

MINUTES
OF
PREVIOUS
MEETING(S)

PORTSMOUTH POLICE COMMISSION

**MINUTES OF THE MARCH 12TH, 2019
SPECIAL POLICE COMMISSION MEETING**

12:00 p.m. Call to Order, Wm. Mortimer Conference Room, PPD

Commissioner Joseph J. Onosko, Chair

Commissioner Jim Splaine

Commissioner Stefany Shaheen

I. CALL TO ORDER

The Chair called the March 12th, 2019 special police commission meeting to order at 12:05 p.m. in the Wm. Mortimer Conference Room, in the Portsmouth Police Department. The following people were present: Commissioners Onosko, Splaine, and Shaheen, Chief Merner, and Attorney Tom Closson.

II. NON PUBLIC SESSION

Action: Commissioner Shaheen moved to go into a non-public session as provided for under RSA 91-A:3 II (a).

Seconded by Commissioner Onosko.

On a Roll Call Vote: The motion passed unanimously to enter non-public session as provided for under RSA 91-A:3 II (a) as follows:

Commissioner Onosko: "Aye."

Commissioner Splaine: "Aye."

Commissioner Shaheen: "Aye."

The Commission went into non-public session at 12:05 p.m.

The public session resumed in the Wm. Mortimer Conference Room at 1:46 p.m.

Present during resumed public session: Commissioners Onosko, Splaine and Shaheen, and Chief Merner.

III. **ADJOURNMENT**

There being no further business before the Commission, the Chair asked for a voice vote to adjourn the March 12th, 2019 special police commission meeting.

The Voice Vote was unanimous to adjourn the meeting at 1:46 p.m.

Kathe

*Respectfully Submitted By Kathleen Levesque, Executive Assistant to the Chief of Police
Commissioner Jim Splaine, Clerk of the Commission*

Jim Splaine

PORTSMOUTH POLICE COMMISSION

MINUTES OF THE MARCH 7TH, 2019 POLICE COMMISSION MEETING

5:30 p.m. Public Session – Eileen Dondero Foley Council Chambers

Joseph J. Onosko, Chair

Jim Splaine

Stefany Shaheen

- I. **CALL TO ORDER:** The March 7th, 2019 monthly Police Commission meeting was called to order at 4:10 p.m. in the Wm. Mortimer Room of the police department for the purpose of going into non-public session.

The Chair called for a motion to go into non-public session under the provisions of RSA 91:A, 3-II (a), "Dismissal, promotion or compensation of any public employee..."

Action: Commissioner Shaheen moved to enter non-public session for the purpose delineated above.

Seconded by Commissioner Onosko.

On a Roll Call Vote: The motion passed as follows:

| | |
|-----------------------|--------|
| Commissioner Onosko: | "Aye." |
| Commissioner Splaine: | "Aye." |
| Commissioner Shaheen: | "Aye." |

The motion passed to go into non-public session at 4:10 p.m.

The public session was called back to order at 5:35 p.m. in the Eileen Dondero Foley Council Chambers. (An archived video of the meeting is available on the city's website.)

The following people were present: Commissioners Onosko, Splaine, and Shaheen, Chief Robert Merner, Admin. Manager Karen Senecal, members of the Department, the public, and the press.

- II. **PLEDGE OF ALLEGIANCE:** Chief Merner led the Pledge of Allegiance.

III. **MOTION TO SUSPEND THE AGENDA:**

The Chair asked for a motion to suspend the agenda and move to the personnel recognitions under **"B. CHIEF OF POLICE"**.

Action: Commissioner Splaine moved to suspend the agenda and move to the personnel recognitions.

Seconded by Commissioner Shaheen.

On a Voice Vote: The motion passed to suspend the agenda and move to the personnel recognitions under **"B. CHIEF OF POLICE"**.

The Chair returned to the Agenda as written.

IV. **ACCEPTANCE OF THE MINUTES:**

The Chair asked for a motion to accept the minutes.

Action: Commissioner Shaheen moved to accept the minutes (February 1st, February 5th, and February 12th, 2019 meetings).

Seconded by Commissioner Splaine.

On a Roll Call Vote: The motion passed to accept the minutes (February 1st, February 5th, and February 12th, 2019 meetings). The vote was as follows:

| | |
|-----------------------|--------|
| Commissioner Onosko: | "Aye." |
| Commissioner Splaine: | "Aye." |
| Commissioner Shaheen: | "Aye." |

- V. **PUBLIC COMMENT:** (The following is a brief summary of each person's comments, and represents the speaker's personal opinion. The entire meeting can be viewed online by going to the City's website and scrolling down the home page of the City's website to "Recent Meeting Broadcast", or "City YouTube Channel..." which is in the blue box just below it.)

There being no public comment, the Chair closed the public comment portion of the meeting.

- VI. **UNFINISHED BUSINESS:** None.

VII. NEW BUSINESS:

A. POLICE COMMISSION:

1. Commissioner Onosko:

- a. Court Ruling to Keep the Goodwin Award Sealed. The Chair asked for a motion regarding this decision.

Action: Commissioner Shaheen moved the Commission join the Portsmouth Herald in requesting an appeal of the Rockingham County Court decision to seal the Goodwin Arbitration Decision.

Seconded by Commissioner Splaine.

