

**ACTION SHEET
THE HISTORIC DISTRICT COMMISSION
PORTSMOUTH, NH**

Remote Meeting Via Zoom Conference Call

To register in advance for this meeting, click on the link below or copy and paste this into your web browser:

https://zoom.us/webinar/register/WN_eDASb9rITkayf9ZnS_ov1A

You are required to register in advance to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. Public comments can be emailed in advance to planning@cityofportsmouth.com. For technical assistance, please contact the Planning Department by email (planning@cityofportsmouth.com) or phone (603) 610-7216.

Per NH RSA 91-A:2, III (b) the Chair has declared COVID-19 outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor’s Executive Order 2020-04, Section 8, as extended by Executive Order 2020-16, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.

6:30 p.m.

August 19, 2020

MEMBERS PRESENT: Chairman Vincent Lombardi; Vice Chairman Jon Wyckoff; City Council Representative Paige Trace; Members: Martin Ryan, Dan Rawling, Reagan Ruedig; Alternates: Margot Doering and Heinz Sauk-Schubert

MEMBERS EXCUSED: N/A

ALSO PRESENT: Nicholas Cracknell, Principal Planner, Planning Department

.....
I. ADMINISTRATIVE APPROVALS

1. **135 Congress Street** – *The Commission voted to **grant** the Administrative Approval as presented.*
2. **290 Pleasant Street** – *The Commission voted to **grant** the Administrative Approval with the following **stipulation**:*
 1. *The rotted wood at the entry way shall be replaced in-kind with wood, matching all existing dimensions and profile.*
3. **56 Middle Street** – *The Commission voted to **grant** the Administrative Approval as presented.*

4. **76 Congress Street** – *The Commission voted to **grant** the Administrative Approval as presented.*

5. **70 Congress Street** – *The Commission voted to **grant** the Administrative Approval as presented.*

II. PUBLIC HEARINGS (OLD BUSINESS)

A. Petition of **John S. Guido Jr., owner**, for property located at **35 Howard Street, #35**, wherein permission is requested to allow exterior renovations to an existing structure (replace (10) existing windows on the structure) as per plans on file in the Planning Department. Said property is shown on Assessor Map 103 as Lot 83-2 and lies within the General Residence B (GRB) and Historic Districts. *(This item was postponed at the August 05, 2020 meeting to the August 19, 2020 meeting.)*

*After due deliberation, the Commission voted to **continue** the Public Hearing to the September, 2020 meeting.*

B. Petition of **Sarah J. Minor Revocable Trust 2016 Sarah J. Minor Trustee, owner**, for property located at **458 Marcy Street**, wherein permission is requested to allow exterior renovations to an existing structure (replace all windows on existing home) as per plans on file in the Planning Department. Said property is shown on Assessor Map 101 as lot 76 and lies within the General Residence B (GRB) and Historic Districts. *(This item was continued at the August 05, 2020 meeting to the August 19, 2020 meeting.)*

*At the request of the applicant, the Commission voted to **postpone** the Work Session to the September, 2020 meeting.*

III. WORK SESSIONS (OLD BUSINESS)

A. Work Session requested by **132 Middle Street LLC and 134 Middle Street, LLC, owners**, for property located at **132-134 Middle Street**, wherein permission is requested to allow exterior renovations to an existing structure (re-pointing brick, roof replacement, add ADA accessible entry, and front entrance renovations) as per plans on file in the Planning Department. Said property is shown on Assessor Map 127 as Lots 11 and 12 and lies within the Character District 4- L1 (CD 4-L1) and Historic Districts. *(This item was continued at the July 08, 2020 meeting to the August, 2020 meeting.)*

*At the request of the applicant, the Commission voted to **postpone** the Work Session to the September, 2020 meeting.*

B. Work Session requested by **Kevin Shitan Zeng Revocable Trust of 2017, Kevin Shitan Zeng Trustee, owner**, for property located at **377 Maplewood Avenue**, wherein permission is requested to allow the partial demolition of an existing structure and renovations to an existing structure (new windows, siding, and roof) as per plans on file in the Planning Department. Said property is shown on Assessor Map 141 as Lot 22 and lies within the General Residence A

(GRA) and Historic Districts. *(This item was continued at the July 08, 2020 meeting to the August, 2020 meeting.)*

*After due deliberation, the Commission voted to **continue** the Work Session to the October, 2020 meeting.*

C. Work Session requested by **K.C. Realty Trust and Keith and Kathleen Malinowski Trustees, owners**, for property located at **84 Pleasant Street**, wherein permission is requested to allow exterior renovations to an existing structure (renovate wood structure fronting Pleasant Street and allow the partial demolition and replacement of the Church Street masonry addition) as per plans on file in the Planning Department. Said property is shown on Assessor Map 107 as Lot 77 and lies within the Character District 4 (CD4), Downtown Overlay, and Historic Districts. *(This item was postponed at the July 08, 2020 meeting to the August, 2020 meeting.)*

*After due deliberation, the Commission voted to **end** the Work Session. The applicant indicated they would return for a Work Session/Public Hearing at a future date.*

IV. WORK SESSIONS (NEW BUSINESS)

1. Work Session requested by **Vincent A. Marchese Jr. Revocable Trust and James Marchese, owners**, for property located at **232 South Street**, wherein permission is requested to allow exterior renovations to an existing structure (replace siding, trim, windows, roof and granite steps) and new construction to an existing structure (construct new rear addition) as per plans on file in the Planning Department. Said property is shown on Assessor Map 111 as Lot 2 and lies within the Single Residence B (SRB) and Historic Districts.

*After due deliberation, the Commission voted to **end** the Work Session. The applicant indicated they would return for a Work Session/Public Hearing at a future meeting.*

V. ADJOURNMENT

*At 8:47p.m., the Commission voted to **adjourn** the meeting.*