

CITY COUNCIL MEETING

MUNICIPAL COMPLEX
DATE: MONDAY, MAY 18, 2020

PORTSMOUTH, NH
TIME: 6:00PM [or thereafter]

Remote Meeting Via Zoom Conference Call

To register in advance for this meeting, click on the link below or copy and paste it into your web browser: https://zoom.us/webinar/register/WN_oOJpcvqRTkKgpurG9EvvNQ. You are required to register in advance to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. Please note, this meeting will also be broadcast on the City's YouTube Channel. Public comments for the Council's consideration can be emailed in advance via the City's web site: <https://www.cityofportsmouth.com/citycouncil/contact-all-city-councilors>.

Per NH RSA 91-A:2 III (b) the Chair has declared COVID-19 Outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2020-8, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.

At 6:00 p.m., an Anticipated Non-Public Session was held regarding Collective Bargaining Agreements in accordance with RSA 91-A:3 II (a).

- I. **6:00PM WORK SESSION – THERE IS NO WORK SESSION THIS EVENING**
- II. **PUBLIC DIALOGUE SESSION [when applicable – every other regularly scheduled meeting] – *POSTPONED***
- III. **CALL TO ORDER**

Mayor Becksted called the meeting to order at 7:25 p.m.

IV. **ROLL CALL**

Present: Mayor Becksted, Assistant Mayor Splaine (7:38 p.m.), Councilors McEachern, Whelan, Lazenby, Kennedy, Huda, Tabor and Trace

V. **INVOCATION**

Mayor Becksted thanked the public for their patience as COVID-19 continues. He said we are looking at public safety at all times.

VI. **PLEDGE OF ALLEGIANCE**

Mayor Becksted led in the Pledge of Allegiance to the Flag.

VII. **ACCEPTANCE OF MINUTES**

There are no minutes on for acceptance this evening.

VIII. **RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS**

There are no Recognitions or Volunteer Committee Reports this evening.

IX. PUBLIC COMMENT SESSION

Mark Brighton – said a 0% increase in the budget is not good enough and he would like to see a budget that goes back to 2019 numbers. He said we need to help our community.

John Akar said he feels the situation with outdoor seating is a great thing and could work for many but will not work for all, therefore it is not a solution. He said we need to do what can be done to help everyone.

Kathleen Cavalaro said we need non-residents to sit on the Task Force. She advised the Council that she has created resources for information and volunteers look like many different things in the City.

Councilor McEachern moved to suspend the rules in order to take up Items XVII. A. – Presentation by Health Officer Kim McNamara regarding COVID-19 Update; XIII. A. – Portsmouth Citizen Response Task Force; XIII. C. – Permit Fees for Outdoor Services; and XIII. G. – Report Back from City Officials/Staff Committee Re: Restaurants to open with outside dining on May 18th. Seconded by Councilor Huda.

On a unanimous roll call 9-0, motion passed.

XVII. PRESENTATIONS & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

A. Presentation by Health Officer Kim McNamara regarding COVID-19 Update

Health Officer McNamara reported on outdoor dining applications and the criteria to move forward with this plan. She provided an update on COVID-19 and addressed the Governor's Orders and NH statistics on cases. She advised the City Council that the Governor is looking into a phased approach for reopening.

Councilor Kennedy asked Health Officer McNamara what the involvement is with the Planning Board for reopening businesses in the City. Health Officer McNamara said reopening does not need to go before the Planning Board.

Health Officer McNamara spoke to health and FDA requirements that restaurants will need to comply with in reopening.

Discussion followed regarding new outdoor seating for establishments and each restaurant would need a building permit and staff is handling the process internally with a turnaround time of 1 week. Further discussion was held regarding masks and a mandate for wearing them. Health Officer McNamara stated masks are important to keep everyone safe.

City Manager Conard reported that we are reopening City Hall on June 1st and we will limit occupancy to 50% with staff returning next week. She said there will be a mask requirement to enter the building.

Councilor Trace said we need to get information out to the residents and customers and businesses need to start making money again.

Discussion followed regarding the set-up of barriers for the outside dining. Deputy Fire Chief Howe reported that there are 12 temporary permits and that they have all been inspected by the Fire Department.

Mayor Becksted suggested using one restaurant as a model for other restaurants looking to add outside dining and barriers. Deputy Fire Chief Howe reported that the department is working with all businesses as best they can and being flexible.