On a Roll Call Vote: The motion passed to have the Commission join the Portsmouth Herald in requesting an appeal of the Rockingham County court decision to seal the Goodwin Arbitration Decision. The vote was as follows:

| | |
|-----------------------|-------|
| Commissioner Onosko: | 'Aye' |
| Commissioner Splaine: | 'Aye' |
| Commissioner Shaheen: | 'Aye' |

- b. Goodwin Arbitration Award Ruling: This has remained sealed so the Commission cannot talk about it. The Chair said he has an issue with the award and believes the Commission should appeal this award ruling.

Action: Commissioner Onosko moved to direct the city attorney Tom Closson to appeal the Goodwin Arbitration Award.

Seconded by Commissioner Splaine.

On a Roll Call Vote: The motion passed to direct city attorney Tom Closson to appeal the Goodwin Arbitration Award. The vote was as follows:

| | |
|-----------------------|-------|
| Commissioner Onosko: | 'Aye' |
| Commissioner Splaine: | 'Aye' |
| Commissioner Shaheen: | 'Aye' |

Chair asked for a motion to suspend the agenda to hear from Albert 'Buzz' Scherr regarding this subject.

Action: Commissioner Shaheen moved to suspend the agenda.

Seconded by Commissioner Splaine.

On a Voice Vote: The motion passed to suspend the agenda to hear from Professor Albert 'Buzz' Scherr regarding this subject.

Mr. Scherr spoke about two pending pieces of legislation which if passed, would impact the public's access to the personnel information of police officers, and may make the two appeals unnecessary.

The Chair then called the question to vote to appeal the Goodwin Arbitration Award ruling.

On a Roll Call Vote: The motion passed to appeal the Goodwin Arbitration Award ruling. The vote was as follows:

| | |
|-----------------------|-------|
| Commissioner Onosko: | 'Aye' |
| Commissioner Splaine: | 'Aye' |
| Commissioner Shaheen: | 'Aye' |

- c. Contract Negotiations: The Chair gave an update on where things stand with negotiations with all three unions.
- d. Body-Cam Sub-Committee Update: The sub-committee has met four times since its inception. The Chair gave a summary of the work to date.

B. CHIEF OF POLICE, cont'd:

1. Donations:

- a. The following donations were accepted in support of the Portsmouth Explorer Cadets:
 - i. \$20 from Robert E. Nunn & Edith Nunn
 - ii. \$72 from Dr. Ferland & Linda Cadieux
 - iii. \$20 from Janet Conroy & Martha Stavrou
 - iv. \$600 from Friends of the South End

Action: Commissioner Shaheen moved to accept the donations as listed above in support of the Portsmouth Explorer Cadets, and forward to the City Council for their action.

Seconded by Commissioner Onosko.

On a Voice Vote: The motion passed to accept the above donations in support of the Portsmouth Explorer Cadets and forward to the City Council for their action.

2. Letters of Thanks and Appreciation
 - a. Chief Merner read several letters of thanks and appreciation received by the Department for the work of individual officers.
3. Accreditation Report
4. Traffic Stats
5. Financial Report
 - a. Grant Applications Update
 - b. Facilities Report

Commissioner Shaheen spoke for several minutes on the degrading condition of the two basement floors in the city hall building that make up Police Headquarters.

C. PATROL DIVISION:

- a. This confidential report is included in the Commission packet.

VIII. COURT OFFICE REPORT:

- a. This report is included in the Commission packet.

IX. MISCELLANEOUS/OTHER BUSINESS: None.

X. NEXT REGULAR MEETING:

The next Commission meeting is scheduled for Tuesday, March 26, 2019 with the public session beginning at 5:30 p.m. in the Eileen Dondero Foley Council Chambers.

XI. MOTION TO ADJOURN:

There being no further business before the Commission, the Chair asked for a motion to adjourn.

Action: Commissioner Shaheen moved the March 7th, 2019 Monthly Police Commission Meeting be adjourned.

Seconded by Commissioner Splaine.

Police Commission Meeting
March 7th, 2019

On a Roll Call Vote: The motion passed to adjourn the March 7th, 2019
Monthly Police Commission Meeting at 6:49 p.m.

END OF MEETING

Kathe

Respectfully Submitted By Kathleen Levesque, Executive Assistant

Reviewed By Commissioner Splaine, Clerk of the Commission

Jim Splaine

POLICE
COMMISSION
BUSINESS

POLICE COMMISSION – NEW BUSINESS

MARCH 26TH, 2019 MEETING

V. NEW BUSINESS:

A. POLICE COMMISSION:

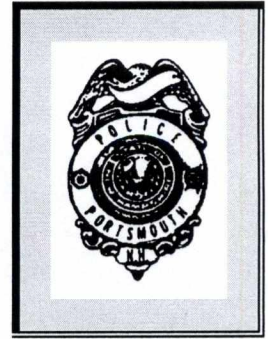
1.) Commissioner Onosko:

- a. Internal Report: PD's Response to Resistance (2017 & 2018)**
- b. Internal Report: PD's Biased-based Policing (2017 & 2018)**
- c. Internal Report: PD's Vehicle Pursuit Policy & Incidents (2017 & 2018)**
- d. Building Update: Air Quality & Mold**

