

**ACTION SHEET
THE HISTORIC DISTRICT COMMISSION
PORTSMOUTH, NH**

Remote Meeting Via Zoom Conference Call

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https://zoom.us/webinar/register/WN_3OhSTA45QPuzwmhW8DCChQ

You are required to register in advance to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. Public comments can be emailed in advance to planning@cityofportsmouth.com. For technical assistance, please contact the Planning Department by email (planning@cityofportsmouth.com) or phone (603) 610-7216.

Per NH RSA 91-A:2, III (b) the Chair has declared COVID-19 outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor’s Executive Order 2020-04, Section 8, as extended by Executive Order 2020-16, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.

6:30 p.m.

September 02, 2020

MEMBERS PRESENT: Chairman Vincent Lombardi; Vice Chairman Jon Wyckoff; City Council Representative Paige Trace; Members: Martin Ryan, Reagan Ruedig; Alternates: Margot Doering and Heinz Sauk-Schubert

MEMBERS EXCUSED: Dan Rawling

ALSO PRESENT: Nicholas Cracknell, Principal Planner, Planning Department

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I. APPROVAL OF MINUTES

1. August 05, 2020
2. August 19, 2020

*The Commission voted to **approve** both sets of minutes as presented.*

II. ADMINISTRATIVE APPROVALS

1. **284 New Castle Avenue** – *The Commission voted to **grant** the Administrative Approval with the following stipulation:*

1. The Hardie siding shall have the smooth side out and be the same detail and exposure as the previously-approved clapboard.

2. **65 Rogers Street** – *The Commission voted to **grant** the Administrative Approval as presented.*
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III. CERTIFICATE OF APPROVAL- EXTENSION REQUESTS

1. 15 Mt. Vernon Street- Request for a one- year extension of the Certificate of Approval originally granted on October 02, 2019 and set to expire on October 02, 2020.

*The Commission voted to **grant** the extension request. The Certificate of Approval will now expire on October 02, 2021.*

IV. PUBLIC HEARINGS (OLD BUSINESS)

A. Petition of **John S. Guido Jr., owner**, for property located at **35 Howard Street, #35**, wherein permission is requested to allow exterior renovations to an existing structure (replace (10) existing windows on the structure) as per plans on file in the Planning Department. Said property is shown on Assessor Map 103 as Lot 83-2 and lies within the General Residence B (GRB) and Historic Districts. *(This item was continued at the August 19, 2020 meeting to the September 02, 2020 meeting.)*

*At the request of the applicant, the Commission voted to **postpone** the petition to the October, 2020 meeting.*

B. Petition of **Sarah J. Minor Revocable Trust 2011, Sarah J. Minor Trustee, owner**, for property located at **458 Marcy Street**, wherein permission is requested to allow exterior renovations to an existing structure (replace all windows on existing home) as per plans on file in the Planning Department. Said property is shown on Assessor Map 101 as lot 76 and lies within the General Residence B (GRB) and Historic Districts. *(This item was postponed at the August 19, 2020 meeting to the September 02, 2020 meeting.)*

*After due deliberation, the Commission voted to **grant** the Certificate of Approval as presented.*

Findings of Fact:

A. Purpose and Intent

The proposed application meets the following objective(s) of the Historic District (as provided in Section 10.631.20 of the Zoning Ordinance):

- Preserves the integrity of the District.
- Maintain the special and defining character of the District.

B. Review Criteria

The proposed application also meets the following review criteria of the Historic District (as provided in Section 10.635.70 of the Zoning Ordinance):

- Relation to historic and architectural value of existing properties.
- Compatibility of innovative technologies with surrounding properties.

V. PUBLIC HEARINGS (NEW BUSINESS)

1. Petition of **Christopher D. Clement and Wendy L. Courteau-Clement, owners**, for property located at **41 Market Street**, wherein permission is requested to allow exterior renovations to an existing structure (upgrade façade limestone, install new windows, add two new windows on the south elevation (attic level), repair copper gutters, and install new lighting) and new construction to an existing structure (add new rear roof deck) as per plans on file in the Planning Department. Said property is shown on Assessor Map 106 as lot 29 and lies within the Character District 5 (CD5) and Historic Districts.

*After due deliberation, the Commission voted to **grant** the Certificate of Approval as presented.*

Findings of Fact:

A. Purpose and Intent

The proposed application meets the following objective(s) of the Historic District (as provided in Section 10.631.20 of the Zoning Ordinance):

- Preserves the integrity of the District.
- Maintain the special and defining character of the District.

B. Review Criteria

The proposed application also meets the following review criteria of the Historic District (as provided in Section 10.635.70 of the Zoning Ordinance):

- Consistent with special and defining character of surrounding properties.
- Relation to historic and architectural value of existing properties.

VI. WORK SESSIONS (OLD BUSINESS)

B. Work Session requested by **COLACO, LLC, owner**, for property located at **45 Market Street**, wherein permission is requested to allow exterior renovations to an existing structure (upgrade façade wood materials, install new windows, repair the ground level entry, repair copper gutters and sign board) and new construction to an existing structure (add new rear roof deck) as per plans on file in the Planning Department. Said property is shown on Assessor Map 106 as lot 28 and lies within the Character District 5 (CD5) and Historic Districts. *(This item was continued from the August 05, 2020 meeting to the September 02, 2020 meeting.)*

*After due deliberation, the Commission voted to **end** the Work Session. The applicant indicated they would return for a Work Session/Public Hearing at a future date.*

VII. ADJOURNMENT

*At 7:45p.m., the Commission voted to **adjourn** the meeting.*