Discussion took place on insurance requirements for the restaurants. Councilor Trace stated we need to use common sense and help businesses.

Councilor Lazenby moved that the City waive any municipal fees, such as building permit fees, sidewalk café and obstructions associated with the reopening of restaurants for outdoor service in accordance with the Governor's Emergency Order #40, Exhibit C after Columbus Day. Seconded by Councilor Trace.

City Attorney Sullivan spoke regarding Area Service Agreements and the requirements of the agreements.

Councilor Lazenby asked if CARES Act funding could be used for loss revenues. Assistant City Attorney Ferrini said you can't use that funding for that purpose.

On a unanimous roll call 9-0, motion passed.

Assistant Mayor Splaine and Councilor McEachern spoke on the general concept to explore and work with staff on what needs to be done to make this a Citizen Task Force with staff being advisory to the group. He stated the idea is to have 19 people come together that know their fields and what it would take to make things safe. He stated we would use the talents in our community to serve.

Councilor McEachern said this was prompted by people reaching out from the public. He stated we need the community involved to make the roles and we do not want to duplicate efforts but we need to bring the leaders together.

Councilor Kennedy asked if the starting point is beyond the Governors requests. She indicated different schools have different ideas from the CDC and Governor. Councilor McEachern said the Governor's decision and CDC rules do apply, this is advisory and we the committee will not rewrite the rules but look towards the benefits of the community. Councilor Kennedy stated we need to ensure that we don't have any conflicts.

City Manager Conard said there needs to be coordination with her and staff and she wants to be part of the solution and not the problem. She stated that we need to share our progress with the working groups.

Assistant Mayor Splaine stated he would like to add City Manager Conard, Health Officer McNamara and any other staff members necessary to the group. He said we need to bring people to the table and roles that are currently working would not change.

Councilor Huda requested that at each City Council meeting a member of the Committee provide a report to the Council.

Councilor Lazenby said all Task Force members would be part of the residents Task Force and communicate with staff. He stated any one would be able to be appointed at the judgment of Mayor Becksted.

Assistant Mayor Splaine moved that the City Council directs the assemblage of a Portsmouth Citizen Response Task Force that will include representatives of our business community, restaurant owners and managers, representatives of retailers and hotels, non-profit organizations from the arts community and health services, members of the Economic Development Commission, health care professionals, and citizens-at-large.

The nineteen members of the group will include two members of the Economic Development Commission selected by the Chair of the Economic Development Commission, the President of the Chamber Collaborative of Greater Portsmouth or designee, two members of non-profit organizations representing the arts community, appointed by the Mayor; two members of non-profit organizations representing health care organizations, appointed by the Mayor; two other health care professionals, appointed by the Mayor; three individuals representing restaurants, appointed by the Mayor; three individuals representing retail business, appointed by the Mayor; two members representing hotels, appointed by the Mayor; and two additional residents to represent citizens-at-large, appointed by the Mayor.

The Chair of the Portsmouth Citizen Response Task Force shall be chosen from among the members who have been appointed by the Mayor. To keep the Portsmouth Citizen Response Task Force as non-political as possible, no elected official may be a member. The group will remain in operation until December 31, 2020, and may be reestablished prior to that time.

The members would include the City Manager, and Kim McNamara, Health Officer and any other staff members that may deemed appropriate.

The City Council requested that a member of the Committee provide an updated report at each Council meeting.

The City Council agreed that the application process take place over a two-week period.

Tasks:

To recommend to the City management and City Council on decisions related to COVID-19 that affect the business community and organizations in addressing the needs of re-opening, within the confines of health care advisories.

To discuss, identify, and then educate Portsmouth businesses and the public about "best practices" and approaches as they re-open, based on health care advisories.

To consider further recommendations for the business community for addressing the needs of health care safety.

To consider guidelines and enforcement for the wearing of masks by all who work in and visit our businesses.

To include and work with citizen and business interests in as inclusive way as possible to provide recommendations and schedules for addressing the needs for protecting the health of our citizens, visitors, and employees.

To review the financial impact of the pandemic on businesses in Portsmouth, and provide recommendations for response.

The Portsmouth Citizen Response Task Force may call on other Portsmouth City Government staff members for assistance and advice.

The Portsmouth Citizen Response Task Force may hold public meetings to hear from members of the community.

The Portsmouth Citizen Response Task Force may meet with agencies or boards of neighboring communities and the state for advice.