CHIEF'S REPORT

BOARD of POLICE COMMISSIONERS

*of the
City of Portsmouth, N.H.
March 26th, 2019*



**Lt. Mike Maloney will be recognized by the Chief for his work to
get the Department to the home stretch of the CALEA
Accreditation process.**

**Exec. Assistant Kathe Levesque will be recognized by the Chief
for 20 Years of Service to the Police Department**

Financial Reports
FY18 YEAR TO DATE SUMMARY
February 28, 2019

| Appropriated Budget | YTD Expenses and Encumbrances | Available Balance | % of Budget Used |
|----------------------------|--|------------------------------|-------------------------|
| 11,280,229 | 8,050,416 | 3,229,813 | 71.37% |

Minus Annualized Expenditures

| | | |
|-------------|-------------|----------------------|
| (130,203) | (130,203) | Leave at Termination |
| (1,658,908) | (1,658,908) | Health Insurance |
| (204,441) | (204,441) | Workers Compensation |

ACTUALS

| | | | |
|------------------|------------------|------------------|---------------|
| 9,286,677 | 6,056,864 | 3,229,813 | 65.22% |
|------------------|------------------|------------------|---------------|

| | |
|---------------------|---------------|
| % Through FY | 69.23% |
|---------------------|---------------|



Administrative Services Division

Financial Reports

By Division - FY18 YEAR TO DATE SUMMARY

February 28, 2019

| DEPARTMENT | BUDGET | FEBRUARY | Encumbered | Misc Recon | YEAR TO DATE EXPENSES | AVAILABLE BALANCE | % OF BUDGET USED | Minus Annualized Expenses | YTD Expenditures w/o Annualized Expenses | % of Adjusted Budget Used |
|------------------------------|-------------------|----------------|---------------|--|-----------------------|-------------------|------------------|---------------------------|--|---------------------------|
| | | 69.23% | | | | | | | | |
| | | EXPENSES | EXPENSES | External Funding Recon & Journal Entries (Feb) | | | | | | |
| Administration | 1,090,983 | 88,371 | - | (10,646) | 730,787 | 360,196 | 66.98% | | \$ 730,787 | 66.98% |
| Detectives-Gen/Narcotics | 1,558,599 | 121,956 | - | (40,333) | 1,028,094 | 530,505 | 65.96% | | \$ 1,028,094 | 65.96% |
| Detectives-Family Related | - | - | - | - | - | - | #DIV/0! | | \$ - | #DIV/0! |
| Patrol | 4,338,459 | 329,769 | 434 | (5,728) | 2,964,944 | 1,373,515 | 68.34% | | \$ 2,964,944 | 68.34% |
| Personnel & Training | 482,769 | 27,872 | 7,513 | - | 274,000 | 208,769 | 56.76% | | \$ 274,000 | 56.76% |
| Communications Center | 1,101,482 | 67,393 | - | - | 610,085 | 491,397 | 55.39% | | \$ 610,085 | 55.39% |
| Information Sys. | 220,607 | 22,700 | - | - | 137,066 | 83,541 | 62.13% | | \$ 137,066 | 62.13% |
| Community Relations | 3,927 | 245 | - | - | 6,779 | (2,852) | 172.63% | | \$ 6,779 | 172.63% |
| Records | 79,287 | 6,027 | - | - | 50,794 | 28,493 | 64.06% | | \$ 50,794 | 64.06% |
| Crossing Guards | - | - | - | - | - | - | 0.00% | | \$ - | 0.00% |
| Animal Control | 23,490 | 1,740 | - | - | 15,404 | 8,086 | 65.58% | | \$ 15,404 | 65.58% |
| Auxiliary | 43,154 | 2,333 | 435 | - | 22,366 | 20,788 | 51.83% | | \$ 22,366 | 51.83% |
| Canine | 40,094 | 2,088 | - | - | 21,713 | 18,381 | 54.16% | | \$ 21,713 | 54.16% |
| Emergency Response Team | 42,424 | 774 | 1,908 | - | 36,547 | 5,877 | 86.15% | | \$ 36,547 | 86.15% |
| Accident Team | - | - | - | - | - | - | 0.00% | | \$ - | 0.00% |
| Field Training Officer | 20,429 | 603 | - | - | 5,636 | 14,793 | 27.59% | | \$ 5,636 | 27.59% |
| Explorer | 1,309 | - | - | - | 1,765 | (456) | 0.00% | | \$ 1,765 | 0.00% |
| Fleet Maintenance | 130,026 | 9,394 | - | 3,491 | 72,713 | 57,313 | 55.92% | | \$ 72,713 | 55.92% |
| Major Benefits | 2,103,190 | 16,231 | - | (1,057) | 2,071,722 | 31,468 | 98.50% | \$ (1,993,552) | \$ 78,170 | 3.72% |
| Anticipated Exp/Extrnl Fndng | | | | - | - | - | #DIV/0! | \$ - | \$ - | #DIV/0! |
| TOTALS | 11,280,229 | 697,494 | 10,290 | (54,273) | 8,050,416 | 3,229,813 | 71.37% | \$ (1,993,552) | \$ 6,056,864 | 65.22% |

Annualized Exp.

| | | |
|----------------------|--------------------|--------------------|
| Leave at Term | (130,203) | (130,203) |
| Health Insurance | (1,658,908) | (1,658,908) |
| Workers Compensation | (204,441) | (204,441) |
| | <u>(1,993,552)</u> | <u>(1,993,552)</u> |

Adjusted Budget Totals w/o Annualized Exp.

