

TO: KAREN CONARD, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON TUESDAY, FEBRUARY 18, 2020 MEETING, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR BECKSTED, ASSISTANT MAYOR SPLAINE, COUNCILORS McEACHERN, WHELAN, LAZENBY, KENNEDY, HUDA, TABOR AND TRACE

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1. At 4:30 p.m., the City Council conducted Non-Public Sessions on the McIntyre – RSA 91-A:3, II (e), Nomination of Police Commission Member – RSA 91-A:2, II (c) and the Boyle Case – RSA 91-A:3, II (e).
2. At 6:15 p.m., a Work Session was held regarding New Recreational Fields.
3. Presentation – Summary of City Hall and Police Department Infrastructure Upgrades – Public Works Director Rice gave a presentation regarding a summary of City Hall and Police Department Infrastructure Upgrades.
4. Acceptance of Minutes – *There were no minutes on for acceptance.*
5. Public Comment Session – There were 16 speakers: Josh Denton (McIntyre Collaboration); Katlin Deyo (City Manager and McIntyre); Gerald Duffy, John Ragonese, Nancy MacDonald, Bill Hamilton, Bill Downey, Byron Matto, Pat Ellis, Mark Brighton, Justin Richardson (McIntyre); Jackie Cali-Pitts (Recreation Board); Trevor Bartlett (Rescind McIntyre Vote), Arthur Clough (Public Private Partnership); Michael Griffin (Flag Day); and Carl Diemer (Proposed Fields).
6. Public Hearing – Capital Improvement Plan (CIP) FY 2021-2026 – Held a public hearing. *Action on the CIP will take place at the March 2, 2020 City Council meeting)*
7. Adoption of Resolution regarding Portsmouth/Dover Emergency Water System Interconnection – **Voted** to adopt the Resolution, as presented.
8. Nomination of Police Commissioner Member – **Voted** to approve the nomination of Tom Hart as Police Commissioner.
9. Reappointments to be Considered – The City Council considered the reappointment of the individuals listed below that will be voted on at the next City Council meeting:
  - Reappointment of Lisa Louttit to the Peirce Island Committee
  - Reappointment of Richard Smith to the Peirce Island Committee

- Reappointment of Francesca Fernald to the Peirce Island Committee
  - Reappointment of Harold Whitehouse to the Peirce Island Committee
  - Reappointment of John McVay to the Peirce Island Committee
  - Reappointment of Marc Stettner to the Peirce Island Committee
  - Reappointment of Steven Marison to the Peirce Island Committee
  - Reappointment of Stephen Philp to the Peirce Island Committee
10. Resignations – **Voted** to accept the resignations and send letters of regret.
- Resignation of Kathleen Boduch from the Citywide Neighborhood Blue Ribbon Committee
  - Resignation of Chase Hagaman from the Citywide Neighborhood Blue Ribbon Committee
  - Resignation of Kathleen Bergeron from the Citywide Neighborhood Blue Ribbon Committee
11. Identifying current Accessory Dwelling Unit Use and Applications to Date Including Demographics and Locations – **Voted** to request City staff to identify current Accessory Dwelling Unit use and current applications to date including Demographics and Locations.
12. Motion to Rescind – Move to Rescind the motion from the January 28, 2020 City Council meeting to “take action and not approve, we deny the current draft form of the Ground Lease dated December 7<sup>th</sup>, written for use between the City of Portsmouth and SoBow Square, LLC also known as Redgate/Kane.

On a roll call 8-1, **voted** to postpone the vote to rescind until the March 2, 2020 City Council meeting. Assistant Mayor Splaine, Councilors McEachern, Whelan, Kennedy, Huda, Tabor, Trace and Mayor Becksted voted in favor. Councilor Lazenby voted opposed.

13. Update Re: Report Back on two Budget Policies and Citizens Questions – **Voted** to have the answers to Councilor Kennedy’s questions placed on the website.
14. Final Review and Discussion of Proposed FY 2021 Budget Guidelines – Moved to put forward for final review and discussion the FY2021 Budget Guidelines of January 15, 2020.

On a roll call 5-4 **voted**, to postpone the motion to put forward for final review and discussion the FY2021 Budget Guidelines of January 15, 2020. Councilor McEachern, Whelan, Lazenby, Tabor and Mayor Becksted voted in favor. Assistant Mayor Splaine, Councilors Kennedy, Huda and Trace voted opposed.

15. New EPA Great Bay Permitting and Potential Effects on City of Portsmouth – both Environmental and Financial – **Voted** to request a report from City Staff at the March 2, 2020 City Council meeting including Legal Department on the Great Bay Total Nitrogen General Permit which is NH DES NHG 58A000 with a report back on the potential effects on the City of Portsmouth both environmental and financial and also on recent meetings attended by staff in Dover, New Hampshire.
16. **Voted** to continue the meeting beyond 10:30 p.m. Assistant Mayor Splaine voted opposed.
17. Acceptance of the HealthTrust Wellness Program Reward - \$2,300.00 – **Voted** to accept and approve the HealthTrust Wellness Program Reward, as presented.
18. 24-Hour Warming Centers Policy – **Voted** to accept and approve the policy, as presented.
19. Request to Schedule a Council Retreat – City Manager Conard and Mayor Becksted will work together on establishing a date for the Council Retreat.
20. Presentation and Report Back Re: Elderly & Disabled Exemptions – **Voted** to schedule a public hearing for the March 2, 2020 City Council meeting for the purpose of reviewing the amended Option B as presented by the City Assessor to amend the disabled exemption. The exemptions amounts for disabled and elderly taxpayers would increase as follows:
 

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|------------|---------------------------------------|
| Ages 65-74 | \$235,000.00 increase of \$110,000.00 |
| Ages 75-79 | \$285,000.00 increase of \$110,000.00 |
| Ages 80+   | \$335,000.00 increase of \$110,000.00 |
| Disabled   | \$235,000.00 increase of \$135,000.00 |
21. Consent Agenda – **Voted** to adopt the Consent Agenda.

- A. Request for License to Install Projecting Sign for owner Margherita Verani of Berkshire Hathaway Verani for property located at 77 Hanover Street (***Anticipated action - move to approve the aforementioned Projecting Sign License as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request***)

**Planning Director's Stipulations**

- ***The license shall be approved by the Legal Department as to content and form;***
- ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***

- **Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works**
- B. Letter from Hershey Hirschkop, Seacoast Outright, requesting permission to hold the Portsmouth PRIDE on Saturday, June 27, 2020 **(Anticipated action – move to refer to the City Manager with authority to act)**
  - C. Letter from Nancy Potter, Girls on the Run – NH, requesting permission to hold the annual 5k celebration event on Saturday, May 30, 2020 **(Anticipated action – move to refer to the City Manager with authority to act)**
  - D. Letter from Michael J. Griffin, Benevolent and Protective Order of Elks, requesting permission to celebrate Flag Day on Sunday, June 14, 2020 at Prescott Park **(Anticipated action – move to refer to the City Manager with authority to act)**
22. Email Correspondence – **Voted** to accept and place on file.
  23. Letter from Craig Welch, Portsmouth Housing Authority Director, regarding the Court Street Workforce Housing Project – **Voted** to accept and place on file.
  24. Letter from Bob Lister regarding destination fee – **Voted** to refer to the Fee Committee.
  25. Adjournment – At 11:15 p.m., voted to adjourn into Non-Public Session regarding McIntyre – RSA 91-A:3, II (e).

Respectfully submitted by:

Kelli L. Barnaby, MMC, CNHMC  
City Clerk