

CITY COUNCIL MEETING

Remote Meeting Via Zoom Conference Call

To register in advance for this meeting, click on the link below or copy and paste it into your web browser:

https://zoom.us/webinar/register/WN_11vy3fGGSq6Q4iCK1fTslw

You are required to register in advance to join the meeting over Zoom, a unique meeting ID and password will be provided once you register. Please note, this meeting will also be broadcast on the City's YouTube Channel. Public comments for the Council's consideration can be emailed in advance via the City's web site: <https://www.cityofportsmouth.com/citycouncil/contact-all-city-councilors>.

Per NH RSA 91-A:2 III (b) the Chair has declared COVID-19 Outbreak an emergency and has waived the requirement that a quorum be physically present at the meeting pursuant to the Governor's Executive Order 2020-04, Section 8, as extended by Executive Order 2020-25, and Emergency Order #12, Section 3. Members will be participating remotely and will identify their location and any person present with them at that location. All votes will be by roll call.

DATE: MONDAY, JANUARY 11, 2021

TIME: 7:00PM

5:30PM – ANTICIPATED NON-PUBLIC SESSIONS:

https://zoom.us/webinar/register/WN_pRYgjJP5QcWLX89-ZT2IIA

- 1. GREAT BAY TOTAL NITROGEN GENERAL PERMIT AND LONZA BIOLOGICS UPDATE – CONSIDERATION OF LEGAL ADVICE – RSA 91-A:3 II (I)**
- 2. EDUCATION FUNDING UPDATE – CONSIDERATION OF LEGAL ADVICE – RSA 91-A:3 II (I)**
- 3. DEER STREET ASSOCIATES PARKING AGREEMENT UPDATE – CONSIDERATION OF LEGAL ADVICE – RSA 91-A:3 II (I)**

AGENDA

- I. WORK SESSION – THERE IS NO WORK SESSION THIS EVENING**
- II. PUBLIC DIALOGUE SESSION [when applicable – every other regularly scheduled meeting] - **POSTPONED****
- III. CALL TO ORDER [7:00 p.m. or thereafter]**
- IV. ROLL CALL**
- V. INVOCATION – *Father Dimitrios, Saint Nicholas Greek Orthodox Church***
- VI. PLEDGE OF ALLEGIANCE**
- VII. ACCEPTANCE OF MINUTES – JUNE 4, 2020**
- VIII. RECOGNITIONS AND VOLUNTEER COMMITTEE REPORTS**
- IX. PUBLIC COMMENT SESSION – (*Via Zoom*)**
- X. PUBLIC DIALOGUE SUMMARY [when applicable] - **POSTPONED****
- XI. PUBLIC HEARINGS AND VOTES ON ORDINANCES AND/OR RESOLUTIONS**
 - A. Third and Final Reading of Ordinance amending Chapter 10, Article 6 – Overlay Districts – Flood Plain Overlay District Zoning Maps (*Sample motion – move to adopt the third and final reading of the proposed amendments to the Floodplain Overlay District*)**

XII. MAYOR BECKSTED

1. *Ethics Committee Drawing by Lot
2. *Acknowledgement of Boards and Commissions - 2020
3. Appointments to ReOpen Portsmouth 2021 Blue Ribbon Committee
 - John Akar
 - Anne Weidman
4. Appointment to Portsmouth Health Blue Ribbon Committee
 - Rich DiPentima
5. Resignations
 - Lisa Louttit of the Recreation Board
 - Lisa Louttit of the Peirce Island Committee

XIII. CITY COUNCIL MEMBERS

A. COUNCILOR WHELAN

1. **Action Items Needing City Council Approval:**
 - Parking concerns on Albany Street between Brewery Lane and Cass Street (***Sample motion – move to prohibit parking on Albany Street for 30 feet east of Brewery Lane***)
2. Parking and Traffic Safety Committee Action Sheet and Minutes of the December 10, 2020 meeting (***Sample motion – move to approve and accept the action sheet and minutes of the December 10, 2020 Parking and Traffic Safety Committee meeting***)
3. *McIntyre/Portsmouth Listens

B. COUNCILOR McEACHERN

1. *State of broadband internet access in City of Portsmouth (***Sample motion – move to request the City Manager for a report back on broadband internet access***)