All meetings of the Portsmouth Citizen Response Task Force shall be public at all times.

Seconded by Councilor McEachern.

Mayor Becksted inquired as to policies and procedures and that the Liquor Commission would need to give permission and have a way to assist with streamlining before making policies.

Assistant Mayor Splaine would like to see appointments voted on at the June 1st meeting.

On a unanimous roll call vote 9-0, motion passed.

XIII. CITY COUNCIL MEMBERS

G. COUNCILOR TRACE

1. Little League and further Recreation this Summer

Councilor Trace stated the City made a decision regarding little league prematurely without a decision from the Governor. She said little league is making every attempt to keep children safe. She spoke to the two to three weeks to get the outdoor pool ready and that there are guidelines in place to keep us safe. City Manager Conard said none of the decisions have been made lightly. She said if we make a decision to open the pool that decision is based on the information we had available to us.

Health Officer McNamara said the Recreation Department felt there is no way to make the pool safe. She said everything was voted down at the same time. She indicated that we would watch data and reassessments will be done during the summer time. She said there are phases that we do this in and we are keeping this under control. Health Officer McNamara said as of today we need to watch the data and keep the whole community safe.

Councilor Trace said she was not suggesting we reopen baseball or the outdoor pool but we voted these down without people or parents involvement for a more transparent manner. She stated it was inappropriate for the Recreation Department to close little league without hearing from the community.

Councilor Kennedy stated the City Council never voted on this matter. She said we need to reach out to the Governor and CDC on these matters.

Assistant Mayor Splaine said we all know the concerns on summer programs, maybe we should ask the Recreation Board to be a sounding board for them on recreation activities. He suggested outdoor showers with a tent and that a dialogue is needed on this matter. Councilor McEachern said this is a perfect example of the type of communication needed.

Councilor Trace said this is a difficult issue even if the Governor allows outdoor activities, could we do it safely. She stated we should review the matter again if the Governor changes his mind.

Councilor Lazenby said that staff and the little league could work on protocols and look at playing as a smaller group.

Discussion followed on this matter and being proactive.

Councilor Trace requested City Manager Conard and Councilor McEachern for a report back on reopening's for Little League at the next City Council meeting.

At 9:55 p.m., Mayor Becksted declared a brief recess. At 10:05 p.m., Mayor Becksted called the meeting back to order.

Assistant Mayor Splaine moved to suspend the rules in order to take up Item XVIII. 1. – Draft Great Bay Total Nitrogen General Permit Comments to EPA. Seconded by Councilor Kennedy.

On a unanimous roll call vote 9-0, motion passed.

City Manager Conard said it may take several months before we have information on the permit.

Councilor Kennedy said she would like an overview on Peirce Island and Pease and where we are in the process.

City Manager Conard said we would touch upon those at the work session tomorrow evening.

City Engineer Desmarais said when we reopen we could provide tours of the facilities. He said the EPA might issue something in the next two to three months. He reported that the Wastewater Treatment Plant on Peirce Island is operational. Councilor Trace asked where the nitrogen level is at. City Engineer Desmarais said compliance terms were April 1st and the Consent Decree requirements are June 1st. He stated right now we are not under compliance with being down around 11 and they are dropping.

XI. PUBLIC HEARINGS AND VOTES ON ORDINANCES AND/OR RESOLUTIONS

- A. Public Hearing and Second Reading of Ordinance amending Chapter 7, Article I, Section 7.105 C – Designated Motorcycle Parking Area

- **PRESENTATION**

Mayor Becksted read the legal notice, declared the public hearing open and called for speakers.

Councilor Kennedy said she had a complaint and residents are worried about the noise and she was under the impression that the spaces would be moved to a side street.

Parking Director Fletcher said the application is set up for Pleasant Street and Market Street. He said we brought the matter back to the Parking, Traffic & Safety Committee for a recommendation.

Public Works Director Rice said the complaint was that we were moving the motorcycles closer to the North Church, but we are not.

With no speakers, Mayor Becksted declared the public hearing closed.

Councilor Lazenby asked whether the location was a consideration when expanding restaurant seating and it gives him pause to move forward on this matter.

Parking Director Fletcher stated we could move to another location.

Councilor Kennedy said if one motorcycle pays you can park multiple bikes in a regular space and maybe we need to look at the motorcycles in the area.

