

## ACTIONS

### PARKING and TRAFFIC SAFETY COMMITTEE

2:00 P.M. – July 9, 2020  
Remote Meeting via Zoom

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PRESENT: City Councilor/Chairman, Peter Whelan  
Public Works Director, Peter Rice  
Planning Director, Juliet Walker  
Fire Chief, Todd Germain  
Police Captain, Mark Newport

Members: Mary Lou McElwain, Steve Pesci, Jonathan Sandberg,  
Harold Whitehouse, Erica Wygonik (Alternate)

CITY STAFF PRESENT: Parking and Transportation Engineer, Eric Eby  
Parking Director, Ben Fletcher  
Assistant City Attorney, Jane M. Ferrini

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#### **Action Items requiring an immediate ordinance during the next Council meeting:**

Item 4. Proposed Stay and Pay graduated parking meter rate ordinance changes

#### **Temporary Action Item requiring an ordinance during the annual omnibus:**

None

1. Chairman Peter Whelan recited that this is a Remote Meeting via Zoom Conference Call. Per NH RSA 91-A:2 III (b) the Chair has declared COVID-19 Outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2020-9, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.
2. Financial Report – **On a unanimous roll call 9-0, voted** to approve and accept the financial report dated May 31, 2020.
3. Email Correspondence: Liza Hewitt (safety on Middle Road).
4. Proposed Stay and Pay graduated parking meter rate ordinance changes, by DPW **On a roll call 8-0-1, voted** to approve Chapter 7, Article I, Section 7.102, Parking Meter Zones and Parking Meter Rates with the following graduated parking meter rates for fees and time increments for residents and the general public.

Resident Rates	On Street Zone A	On Street Zone B/C
hours 1 through 3	\$1.50	\$1.00
hours 4 through 11	\$2.50	\$2.00
Public Rates	On Street Zone A	On Street Zone B/C
hours 1 through 3	\$2.00	\$1.50
hours 4 through 11	\$5.00	\$3.00

Fire Chief Todd Germain abstained.

**On a unanimous roll call 9-0, voted** to approve change as recommended by staff to amend Chapter 7, Article III, Section 7.327, Limited Parking – Two Hours, Section A., 4. Hancock Street, item a. (northerly side from Marcy Street to Pleasant Street), amended to read "Northerly side, first three spaces closest to Marcy Street", and to delete Chapter 7, Article III, Section 7.327, Limited Parking – Two Hours, Section A., 4. Hancock Street, item b. (southerly side from Washington Street to Pleasant Street).

**On a unanimous roll call 9-0, voted** to approve change as recommended by staff to delete Chapter 7, Article III, Section 7.327, Limited Parking – Two Hours, Section A., 6. Madison Avenue.

**On a unanimous roll call 9-0, voted** to eliminate 2-hour parking spaces on Mechanic Street as outlined in Chapter 7, Article III, Section 7.327, Limited Parking – Two Hours, Section A., 7. Mechanic Street.

**On a unanimous roll call 9-0, voted** to approve change as recommended by staff to delete Chapter 7, Article III, Section 7.327, Limited Parking – Two Hours, Section A., 8. Middle Street.

**On a unanimous roll call 9-0, voted** to approve change as recommended by staff to delete Chapter 7, Article III, Section 7.327, Limited Parking – Two Hours, Section A., 11. Summer Street, item a. (both sides from Islington Street to State Street, Monday through Friday from 8:00 a.m. to 5:00 p.m.)

**On a unanimous roll call 9-0, voted** to adopt all red line changes as proposed by staff in Chapter 7, Article 1, Section 7.102 and Chapter 7, Article I, Section 7.105 and in Chapter 7, Article III, Sections 7.324 through 7.329.

5. Request for All-Way STOP at intersection of Thornton Street and Sparhawk Street, by residents of area - **On a unanimous roll call 9-0, voted** to support the application, but in keeping with precedent, request a report back from staff on All-Way STOP at the intersection including pedestrian volumes and vehicle crash data.
6. Request for All-Way STOP at intersection of Jewell Court and Brewery Lane, by residents of area - **On a unanimous roll call 9-0, voted** to request a report back in six (6) months from staff on All-Way STOP at intersection.
7. Request for pedestrian flags at Riverbrook Condos on Middle Road - **On a roll call 8-1, voted** to approve use of pedestrian flags at Riverbrook Condos crosswalk on Middle Road. Harold Whitehouse voted opposed.
8. Request to improve the safety at intersection of Boss Avenue and Sunset Road, due to limited sight lines, by Sarah Lynch - **On a roll call 8-0-1, voted** to support staff recommendations to install warning signage. Public Works Director Peter Rice abstained.
9. Traffic volumes during pandemic – No action taken.
10. Omnibus – No action taken.

11. Accident Report by Police Captain Mark Newport – No action taken.

12. PTS Open Action Items – No action taken.

13. Adjournment – **At 3:37 p.m., on a unanimous roll call 8-0, voted to adjourn.**

Respectfully submitted by:  
Amy Chastain  
Secretary to the Committee