C. COUNCILOR HUDA

1. Preliminary FY22 Annual Budget Guidance from the Council
Data needed in Preparation for the upcoming FY22 Budget Sessions:
 - Final FY20 Actual Detail
 - December 2020 Monthly Report
 - FY21 CIP Spend & Remaining Balances

Following up on the request made for this data during the December 7, 2020 Council meeting

(Sample motion – move for Reports and Year End Status Updates from the City Manager to the residents and City Council for the next Council meeting (December 21, 2020)

- Report Back on the Date of availability for the Final FY20 Actual Detail – Per the City Manager this data is available – Please provide download to Council

- Report Back on FY21 CIP including the following:
 - November 2020 & 6 Months ended December 2020 CIP Balances to include:
 - FY21 CIP Distribution by Line Item Amount
 - YTD Spend
 - YTD Encumbered
 - Remaining Balance
- (Received Data on the General Fund)

Status of above Request on the Remaining 5 Columns in the FY21 CIP Listed Below:

- Enterprise Funds
- Bond/Lease
- Federal/State
- Other Revenues
- PPP

XIV. APPROVAL OF GRANTS/DONATIONS

- A. *Acceptance of Donation for the Senior Center Lunch Program - \$150.00 (***Sample motion – move to accept the donation of \$150.00 for the Senior Lunch Program as presented***)
- B. *Acceptance of Sub-Grant Through the State of NH Secretary of State from CARES Act for the Primary Election in September and General Election in November 2020 - \$71,635.93 (***Sample motion – move to authorize the City Manager to apply for, accept and expend the additional election grant funds received through the CARES Act in the amount of \$17,552.84 and the increased match amount of \$3,404.01 (for a total of direct grant of \$71,635.93 and 20% match of \$14,220.63), subject to the terms of any offer, rule or regulation pertaining thereto and any other election security grants or other funds received by gift, grant or loan from state, federal or other governmental units to assist with elections***)
- C. Acceptance of Community Development Block Grant Funds - \$490,082.00 (***Sample motion – move to authorize the City Manager to apply for, accept and expend Community Development Block Grant in the amount of \$490,082.00 through the CARES Act from the U.S. Department of Housing and Urban Development subject to the terms of any offer, rule or regulation pertaining thereto***)

XV. CITY MANAGER’S ITEMS WHICH REQUIRE ACTION

A. CITY MANAGER CONARD

City Manager’s Items Which Require Action:

1. 60 Penhallow Street (Brick Market) Request for Temporary Construction Licenses
2. Request for a Temporary Construction License for 145 Maplewood Avenue (aka 111 Maplewood Avenue)

XVI. CONSENT AGENDA

(There are no items under the Consent Agenda this evening)

XVII. PRESENTATIONS & CONSIDERATION OF WRITTEN COMMUNICATIONS & PETITIONS

- A. *FY20 Annual Audit Presentation by Melanson CPA
- B. Email Correspondence (***Sample motion – move to accept and place on file***)
- C. Letter from Steve Parker Feld and Michael Danley, Friends of the First NH State House, regarding input into Historic Preservation of the McIntyre property

XVIII. CITY MANAGER’S INFORMATIONAL ITEMS

- 1. Update on Status of 135 Congress Street/Bluestone Parking Request
- 2. *Status Update on the Report Back of the Middle Street Bike Lanes
- 3. Code of Ethics Advisory Opinion for Trustees of Trust Funds
- 4. Little Harbor Loop Trail Tree Identification
- 5. FY 2021 Citywide Capital
- 6. Report from the Blue Ribbon Committee on Prescott Park Master Plan Implementation

XIX. MISCELLANEOUS BUSINESS INCLUDING BUSINESS REMAINING UNFINISHED AT PREVIOUS MEETING

XX. ADJOURNMENT [at 10:00 p.m. or earlier]

**KELLI L. BARNABY, MMC/CNHMC
CITY CLERK**

** Indicates verbal report*



Karen S. Conard
City Manager

CITY OF PORTSMOUTH

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Portsmouth, New Hampshire 03801
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(603) 610-7201

Date: January 7, 2021

To: Honorable Mayor Rick Becksted and City Council Members

From: Karen S. Conard, City Manager *KSC*

Re: City Manager's Comments on City Council Agenda of January 11, 2021

XI. Public Hearings and Votes on Ordinances and/or Resolutions:

A. Third and Final Reading of Ordinance Amending Chapter 10, Article 6 – Overlay Districts – Flood Plain Overlay District Zoning Maps:

In July 2020, FEMA issued a [Letter of Final Determination \(LFD\)](#) notifying the City that the preliminary coastal Rockingham County Flood Insurance Rate Maps (FIRMs) and Flood Insurance Study (FIS) report that were originally issued in 2014 had been finalized. The FIRMs and FIS report will become effective on January 29, 2021.

