

TO: KAREN CONARD, CITY MANAGER

FROM: KELLI L. BARNABY, CITY CLERK

RE: ACTIONS TAKEN BY THE PORTSMOUTH CITY COUNCIL MEETING HELD ON MONDAY, MARCH 2, 2020 MEETING, EILEEN DONDERO FOLEY COUNCIL CHAMBERS, MUNICIPAL COMPLEX, ONE JUNKINS AVENUE, PORTSMOUTH, NEW HAMPSHIRE

PRESENT: MAYOR BECKSTED, ASSISTANT MAYOR SPLAINE, COUNCILORS McEACHERN, WHELAN, LAZENBY, KENNEDY, HUDA, TABOR AND TRACE

1. At 5:30 p.m., the City Council conducted Non-Public Sessions on the McIntyre – RSA 91-A:3, II (e) and Collective Bargaining Negotiations – RSA 91-A:3 II (a).
2. At 6:15 p.m., Public Dialogue Session was held between the residents and the City Council.
3. Presentation – Draft Great Bay Total Nitrogen General Permit – Deputy City Attorney Woodland and City Engineer Desmarais provided a detailed presentation regarding the Draft Great Bay Total Nitrogen General Permit. An outline of the following items were discussed:
 - Importance
 - Structure
 - Compliance
 - Costs
 - Opportunities
 - Risks
 - Next Steps
4. Acceptance of Minutes – January 21, 2020 – **Voted** to accept and approve the minutes of the January 21, 2020 City Council meeting.
5. Public Comment Session – There were ten speakers: John Ragonese, Tara Kennedy, Tony Coviello, Kathie Lynch (Turf Fields); Craig Welch, Portsmouth Housing Authority Director (Housing); Zelita Morgan (John Bohenko’s Revised Contract, Consultants and Athletic Fields); Ted Jankowski and Tracy Stewart (Safety Playing Fields); Valerie Rochon (Chamber of Commerce – Small Businesses) and Byron Matto (Impact Fees).
6. Public Dialogue Summary - Councilor Kennedy gave a brief summary of the topics discussed during the Public Dialogue Session which were McIntyre and Turf Fields.

Councilor Kennedy requested that the December 7, 2019 version of the Ground Lease be placed on the website for the public to review.

7. **Voted** to suspend the rules in order to take up Item XIV. A.3. – Direction Re: New Athletic Fields.
8. Direction Re: New Athletic Fields – Moved to direct the City Manager to proceed with bidding the current design for synthetic turf fields, with bid alternates related to the type of infill.

Moved to amend the motion to bring the original motion back at the March 16, 2020 City Council meeting and have information on this matter placed on the website in a usable format.

On a roll call 4-5, motion to amend failed to pass. Assistant Mayor Splaine, Councilors Whelan, Kennedy and Huda voted in favor. Councilors McEachern, Lazenby, Tabor, Trace and Mayor Becksted voted opposed.

Councilor Trace requested exact specifications on the number of fields the City would like to have and their locations with a report back from staff on the feasibility on the Route 33 location being a natural grass field along with the cost associated.

On a roll call 5-4, voted to pass the original motion to direct the City Manager to proceed with bidding the current design for synthetic turf fields, with bid alternates related to the type of infill. Councilors McEachern, Lazenby, Tabor, Tabor and Mayor Becksted voted in favor. Assistant Mayor Splaine, Councilors Whelan, Kennedy and Huda voted opposed.

9. Public Hearing and Adoption of Elderly Exemption – Held a public hearing. **Voted** to adopt the Elderly Exemption, as presented. Assistant Mayor Splaine recused from the vote.
10. Public Hearing and Adoption of Disabled Exemption – Held a public hearing. **Voted** to adopt the Disabled Exemption, as presented. Assistant Mayor recused from the vote.
11. Appointments to be Considered – The City Council considered the reappointments and appointments that will be voted on at the March 16, 2020 City Council meeting.
 - Reappointment of Barbara McMillan to the Conservation Commission
 - Reappointment of William Townsend to the Peirce Island Committee
 - Reappointment of John Simon to the Peirce Island Committee
 - Appointment of Kara Rodeneizer to the Portsmouth Housing Authority
 - Reappointment of Robin Pickering to the Portsmouth Housing Authority – Resident Member
 - Appointment of David Cosgrove to the Citywide Neighborhood Committee