9,286,677

6,056,864

3,229,813

65.22%



Administrative Services Division

Financial Reports

By Line Item -FY18 YEAR TO DATE SUMMARY

February 28, 2019

| Account | Title | Budget | FEBRUARY 69.231% EXPENSES | Encumbered EXPENSES | Misc Recon External Funding Recon & Journal Entries (Feb) | Year to Date Expenses | Available Balance | % of Budget Used | Minus Annualized Expenses | YTD Expenditures w/o Annualized Expenses | % of Adjusted Budget Used |
|---------|------------------------------|--------------|---------------------------------|------------------------|---|--------------------------|----------------------|---------------------|---------------------------------|--|---------------------------------|
| | | | | | | | | | | | |
| 011001 | Regular Salaries | \$ 1,319,499 | \$ 92,687 | \$ - | \$ - | \$ 807,601 | \$ 511,898 | 61.21% | 0 | 807,601 | 61.21% |
| 011041 | Salaries Uniform Personnel | \$ 4,269,943 | \$ 338,615 | \$ - | \$ (21,977) | \$ 2,911,124 | \$ 1,358,819 | 68.18% | 0 | 2,911,124 | 68.18% |
| 011061 | Insurance Reimbursement | \$ 12,000 | \$ - | \$ - | \$ - | \$ 7,333 | \$ 4,667 | 61.11% | 0 | 7,333 | 61.11% |
| 011063 | Shift Differential | \$ 39,637 | \$ 1,373 | \$ - | \$ - | \$ 17,208 | \$ 22,429 | 43.41% | 0 | 17,208 | 43.41% |
| 012001 | Part Time Salaries | \$ 119,647 | \$ 7,507 | \$ - | \$ - | \$ 68,742 | \$ 50,905 | 57.45% | 0 | 68,742 | 57.45% |
| 012041 | Commissioner Stipend | \$ 3,600 | \$ 300 | \$ - | \$ - | \$ 2,300 | \$ 1,300 | 63.89% | 0 | 2,300 | 63.89% |
| 014041 | Overtime | \$ 464,909 | \$ 39,258 | \$ - | \$ (11,302) | \$ 358,529 | \$ 106,380 | 77.12% | 0 | 358,529 | 77.12% |
| 014042 | O/T Education | \$ 69,005 | \$ 842 | \$ - | \$ - | \$ 38,081 | \$ 30,924 | 55.19% | 0 | 38,081 | 55.19% |
| 014055 | Reimbursable O/T | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | 0 | 0 | #DIV/0! |
| 014067 | O/T Background Investigation | \$ 8,718 | \$ - | \$ - | \$ - | \$ 4,787 | \$ 3,931 | 54.91% | 0 | 4,787 | 54.91% |
| 015001 | Longevity | \$ 41,285 | \$ - | \$ - | \$ (365) | \$ 40,320 | \$ 965 | 97.66% | 0 | 40,320 | 97.66% |
| 016001 | Leave At Termination | \$ 130,203 | \$ - | \$ - | \$ - | \$ 130,203 | \$ - | 100.00% | (130,203) | 0 | 0.00% |
| 017001 | Holiday Premium Pay | \$ 186,288 | \$ 16,386 | \$ - | \$ (1,892) | \$ 144,343 | \$ 41,945 | 77.48% | 0 | 144,343 | 77.48% |
| 018030 | Eval. Stipend | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | 0 | 0 | #DIV/0! |
| 018032 | Training Stipend | \$ 2,295 | \$ - | \$ - | \$ - | \$ - | \$ 2,295 | 0.00% | 0 | 0 | 0.00% |
| 018034 | Education Stipend | \$ 62,989 | \$ 121 | \$ - | \$ (200) | \$ 30,975 | \$ 32,014 | 49.18% | 0 | 30,975 | 49.18% |
| 018041 | Court Witness Fees | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | 0.00% | 0 | 0 | #DIV/0! |
| 018042 | Special Detail | \$ 58,736 | \$ 1,474 | \$ - | \$ (2,212) | \$ 30,031 | \$ 28,705 | 51.13% | 0 | 30,031 | 51.13% |
| 019002 | Anticipated Expenses | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | 0 | 0 | #DIV/0! |
| 021001 | Insurance-Health | \$ 1,658,908 | \$ - | \$ - | \$ - | \$ 1,658,908 | \$ - | 100.00% | (1,658,908) | 0 | 0.00% |
| 021101 | Insurance-Dental | \$ 91,689 | \$ 15,245 | \$ - | \$ (1,011) | \$ 66,183 | \$ 25,506 | 72.18% | 0 | 66,183 | 72.18% |
| 021501 | Insurance-Life | \$ 4,143 | \$ 648 | \$ - | \$ (42) | \$ 2,842 | \$ 1,301 | 68.59% | 0 | 2,842 | 68.59% |