Following that letter, the staff at the NH State Floodplain Management Program reached out to the City with additional guidance on the process for final adoption of the FIRMs and FIS ([see attached email from Jennifer Gilbert dated September 25, 2020](#)).

Although the City had already amended the City's Floodplain Overlay District zoning in 2019 with input from the state's floodplain office, the staff at the state office (with guidance from FEMA) have identified additional minor amendments that are required.

These amendments will apply to properties located in the Floodplain District and are required by FEMA to keep the City in compliance with the National Flood Insurance Program (NFIP). The NFIP requires that the City maintain an up-to-date floodplain ordinance to ensure that federal flood insurance policy holders are covered in the event of a flood.

The Planning Board reviewed the amendments at a work session in October and held a public hearing on the Zoning Amendments on November 19, 2020. All property owners with properties in the flood plain overlay district were notified by mail of the upcoming meetings on these amendments ([see attached notice](#)). At the November meeting, the Planning Board voted unanimously to recommend approval of the amendments to the City Council.

The proposed Zoning Ordinance amendments required by FEMA are summarized below and [attached](#). The City’s entire Zoning Ordinance can be viewed online at www.cityofportsmouth.com/planportsmouth/land-use-and-zoning-regulations#zoning. Refer to Section 10.620 Floodplain District.

- In Section 10.613.10 (a), update the study and map reference dates by deleting May 17, 2005 and adding January 29, 2021.
- In Section 10.622.20 – “Terms Defined for the Flood Plain District”, delete the current definition of New Construction and update as follows:

New construction

A structure for which the start of construction commenced on or after the effective date of this flood plain management regulation and includes any subsequent improvements to such structure.

- In Section 10.628 – Construction Standards in Special Flood Hazard Areas, amend paragraph 10.628.10 as follows by adding the text shown in italics below:

10.628.10 In Zones A and AE, any new construction or substantial improvement shall be reasonably safe from flooding...

As noted in the email from Jennifer Gilbert, these amendments will need to be adopted by Council and submitted to the state office for confirmation by January 15, 2021. This means that the Council will need to complete the three required readings before that time. The anticipated schedule is as follows:

- November 16 – request to City Council to schedule first reading
- November 19 – Planning Board public hearing and vote to recommend to Council
- December 7 – City Council first reading
- December 21 – City Council second reading and public hearing; potential to continue the public hearing
- January 11, 2021 – City Council third and final reading

I recommend that the City Council move to adopt the third and final reading of the proposed amendments to the Floodplain Overlay District.

XIV. Approval of Grants/Donations:

A. Acceptance of Donation for the Senior Center Lunch Program - \$150:

The City’s Senior Services Division has received a \$150 donation for the Senior Lunch Program. Although this Program has been temporarily paused due to the COVID-19 pandemic, this Program is expected to resume once safe to do so, and these funds will be utilized to support meals for seniors at that future date.

I recommend that the City Council move to accept the donation of \$150 for the Senior Lunch Program as presented.

B. Sub-Grant through the State of New Hampshire Secretary of State from CARES Act for the Primary Election in September and General Election in November 2020 – \$71,635.93:

On October 5, 2020 the City Council on a unanimous roll call 9-0, voted to authorize the City Manager to apply for, accept and expend funds through the CARES Act for election support in the amount of \$64,899.72 (80% direct grant of \$54,083.09 and 20% match of \$10,816.62). This election grant to New Hampshire’s cities and towns was calculated on a fixed rate for each absentee ballot mailed and/or processed for the Primary and General Election in excess of the total number of ballots processed during the Primary and General elections in 2016. After the October 5, 2020 vote, the election grant amount to the City was increased. The amount awarded to the City of Portsmouth has increased by \$17,552.84 (from \$54,083.09 to \$71,635.93) and the match amount has increased by \$3,404.01 (\$10,816.62 to \$14,220.63).

