

TO: JOHN P. BOHENKO, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MONDAY, JUNE 3, 2019 MEETING, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR BLALOCK, ASSISTANT MAYOR LAZENBY, COUNCILORS ROBERTS, PEARSON, DWYER, DENTON (VIA CONFERENCE CALL), PERKINS, RAYNOLDS (7:20 PM) AND BECKSTED

1. At 6:00 p.m. an Anticipated Non-Public Session was held in Accordance with RSA 91-A:3 II (b) and (c) regarding Search Firm Recommendation.
2. On a roll call 8-0 **voted**, to suspend the rules in order to take up Item X. B. – Letter from St. John’s Capital Campaign/Grant Funding Committee seeking City Council endorsement of St. John’s rehabilitation and restoration project.
3. Letter from St. John’s Capital Campaign/Grant Funding Committee seeking City Council endorsement of St. John’s rehabilitation and restoration project – On a unanimous roll call 9-0, **voted** to support and endorse the capital campaign for the grant funding for the St. John’s Church.
4. Public Dialogue Summary - Assistant Mayor Lazenby gave a brief summary of the topics discussed during Public Dialogue which included; Climate Change Resolution, Budget Process, Request for additional Budget Public Hearing, Keno Question on the Ballot, and revenues being properly estimated.
5. On a unanimous roll call 9-0, **voted** to suspend the rules in order to bring forward Item VII. B. – Third and Final Reading of Ordinance amending Chapter 6, Article II, Section 6.202 – Billiards and Bowling Hours.
6. Third and Final Reading of Ordinance amending Chapter 6, Article II, Section 6.202 – Billiards and Bowling Hours – On a unanimous roll call 9-0, **voted** to pass third and final reading of the Ordinance.
7. Adoption of Budget Resolutions – Resolution #8-2019 – Municipal Fees – On a roll call 8-1, **voted** to adopt Resolution #8-2019 – Municipal Fees. Councilor Becksted voted opposed.
8. Adoption of Budget Resolutions – Resolution #9-2019 – General Fund Expenditures – On a roll call 8-1, **voted** to adopt Resolution #9-2019 – General Fund Expenditures. Councilor Becksted voted opposed.

Department	Appropriation
General Government	\$20,343,714.00
Police	\$11,647,381.00
Fire	\$9,232,857.00
School	\$49,612,427.00
Transfer to Indoor Pool	\$150,000.00
Transfer to Prescott Park	\$89,000.00
Collective Bargaining Contingency	\$1,120,000.00
Non-Operating	\$26,443,251.00
Total	\$118,638,630.00

9. Adoption of Budget Resolutions – Resolution #10-2019 – Sewer Fund Expenditures – On a roll call 8-0, **voted** to adopt Resolution #10-2019 – Sewer Fund Expenditures. Councilor Becksted abstained from the vote.

- ***Appropriated sum of \$14,202,023.00 to defray expenses for the operations of the sewer system***
- ***Cash requirements of \$18,869,274.00 to defray expenses for the operations of the sewer system***
- ***Sewer user rate effective July 1, 2019 is \$13.77 per unit for the first 10 units of consumption per month, and \$15.14 per unit for all used thereafter to yield a portion of revenue to meet the cash requirements for the operation of the City of Portsmouth’s sewer system.***

10. Adoption of Budget Resolutions – Resolution #11-2019 – Water Fund Expenditures – On a unanimous roll call 9-0, **voted** to adopt Resolution #11-2019 – Water Fund Expenditures.

- ***Appropriated the sum of \$9,080,801.00 to defray expenses for the operations of the water system***
- ***Cash requirement of \$10,505,793.00 to defray expenses for the operations of the water system***
- ***Water user rate effective July 1, 2019 is \$4.32 per unit for the first 10 units of consumed thereafter to yield a portion of revenue to meet the cash requirements for the operation of the water system***
- ***Water irrigation user rate effective July 1, 2019 is \$5.20 per unit for the first 10 units of water consumed per month, \$9.81 for consumption over 10 and up to 20 units consumed, and \$12.11 per unit for all units consumed thereafter to yield a portion of revenue to meet the cash requirements for the operation of the City of Portsmouth’s water system.***