Administrative Services Division

Financial Reports

By Line Item -FY18 YEAR TO DATE SUMMARY

February 28, 2019

| Account | Title | Budget | FEBRUARY 69.231% EXPENSES | Encumbered EXPENSES | Misc Recon External Funding Recon & Journal Entries (Feb) | Year to Date Expenses | Available Balance | % of Budget Used | Minus Annualized Expenses | YTD Expenditures w/o Annualized Expenses | % of Adjusted Budget Used |
|---------|----------------------------|--------------|---------------------------------|------------------------|---|--------------------------|----------------------|---------------------|---------------------------------|--|---------------------------------|
| | | | | | | | | | | | |
| 021601 | Insurance-Disability | \$ 1,652 | \$ 313 | \$ - | \$ - | \$ 1,394 | \$ 258 | 84.40% | 0 | 1,394 | 84.40% |
| 021602 | Insurance-A&D | \$ 154 | \$ 26 | \$ - | \$ (4) | \$ 105 | \$ 49 | 67.95% | 0 | 105 | 67.95% |
| 021701 | Insurance-LTD | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | 0 | 0 | #DIV/0! |
| 022001 | Social Security | \$ 99,360 | \$ 6,472 | \$ - | \$ - | \$ 58,958 | \$ 40,402 | 59.34% | 0 | 58,958 | 59.34% |
| 022501 | Medicare | \$ 97,246 | \$ 6,975 | \$ - | \$ (447) | \$ 62,980 | \$ 34,266 | 64.76% | 0 | 62,980 | 64.76% |
| 023001 | Retirement | \$ 165,488 | \$ 11,451 | \$ - | \$ - | \$ 96,936 | \$ 68,552 | 58.58% | 0 | 96,936 | 58.58% |
| 023002 | Retirement-Officers | \$ 1,507,950 | \$ 115,137 | \$ - | \$ (9,211) | \$ 1,036,939 | \$ 471,011 | 68.76% | 0 | 1,036,939 | 68.76% |
| 025001 | Unemployment Compensation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | 0 | 0 | #DIV/0! |
| 026002 | Insurance-Workers Comp | \$ 204,441 | \$ - | \$ - | \$ - | \$ 204,441 | \$ - | 100.00% | (204,441) | 0 | 0.00% |
| 033001 | Prof Services-Temp | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | 0 | 0 | #DIV/0! |
| 034101 | Pagers | \$ 527 | \$ - | \$ - | \$ - | \$ - | \$ 527 | 0.00% | 0 | 0 | 0.00% |
| 034103 | Telephone | \$ 27,335 | \$ 3,537 | \$ - | \$ - | \$ 24,739 | \$ 2,596 | 90.50% | 0 | 24,739 | 90.50% |
| 034104 | Cellular Phones | \$ 24,066 | \$ 2,019 | \$ - | \$ - | \$ 13,332 | \$ 10,734 | 55.40% | 0 | 13,332 | 55.40% |
| 034203 | Computer/Software Maint. | \$ 130,380 | \$ 7,734 | \$ - | \$ - | \$ 38,936 | \$ 91,444 | 29.86% | 0 | 38,936 | 29.86% |
| 035003 | Blood Alcohol Tests | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | 0 | 0 | #DIV/0! |
| 039001 | Professional Services | \$ 29,233 | \$ 1,778 | \$ - | \$ - | \$ 14,029 | \$ 15,204 | 47.99% | 0 | 14,029 | 47.99% |
| 039009 | Prof/Serv-Hiring | \$ 8,468 | \$ 174 | \$ - | \$ - | \$ 2,762 | \$ 5,706 | 32.62% | 0 | 2,762 | 32.62% |
| 039070 | Professional Services | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | 0 | 0 | #DIV/0! |
| 043010 | Repairs-Vehicle by Outside | \$ 46,379 | \$ 2,840 | \$ - | \$ (3,509) | \$ 16,514 | \$ 29,865 | 35.61% | 0 | 16,514 | 35.61% |
| 043012 | Repairs-Communication | \$ 1,862 | \$ - | \$ - | \$ - | \$ 428 | \$ 1,434 | 22.99% | 0 | 428 | 22.99% |
| 043018 | Repairs-Equipment | \$ 8,514 | \$ - | \$ - | \$ - | \$ 1,837 | \$ 6,677 | 21.58% | 0 | 1,837 | 21.58% |
| 043024 | Repairs-Vehicle | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | 0 | 0 | #DIV/0! |



