inc. proposed to construct an apartment complex on the wooded, undeveloped lot behind Service Credit Union. Lang and Longmeadow owned that undeveloped lot, and Siegel LP and Ocean Castle LP owned the lot now containing Service Credit Union. As a part of the approval process for that development, Siegel LP and Ocean Castle LP granted certain easements and covenants to Lang and Longmeadow and to the City for a driveway, landscaping and a buffer area between the lots. Although the project was never completed, those easements and the covenant still exist, and may

encumber the land upon which the City now seeks to construct the Longmeadow Road extension. Thus, we request the authority to discharge and extinguish these easements and the covenant prior to acquiring this property.

I recommend the City Council move to authorize the City Manager to negotiate, execute, deliver and record any necessary documents required to complete the extension of Longmeadow Road in accordance with the plans approved by the Planning Board; and further, that the City Manager be authorized to negotiate, discharge and extinguish any outstanding easements and covenants, which may interfere with the extension of Longmeadow Road.

3. **CIP Request Re: New Franklin Elementary School Facility Improvements** Attached is a letter from Superintendent Stephen Zdravec requesting that the City Council establish a public hearing for May 20, 2019 regarding the authorization to bond Two Million Dollars (\$2,000,000) for facility improvements of the New Franklin Elementary School. This item has been identified in the FY2020 Capital Improvement Plan. Superintendent Stephen Zdravec would like to receive authorization on this expenditure in order to begin the improvements this summer while the students are on break.

I recommend the City Council move to establish a public hearing on Monday, May 20, 2019 for bonding of Two Million Dollars (\$2,000,000) for New Franklin Elementary School Improvements.

4. **Request to Establish a Work Session for May 20, 2019 Re: Update on Coakley Landfill** Eric Spear, Chairman of the Coakley Landfill Executive Committee, is requesting a work session be scheduled for the May 20, 2019 City Council meeting to update the City Council on various items relating to C.L.G.

I recommend the City Council move to schedule a work session for a report back presentation regarding Coakley Landfill at the May 20, 2019 City Council meeting at 6:00 p.m..

5. **Source Water Protection Project Re: Acquisition of 3.11 Acres of Undeveloped Proposed Adjacent to the Greenland Well** The City's Water Division has negotiated the purchase of a 3.11 acre parcel of undeveloped land that is located within the sanitary protective area (SPA) of the Greenland Well (see attached map). The SPA is defined by the NH Department of Environmental Services as the area within a 400 foot radius from the well that should be maintained in natural conditions and under the control of the water system for the purpose of protecting the source water quality. The parcel was subdivided in 2003 and approved by the Town of Greenland as a buildable lot. If a house was built on this lot, water quality of the Greenland Well would be threatened by potential septic system contamination or failure, impervious runoff loading, and land use activities such as vehicle maintenance and lawn treatments.

Since the Greenland Well was improved with a replacement well and new building in 2016, negotiations with the nearby property owner, Mr. John Chick, Jr., have been ongoing. A purchase and sale agreement between the property owner and the City of Portsmouth has been signed by the property owner. The proposed purchase price is \$220,000 for the parcel.

Grant funds from the New Hampshire Drinking Water & Groundwater Trust Fund have been awarded by the Governor and Council for this purchase. The amount of 48% of the purchase cost, up to a maximum of \$90,000 has been awarded. [A copy of that award letter is attached.](#) Acceptance of these funds requires the addition of deed restrictions to prevent uses that could affect the groundwater quality. The parcel will also need to be surveyed and appraised, and a baseline report of the parcel conditions will need to be prepared.

A separate two-thirds vote of the City Council following a public hearing will be needed in order to utilize water enterprise fund net position for this purchase (\$130,000 + \$90,000 = \$220,000). ([See attached Resolution](#))

I recommend the City Council move to approve the following:

1. *Authorize the City Manager to execute a Purchase and Sale Agreement for the subject parcel for the total cost of \$220,000, with the understanding that reimbursement for up to \$90,000 from the New Hampshire Drinking Water & Groundwater Trust Fund will be requested;*
 2. *Establish a public hearing for May 20, 2019 to fund the purchase of land through a use of water enterprise fund net position;*
 3. *Enter into a Grant Agreement with the State of New Hampshire's Drinking Water and Groundwater Trust Fund to receive up to \$90,000 to partially reimburse costs of the purchase; and*
 4. *Refer this matter to the Planning Board for a report back.*
6. **150 Route 1 Bypass Water Access Easement** On November 17, 2016, the Planning Board approved an application from Seacoast Trust, LLP, Inc. for property located at 150 Route 1 Bypass to build a 3-story multi-family building.

As approved, the Site Plan includes a water access easement to provide municipal access to the City to maintain and control water supply on the property. [See attached map and Easement Deed, including Attachment A.](#)

All of the foregoing has been approved by the Planning Board and is recommended by the Planning and Legal Departments.

I recommend the City Council move to accept an access easement to 150 Route 1 Bypass as presented.

Informational Items:

1. **Upcoming FY20 Budget Work Sessions** Next week's FY 2020 Department Budget Work/Listening Sessions will be held on Wednesday, May 8th at 6:30 p.m. for the School Department, and Thursday, May 9th at 6:30 p.m. for the Public Safety/Police & Fire Departments.
2. **Report Back Re: Parking Principles** On March 25, 2019, the City Council held a joint session with members of the Planning Board, Parking & Traffic Safety Committee and Zoning Board of Adjustment. The purpose of the work session was to provide an opportunity for elected and appointed officials who are involved with parking and transportation regulations and related policy decisions to have an opportunity to review and discuss the City's Guiding Parking Principles adopted by the Council in March, 2012.

After a presentation from City staff, the attendees broke out into small groups to review the guiding parking principles and discuss proposed modifications. [A summary of the small group discussions is attached.](#) In addition, staff have prepared a [draft of modifications to the Guiding Parking Principles based on these discussions, attached as a red-lined document.](#)

3. **Portsmouth Receives Silver Walk Friendly Community Designation – April 16, 2019** Portsmouth was awarded the Silver Level Walk Friendly accreditation from The Walk Friendly Communities program (WFC) on April 16, 2019 due to the City's work in prioritizing pedestrians and creating safer, comfortable and inviting places to walk. With a population of just under 22,000 people, Portsmouth is the smallest Silver Level Walk Friendly Community Designee in the nation, devoting more energy and staff time to pedestrian issues than many other larger communities. [Attached is information about WFC, award guidelines and quotes from WFC Program Manager, Dan Gelinne, and Portsmouth Planning Director, Juliet Walker.](#)