

**PARKING and TRAFFIC SAFETY COMMITTEE
ACTION SHEET**

8:00 A.M. – December 10, 2020
Remote Meeting via Zoom

PRESENT: City Councilor/Chairman Peter Whelan, City Manager Karen Conard,
Public Works Director Peter Rice, Fire Chief Todd Germain,
Members: Mary Lou McElwain, Steve Pesci, Jonathan Sandberg,
Harold Whitehouse and Erica Wygonik (Alternate)

ABSENT: Police Captain Mike Maloney

CITY STAFF: Parking and Transportation Engineer Eric Eby
Parking Director Ben Fletcher
Planning Director Juliet Walker

ACTION ITEM NEEDING APPROVAL BY CITY COUNCIL

- Parking concerns on Albany Street between Brewery Lane and Cass Street – **On a unanimous roll call 9-0, voted** to prohibit parking on Albany Street for 30 feet east of Brewery Lane.

1. Chairman Peter Whelan recited that this is a Remote Meeting via Zoom Conference Call. Per NH RSA 91-A:2 III (b) the Chair has declared COVID-19 Outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2020-20, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.
2. Financial Report – **On a unanimous roll call, voted** to accept and approve the financial report dated October 31, 2020 as presented.
3. Public Comment Session – There were 3 speakers: Liza Hewitt (Middle Road traffic calming), Andrea Ardito (Albany Street parking and Maplewood Avenue at Northwest Street traffic calming) and Lee Frank (Madison Street parking).
4. Madison Street, request to prohibit parking on west side between Lovell Street and State Street, by Paul Burton – Committee discussed item but no action was taken.
5. Report back on recommendations for traffic calming measures for South Street, from Lafayette Road to Marcy Street – **On a unanimous roll call 9-0, voted** to conduct speed limit studies, report back on recommended speed limits and install speed feedback signs on an interim basis.

6. Parking concerns on Albany Street between Brewery Lane and Cass Street – **On a unanimous roll call 9-0, voted** to prohibit parking on Albany Street for 30 feet east of Brewery Lane.
7. Report back on traffic calming meeting with Middle road residents – Discussion on measures taken to date. A meeting with residents will be scheduled after the traffic calming plan has been developed. Staff will provide a report back to the Committee.
8. Report back on traffic calming meeting with Banfield Road residents – Staff will provide a report back with recommendations to the Committee.
9. Aldrich Road neighborhood traffic calming meeting to be scheduled – Future meeting to be scheduled with petition signers and residents in the area.
10. Monthly accident report from Police – No Committee discussion.
11. Traffic volumes during pandemic – No action required.
12. Maplewood Avenue at Congress Street, Islington Street and Middle Road intersection. Concerns regarding new pedestrian traffic signal phasing, by Mary Lou McElwain – Discussion on monitoring the intersection.
13. Adjournment – At 9:00 a.m., **on a unanimous roll call 9-0, voted to adjourn.**

Respectfully submitted by:
Amy Chastain
Secretary to the Committee