Administrative Services Division

Financial Reports

By Line Item -FY18 YEAR TO DATE SUMMARY

February 28, 2019

| Account | Title | Budget | % Through FY | FEBRUARY 69.231% | Encumbered | Misc Recon | Year to Date Expenses | Available Balance | % of Budget Used | Minus Annualized Expenses | YTD Expenditures w/o Annualized Expenses | % of Adjusted Budget Used |
|---------|--------------------------------|-----------|--------------|---------------------|------------|---|--------------------------|----------------------|---------------------|---------------------------------|--|---------------------------------|
| | | | | EXPENSES | EXPENSES | External Funding Recon & Journal Entries (Feb) | | | | | | |
| 044002 | Rental Other Equipment | \$ 10,844 | \$ 704 | \$ - | \$ - | \$ - | \$ 6,214 | \$ 4,630 | 57.30% | 0 | 6,214 | 57.30% |
| 048002 | Property Insurance | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | 0 | 0 | #DIV/0! |
| 053001 | Advertising | \$ 3,450 | \$ - | \$ - | \$ - | \$ - | \$ 892 | \$ 2,558 | 25.85% | 0 | 892 | 25.85% |
| 054050 | Training-Education | \$ 53,638 | \$ 2,198 | \$ - | \$ - | \$ - | \$ 12,274 | \$ 41,364 | 22.88% | 0 | 12,274 | 22.88% |
| 055050 | Printing | \$ 5,816 | \$ - | \$ - | \$ - | \$ - | \$ 2,651 | \$ 3,165 | 45.58% | 0 | 2,651 | 45.58% |
| 056001 | Dues Professional Organization | \$ 16,526 | \$ 203 | \$ - | \$ - | \$ - | \$ 3,184 | \$ 13,342 | 19.26% | 0 | 3,184 | 19.26% |
| 057101 | Travel and Conference | \$ 25,031 | \$ 910 | \$ - | \$ - | \$ - | \$ 17,041 | \$ 7,990 | 68.08% | 0 | 17,041 | 68.08% |
| 057103 | Court Mileage | \$ - | \$ (154) | \$ - | \$ - | \$ - | \$ (178) | \$ 178 | #DIV/0! | 0 | (178) | #DIV/0! |
| 061002 | Miscellaneous Supplies | \$ 19,404 | \$ 1,361 | \$ - | \$ - | \$ - | \$ 11,543 | \$ 7,861 | 59.49% | 0 | 11,543 | 59.49% |
| 061003 | Meeting Supplies | \$ 1,346 | \$ 221 | \$ - | \$ - | \$ - | \$ 2,341 | \$ (995) | 173.93% | 0 | 2,341 | 173.93% |
| 062001 | Office Supplies | \$ 9,521 | \$ 675 | \$ - | \$ - | \$ - | \$ 3,983 | \$ 5,538 | 41.83% | 0 | 3,983 | 41.83% |
| 062004 | Photo Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | 0 | 0 | #DIV/0! |
| 062005 | Printing Supplies | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | 0 | 0 | #DIV/0! |
| 062006 | Motorola Portable Batteries | \$ 8,908 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 8,908 | 0.00% | 0 | 0 | 0.00% |
| 062007 | Computer/Printer Supplies | \$ 13,748 | \$ 1,661 | \$ - | \$ - | \$ - | \$ 3,772 | \$ 9,976 | 27.44% | 0 | 3,772 | 27.44% |
| 062010 | Copying Supplies | \$ 2,410 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 2,410 | 0.00% | 0 | 0 | 0.00% |
| 062501 | Postage | \$ 6,337 | \$ 128 | \$ - | \$ - | \$ - | \$ 2,112 | \$ 4,225 | 33.33% | 0 | 2,112 | 33.33% |
| 063001 | Tires and Batteries | \$ 9,264 | \$ - | \$ - | \$ - | \$ - | \$ 794 | \$ 8,470 | 8.57% | 0 | 794 | 8.57% |
| 063501 | Gasoline | \$ 55,759 | \$ 6,511 | \$ - | \$ - | \$ 7,000 | \$ 50,874 | \$ 4,885 | 91.24% | 0 | 50,874 | 91.24% |
| 066001 | Vehicle Repairs | \$ 4,336 | \$ 60 | \$ - | \$ - | \$ - | \$ 1,794 | \$ 2,542 | 41.38% | 0 | 1,794 | 41.38% |
| 066002 | Vehicle Outfit | \$ 14,288 | \$ - | \$ - | \$ - | \$ - | \$ 2,754 | \$ 11,534 | 19.27% | 0 | 2,754 | 19.27% |
| 067001 | Books and Periodicals | \$ 9,923 | \$ 137 | \$ - | \$ - | \$ - | \$ 3,169 | \$ 6,754 | 31.94% | 0 | 3,169 | 31.94% |