Although the October 5, 2020 vote by the Council regarding the CARES Act election grant generally authorized the application, acceptance and expenditures of any other funds received by gift, grant or loan from the state, federal or other governmental units to assist with elections, because the specific grant amount has been increased from the October 5th vote, the following motion is recommended:

I recommend that the City Council move to authorize the City Manager to apply for, accept and expend the additional election grant funds received through the CARES Act in the amount of \$17,552.84 and the increased match amount of \$3,404.01 (for a total of direct grant of \$71,635.93 and 20% match of \$14,220.63), subject to the terms of any offer, rule or regulation pertaining thereto and any other election security grants or other funds received by gift, grant or loan from state, federal or other governmental units to assist with elections.

C. Acceptance of Community Development Block Grant Funds - \$490,082:

On June 2, 2020, Portsmouth received notification of \$313,589 from the Community Development Block Grant (CDBG) through the CARES Act from the U.S. Department of Housing and Urban Development. These funds are awarded for Senior/Disabled Transportation, CDBG-eligible public services, CDBG-eligible public facility improvements and other-CDBG eligible activities. The City received a [second notification on September 11, 2020](#) of an additional \$176,493 in CDBG funds. The Community Development Department will administer the use of these funds to primarily assist persons and households with low to moderate incomes according to HUD income limits. These funds must be expended within three years of the appropriation and in accordance with CDBG requirements.

On May 18, 2020, the City Council authorized by unanimous roll call vote (9-0) the City Manager to apply for, accept, and expend any funds received by gift, grant or loan from the state, federal, and other governmental units that become available to the City through CARES Act Flex Funds and related COVID CARES Act funding.

Although the May 18th Council vote generally authorized the application, acceptance and expenditures of CARES Act funds, because a specific grant amount has been awarded to the City, the following motion is recommended:

I recommend that the City Council move to authorize the City Manager to apply for, accept and expend Community Development Block Grants in the amount of \$490,082 through the CARES Act from the U.S. Department of Housing and Urban Development subject to the terms of any offer, rule or regulation pertaining thereto.

XV. City Manager’s Items Which Require Action:

1. 60 Penhallow Street (Brick Market) Request for Temporary Construction Licenses:

On January 16, 2020 the Planning Board granted site plan review approval for an application from Dagny Taggart, LLC for property located at 60 Penhallow Street for the second part of the proposed Brick Market development to construct a new 4-story commercial building.

The Construction Mitigation and Management Plan (CMMP), signed in April 2020, identified temporary encumbrances of the public sidewalks and parking spaces on Penhallow Street and Daniel Street for project-related work during the project’s construction. Encumbrances for a duration longer than 30 consecutive working days require a license approved by the City Council. In addition, the licenses are subject to the “License Fee for Encumbrance of City Property” policy.

The Council previously approved a temporary construction license for this project that included closure of sidewalks on Penhallow Street and Daniel Street as well as three (3) parking spaces on Daniel Street and four (4) parking spaces on Penhallow Street. The term of this license is set to expire on January 31, 2021.

At the request of the City, the applicant delayed use of the parking spaces on Penhallow Street from October 1st to December 21st to allow for use of the street for outdoor dining. Per the terms of the license, the applicant will be reimbursed (or credited) the license fee for the portion of time they were not utilizing the license area.

The applicant’s requests which are outlined below are summarized in the letter from McNabb Properties (dated January 5, 2021) which is included in the Council packet. For clarity, the exhibits that accompanied in the letter from McNabb properties have been labeled “Exhibits A, B, C – McNabb”.

Extension to Existing License

As explained in the [attached request](#), the applicant is now requesting an extension to the term of the original license to the end of May 2021.

The License Fee for the extension of the existing license for parking and sidewalks immediately abutting the subject property is \$10,440 for the sidewalks (1,740 sq. ft. X \$0.05 X 120 days) and \$42,000 for the parking spaces (7 spaces X \$50 X 120) for a total fee of \$52,440.

The Draft License Agreement and related plan are labeled “License Agreement for Extension of Use of Sidewalks and Parking on Penhallow Street and Daniel Street” in the Council packet.

Request for New License for Partial Closure of Penhallow Street

In addition, the applicant is requesting a new temporary construction license for a partial road closure of Penhallow Street starting March 1, 2021 and ending on April 30, 2021. The proposal would close off Penhallow Street on the Daniel Street end, block off 740 square feet of public roadway, and convert Penhallow Street between Custom House Lane and State Street to two-way traffic flow. In addition, all of the on-street parking on Penhallow Street (an additional 6 parking spaces) would be temporarily removed in order to accommodate the one-way traffic pattern.

