

**ACTION SHEET
HISTORIC DISTRICT COMMISSION**

Remote Meeting Via Zoom Conference Call

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https://zoom.us/webinar/register/WN_sXeffssoRGGfpmExC7zLwQ

You are required to register in advance to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. Please note, this meeting will also be broadcast on the City's [YouTube Channel](#) and Cable TV Channel 22. Public comments can be emailed in advance to planning@cityofportsmouth.com. For technical assistance, please contact the Planning Department by email (planning@cityofportsmouth.com) or phone (603) 610-7296.

Per NH RSA 91-A:2, III (b) the Chair has declared COVID-19 outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2020-5, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.

6:30 p.m.

May 07, 2020

Rescheduled from May 06, 2020

MEMBERS PRESENT: Chairman Vincent Lombardi Vice Chairman Jon Wyckoff; City Council Representative Paige Trace; Members: Dan Rawling, Reagan Ruedig, Martin Ryan, Cyrus Beer; Alternate: Margot Doering

MEMBERS EXCUSED: Heinz Sauk-Schubert

ALSO PRESENT: Nicholas Cracknell, Principal Planner, Planning Department

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I. APPROVAL OF MINUTES

A. April 15, 2020

*The Commission voted to **approve** the minutes as amended.*

II. ADMINISTRATIVE APPROVALS

1. 403 Deer Street, Unit 13 (continued from the April 15, 2020 meeting.)

*At the request of the applicant, the Commission voted to **postpone** the Administrative Approval to the May 13, 2020 meeting.*

2. 73 Daniel Street (continued from the April 15, 2020 meeting.) – **Request to Postpone**

*At the request of the applicant, the Commission voted to **postpone** the Administrative Approval to the May 13, 2020 meeting.*

3. 3 Pleasant Street

*The Commission voted to **grant/approve** the Administrative Approval with the following stipulations:*

- 1. Star-shaped, painted anchor plates shall be used for the string lighting in the alleyways and be subject to written approval from the abutting property owners.*
- 2. Raw copper shall be used on the dome, parapet, and cornice.*

4. 410-430 Islington Street

*The Commission voted to **grant/approve** the Administrative Approval as presented.*

III. PUBLIC HEARINGS (OLD BUSINESS)

1. (Work Session/Public Hearing) requested by **Maher Family Revocable Trust of 2018, John R. and Sky W. Co-Trustees, owners**, for property located at **50 Austin Street**, wherein permission is requested to allow exterior renovations to an existing structure (add an enclosed porch on the rear of the structure) as per plans on file in the Planning Department. Said property is shown on Assessor Map 136, Lot 1 and lies within the General Residence C (GRC) and Historic Districts. *(This item was postponed at the April 15, 2020 meeting to the May 06, 2020 meeting)*

*The Commission voted to **continue** the Work Session/Public Hearing to the June 03, 2020 meeting.*

2. Petition of **John S. Guido Jr., owner**, for property located at **35 Howard Street, #35**, wherein permission is requested to allow exterior renovations to an existing structure (replace (10) existing windows on the structure) as per plans on file in the Planning Department. Said property is shown on Assessor Map 103-1, Lot 83-2 and lies within the General Residence B (GRB) and Historic Districts. *(This item was postponed at the April 15, 2020 meeting to the May 06, 2020 meeting)*

*At the request of the Applicant, the Commission voted to **postpone** the petition to the June 03, 2020 meeting.*

3. Petition of **Hoerman Family Revocable Trust of 2019, Walter A. and Mary Ellen Hoerman Trustees, owners**, for property located at **56 Dennett Street**, wherein permission is requested to allow new construction to an existing structure (construct rear addition) and exterior renovations to an existing structure (replacement windows and clapboard siding) as per plans on

file in the Planning Department. Said property is shown on Assessor Map 140 as Lot 13 and lies within the General Residence A (GRA) and Historic Districts. *(This item was postponed at the April 15, 2020 meeting to the May 06, 2020 meeting)*

The Commission voted to **grant** the Certificate of Approval with the following **stipulations**:

1. A 5/8" muntin pattern shall be used on the replacement windows.
2. Half screens shall be used.

Findings of Fact:

A. Purpose and Intent

The proposed application meets the following objective(s) of the Historic District (as provided in Section 10.631.20 of the Zoning Ordinance):

-Preserve the integrity of the District.

B. Review Criteria

The proposed application also meets the following review criteria of the Historic District (as provided in Section 10.635.70 of the Zoning Ordinance):

-Consistent with special and defining character of surrounding properties.

4. Petition of **Jeffrey L. and Dolores P. Ives, owners**, for property located at **44 Gardner Street**, wherein permission is requested to allow new construction to an existing structure (remove rear porch and replace with sunroom and expand kitchen bay) as per plans on file in the Planning Department. Said property is shown on Assessor Map 103, Lot 42 and lies within the General Residence B (GRB) and Historic Districts. *(This item was postponed at the April 15, 2020 meeting to the May 06, 2020 meeting)*

*At the request of the Applicant, the Commission voted to **postpone** the petition to the June 03, 2020 meeting.*

IV. WORK SESSIONS (OLD BUSINESS)

A. Work Session requested by **Vaughan Street Hotel, LLC and Stone Creek realty, LLC, owners**, for properties located at **299 Vaughan Street and 53 Green Street**, wherein permission is requested to allow the partial demolition of an existing structure and the construction of a new free-standing commercial structure (5-story Hotel) as per plans on file in the Planning Department. Said properties are shown on Assessor Map 124 as Lot 10 and Assessor Map 119 as Lot 2 and lies within the Character District 5 (CD 5), Downtown Overlay, and Historic Districts. *(This item was postponed at the April 15, 2020 meeting to the May 06, 2020 meeting.)*

*The Commission voted to **continue** the Work Session to the June, 2020 meeting.*

B. Work Session requested by **Bow Street Theatre Trust, owner**, for property located at **125 Bow Street**, wherein permission is requested to allow new construction to an existing structure (replace roof, add insulated cladding on two walls) as per plans on file in the Planning Department. Said property is shown on Assessor Map 105 as Lot 1F and lies within the

Character District 4 (CD 4), Downtown Overlay, and Historic Districts. *(This item was postponed at the April 15, 2020 meeting to the May 06, 2020 meeting.)*

*The Commission voted to **end** the Work Session. The Applicant indicated they would return for a Public Hearing at a future meeting.*

V. ADJOURNMENT

*At 9:30p.m., the Commission voted to **adjourn** the meeting.*