- Appointment of Mark Syracuse to the Citywide Neighborhood Committee
12. Reappointment to be Voted – **Voted** to approve all the reappointments to the Peirce Island Committee until December 31, 2021.
 - Reappointment of Lisa Louttit to the Peirce Island Committee
 - Reappointment of Richard Smith to the Peirce Island Committee
 - Reappointment of Francesca Fernald to the Peirce Island Committee
 - Reappointment of Harold Whitehouse to the Peirce Island Committee
 - Reappointment of John McVay to the Peirce Island Committee
 - Reappointment of Marc Stettner to the Peirce Island Committee
 - Reappointment of Steven Marison to the Peirce Island Committee
 - Reappointment of Stephen Philp to the Peirce Island Committee
 13. Creation of Subcommittee Re: Align Tourism Interest for the Betterment of Portsmouth – **Voted** the creation of a Subcommittee comprised of 2 Council members and 4 members of the hospitality industry and 1 member from the Economic Development Commission selected by the Mayor with the addition of a City staff member and approved by the Council to discuss opportunities to align tourism interests for the betterment of Portsmouth with the meetings being posted and open to the public. Councilor Lazenby recused from the vote.
 14. Parking and Traffic Safety Committee Action Sheet and Minutes of the February 6, 2020 meeting – **Voted** to approve and accept the action sheet and minutes of the February 6, 2020 Parking & Traffic Safety Committee meeting. Councilor Kennedy voted opposed.
 15. Request for First Reading Amendment to Designated Motorcycle Parking Area Ordinance – **Voted** to bring back ordinance for first reading at the March 16, 2020 City Council meeting.
 16. McIntyre Subcommittee Report – Councilors Whelan and Tabor provided a status update regarding the McIntyre Subcommittee.
 17. Motion to Rescind – Moved to Rescind the motion from the January 28, 2020 City Council meeting to “take action and not approve, we deny the current draft from of the Ground Lease dated December 7th, written for use between the City of Portsmouth and SoBow Square, LLC also known as Redgate/Kane”.

On a 8-1 roll call, voted to postpone the motion passed. Assistant Mayor Splaine, Councilors McEachern, Whelan, Kennedy, Huda, Tabor, Trace and Mayor Becksted voted in favor. Councilor Lazenby voted opposed.
 18. Coordinated Response to Substance Misuse – 2020 Action Plan – Councilor Lazenby provided a status update on the Coordinated Response to Substance Misuse – 2020 Action Plan.

19. Creation of a Policy/Procedure to state the following – Any Contract with a value of \$10,000.00 or more will come in front of the Portsmouth City Council for a vote – Moved to first reading at the March 16, 2020 City Council meeting to amend the current ordinance requiring any contract with a value of \$10,000.00 or more will come in front of the Portsmouth City Council for a vote. *The motion was withdrawn.*

Councilor Kennedy requested copies of RFP's for the review of the City Council.

20. **Voted** to suspend the rules and continue the meeting beyond 10:30 p.m.
21. Discuss the Annual Budget Process for the Benefit of the Residents – Purpose, Timing, Results, and Relationship to Property Taxes – A discussion was held between the City Council and Finance Director Belanger regarding the budget process. No action taken.
22. Final Review and Discussion of Proposed FY2021 Budget Guidelines – **Voted** to adopt Councilor Huda's FY21 Annual Budget Guidance. Councilor Lazenby voted opposed.
23. Adoption of Proposed Capital Improvement Plan (CIP) FY2021-2026 – **Voted** to adopt the Capital Improvement Plan as presented.
24. Proposed Resolution to Request Peer Review of the Great Bay Total Nitrogen Permit – **Voted** to adopt the proposed resolution to request a peer review of the draft General Permit, and advise the Governor and regulators of the request in accordance with its term.
25. Council Rules – Order of Business – **Voted** to amend Rule #7 – Order of Business as outlined in the City Manager's memorandum dated February 27, 2020.
26. Consent Agenda – **Voted** to adopt the Consent Agenda. Councilor Kennedy removed Item B. – Acceptance of Easements for 60 Penhallow Street (Brick Market) from the Consent Agenda.
 - A. Letter from Richard Mason, Veterans Count, requesting permission to hold the Veterans Count 5k Road Race on Saturday, July 4, 2020
(Anticipated action – move to refer the City Manager with authority to act)
27. Acceptance of Easements for 60 Penhallow Street (Brick Market) – **On a unanimous roll call 9-0, voted to grant authority for the City Manager to accept the easement deeds and plans for community space and building encroachment in a form similar to those as provided in the City Manager's comments dated February 27, 2020.**

28. Email Correspondence – **Voted** to accept and place on file.
29. Letter from Steve Hillman, PHS Lacrosse Coach, supporting a turf field – **Voted** to accept and place on file.
30. Letter from Jeff Johnston regarding a reasonable hospitality tax, but disagree with the legislation as it is currently proposed – **Voted** to accept and place on file. Councilor Whelan voted opposed.
31. Adjournment – At 12:15 a.m., **voted** to adjourn.

Respectfully submitted by:

Kelli L. Barnaby, MMC, CNHMC
City Clerk