

ACTIONS

PARKING and TRAFFIC SAFETY COMMITTEE

8:00 A.M. – June 6, 2019
City Hall – Conference Room A

MEMBERS PRESENT: Chairman, Doug Roberts
Public Works Director, Peter Rice
Police Captain, Mark Newport
Fire Chief, Todd Germain
Harold Whitehouse
Shari Donnermeyer
Mary Lou McElwain
Ralph DiBernardo
Steve Pesci

MEMBER ABSENT: Deputy City Manager, Nancy Colbert Puff

CITY STAFF PRESENT: Parking and Transportation Engineer, Eric Eby
Parking Director, Ben Fletcher
Planning Director, Juliet Walker

Action Items requiring an immediate ordinance during the next Council meeting:
None

Temporary Action Item requiring an ordinance during the annual omnibus:

- Two 15-minute parking spaces on Hanover Street in front of 25 Maplewood Avenue beginning September 1, 2019. (VII.C.)
- Three-hour time limit for parking meters on Raynes Avenue and Vaughan Street. (VII.D.)
- Install metered parking on Maplewood Avenue between Raynes Avenue and Vaughan Street. (VII.E.)
- Remove the 15-minute time limit on the two spaces on the easterly side of Maplewood Avenue, commencing 140 feet northerly from Vaughan Street. (VII.E.)
- Three-hour time limit for new metered spaces on Maplewood Avenue between Raynes Avenue and Vaughan Street. (VII.E.)
- Prohibit parking for a distance of 50 feet on west side of Middle Street beginning at the intersection with Aldrich Road, and running northerly. (VII.G.)
- Establish a fee of \$1.50 per hour when using the ParkMobile App or \$2.00 per hour at the display meter, maximum three hours for the motorcycle-specific spaces in the designated motorcycle parking area. (VII.H.)

1. Accepted and placed on file meeting minutes from May 2, 2019.
2. Accepted and placed on file financial report dated April 30, 2019.
3. Public Comment Session: Dave Mansfield spoke in support of item VII.C.

4. Request for handicap parking space in front of 179 Concord Way, by Joe Wenhold. – **Voted** to approve handicap parking space in front of 179 Concord Way.
5. Request for loading zone on Vaughan Street for 111 Maplewood Avenue building, by the project applicant. – **Voted** to table action item and refer to staff to report back at the next meeting.
6. Request for 15-minute parking spaces on Hanover Street and the Vaughan Mall lot, by Provident Bank. – **Voted** to approve two 15-minute parking spaces on Hanover Street in front of 25 Maplewood Avenue beginning September 1, 2019. **Voted** to table action on the three 15-minute spaces in Vaughan Mall parking lot behind 25 Maplewood Avenue and review the City's policy on designating 15-minute parking spaces.
7. Time limit for previously approved parking meters on Raynes Avenue and Vaughan Street. – **Voted** to approve 3-hour time limit for parking meters on Raynes Avenue and Vaughan Street.
8. Install parking meters for all unmetered parking spaces on Maplewood Avenue between Raynes Avenue and Vaughan Street. – **Voted** to approve metering of all parking spaces on Maplewood Avenue between Raynes Avenue and Vaughan Street. **Voted** to remove the 15-minute time limit on the two spaces on the easterly side of Maplewood Avenue, commencing 140 feet northerly from Vaughan Street. **Voted** to approve 3-hour time limit for new metered spaces on Maplewood Avenue between Raynes Avenue and Vaughan Street.
9. Request for pedestrian activated Rectangular Rapid Flashing Beacon (RRFB) on Dutton Avenue near Memorial Bridge parking lot, by Brian Birner. – **Voted** to approve installation of RRFB on Dutton Avenue at Memorial Bridge parking lot contingent on available funding and staff will report back on funding source.
10. Prohibit parking for 50 feet on west side of Middle Street north of Aldrich Road. **Voted** to prohibit parking for a distance of 50 feet on west side of Middle Street beginning at the intersection with Aldrich Road, and running northerly.
11. Motorcycle Parking in Market Square. – **Voted** to establish a fee of \$1.50 per hour when using the ParkMobile App or \$2.00 per hour at the display meter, maximum three hours for the motorcycle-specific spaces in the designated motorcycle parking area.
12. Report back, proposed lane use changes at Congress Street and Fleet Street, and Pleasant Street at Market Square. – **Voted** to refer to staff to report back at the next meeting.
13. Middle School traffic pattern update. No action required by Committee.
14. High School traffic study update. No action required by Committee.
15. Parking and Traffic Safety Committee authority and jurisdiction, per City Ordinances. No action required by Committee.

16. PTS Open Action Items. No action required by Committee.

17. July Meeting. July meeting has been cancelled. Next meeting is August 1, 2019.

Adjournment – At 9:07 a.m., **voted** to adjourn.

Respectfully submitted by:

Amy Chastain
Secretary to the Committee