The License Fee for the partial closure of Penhallow Street is \$2,257 for the roadway (740 sq. ft. X \$0.05 X 61 days) and \$18,300 for the parking spaces on Penhallow Street (6 spaces X \$50 X 61 days) for a total fee of \$20,557.

The Draft License Agreement and related plan are labeled “License Agreement for Partial Closure of Penhallow Street and Related Parking” in the Council packet.

At the November 23, 2020 City Council meeting, the Council voted to postpone action on the request to close Penhallow Street and requested that the impacted property owners and businesses to be contacted for feedback prior to the Council meeting. At the request of City staff, Mark McNabb hand-delivered notices to property owners and businesses on Penhallow Street, Sheafe Street, and Custom House Lane, reached out via email, and invited them to a meeting via Zoom on December 3rd to review the proposed street closure plan. Mr. McNabb will be present for the meeting, and will be available to answer questions.

Impact on Use of Street for Outdoor Cafes

The City staff is anticipating we will start permitting for use of the streets and sidewalks for outdoor cafes as early as April 1. The above requests would impact the ability of Ristorante Massimo, Ceres Bakery, and Cure to use the street for outdoor dining as they did during the 2020 season. Specifically, the partial closure of Penhallow Street will prevent the use of any of the restaurants until the end of April and the extension for use of the Penhallow Street sidewalk and parking spaces will prevent the use of the street by Massimo and Ceres Bakery until the end of May.

Recommendations

- A. If the Council agrees to grant the request to extend the temporary construction license for use of the parking spaces and sidewalks immediately abutting the property on Daniel Street and Penhallow Street, an appropriate motion would be:

Move that the City Manager be authorized to execute and accept the temporary construction license for the term of February 1, 2021 to May 31, 2021 for use of the sidewalks and parking spaces on Daniel Street and Penhallow Street that immediately abut 60 Penhallow Street as requested.

- B. If the Council agrees to grant the request for the temporary construction license for the partial closure of Penhallow Street and use of the six on-street parking spaces on Penhallow Street between March 1, 2021 and April 30, 2021, an appropriate motion would be:

Move that the City Manager be authorized to execute and accept the temporary construction license for the partial closure of Penhallow Street and use of the six on-street parking spaces on Penhallow Street between March 1, 2021 and April 30, 2021 as requested.

2. **Request for a Temporary Construction License for 145 Maplewood Avenue (aka 111 Maplewood Avenue):**

On May 16, 2019 the Planning Board granted site plan review approval for an application for property located at 145 Maplewood Avenue (aka 111 Maplewood Avenue) to construct a 4-story office building.

The Construction Mitigation and Management Plan (CMMP), signed in October 2019, identified temporary encumbrances of the public sidewalks and parking spaces on Vaughan Street, Raynes Avenue, and Maplewood Avenue for construction-related work during the project's construction. Encumbrances for a duration longer than 30 consecutive working days require a license approved by the City Council. In addition, the licenses are subject to the "License Fee for Encumbrance of City Property" policy.

At the August 3, 2020 and November 16, 2020 meetings, the Council approved temporary construction licenses to encumber the sidewalks and parking spaces on Raynes Avenue, Vaughan Street and Maplewood Avenue. Both licenses expired on December 23, 2020. [The applicant requested an extension to the licenses](#), but the request was not received in time to put it before the Council at the December meeting.

In the meantime, the applicant was advised they needed to schedule a [virtual meeting for abutters](#) to review the requested license extension. That meeting was scheduled for January 7, 2021 at 9:00 a.m. and all abutters to the project were notified by mail.

The License Areas are shown on the plan labeled "[Sidewalk Closure and Parking Closure License Plan #3](#)". The sidewalk area is 3,916 square feet and there are 18 metered parking spaces. The proposed duration for the new requested license is until February 15, 2021 for a total of 54 days.

The total fee for the sidewalk portion of the License Area is \$10,573.20 (3,916 X \$0.05 X 54) and the total fee for the parking portion of the License Area is \$34,020 (18 X \$35 X 54) for a total combined fee of \$44,593.20. The applicant has already paid a license fee to cover the interim period of 11 days between the expiration of the previous term and the Council's consideration of this request. If the Council approves this request, the balance of the license fees will be due immediately. The [proposed license agreement](#) provides that, if any of the license areas returned to the City prior to the end of the License Term, the City will refund the applicant the portion of the license fee already paid to the City.