Administrative Services Division

Financial Reports

By Line Item -FY18 YEAR TO DATE SUMMARY

February 28, 2019

| | | | FEBRUARY | Encumbered | Misc Recon | | | | | | | | | |
|---------|--------------------------------|---------------|------------|------------|--|-----------------------|-------------------|------------------|--|---------------------------|--|---------------------------|--|--|
| | | % Through FY | 69.231% | | | | | | | | | | | |
| Account | Title | Budget | EXPENSES | EXPENSES | External Funding Recon & Journal Entries (Feb) | Year to Date Expenses | Available Balance | % of Budget Used | | Minus Annualized Expenses | YTD Expenditures w/o Annualized Expenses | % of Adjusted Budget Used | | |
| 068001 | Clothing Allowance | \$ 61,897 | \$ - | \$ - | \$ - | \$ 58,301 | \$ 3,596 | 94.19% | | 0 | 58,301 | 94.19% | | |
| 068002 | Clothing | \$ 14,700 | \$ 180 | \$ - | \$ - | \$ 7,262 | \$ 7,438 | 49.40% | | 0 | 7,262 | 49.40% | | |
| 069004 | Chief's Expense | \$ 2,410 | \$ 406 | \$ - | \$ - | \$ 1,229 | \$ 1,181 | 51.00% | | 0 | 1,229 | 51.00% | | |
| 072006 | Construction | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | | 0 | 0 | #DIV/0! | | |
| 074001 | Equipment | \$ 79,753 | \$ 2,666 | \$ 10,290 | \$ - | \$ 23,260 | \$ 56,493 | 29.16% | | 0 | 23,260 | 29.16% | | |
| 074003 | Software | \$ 6,730 | \$ 691 | \$ - | \$ - | \$ 8,435 | \$ (1,705) | 125.34% | | 0 | 8,435 | 125.34% | | |
| 075001 | Furniture and Fixtures | \$ 7,641 | \$ 6,025 | \$ - | \$ - | \$ 5,692 | \$ 1,949 | 74.50% | | 0 | 5,692 | 74.50% | | |
| 076002 | Vehicles Police | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | | 0 | 0 | #DIV/0! | | |
| 078001 | Miscellaneous Costs (External) | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | | 0 | 0 | #DIV/0! | | |
| 081031 | FEMA Reimbursement | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | #DIV/0! | | 0 | 0 | #DIV/0! | | |
| 091005 | Transfer from Parking | \$ (60,000) | \$ - | \$ - | \$ (5,000) | \$ (40,000) | \$ (20,000) | 66.67% | | 0 | (40,000) | 66.67% | | |
| 091006 | Transfer from School | \$ - | \$ - | \$ - | \$ (4,102) | \$ (32,817) | \$ 32,817 | #DIV/0! | | 0 | (32,817) | #DIV/0! | | |
| TOTAL | | \$ 11,280,229 | \$ 697,494 | \$ 10,290 | \$ (54,273) | \$ 8,050,416 | \$ 3,229,813 | 71.37% | | (1,993,552) | 6,056,863 | 65.22% | | |

Annualized Exp.

| | | |
|----------------------|----------------|----------------|
| Leave at Term | \$ (130,203) | \$ (130,203) |
| Health Insurance | \$ (1,658,908) | \$ (1,658,908) |
| Workers Compensation | \$ (204,441) | \$ (204,441) |
| | \$ (1,993,552) | \$ (1,993,552) |

Adjusted Budget Totals w/o Annualized Exp. \$ 9,286,677 \$ 6,056,864 \$ 3,229,813 65.22%

PATROL DIVISION REPORT

Crime Comparison Report For the period ending 01/30/2019

Group A Crimes Against Persons

| Crime IBR Category | Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|------------------------------|------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Forcible Rape | 2019 | 1 | | | | | | | | | | | | 1 |
| | 2018 | 3 | | | | | | | | | | | | 3 |
| | Pct | -67% | | | | | | | | | | | | -67% |
| Forcible Fondling | 2019 | 1 | | | | | | | | | | | | 1 |
| | 2018 | | | | | | | | | | | | | |
| | Pct | n/a | | | | | | | | | | | | n/a |
| Aggravated Assault | 2019 | 2 | | | | | | | | | | | | 2 |
| | 2018 | 2 | | | | | | | | | | | | 2 |
| | Pct | 0% | | | | | | | | | | | | 0% |
| Simple Assault | 2019 | 14 | | | | | | | | | | | | 14 |
| | 2018 | 13 | | | | | | | | | | | | 13 |
| | Pct | +8% | | | | | | | | | | | | +8% |
| Intimidation | 2019 | 8 | | | | | | | | | | | | 8 |
| | 2018 | 11 | | | | | | | | | | | | 11 |
| | Pct | -27% | | | | | | | | | | | | -27% |
| Total Crimes Against Persons | 2019 | 26 | | | | | | | | | | | | 26 |
| | 2018 | 29 | | | | | | | | | | | | 29 |
| | Pct | -10% | | | | | | | | | | | | -10% |

Filters/Options Applied

Date Used Report Date used

Time Period

Crime Comparison Report For the period ending 01/30/2019

Group A Crimes Against Property

| Crime IBR Category | Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|---------------------------------|------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Robbery | 2019 | 1 | | | | | | | | | | | | 1 |
| | 2018 | | | | | | | | | | | | | |
| | Pct | n/a | | | | | | | | | | | | n/a |
| Burglary/ Breaking and Entering | 2019 | 2 | | | | | | | | | | | | 2 |
| | 2018 | | | | | | | | | | | | | |
| | Pct | n/a | | | | | | | | | | | | n/a |
| Larceny (shoplifting) | 2019 | 7 | | | | | | | | | | | | 7 |
| | 2018 | 11 | | | | | | | | | | | | 11 |
| | Pct | -36% | | | | | | | | | | | | -36% |
| Larceny (from building) | 2019 | 4 | | | | | | | | | | | | 4 |
| | 2018 | 7 | | | | | | | | | | | | 7 |
| | Pct | -43% | | | | | | | | | | | | -43% |
| Larceny (from motor vehicles) | 2019 | 4 | | | | | | | | | | | | 4 |
| | 2018 | 3 | | | | | | | | | | | | 3 |
| | Pct | +33% | | | | | | | | | | | | +33% |
| Larceny (all other) | 2019 | 12 | | | | | | | | | | | | 12 |
| | 2018 | 6 | | | | | | | | | | | | 6 |
| | Pct | +100% | | | | | | | | | | | | +100% |
| Motor Vehicle Theft | 2019 | 2 | | | | | | | | | | | | |
| | 2018 | | | | | | | | | | | | | |
| | Pct | n/a | | | | | | | | | | | | n/a |
| Counterfeit/ Forgery | 2019 | 4 | | | | | | | | | | | | 4 |
| | 2018 | 4 | | | | | | | | | | | | 4 |
| | Pct | 0% | | | | | | | | | | | | 0% |
| Fraud (false pretense;swindle) | 2019 | 6 | | | | | | | | | | | | 6 |
| | 2018 | 7 | | | | | | | | | | | | 7 |
| | Pct | -14% | | | | | | | | | | | | -14% |
| Fraud (credit/debit card;ATM) | 2019 | 2 | | | | | | | | | | | | 2 |
| | 2018 | 2 | | | | | | | | | | | | 2 |
| | Pct | 0% | | | | | | | | | | | | 0% |
| Fraud (impersonation) | 2019 | 10 | | | | | | | | | | | | 10 |
| | 2018 | 5 | | | | | | | | | | | | 5 |
| | Pct | +100% | | | | | | | | | | | | +100% |
| Stolen Property | 2019 | 1 | | | | | | | | | | | | 1 |
| | 2018 | 2 | | | | | | | | | | | | 2 |
| | Pct | -50% | | | | | | | | | | | | -50% |

