

**PARKING and TRAFFIC SAFETY COMMITTEE
ACTION SHEET**

8:00 A.M. – August 6, 2020
Remote Meeting via Zoom

PRESENT: City Councilor/Chairman Peter Whelan, Planning Director Juliet Walker
Fire Chief Todd Germain, Police Captain Mark Newport
Members: Mary Lou McElwain, Steve Pesci, Jonathan Sandberg,
Harold Whitehouse, Erica Wygonik (Alternate)

ABSENT: Public Works Director Peter Rice

CITY STAFF: Parking and Transportation Engineer Eric Eby
Parking Director Ben Fletcher

ACTION ITEM NEEDING APPROVAL BY CITY COUNCIL

- Report back on request for All-Way STOP at intersection of Thornton Street and Sparhawk Street, by residents of area – **On a unanimous roll call 9-0, voted to approve an All-Way STOP at intersection of Thornton Street and Sparhawk Street.**

1. Chairman Peter Whelan recited that this is a Remote Meeting via Zoom Conference Call. Per NH RSA 91-A:2 III (b) the Chair has declared COVID-19 Outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor’s Executive Order 2020-04, Section 8, as extended by Executive Order 2020-10, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.
2. Financial Report – **On a unanimous roll call 9-0, voted** to accept and approve the financial report dated June 30, 2020 as presented.
3. Public Comment Session – There were 8 speakers: Gerald Duffy (Bike Lanes); Mathew Glen (Bike Lanes); Ned Raynolds spoke twice (Bike Lanes); Allison Bussiere (Bike Lanes); Charles Griffin (Transparency/bike lanes); Janet Thompson (Woodbury Avenue one-way section starting at Cottage Street); Marie Nelson (Bike Lanes); and CJ Fleck (Bike Lanes).
4. Email Correspondence – There were 2 emails: Nancy Johnson (All-Way STOP at Thornton Street and Sparhawk Street) and Steve Pamboukes, Owner of Port City Mopeds (Moped Regulations).
5. **On a unanimous roll call 9-0, voted** to suspend the rules in order to address Agenda Item VII.A. Bike lane accident on Middle Street.

6. Bike lane accident on Middle Street – **On a unanimous roll call 9-0, voted** to table the discussion of the bike lane accident on Middle Street with a report back from staff and discuss the safety aspect of the bike lanes at the September 2020 PTS meeting.
7. Chapter 7, Article XVII, Sections 7.1701 through 7.1704, Moped Regulations review, by PTS Committee members – **On a unanimous roll call 9-0, voted** to establish a subcommittee to discuss the ordinance as it relates to mopeds and other electric mobility devices with a report back at the October 2020 PTS meeting. The subcommittee will be comprised of PTS members, city staff and members of the moped community (appointed by the Chairman).
8. Report back on request for All-Way STOP at intersection of Thornton Street and Sparhawk Street, by residents of area – **On a unanimous roll call 9-0, voted** to approve an All-Way STOP at intersection of Thornton Street and Sparhawk Street.
9. Report back on request for flashing beacon at intersection of Woodbury Avenue and Dennett Street, by Harold Whitehouse – No action required.
10. Status update on the staff project to graphically display all of the city speed limits – Committee discussion to cross-reference the speed limits with the City's Complete Streets Design Guidelines recommendations on speed limits, and then to have a subcommittee or working group on the matter. No action required.
11. Traffic volumes during pandemic – No action required.
12. PTS Open Action Items – No action required.
13. Adjournment – At 9:21 a.m., **on a unanimous roll call 9-0, voted to adjourn.**

Respectfully submitted by:
Amy Chastain
Secretary to the Committee