Councilor Huda moved to approve the second reading of an amendment to Chapter 7, Article I, Section 7.105 C, the Designated Motorcycle Parking Area Ordinance, and schedule a third and final reading at the June 1, 2020 Council meeting. Seconded by Councilor McEachern.

On a unanimous roll call vote 9-0, motion passed.

XII. MAYOR BECKSTED

1. Appointment to be Voted – Robert W. Bogardus appointment to the Recreation Board Senior Subcommittee

Councilor Huda moved to appoint Robert W. Bogardus to the Recreation Board Senior Subcommittee. Seconded by Councilor McEachern.

On a unanimous roll call vote 9-0, motion passed.

XIII. CITY COUNCIL MEMBERS

D. COUNCILOR KENNEDY

1. Commitment by the City of Portsmouth to use local business as a Priority when buying products and services for the city

Councilor Kennedy moved to have all city government departments investigate local businesses for products and services that the city uses for its everyday needs. If a local business can provide the same service or product at a market value that is competitive: then the city should give priority to purchase from that local business. For this motion, local is a product and/or service with a fifty mile radius of Portsmouth. Seconded by Councilor McEachern.

Councilor Kennedy said we need to look at what products people are looking for. She said we need to take an extra moment and look at local businesses and if they can compete we should encourage them to take this step.

Councilor Tabor asked if this would cause undue burden to the Purchasing Department.

Assistant Mayor Splaine said the legislature did this 15 years ago and it was good for NH products.

On a unanimous roll call vote 9-0, motion passed.

E. COUNCILOR HUDA

1. Revenues, Federal & State Aid

Councilor Huda moved to request the City Manager and Finance Director provide an update to residents & City Council of the latest data available on incoming (revenues) Federal & State Aid: Both COVID related and all other to include the following:

- A. All known incoming funds related to the Government Programs that the City is to receive for all departments such as:**
 - **Police – COVID related funds of \$300 week hazard pay for COVID related activities**
 - **Fire - \$32,000.00**
 - **School – State & Federal Aid: School Building Aid, SPED Aid, Grants for IDEA, Medicaid, Special Revenue Food Service Municipal Aid for COVID related Federal Funds, part of the \$1.25M - \$523,000.00**
- B. Status on the April 2020 Month End Reports (1st Full Month of Pandemic Effect)**

Seconded by Councilor Kennedy.

Assistant City Attorney Ferrini provided descriptions of CARES Act funds. She reported the city is eligible for the maximum of \$522,989.00 for funds not accounted for in the budget currently. She said we could include welfare costs, municipal relief fund, anything not FEMA related, first responders extra pay. She spoke to the various funds for departments.

The City Council discussed ambulance costs which Assistant City Attorney Ferrini explained are health care related costs. Discussion followed on PPE and items included in the grant funding. Finance Director Belanger said she understands that we must provide actual invoices for the expenses and stated that we are not putting expenses in the General Fund but in the Special Revenue Fund to track all funding.

On a unanimous roll call vote 9-0, motion passed.

Councilor Kennedy moved to suspend the rules to continue the meeting beyond 10:30 p.m. Seconded by Councilor McEachern.

On a unanimous roll call vote 9-0, motion passed.

XV. CITY MANAGER'S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

3. CARES Act Funds
 - Municipal Relief Fund

Councilor Lazenby moved to authorize the City Manager to apply for, accept and expend any funds received by gift, grant or loan from state, federal other governmental units that become available to the City through CARES Act Flex Funds. Seconded by Councilor Kennedy.

On a unanimous roll call vote 9-0, motion passed.

- First Responder COVID-19 Stipend Fund

Councilor Lazenby moved to authorize the City Manager to pay the City's qualified first responders a stipend consistent with the terms, conditions and guidance documents of the First Responder COVID-19 Stipend Fund and to apply for, accept and expend any reimbursement for the stipend and payroll taxes received from the First Responder COVID-19 Stipend Fund and the Municipal Relief Fund. Seconded by Councilor Whelan.

On a unanimous roll call vote 9-0, motion passed.

- Provider Relief Funds

Councilor Lazenby moved to authorize the City Manager to accept or reject CARES Act Provider Relief Funds in the amount of \$31,698.87 pending further guidance on use of funds. Seconded by Councilor Huda.

Councilor Kennedy expressed concern regarding rejecting any grant funds.

On a unanimous roll call vote 9-0, motion passed.

