

# CITY OF PORTSMOUTH, NEW HAMPSHIRE

## PORTSMOUTH CABLE TELEVISION AND COMMUNICATIONS COMMISSION



### MEETING MINUTES JANUARY 23, 2019

Law Library – 4<sup>th</sup> Floor City Hall  
1 Junkins Avenue – Portsmouth, NH

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Attendees: Rob Capone, Steve Gray, Amrishi Chicooree and Richard Winstanley with Suzanne Woodland from the Legal Department.

- I. The meeting was called to order at 4:10 p.m.
- II. A motion was made by Rob Capone and seconded by Amrishi Chicooree to approve the meeting minutes of the November 27, 2018 meeting. The motion was approved by a unanimous vote.
- III. Suzanne reviewed the comments of Bill Humphries from PPMTv following the City Council meeting of January 22, 2019.
- IV. A motion to leave the public meeting was made by Steve Gray and seconded by Rob Capone. The motion was approved unanimously.
- V. Preparation for Franchise Renewal Negotiations (The Commission entered into a confidential meeting with counsel regarding preparations for the contract negotiation with Comcast.)
- VI. A motion to return to the public meeting was made by Rob Capone and seconded by Amrishi Chicooree. The motion was approved by unanimous vote.
- VII. The Commission discussed next steps in the renewal process including the following:
  - a. Asking Suzanne to send the most up-to-date version of the contract for final Commission consideration

- b. Scheduling a February 6, 2019 vote on the contract
- c. Our plan is to provide a draft contract to the City Council by February 12, 2019 in preparation for their February 19, 2019 meeting.

VIII. Other Business:

- a. Suzanne distributed a spreadsheet that indicated a recent reduction in amount received from the Comcast Franchise Fee.
- b. There was a brief discussion of the FCC's current rulemaking and the possibility the 5% cap may be adjusted to include in the cap other municipal benefits other than the franchise fee payment based on gross annual revenue.
- c. Suzanne provided multiple descriptions of citizen experiences with Comcast's Customer Service office.

IX. A motion to adjourn the public meeting was made by Rob Capone and seconded by Steve Gray. The motion was approved by unanimous vote at 4:38 p.m.