11. Adoption of Budget Resolutions – Resolution #12-2019 – Special Revenues, Debt Service, Fund and Committed Fund Balance for Necessary Expenditures – On a unanimous roll call 9-0, **voted** to adopt Resolution #12-2019 – Special Revenues, Debt Service, Fund and Committed Fund Balance for Necessary Expenditures.
12. Adoption of Budget Resolutions – Resolution #13-2019 – Investment Policy – On a unanimous roll call 9-0, **voted** to adopt Resolution #13-2019 – Investment Policy.
13. At 8:10 p.m., Councilor Denton disconnected from the conference call.
14. Consent Agenda – **Voted** to adopt the Consent Agenda.
 - A. Request for License to Install Projecting Sign for Bangor Savings Bank owner of Bangor Savings Bank for property located at 100 Market Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
 - ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
 - ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***
- B. Request for License to Install Projecting Sign for Kelly & Gary Cargin owner of Winter Worx LLC d/b/a The Zulu Hut for property located at 67 Bow Street, Unit 2 (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***

- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

C. Request for License to Install Projecting Sign for Sarah & Eric Amsden owner of Red Rover Creamery for property located at 142 State Street, Unit 150 (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***

D. Request for License to Install Projecting Sign for Lindt & Sprungli owner of Lindt for property located at 1 Congress Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***

- ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***
- E. Letter from Jylle Nevejans, Bottomline Technologies requesting permission to hold their annual 5K Race on Saturday, September 28, 2019 at 10:00 a.m. ***(Anticipated action – move to refer to the City Manager with power)***
 - F. Petition and Underground Utility License for #200 and #210 Swett Avenue to install one (1) new pole and conduit ***(Anticipated action – move to refer to the City Manager with power)***
 - G. Letter from Nick Diana requesting permission to hold the 3rd annual Road Race on Saturday, April 11, 2020 ***(Anticipated action – move to refer to the City Manager with power)***
 - H. Letter from JerriAnne Boggis, Black Heritage Trail of New Hampshire requesting permission to hold the annual Juneteenth Celebration at the African Burying Ground with a music celebration on Wednesday, June 19, 2019 from 2:30 p.m. to 4:00 p.m. ***(Anticipated action – move to refer to the City Manager with power)***
15. Email Correspondence – **Voted** to accept and place on file.
 16. Purchase of Property Map 232, Lot 8 at the end of Lois Street – **Voted** to authorize the City Manager to finalize and execute all necessary documents to acquire property at the end of Lois Street identified as parcel 232-0008-001 from Alden-Watson Properties, LLC for \$60,000.00, and to recognize differential between that amount and the market value of the property as part of the transaction. Councilor Becksted voted opposed.
 17. Greenleaf Recreation Center Concession Agreement – **Voted** to authorize the City Manager any and all necessary action to extend the term of the concession agreement with Operation Blessing covering the Greenleaf Recreation Center to April 15, 2020.
 18. Request for First Reading for Annual Omnibus Ordinance Change, Parking and Traffic Safety – **Voted** to schedule first reading for the June 17, 2019 City Council meeting regarding the annual omnibus set of ordinances recommended by the Parking and Traffic Safety Committee.

19. The City Manager Search Subcommittee – Recommendation of a Search Firm – Voted to hire the firm GovHR USA to engage in the City Manager search process.
20. The City Manager Search Subcommittee – City Manager Residency – Charter Amendment Discussion – No action taken.
21. Appointments to be Voted – Reappointment of Cyrus Beer to the Historic District Commission – Voted to reappoint Cyrus Beer to the Historic District Commission until June 1, 2022.
22. Appointments to be Voted – Reappointment of Martin Ryan to the Historic District Commission – Voted to reappoint Martin Ryan to the Historic District Commission until June 1, 2022. Councilor Becksted voted opposed.
23. Resignation of Shari Donnermeyer from Parking, Traffic & Safety Committee effective July 15, 2019 – Mayor Blalock and City Councilors expressed their thanks and appreciation for Ms. Donnermeyer's eight years of service to the PTS Committee.
24. Establishment of Vaughan Mall Blue Ribbon Committee – Mayor Blalock announced he is establishing the Vaughan Mall Blue Ribbon Committee. The membership will be Councilor Doug Roberts, Councilor Nancy Pearson, Councilor Ned Reynolds, Peter Vandermark, Sam Winebaum, Ellen Fineberg, Brian Murphy and Ex-officio staff member to be appointed by City Manager Bohenko.
25. Adjournment – At 9:10 p.m., **voted** to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, MMC, CMC, CNHMC
City Clerk