All of the foregoing has been reviewed by the Planning and Legal Departments and is recommended for approval.

I recommend that the City Council move that the City Manager be authorized to execute and accept the temporary construction license regarding 145 Maplewood Avenue as submitted.

XVII. Presentations and Consideration of Written Communications and Petitions:

A. FY20 Annual Audit Presentation by Melanson CPA:

At this evening's meeting, Alina Korsak of Melanson CPA, will report on the Annual Audit and Financial Statements for the Year Ending June 30, 2020. The City's [Comprehensive Annual Financial Report \(CAFR\)](#) and the [Popular Annual Financial Report \(PAFR\)](#) are available on the City's website.

XVIII. City Manager's Informational Items:

1. Update on Status of 135 Congress Street/Bluestone Parking Request:

On June 2, 2020 the City Council voted 8-1 to authorize the City Manager to negotiate an agreement with Bluestone Properties of Rye, LLC, the owners of 135 Congress Street, to permit Bluestone to utilize five parking spaces in the Worth Lot. The City Council voted that such an agreement would need to address a "change in parking fees, changes in municipal use of the Worth Lot, assignability of the spaces, and sale or transfer of the Bluestone Property."

Over the past six months the City Manager, in consultation with the Legal Department, the Public Works Director and the Parking Director, have been negotiating the terms of a parking agreement with Bluestone Properties of Rye, LLC.

Although Bluestone and City staff have agreed to nearly all the terms of the agreement, two critical terms remain outstanding: the price and the length of the agreement.

The [attached agreement](#) represents City staff's last, best offer, which Bluestone has yet to accept. Bluestone's last offer included a request to appear before the City Council, which precipitated this memorandum.

Bluestone has requested a discounted rate, whereas City staff's last, best offer represents merely compensating the City for the loss in parking revenue which will result from removing five valuable and high traffic parking spaces from the parking inventory. City staff no longer requests an industry-standard reservation premium as compensation for reserving the five spaces, or for Bluestone's use of the spaces during the time the City does not enforce paid parking. As proposed consideration for these discounts, City staff have proposed a term of five years, while Bluestone continues to request a 20 year term. Due to this impasse, this agreement now returns to the City Council.

2. **Status Update on the Report Back of the Middle Street Bike Lanes:**

As required by NHDOT, the City's consultant, Toole Design, has prepared a draft report detailing their analysis and findings on the Council's request to modify the Middle Street bike lane design by moving the parking spaces back to the curb and placing the bike lane on the traffic side of the parking spaces. In addition, Toole Design has provided draft recommendations for improving the safety of the bike lanes for all users of the roadway. City staff will be reviewing the draft report with NHDOT and the consultant next week. After the meeting, Toole Design will incorporate any comments from NHDOT and finalize the report for submission to the City Council. Assuming no significant changes or requests from NHDOT, staff expects the final report to be ready for submission to the Council at their January 25th meeting along with a presentation by Toole Design.

3. **Code of Ethics Advisory Opinion for Trustees of Trust Funds:**

In keeping with prudent financial practice, the Trustees of Trust Funds have recently engaged in an RFP process to test whether or not the Trustees wish to remain with long-time financial advisor and custodian of trust funds, HM Payson of Portland, Maine. TD Wealth, a division of TD Bank, is interested in negotiating an agreement with the City to perform the financial and custodial services. Since each of the City's three Trustees has some connection with TD Bank, the [Trustees requested an ethical opinion from the City's Legal Department](#), which is [attached](#). It is the recommendation of the City Attorney that the ethics opinion be shared with the Mayor and Council.

4. **Little Harbor Loop Trail Tree Identification:**

The Piscataqua Garden Club is working with the City's arborist and environmental planner to complete a tree identification project at the Little Harbor Loop Trail. [Members of the Piscataqua Garden Club](#) have selected twelve trees to identify along the City of Portsmouth portion of the Little Harbor Loop Trail. Labels are intended to further knowledge and understanding of different species for the many people that utilize this trail.

5. **FY 2021 Citywide Capital:**

Please find attached a [report back on the FY 2021 Citywide Capital](#) as requested by Councilor Huda.

6. **Report from the Blue Ribbon Committee on Prescott Park Master Plan Implementation:**

Please find attached a [report](#) from the Blue Ribbon Committee on Prescott Park Master Plan Implementation. The Committee plans to present at the January 25th Council meeting.