

## ACTIONS

### **PARKING and TRAFFIC SAFETY COMMITTEE**

8:00 A.M. – October 3, 2019  
City Hall – Conference Room A

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PRESENT: Chairman, Doug Roberts  
Deputy City Manager, Nancy Colbert Puff  
Public Works Director, Peter Rice  
Fire Chief, Todd Germain  
Police Captain, Mark Newport  
Ralph DiBernardo  
Mary Lou McElwain  
Steve Pesci  
Harold Whitehouse  
Jonathan Sandberg

CITY STAFF PRESENT: Parking and Transportation Engineer, Eric Eby  
Parking Director, Ben Fletcher  
Planning Director, Juliet Walker

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**Action Items requiring an immediate ordinance during the next Council meeting:**  
None

**Temporary Action Item requiring an ordinance during the annual omnibus:**

- Hanover Street, change two 15-minute spaces in front of former Bubby's Deli back to 3 hours. (VII.A.)
  - Daniel Street, change four 15-minute spaces in front of Old City Hall back to 3 hours, on interim basis. (VII.B.)
  - Daniel Street, change four 15-minute spaces in front of former Provident Bank back to 3 hours. (VII.C.)
  - Loading zone approved in front of 3 Pleasant Street, as shown on Offsite Improvement Plan C6 prepared by Ambit Engineering, revised 9/20/19. (VIII.B.)
  - Parker Street, change one-way section between Tanner Court and Hanover Street to two-way traffic. (VII.D.)
1. Accepted and placed on file amended meeting minutes from September 5, 2019.
  2. Accepted and placed on file financial report dated August 31, 2019.
  3. Public Comment Session: one speaker: Barbara Zulkiewicz (traffic and pedestrians in downtown)
  4. Hanover Street, change two 15-minute spaces in front of former Bubby's Deli back to 3 hours. – **Voted** to change the time limit on the first two spaces on the northerly side of Hanover Street east of Bridge Street, to 3 hours.

5. Daniel Street, change four 15-minute spaces in front of Old City Hall back to 3 hours, on interim basis. – **Voted** to change the time limit on the first four spaces on the northerly side of Daniel Street west of Chapel Street, to 3 hours, on an interim basis.
6. Daniel Street, change four 15-minute spaces in front of former Provident Bank back to 3 hours. – **Voted** to change the time limit on the first four spaces on the southerly side of Daniel Street east of Market Square, to 3 hours.
7. Parker Street, change one-way section between Tanner Court and Hanover Street to two-way traffic. – **Voted** to change the traffic flow on Parker Street, between Tanner Court and Hanover Street, to two-way traffic.
8. Rogers Street corner radius at intersection with Parrott Avenue. – **Voted** to refer to staff for report back at a future meeting on modifying radius to improve safety.
9. Report back, valet parking request for 15 Middle Street.  
**Voted** to approve postponement requested by applicant.
10. Report back, proposed loading zone for 3 Pleasant Street. – **Voted** to approve the request for a loading zone in front of 3 Pleasant Street, as shown on Offsite Improvement Plan C6 prepared by Ambit Engineering, revised 9/20/19 and refer to staff for report back on loading zone hours.
11. Update on traffic calming discussion with residents of South Street.  
No action required by the Committee.
12. Joint EDC/PTS meeting on Microtransit, November 8th.  
No action required by the Committee.
13. PTS Open Action Items.  
No action required by the Committee.
14. Parking Principles, PTS Committee Member comments. Planning Director Juliet Walker will share with the City Council the suggestions and comments provided by PTS Committee members.
15. Discussion of speed limits, legal requirements and reducing speeds on City gateway roads. Staff will report back at a later date on speed limits and speed segments on City gateway roads.

Adjournment – At 8:57 a.m., **voted** to adjourn.

Respectfully submitted by:

Amy Chastain  
Secretary to the Committee