- Emergency Relief Funds

Councilor Lazenby moved to authorize the City Manager to apply for, accept and expend any funds, including but not limited to FMA funds, through the CARES Act Emergency Relief Fund or any other state or federal funds received by gift, grant or loan that become available to the City. Seconded by Councilor Tabor.

Councilor Kennedy spoke regarding a timeline to the motion.

On a unanimous roll call vote 9-0, motion passed.

G. COUNCILOR TRACE

2. Report Back from City Officials/Staff Committee Re: Restaurants to open with outside dining on May 18th

City Manager Conard reported that we are expected to meet revenue levels. Councilor Huda asked if we have an expenditure increase. Finance Director Belanger stated revenues are coming in higher than last year and we expect to know more at the end of May, but we are anticipating a surplus in 2020.

F. COUNCILOR TABOR

1. Zero-Increase Budget

Councilor Tabor moved that the City Council request of the School Board, Police and Fire Commissions, and of the City Manager, a “what if” exercise for a zero increase budget for their respective FY21 including an explanation of actions to be taken and impact on services. Work to be completed by June 1. Includes further public presentation and discussion with the Council if needed.

This exercise would be designed to inform final budget decisions with the best data. It would 1) allow school, fire and police to work with their boards and commissions at their May meetings, and the City Manager and Finance Director to work with department heads, to figure out specific actions needed for each unit to achieve a zero increase budget; 2) in the process develop priorities for services to share with the Council; 3) show what services would be reduced with great specificity so the Council’s final budget decisions in June are well informed and we protect services as much as possible. Seconded by Councilor Kennedy.

Councilor Tabor said this motion is to develop more information on the budget. He spoke to not expecting a crisis and being nationally effected. He said we need to consider the residents and do our best to not put off questions we have now. He stated this exercise shows priorities and we need to hold the line on spending. He indicated we have the highest quality staff in the state but we need to show we are balancing the needs of taxpayers.

Assistant Mayor Splaine said it is important to get this information and find out what 2% would mean. He said we need to have everyone review their priorities and expenditures.

Councilor Huda spoke in support of the motion and taking a proactive approach rather than reactive.

Discussion followed on budget preparations and expenditures and revenues and whether this would affect next fiscal year.

On a unanimous roll call vote 9-0, motion passed.

XV. CITY MANAGER'S ITES WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

1. The One Hundred Club Valet Parking License Renewal

City Manager Conard reported on the parking license renewal and referred to the map of locations that has been provided.

Councilor Whelan moved to authorize the City Manager to execute the Valet Parking License Agreement with The One Hundred Club in a form similar to those attached in the City Manager's comments for another year term. Seconded by Councilor Trace.

On a unanimous roll call vote 9-0, motion passed.

City Manager Items 2, 5, and 6 were removed from the consent agenda.

2. Sidewalk Café License for AC Hotel, 229 Vaughan Street

City Manager Conard advised the City Council that staff is recommending an Area Service License Agreement for this request.

Councilor Tabor moved to authorize the City Manager to execute the Valet Parking License Agreement with The One Hundred Club in a form similar to those attached in the City Manager's comments for another year term. Seconded by Councilor McEachern.

On a unanimous roll call vote 9-0, motion passed.

4. Approval of Election Support Letter

Councilor Lazenby thanked Assistant City Attorney Ferrini for her work on this matter.

Councilor Lazenby moved to approve and execute the election support letter. Seconded by Councilor McEachern.

Assistant Mayor Splaine asked who the letter would be sent to. Assistant City Attorney Ferrini advised it would be sent to Senator Sherrman, House Majority Leader, Senate Majority Leader, our Legislation Delegation, Secretary of State Gardner and Governor Sununu.

On a unanimous roll call 9-0 vote, motion passed.

5. Recommended Modifications to Middle Street / Lafayette Road Bike Lanes for 2020 Season

Councilor McEachern moved to refer the recommended modifications to the bollard locations, parking spaces, reduced speed limit to the Parking and Traffic Safety Committee. Seconded by Assistant Mayor Splaine.

Councilor Kennedy said that this is a start and it is clear that we want to get rid of bollards and Parking, Traffic & Safety can look at coming up with a new plan to help everyone.

Assistant Mayor Splaine said he wanted to see an expansion of bike trails. He spoke to the trails on Market Street Extension which do not have bollards.

Councilor Trace spoke regarding the site lines on Islington Street being incorrect.