Filters/Options Applied

| | |
|-------------|------------------|
| Date Used | Report Date used |
| Time Period | |

Crime Comparison Report For the period ending 01/30/2019

Group A Crimes Against Property

| Crime IBR Category | Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|-----------------------------------|------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Destruction of Property/Vandalism | 2019 | 5 | | | | | | | | | | | | 5 |
| | 2018 | 10 | | | | | | | | | | | | 10 |
| | Pct | -50% | | | | | | | | | | | | -50% |
| Total Crimes Against Property | 2019 | 60 | | | | | | | | | | | | 60 |
| | 2018 | 57 | | | | | | | | | | | | 57 |
| | Pct | +5% | | | | | | | | | | | | +5% |

Filters/Options Applied

Date Used

Report Date used

Time Period

Crime Comparison Report For the period ending 01/30/2019

Group A Crimes Against Society

| Crime IBR Category | Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|------------------------------|------|------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Drug/ Narcotic Violations | 2019 | 17 | | | | | | | | | | | | 17 |
| | 2018 | 22 | | | | | | | | | | | | 22 |
| | Pct | -23% | | | | | | | | | | | | -23% |
| Prostitution | 2019 | | | | | | | | | | | | | |
| | 2018 | 1 | | | | | | | | | | | | 1 |
| | Pct | n/a | | | | | | | | | | | | n/a |
| Weapon Law Violations | 2019 | 1 | | | | | | | | | | | | 1 |
| | 2018 | | | | | | | | | | | | | |
| | Pct | n/a | | | | | | | | | | | | n/a |
| Total Crimes Against Society | 2019 | 18 | | | | | | | | | | | | 18 |
| | 2018 | 23 | | | | | | | | | | | | 23 |
| | Pct | -22% | | | | | | | | | | | | -22% |

Filters/Options Applied

| | |
|-------------|------------------|
| Date Used | Report Date used |
| Time Period | |

Crime Comparison Report For the period ending 01/30/2019

Group B Crimes

| Crime IBR Category | Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Total |
|-----------------------------|------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| Bad Checks | 2019 | 2 | | | | | | | | | | | | 2 |
| | 2018 | | | | | | | | | | | | | |
| | Pct | n/a | | | | | | | | | | | | n/a |
| Disorderly Conduct | 2019 | 5 | | | | | | | | | | | | 5 |
| | 2018 | 1 | | | | | | | | | | | | 1 |
| | Pct | +400% | | | | | | | | | | | | +400% |
| Driving under Influence | 2019 | 6 | | | | | | | | | | | | 6 |
| | 2018 | 5 | | | | | | | | | | | | 5 |
| | Pct | +20% | | | | | | | | | | | | +20% |
| Drunkenness | 2019 | 8 | | | | | | | | | | | | 8 |
| | 2018 | 10 | | | | | | | | | | | | 10 |
| | Pct | -20% | | | | | | | | | | | | -20% |
| Family Non Violent Offenses | 2019 | 3 | | | | | | | | | | | | 3 |
| | 2018 | 1 | | | | | | | | | | | | 1 |
| | Pct | +200% | | | | | | | | | | | | +200% |
| Liquor Law Violations | 2019 | 2 | | | | | | | | | | | | 2 |
| | 2018 | 2 | | | | | | | | | | | | 2 |
| | Pct | 0% | | | | | | | | | | | | 0% |
| Trespass of Real Property | 2019 | 6 | | | | | | | | | | | | 6 |
| | 2018 | 6 | | | | | | | | | | | | 6 |
| | Pct | 0% | | | | | | | | | | | | 0% |
| All Other Offenses | 2019 | 29 | | | | | | | | | | | | 29 |
| | 2018 | 29 | | | | | | | | | | | | 29 |
| | Pct | 0% | | | | | | | | | | | | 0% |
| Total Group B Crimes | 2019 | 61 | | | | | | | | | | | | 61 |
| | 2018 | 54 | | | | | | | | | | | | 54 |
| | Pct | +13% | | | | | | | | | | | | +13% |

Filters/Options Applied

Date Used

Report Date used

Time Period