

**ACTION SHEET
THE HISTORIC DISTRICT COMMISSION
PORTSMOUTH, NH**

Remote Meeting Via Zoom Conference Call

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https://zoom.us/webinar/register/WN_ttvv7U_NTBSuiP4yVm2K-g

You are required to register in advance to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. Public comments can be emailed in advance to planning@cityofportsmouth.com. For technical assistance, please contact the Planning Department by email (planning@cityofportsmouth.com) or phone (603) 610-7296.

Per NH RSA 91-A:2, III (b) the Chair has declared COVID-19 outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2020-5, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.

6:30 p.m.

May 20, 2020

MEMBERS PRESENT: Chairman Vincent Lombardi; Vice Chairman Jon Wyckoff; City Council Representative Paige Trace; Members: Reagan Ruedig, Martin Ryan, Cyrus Beer; Alternates: Margot Doering and Heinz Sauk-Schubert

MEMBERS EXCUSED: Dan Rawling

ALSO PRESENT: Nicholas Cracknell, Principal Planner, Planning Department

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I. ADMINISTRATIVE APPROVALS

1. 73 Daniel Street (*this item was continued at the May 13, 2020 meeting to the May 20, 2020 meeting.*) – *The Commission voted to **postpone** the Administrative Approval to the June 03, 2020 meeting.*
 2. 250 Market Street – *The Commission voted to **approve** the Administrative Approval with the following **stipulation**:*
 1. *The applicant shall field-paint the vent to match the existing brick.*
 3. 111 Maplewood Avenue – *The Commission voted to **approve** the Administrative Approval as presented.*
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II. CERTIFICATE OF APPROVAL- EXTENSION

1. Petition of **Joseph J. & Jennifer Almeida, owners**, for property located at **103 High Street**, wherein a 1-year extension of the Certificate of Approval granted by the Historic District Commission on June 05, 2019 is requested, to allow new construction and exterior renovations to an existing structure (modify front elevation by adding store-front, landing, and stairs) as per plans on file in the Planning Department. Said property is shown on Assessor Map 118 as Lot 22 and lies within the Character District 4-L2 (CD4-L2), Downtown Overlay, and Historic Districts.

*The Commission voted to **approve** a 1-year extension of the Certificate of Approval originally dated July 10, 2019 and set to expire on July 10, 2020. The Certificate of Approval will now expire on July 10, 2021.*

III. PUBLIC HEARINGS (NEW BUSINESS)

1. Petition of **Patrick Beat and Egle Maksimaviciute Diggelmann, owners**, for property located at **137 New Castle Avenue**, wherein permission is requested to allow new construction to an existing structure (add roof over existing rear patio) as per plans on file in the Planning Department. Said property is shown on Assessor Map 101 as Lot 55 and lies within the General Residence B (GRB) and Historic Districts.

*The Commission voted to **grant** the Certificate of Approval as presented.*

Findings of Fact:

A. Purpose and Intent

The proposed application meets the following objective(s) of the Historic District (as provided in Section 10.631.20 of the Zoning Ordinance):

- Preserve the integrity of the District.
- Conservation and enhancement of property values.

B. Review Criteria

The proposed application also meets the following review criteria of the Historic District (as provided in Section 10.635.70 of the Zoning Ordinance):

- Relation to historic and architectural value of existing properties.

IV. WORK SESSIONS (OLD BUSINESS)

A. Work Session requested by **3A Trust, Guy D. and Elizabeth R. Spiers Trustees, owners**, for property located at **241 South Street**, wherein permission is requested to allow new construction to an existing structure (remove rear porch and replace with new attached garage and porch) as per plans on file in the Planning Department. Said property is shown on Assessor Map 111 as Lot 36 and lies within the General Residence B (GRB) and Historic Districts. *(This item was postponed at the April 15, 2020 meeting to the May 13, 2020 meeting.)*

*The Commission voted to **end** the Work Session. The Applicant indicated they would return for a Work Session/Public Hearing at a future meeting.*

B. Work Session requested by **Todd and Jan Peters, owners**, for property located at **379 New Castle Avenue**, wherein permission is requested to allow new construction to an existing structure (construct 2nd story additions) and exterior renovations (rebuild existing chimneys) as per plans on file in the Planning Department. Said property is shown on Assessor Map 207 as Lot 4 and lies within the Single Residence B (SRB) and Historic Districts. *(This item was postponed at the April 15, 2020 meeting to the May 20, 2020 meeting.)*

*The Commission voted to **end** the Work Session. The Applicant indicated they would return for a Work Session/Public Hearing at a future meeting.*

C. Work Session requested by **Donna P. Pantelakos Revocable Trust, G.T. and D.P. Pantelakos Trustees, owners**, for property located at **138 Maplewood Avenue**, wherein permission is requested to allow new construction to an existing structure (add 2nd story addition over existing garage) as per plans on file in the Planning Department. Said property is shown on Assessor Map 124 as Lot 6 and lies within the Character District 4-L1 (CD4-L1) and Historic Districts. *(This item was postponed at the April 15, 2020 meeting to the May 20, 2020 meeting.)*

*The Commission voted to **end** the Work Session. The Applicant indicated they would return for a Work Session/Public Hearing at a future meeting.*

V. WORK SESSIONS (NEW BUSINESS)

1. Work Session requested by **15 Middle Street Real Estate Holding Co., LLC, owner**, for property located at **15 Middle Street**, wherein permission is requested to allow renovations to an existing structure (new siding and trash enclosure) as per plans on file in the Planning Department. Said property is shown on Assessor Map 126 as Lot 12 and lies within the Character District 4 (CD4), Downtown Overlay, and Historic Districts.

*The Commission voted to **continue** the Work Session to the July, 2020 meeting.*

VI. ADJOURNMENT

*At 9:00p.m., the Commission voted to **adjourn** the meeting.*