

ACTION SHEET
THE HISTORIC DISTRICT COMMISSION
ONE JUNKINS AVENUE, PORTMSOUTH, NH

Remote Meeting Via Zoom Conference Call

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You are required to register in advance to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. Public comments can be emailed in advance to planning@cityofportsmouth.com. For technical assistance, please contact the Planning Department by email (planning@cityofportsmouth.com) or phone (603) 610-7296.

Per NH RSA 91-A:2, III (b) the Chair has declared COVID-19 outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2020-5, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.

6:30 p.m.

May 13, 2020

MEMBERS PRESENT: Chairman Vincent Lombardi; Vice Chairman Jon Wyckoff;
Members: Reagan Ruedig, Martin Ryan; Alternates: Margot Doering and Heinz Sauk-Schubert

MEMBERS EXCUSED: City Council Representative Paige Trace, Dan Rawling, and Cyrus Beer

ALSO PRESENT: Nicholas Cracknell, Principal Planner, Planning Department

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I. ADMINISTRATIVE APPROVALS

1. 403 Deer Street, Unit 13 (*postponed at the May 07, 2020 meeting to the May 13, 2020 meeting.*)

*The Commission voted to **approve** the Administrative Approval with the following **stipulation**:*

1. The applicant would return for an Administrative Approval for the window screens, door, and transom window. With a preference for Half-Screens and the originally approved door and transom window.

2. 73 Daniel Street (*postponed at the May 07, 2020 meeting to the May 13, 2020 meeting.*)

*The Commission voted to **continue** the Administrative Approval to the June 03, 2020 meeting.*

II. WORK SESSIONS (OLD BUSINESS)

A. Work Session requested by **132 Middle Street LLC and 134 Middle Street, LLC, owners**, for property located at **132-134 Middle Street**, wherein permission is requested to allow exterior renovations to an existing structure (re-pointing brick, roof replacement, add ADA accessible entry, and front entrance renovations) as per plans on file in the Planning Department. Said property is shown on Assessor Map 127 as Lots 11 and 12 and lies within the Character District 4- L1 (CD 4-L1) and Historic Districts. *(This item was postponed at the April 15, 2020 meeting to the May 13, 2020 meeting.)*

*At the Applicant's request, the Commission voted to **postpone** the Work Session to the June, 2020 meeting.*

B. Work Session requested by **GBK Portsmouth, LLC, owner**, for property located at **134 South Street**, wherein permission is requested to allow new construction to an existing structure (add roof deck) and renovations to an existing structure (update lower façade, entrances, decks, and exterior lighting) as per plans on file in the Planning Department. Said property is shown on Assessor Map 101 as Lot 64 and lies within the General Residence B (GRB) and Historic Districts. *(This item was postponed at the April 15, 2020 meeting to the May 13, 2020 meeting.)*

*The Commission voted to **end** the Work Session. The Applicant indicated they would return for a Public Hearing at a future meeting.*

C. Work Session requested by **KWA, LLC, owner**, for property located at **165 Court Street**, wherein permission is requested to allow renovations to an existing structure (renovate store-front with new glazing and new canopy system) as per plans on file in the Planning Department. Said property is shown on Assessor Map 116 as Lot 27 and lies within the Character District 4 (CD 4), Downtown Overlay, and Historic Districts. *(This item was postponed at the April 15, 2020 meeting to the May 13, 2020 meeting.)*

*The Commission voted to **end** the Work Session. The Applicant indicated they would return for a Public Hearing at a future meeting.*

D. Work Session requested by **St. John's Church, owner**, for property located at **105 Chapel Street**, wherein permission is requested to allow new construction to an existing structure (construct new addition for ADA compliant entrance) as per plans on file in the Planning Department. Said property is shown on Assessor Map 106 as Lot 62 and lies within the Civic, Downtown Overlay, and Historic Districts. *(This item was postponed at the April 15, 2020 meeting to the May 13, 2020 meeting.)*

*The Commission voted to **continue** the Work Session to the June, 2020 meeting.*

III. ADJOURNMENT

*At 8:40p.m., the Commission voted to **adjourn** the meeting.*