Councilor Whelan said the Parking, Traffic & Safety will review this matter and no action will be taken without having a report back to the City Council.

Councilor Tabor said he is concerned with a 2,000 stretch where bike lanes go into parked cars.

Councilor Huda said she supports the bike lanes but we should not spend any more funds on studies regarding this matter.

Mayor Becksted said we need to remove the bollards and place the cars to the curb.

On a unanimous roll call vote 9-0, motion passed.

6. Bluestone Properties of Rye, LLC Request for 135 Congress Street Parking Lease

City Manager Conard said that staff needs time to consider this request before action takes place.

Councilor Kennedy moved to refer to the City Manager for a report back. Seconded by Councilor Trace.

Assistant Mayor Splaine requested a report back on June 1st.

Councilor Kennedy said this is public property and parking spaces that are being considered. She said we need to look at this matter thoroughly and looks forward to the report back.

Councilor Trace spoke to discussing this matter with City Attorney Sullivan. She said the spaces are a concern and we need to know where they will be located.

Councilor McEachern said we need to move this to City Manager Conard for report back. He said it is important to note, that in the future there will not be a need for as much parking as there is today.

Assistant Mayor Splaine said he would like to have the motion to include a report back at the June 15th meeting.

Councilor Kennedy accepted that date as part of her original motion.

On a unanimous roll call vote 9-0, motion passed to refer to the City Manager for a report back at the June 15, 2020 City Council meeting.

XVI. CONSENT AGENDA

- A. Request for License to Install 3 Projecting Signs for owners of Laura Cote & Melanie Bisson, True East Realty, LLC; Melanie Bisson, Generations Home Inc.; and Jason Mills, BCM Advisory Group for property located at 400 Deer Street (400 The Hill)
(Anticipated action - move to approve the aforementioned Projecting Sign Licenses as recommended by the Planning Director, and further, authorize the City Manager to execute the License Agreement for this request)

Planning Director's Stipulations

- ***The license shall be approved by the Legal Department as to content and form;***
 - ***Any removal or relocation of projecting sign, for any reason, shall be done at no cost to the City; and***
 - ***Any disturbance of a sidewalk, street or other public infrastructure resulting from the installation, relocation or removal of the projecting sign, for any reason shall be restored at no cost to the City and shall be subject to review and acceptance by the Department of Public Works***
- B. Letter from Maria Stephanou, Alzheimer's Association, requesting permission to hold the 2020 Annual Seacoast Walk to End Alzheimer's on September 27, 2020
(Anticipated action – move to authorize the City Manager to act)

Councilor Kennedy moved to adopt the Consent Agenda. Seconded by Councilor Whelan.

On a unanimous roll call vote 9-0, motion passed.

XVII. PRESENTATIONS & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- B. Email Correspondence

Councilor McEachern moved to accept and place on file. Seconded by Councilor Huda.

On a unanimous roll call vote 9-0, motion passed.

- C. Letter from Jeff Goss and Sean Sullivan, the Clipper Tavern, requesting permission for outdoor dining in front of the Clipper Tavern and closure of road

Councilor Kennedy moved to refer to the City Manager for report back at the June 1, 2020 City Council meeting. Seconded by Assistant Mayor Splaine.

On a unanimous roll call vote 9-0, motion passed.

XVIII. CITY MANAGER'S INFORMATIONAL ITEMS

3. Status Update on Report Back on Impact Fees

City Manager Conard advised the City Council that there would be a report back on this matter at the June 1, 2020 City Council meeting.

XIX. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING

Assistant Mayor Splaine spoke regarding encouraging people to wear masks and to create a sign advising the need to wear face masks.

The City Council discussed various slogans for the message boards regarding the need to wear masks.

Councilor Trace moved that the message boards on the entrances into the City have the following message – “A Mask Is All We Ask.” Seconded by Assistant Mayor Splaine.

On a unanimous roll call vote 9-0, motion passed.

Mayor Becksted announced that the Clipper Strong Program is up and running. He said he is pledging \$500.00 and would like to see people match his pledge.

City Manager Conard announced that the Clipper Strong Fund has \$1,900.00 in new funds tonight.

XX. ADJOURNMENT

At 12:15 a.m., Councilor Kennedy moved to adjourn. Seconded by Councilor McEachern.

On a unanimous roll call 9-0, motion passed.



KELLI L. BARNABY, MMC/CNHMC
CITY CLERK